

पंजीकृत

प्रेषक,

राज्य लोक सूचना अधिकारी-कम उप निदेशक (पी एण्ड आई)  
कार्यालय निदेशक, ई.एस.आई स्वास्थ्य संरक्षण, हरियाणा,  
एस.सी.ओ 803, एन.ए.सी, मनीमाजरा, चण्डीगढ़।

सेवा में,

श्री राम कुमार दहिया,  
मकान न: 1807, सैक्टर -6  
बहादुरगढ़, झज्जर।  
09416229042

यादि क्रमांक 6/1(338)-ई.एस.आई-आर.टी.आई.-3जी-2016/  
दिनांक

**विषय:- सूचना के अधिकार अधिनियम, 2005 के तहत सूचना उपलब्ध करवाने बारे।**

उपरोक्त विषय पर आपके पत्र दिनांक 04.08.2016 (कार्यालय में प्राप्ति तिथि 08.08.2016)के सन्दर्भ में।

आप द्वारा मांगी गई सूचना निदेशालय में उपलब्ध शाखा के रिकार्ड अनुसार आपको प्रेषित की जाती है। विभाग द्वारा प्रदत्त सूचना से सहमत ना होने की स्थिति में आप प्रथम अपीलिएट अथोरिटी-कम-निदेशक, कर्मचारी राज्य बीमा स्वास्थ्य संरक्षण, हरियाणा, एस.सी.ओ 803, एन.ए.सी, मनीमाजरा, चण्डीगढ़ को अपील कर सकते हैं।

संलग्न:- 06 पेज।

*sd-*  
राज्य जन सूचना अधिकारी-सह-उपनिदेशक (पी एण्ड आई),  
कार्यालय निदेशालय, ई0एस0आई0 हैल्थ केयर, हरियाणा।

पृ० क्रमांक: 6/1(338)- आर0टी0आई0-जी-3-2016/10397

दिनांक 19/9/16

इसकी एक प्रति प्रोग्रामर को कार्यालय की वेब साईट पर अपलोड करने हेतु प्रेषित की जाती है।

संलग्न:- 06 पेज।

*Grapp*  
राज्य जन सूचना अधिकारी-सह-उपनिदेशक (पी एण्ड आई),  
कार्यालय निदेशालय, ई0एस0आई0 हैल्थ केयर, हरियाणा।

4/3

39-  
15/9/16

विषय:-

सूचना के अधिकार अधिनियम 2005 के तहत सूचना उपलब्ध करवाने बारे- श्री राम कुमार दहिया ।

10481  
14/9/16

क्या उप निदेशक (पी0एण्ड0आई0) अपने पत्र क्रमांक 6/1 338-आर.टी.

आई-जी3-2016/8907, दिनांक 19.08.2016 की ओर ध्यान देने की कृपा करेंगे?

विषयलिखित मामले में श्री राम कुमार दहिया, मकान न: 1807 सैक्टर-6,

बहादुरगढ , झज्जर के आवेदन में वर्णित मांगी गई सूचना निम्न प्रकार से है :-

मांगी गई सूचना	दी जाने वाली सूचना
Please provide information that to run a dispensaries for 12 hrs how many Doctors(M.O.S. and L.M.O.S) Separately should be there for 45000 or more IP family units.	इस समबन्ध में सूचित किया जाता है कि ई.एस.आई.सी. नार्मस के अनुसार व बीमाकृतो के हितों में 5 डाक्टर की ई.एस.आई. डिस्पैसरीयों को दिन की दो शिफ्ट में 12 घण्टे संचालित किया जाता है। 10000 से 30000 बीमाकृतो की संख्या पर 5 डाक्टर की ई.एस.आई. डिस्पैसरी, (M.O.s/ L.M.O.s) 30000 से अधिक बीमाकृतो की संख्या पर आवश्यकता अनुसार डिस्पैसरी को अपग्रेड किया जाता है। तथा 50000 से अधिक बीमाकृतो की संख्या होने उपरान्त 100 बिस्तरीय हस्पताल खोलने की व्यवस्था है (नार्मस की प्रति संलग्न) जिसमें अतिरिक्त (M.O.s. and L.M.O.s.) विशेषज्ञ चिकित्सा अधिकारियों के पदो का प्रावधान भी है।

अधीक्षक

सेवा में

राज्य जन सूचना अधिकारी -कम-  
उप निदेशक (पी0एण्ड0आई0)।

अशा0 क्रमांक 1/445-ई.एस.आई-जी2-2016/10032

दिनांक 12/9/16



MINUTES OF THE 163<sup>rd</sup> MEETING OF THE ESI CORPORATION HELD ON 04.12.2014 AT 14.00 hrs IN THE CONFERENCE HALL, 5th FLOOR, HQRS OFFICE, ESI CORPORATION, PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI.

