

GOVERNMENT OF HARYANA

LABOUR DEPARTMENT

Notification

The 16th May, 2007

No. 10/6/2007-5Lab.—The Governor of Haryana is pleased to create a Directorate of Employees State Insurance Health Care, Haryana, with the Financial Commissioner and Principal Secretary to Government, Haryana, Labour Department as its Administrative Secretary with effect from the date of publication of the notification;

The Governor of Haryana is further pleased to order that the set up of the Directorate of Employees State Insurance Health Care, Haryana will be as under —

1. Sanctioned strength of staff

The total sanctioned strength of staff at headquarters and district level under Employees State Insurance Scheme is 1863 as shown in Annexure-A and B respectively. The Administrative Control over the staff is transferred to Labour Department, Haryana from the Health Department. The staff working in Employees State Insurance Wing or for the Employees State Insurance works either at the headquarters or in the field as on 1st May, 2007 shall be deemed be on deputation with newly created Directorate of Employees State Insurance Health Care under the Labour Department from Health Department. The staff on deemed deputation with the newly created Directorate of Employees State Insurance Health Care (*i.e.* working in existing Employees State Insurance Wing of Health Department) shall be relieved only with the specific orders of Employees State Insurance Health Care Directorate if services of any such staff working with Directorate of Employees State Insurance Health Care are requisitioned by Health Department.

2. Transfer of Employees State Insurance Wing

The Employees State Insurance Wing of the Health Department is transferred to the Directorate of Employees State Insurance Health Care, Haryana alongwith budgetary provisions. Accordingly, budget provision for the scheme will be made in Revised Estimates 2007-2008 under Major Head 2230-Labour and Employment, meanwhile the existing arrangement regarding budget allocation, sanction and approved would continue.

The Director, Employees State Insurance Health Care, Haryana will be the controlling officer in respect of the Non Plan and Plan schemes together with budgetary provisions as shown in Annexure X and Y respectively. He will also exercise his control under Rule 2.9 of Punjab Budget Manual in respect of this Directorate. However, the drawing and disbursing officer at the Head Quarters and at the field will continue to be Drawing and Disbursing Officers. Till regular incumbent is posted as Director, Employees State Insurance Health Care, Haryana, Labour Commissioner, Haryana shall discharge the duties, functions and responsibilities of Director, Employees State Insurance Health Care. Additional Labour Commissioner would function as Additional Director (Admn.) of this newly created Directorate Employees State Insurance Health Care.

3. Distribution of Staff**A. Scheme-wise distribution of staff**

- (i) In addition to already sanctioned 1863 posts, one post of Director in the pay scale of Rs. 16400-20900 and four posts of Civil Surgeon in the pay scale of Rs. 14300-18300 along with their supporting staff

as shown in Annexure C and D are also created at headquarters and in the field. Thus there would be 89 No. of new posts making total strength of Directorate of Employees State Insurance Health Care, Haryana, 1952. The financial liability on the creation of additional staff amounting to Rs. 177.80 lacs will be met out of the sanctioned budget of the scheme for the year 2007-2008. Shortfall, if any, will be demanded in the revised budget.

- (ii) The matters relating to the re-designation of posts, if any, criteria of absorption of the cadre will be finalized by the Administrative Department in due course. Administrative department shall work out a scheme for corporatisation of Health Services under Employees State Insurance set up i.e. converting the department into Haryana Employee State Insurance Health Care Corporation.

B. Criteria for transfer of staff

- (i) The incumbents of the medical/para-medical and ministerial staff will be taken on permanent absorption/deputation/transfer/direct recruitment. Any shortfall due to non availability of permanent incumbents will be met by direct recruitment through Haryana Public Service Commission/Haryana Staff Selection Commission constituting Departmental Committee, or on contract basis, as the case may be. The newly created Directorate may also engage medical and para-medical services on panel basis.
- (ii) Senior posts of one Director, Two Deputy Directors, Two Medical Inspectors, Four Civil Surgeons, 8 posts of Senior Medical Officers including Medical Superintendents and 19 posts of Senior Specialists in scale of Senior Medical Officers will be filled by taking persons on deputation from the Health Department. In case Health Department is not in a position to provide requisite staff on deputation then these posts will be filled up either by way of direct recruitment through Haryana Staff Selection Commission/Haryana Public Service Commission/Departmental Committee or deputation or transfer from other departments/other Governments.
- (iii) After the final allocation of the staff either on permanent absorption or transfer of incumbents from Health Department or by direct recruitment the allocated staff will constitute a separate non transferable cadre.

4. Service Rules

The service rules, standing orders and orders on the files applicable to service conditions in the Health Department, Haryana shall continue to be applicable in the Staff of the Directorate of Employees State Insurance Health Care, Haryana till the new Department formulates its own service Rules.

5. Assets/Stores/Stock/Stationery etc.

All kinds of Employees State Insurance institutions/units/entities/bodies like Hospitals/Dispensaries, other buildings, all kinds of stores, stocks, stationery and all kind of vehicles presently being used or in possession of Employees State Insurance Wing shall stand transferred in the name of Directorate of Employees State Insurance Health Care, Haryana. The buildings constructed by Employees State Insurance Corporation or taken on rent

including furniture and fixture, machinery and equipments and other infrastructure, movable and immovable property of Employees State Insurance Hospitals/Dispensaries or any other including headquarters shall be transferred from Health Department to the Directorate of Employees State Insurance Health Care.

The Directorate of Employees State Insurance Health Care Haryana will coordinate implementation of Acts relating to Employees State Insurance Schemes to protect the right of insured persons in the State.

This issues with the concurrence of Finance Department conveyed *vide* their U.O. No. 1/24/2007-2FD 983, dated 9th May, 2007.

MANIK SONAWANE,
Financial Commissioner and Principal Secretary
Government Haryana, Labour Department.

ANNEXURE-A

Detail of existing sanctioned staff at Headquarter and stands transferred from Health Department to the newly created Employees State Insurance Health Care Directorate

Sr. No.	Name of Post	No. of Post
1.	Deputy Director	1
2.	Medical Inspector	1
3.	Accounts Officer	1
4.	Superintendent	1
5.	Deputy Superintendent	1
6.	Section Officer	1
7.	Assistant	4
8.	Jr. Auditor	2
9.	Jr. Scale Steno	16
10.	Steno typist	2
11.	Clerk	1
12.	Restorer	1
13.	Daftri	17
14.	Peon	2
15.	Chowkidar	1
16.	Sweeper	6
17.	Driver	1
Total		59

3.	Matron	2
4.	Asstt. Matron	129
5.	Nursing Sister	59
6.	Staff Nurses	79
7.	Lady Health Visitor	61
8.	Ancillary Nurse & Midwife	12
9.	Lab. Technician	3
10.	Radiographer	2
11.	E.C.G. Technician	6
12.	Operation Theatre Technician	2
13.	Operation Theatre Asstt.	2
14.	Dietician	1
15.	Physiotherapist	2
16.	Occupational Therapist	2
17.	Dental Mechanic	1
18.	Dental Hygienist	2
19.	Plaster Technician	1
20.	Bio-Chemist	2
21.	Carpenter	1
22.	Tailor	1
23.	Electrician	2
24.	Tin-Smith-cum-Plumber	3
25.	Social Worker	3
26.	Driver	1
Total		21

Posts of Para-Medical Staff

Sr. No.	Name of Post	No. of Posts
1.	Pharmacist	243
2.	Pharmacist (Ayurveda)	1
3.	Matron	2
4.	Asstt. Matron	2
5.	Nursing Sister	22
6.	Staff Nurses	129
7.	Lady Health Visitor	59
8.	Ancillary Nurse & Midwife	79
9.	Lab. Technician	61
10.	Radiographer	12
11.	E.C.G. Technician	3
12.	Operation Theatre Technician	2
13.	Operation Theatre Asstt.	6
14.	Dietician	2
15.	Physiotherapist	2
16.	Occupational Therapist	1
17.	Dental Mechanic	1
18.	Dental Hygienist	1
19.	Plaster Technician	2
20.	Bio-Chemist	1
21.	Carpenter	1
22.	Tailor	2
23.	Electrician	3
24.	Tin-Smith-cum-Plumber	3
25.	Social Worker	1
26.	Driver	21
Total		663