List of members who attended the meeting is enclosed at Annexure -I

The DG, ESIC extended warm welcome to the Hon'ble Chairman and members of the ESI Corporation. He, in his welcome address, mentioned about ongoing activities of the ESIC since the last meeting of the Corporation held on 31st July, 2014 and progress made in various initiatives (Annexure-II).


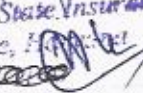
Sh.Sudarshan Sareen, Sh. C.P. Singh and Sh. Chandrakant Khairc, on behalf of their colleagues, welcomed the Chairman on his taking charge as Minister of State, Labour & Employment (I/C) and Chairman, ESIC. They also welcomed him to his first meeting of ESI Corporation.

The Chairman, at the request of DG, released two fliers of ESI Corporation - "A guide for Employees" and "A guide for Employers".

Thereafter, the DG requested the Hon'ble Chairman for his opening remarks.

The Chairman welcomed all the members to the 163<sup>rd</sup> meeting of the ESI Corporation and said that he was pleased to Chair the meeting. He appreciated the performance of the Corporation. The Chairman mentioned about the agenda items to be discussed during the course of the meeting. He underlined the need of regular physical activities to keep good health and also mentioned that the focus should be on improving the quality of health care. There should be provision for safe drinking water in all the offices, hospitals etc. He desired that all the issues should be discussed with positive outlook and extended warm wishes for a prosperous new year ahead.

Thereafter, he requested the DG to take up the Agenda items for discussion.

Attested  
  
Medical Inspector  
Employees State Insurance,  
Health Care, Haryana  


- ii Regular Teaching faculty recruited by ESIC would be given option, wherever feasible, for utilizing their services in the ESIC in a non-teaching role, without adversely affecting their service conditions.

**ITEM No** | **SETTING UP OF MEDICAL COLLEGE AT BHUBANESHWAR, ODISHA**  
**ESIC- 6**


It was noted that the issue is linked with the issue of "Continuation or otherwise of the ESIC Medical Colleges" and it was decided that discussion on the issue may, for the present, be deferred.

**ITEM No** | **REVISION OF NORMS FOR SETTING UP ESI HOSPITALS**  
**ESIC- 7**

After detailed discussion, the following norms were approved with the stipulation that the IP population should be taken in a radius of 25 KM and that there should not be any other ESI hospital within a radius of 50 KM. If there is another ESI hospital within 50KM, then each ESI hospital should fulfil these norms in the respective catchment area. (For example, if the two ESI hospitals are at a distance of 40KM, then each hospital should satisfy these norms within a radius of 20KM.)

SI No	No. of Beds	Min. No. of IPs
1	100	50000 ✓
2	150	100000
3	200	150000
4	250	200000
5	300	250000
6	350	300000
7	400	350000
8	500	400000
9	600	500000

Already approved hospitals, where agreement with construction agency has not been signed, should be reviewed as per the above norms.

Attested  
  
 Medical Inspector,  
 Employees State Insurance,  
 Health Care, Bhubaneswar  




## 100 BEDDED HOSPITAL

Suggested distribution of beds:

Sl. No.	Department	No. of beds
1.	Medicine	25
2.	Surgery	15
3.	Obst. & Gynae.	20
4.	Paediatrics	15
5.	Orthopaedics	10
6.	Emergency & Pooled beds	15

**Note: Reorganisation may be done as per functional requirement**

**Functional Requirement:**

Sl. No.	Department	Details
1.	Anaesthesiology	To function under an Anaesthesia Specialist with supporting staff.
2.	Audio Visual Services	To function under a Medical Officer In-charge of Family Welfare
3.	Blood Bank/Blood storage	To function under Pathologist
4.	Dentistry	Dental Surgeon with supporting staff.
5.	Dermatology	To function under a Specialist with supporting staff.
6.	Dietetics	To function under Assistant Dietician.
7.	Drugs & Pharmacy	To function under senior Pharmacist.
8.	ECG Technology	To function under Medical Specialists.
9.	Emergency & Accident Care Services with Critical Care Beds	To be available round the clock besides the casualty services under Casualty Medical Officer
10.	Engineering & Allied Services	Contractual

*Attested*

*Medical Superintendent*  
*Employment & State Insurance*  
*Health Care, Har*

Sl. No.	Department	Details
11.	Family Welfare & MCH	To function under a Gynaecologist
12.	General Medicine	To function under a Specialist supporting staff.
13.	General Surgery	To function under a Specialist supporting staff.
14.	Hospital Administration	Full time Medical Superintendent
15.	Laundry	Mechanical/On contractual basis
16.	M.R.D.	To function under Medical Record technician
17.	Mechanical Transport	2 ambulance, 1 staff car, 1 van on contractual basis/regular.
18.	Nursing Services	To function under ANS
19.	O.T. Technology	To function under Anaesthesia Specialists
20.	Obst. & Gynae.	To function under a Specialist with supporting staff.
21.	Ophthalmology	To function under a Specialist with supporting staff.
22.	Orthopaedics	To function under a Specialist with supporting staff.
23.	Oto-rhino-laryngology	To function under a Specialist with supporting staff.
24.	Paediatrics	To function under a Specialist with supporting staff.
25.	Pathology	To function under a Specialist with supporting staff.
26.	Physiotherapy + Occupational Therapy	To function under Orthopaedic Specialist
27.	Pulmonary Medicine	To function under a Specialist with supporting staff.