Post of Account/Ministerial Staff

Sr. No.	Name of post	No. of Posts
1.	Superintendent	2
2.	Head Clerk	4
3.	Assistant	56
4.	Accountant	1
5.	Clerks	112
6.	Jr. Scale Stenographer	2
7.	Steno Typist	3
8.	Cashier	2
Total		182

Posts of class IV (all categories)

Sr. No.	Name of post	No. of Posts
1.	Cook	15
2.	Cook mate	10
3.	Dhobi	11
4.	Mali	9
5.	Linen Keeper	1
6.	Jamadar	1
7.	Operation Theatre Assistant	4
8.	Bearer	2
9.	Dresser	2
10.	Cleaner	18
11.	Chowkidar	4
12.	Peons including Sweeper	600
Total		677

Headquarter Staff

59

Field Staff (All categories)

1804

Total :

1863

ANNEXURE-C

Creation of additional posts for Employees State Insurance Health Care Directorate at Headquarter (Pl

One post of Director in the pay scale of 16400-20900	2,95,200
One post of Deputy Director in the pay scale of 14300-18300	2,57,400
One post of Medical Officer in the pay scale of 8000-13500	1,44,000
One post of Senior Accounts Officer in the pay scale of 8000-13500	1,44,000
One post of Administrative Officer in the pay scale of 6500-10500	1,17,000
Two posts of Superintendents in the pay scale of 6500-10500	2,34,000
One post of Senior Scale Stenographer in the pay scale of 5000-7850	90,000
Eight posts of Assistants in the pay scale of 5000-7850	7,20,000
Two posts of Junior Scale Stenographer in the pay scale of 4000-6000	1,44,000
One post of Driver in the pay scale of 4000-6000	72,000
Ten clerks in the pay scale of 3050-4590	5,49,000
Four peons in the pay scale of 2550-3200	1,83,600
Total	29,50,200
House Rent	2,62,100
City Compensatory Allowance	67,200
Non Practising Allowance	79,200
ESI Allowance	7,200
Total	33,65,900
Dearness Allowance @ 35%	10,60,300
Fixed Medical Allowance	99,000
Travelling Allowance	40,000
Office Expenses	
1. Recurring Expenditure	2,00,000
2. Non-recurring expenditure	9,25,000
Petrol, Oil, Lubricants	60,000
Maintenance of Vehicles	6,50,000
Other Charges	1,00,000
Grand Total	65,00,200
	Say Rs. 65,00,000/-

ANNEXURE-D

Allocation of additional posts for Employees State Insurance Health Care Directorate for field offices (Plan)

four posts of Civil Surgeons in the pay scale of 14300-18300	10,29,600
four posts of Deputy Superintendents in the pay scale of 5450-8000	3,92,400
twelve posts of Assistants in the pay scale of 5000-7850	5,88,600
four posts of Junior Scale Stenographer in the pay scale of 4000-6000	2,88,000
four posts of Driver in the pay scale of 4000-6000	2,88,000
twelve clerks in the pay scale of 3050-4590	6,58,800
seven Class IV in the pay scale of 2550-3200	7,34,400
Total	<u>39,79,800</u>
House Rent	2,35,900
City Compensatory Allowance	1,00,000
Practising Allowance	1,20,000
Diary Allowance	9,600
Total	<u>44,45,300</u>
Gratuity Allowance @ 35%	14,34,900
Medical Allowance	1,20,000
Travel Allowance	60,000
Office Expenses	
1. Recurring Expenditure	4,00,000
2. Non-recurring expenditure	12,00,000
3. Oil, Lubricants	60,000
4. Maintenance of Vehicles	22,00,000
5. Rate & Taxes	9,60,000
6. Other Charges	4,00,000
Grand Total	<u>1,12,80,200</u>

Say Rs.1,12,80,000/-

ANNEXURE-X

Schemes to be transferred from Health Department to Employees State Insurance Health Care Directorate on creation of Separate Employees State Insurance Cadre (Non Plan)

Sr.No.	Name of Scheme	Budget Allocation
1.	Working of staff of Deputy Director, ESI-Continuation thereof	79,62,000
2.	Running of 200 bedded ESI Hospital NH-3 Faridabad including ESI dispensaries attached with this Hospital-Continuation thereof	6,50,00,000
3.	Running of 50 bedded ESI Hospital Sector-8 Faridabad including ESI dispensaries attached with this Hospital-Continuation thereof	4,10,00,000
4.	Running of 80 bedded ESI Hospital at Jagadhari including ESI dispensaries attached with this Hospital-Continuation thereof	2,71,00,000
5.	Running of 75 bedded ESI Hospital at Panipat including ESI dispensaries attached with this Hospital-Continuation thereof	1,82,00,000
6.	Running of 50 bedded ESI Hospital at Bhiwani-Continuation thereof	1,20,00,000
7.	Running of ESI dispensary at Sonapat-Continuation thereof	1,30,20,000
8.	Running of ESI dispensary at Hissar-Continuation thereof	89,40,000
9.	Running of ESI dispensary at Bhiwani-Continuation thereof	77,30,000
10.	Running of ESI dispensary at Panchkula-Continuation thereof	15,40,000
11.	Running of ESI dispensary at Pinjore-Continuation thereof	29,40,000
12.	Running of ESI dispensary at Dhulkote-Continuation thereof	23,10,000
13.	Running of ESI dispensary at Ambala City-Continuation thereof	16,50,000
14.	Running of ESI dispensary at Ambala Cantt.-Continuation thereof	25,00,000
15.	Running of ESI dispensary at Karnal-Continuation thereof	25,20,000
16.	Running of ESI dispensary at Samalkha-Continuation thereof	9,70,000
17.	Running of ESI dispensary at Kundli-Continuation thereof	24,20,000
18.	Running of ESI dispensary at Murthal-Continuation thereof	15,80,000
19.	Running of ESI dispensary at Bahalgarh-Continuation thereof	13,90,000
20.	Running of ESI dispensary at Rai-Continuation thereof	23,30,000
21.	Running of ESI dispensary at Rohtak-Continuation thereof	29,40,000
22.	Running of ESI dispensary at Bahadurgarh-Continuation thereof	66,50,000
23.	Running of ESI dispensary at Jind-Continuation thereof	12,00,000
24.	Running of ESI dispensary at Hansi-Continuation thereof	21,80,000
25.	Running of ESI dispensary at Khairpur-Continuation thereof	11,50,000
26.	Running of ESI dispensary at Gurgaon-Continuation thereof	1,13,00,000
27.	Running of ESI dispensary at Rewari-Continuation thereof	19,80,000
28.	Running of ESI dispensary at Dharuhera-Continuation thereof	30,50,000
29.	Running of ESI dispensary at Palwal-Continuation thereof	16,00,000
30.	Providing Medicines, etc. ESI Scheme in the State-Continuation thereof	2,70,00,000
Total		28,21,52,000

SE
on

ANNEXURE-Y

Schemes to be transferred from Health Department to Employees State Insurance Health Care Directorate
and creation of Separate Employees State Insurance Cadre (Plan)

Sr.No.	Name of Scheme	Budget Allocation
1.	Providing diet, medicines and reimbursement charges to increased number of persons	14,51,96,000
2.	Purchase of Machinery & Equipment and annual maintenance of existing medical equipments	94,24,000
3.	Running of ESI dispensary at Roz-Ka-Meo-Continuation thereof	9,60,000
4.	Running of ESI dispensary at Bawal-Continuation thereof	9,60,000
5.	Running of ESI dispensary at Garhi Boloy Chowk Rewari-Continuation thereof	10,60,000
6.	Continuation of staff of ESI Hospital Bhiwani	8,00,000
7.	Running of ESI dispensary at Manesar-Continuation thereof	10,00,000
8.	Running of ESI dispensary at Sampla-Continuation thereof	11,00,000
9.	Strengthening of Ambulance services with staff	32,00,000
10.	Opening of Mobile dispensaries	8,00,000
11.	Provision of wages of Out sourcing staff	8,00,000
12.	Provision of specialists and supporting staff according to ESIC norms	24,00,000
13.	Opening of Ayurvedic ESI dispensary at Gurgaon	4,00,000
14.	(96) State Share Revolving Fund for Insured Persons-1/8 State Share	26,00,000
Total		17,07,00,000