	Radiology	To function under a Specialist with supporting staff.
29.	Sterilization and Disinfection Technology	To function under Anaesthetist

**Note: Wherever F.T. Specialist is not available, a Part Time Specialist may be appointed**

**Requirement of Specialists, Medical Officer & Other Staff:**

I. Specialists:

Sl. No.	Department	Nos. of Post
1.	Anaesthesia	2
2.	Dental	1
3.	Dermatologist	1
4.	Medicine	2
5.	Obst. & Gynae	2
6.	Ophthalmology	1
7.	Orthopaedics	1
8.	Oto-rhino-laryngology	1
9.	Paediatrics	2
10.	Pathology	1
11.	Pulmonary Medicine	1
12.	Radiology	2
13.	Surgery	2
	TOTAL	19

**Note: The Second Specialist in basic speciality should be provided when bed occupancy of that department is more than 60% or the workload so justifies.**

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Medical Officer  
 Deputy Director  
 Health Care, Haryana

II. Suggested distribution of Medical officers :

Sl. No.	Department	Nos. of Post
1.	Anaesthesia	6
2.	Medicine	3
3.	Obst. & Gynae.	5
4.	Orthopaedics	2
5.	Paediatrics	3 (3 more if Nursery is provided)
6.	Surgery	3
7.	Casualty	5
8.	Eye	2
9.	ENT	2
10.	Pooled for other departments	4
	TOTAL	35 (without Nursery)

**Doctor posted in various Departments should preferably be Post Graduate Senior Residents may be appointed till the regular GDMOs are not available.**

III. Administration :

Sl. No.	Department	Nos. of Post
1.	Full time Medical Superintendent Preference may be given to Medical Officer/Specialist trained in the field of Hospital/Health Care Administration	1
2.	Asstt. Medical Superintendent	1
3.	Dy. Director (Medical)	1
4.	Dy. Director (Finance)	1
5.	Office Superintendent	1
6.	Head Clerk/Asstt.	3
7.	PA to MS	1

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8.	Stenographer	1
9.	MSW (Medico Social Worker)	1
10.	UDC	4 (one to act as care taker)
11.	UDC Cashier	1
12.	LDC cum Typist	8 (including 3 for registration work and 5 in office)
13.	Jr. MRT	2
14.	Peon	4

IV. Para Medical/Nursing Staff :

Sl. No.	Cadre	Nos. of Post
1.	Nursing staff	As per SIU Norms
2.	Dietician	1
3.	Lab. Technician	3+1 for STD=4
4.	Lab. Assistant	5
5.	Radiographer	3
6.	Jr. Radiographer	5
7.	Pharmacist	4(+3 if drugs are distributed from hospital)
8.	Dresser	2
9.	O.T. Technician	5(This includes staff for Plaster Room & Manifold Room)
10.	OT Assistant	10-do-
11.	Dental technician	1
12.	Physiotherapist	1
13.	Occupational Therapist	1
14.	ECG Technician	4
15.	CSSD Technician	2
16.	CSSD Assistant	2

17.	Laundry Supervisor	1	} or on Contract
18.	Laundry Asst/Operator	2	
19.	Boiler Attendant	1 if boiler is available)	

V. Other Staff :

Sl. No.	Cadre	Nos. of Post
1.	Head Cook	1
2.	Cook	4 } or on Contract
3.	Cook mate & Masalchi/Bearer including dish washer	10
4.	Other Class IV	40
5.	Security Staff	On contract basis/regular (as per need)
6.	Sweepers/cleaning staff	-do-
7.	Barber	Part time/full time
8.	Tailor	-do-
9.	Plumber	-do-
10.	Carpenter	-do-
11.	Electrician	-do-
12.	Gardner	-do-

Note: The above is the guideline for setting up a normal functioning 100 bed hospital. If and when the workload increases, the staff (in any area) may be increased as per justification.

Staff for Blood Bank/Blood storage facility will be provided as per norms guidelines laid down by Drug Controller offices of the respective States.

Medical Department  
 Director  
 Health, Govt. Hospital  
 Bangalore