

From

Director ESI Health Care, Haryana,  
SCO No. 803, NAC Mani Majra, Chandigarh (UT).

To

Roll No. 22104327  
Smt. Munish Devi D/o Suraj Bhan  
VPO Chhochhi, Tehsil Beri, District Jhajjar.

Memo No. 101/17-ESI-3E-1-2020/

Dated:

**Subject: Appointment to the post of MPHWF (Group C).**

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On the recommendation of Haryana Staff Selection Commission Panchkula vide their letter No. HSSC/Confid/Recomm/2018/867 dated 17.10.2018 and HSSC/Confid/Misc-2/2019/813 dated 11.12.2019 and on the advice of Principal Secretary Haryana Govt., Labour Department vide their letter no. 10/192/2019 -5Lab/26394 dated 30.12.2019, you are hereby offered appointment to the post of MPHWF (F) and posted at ESI Dispensary, Bahadurgarh in the FPL 4 @ Rs 25,500/- P.M. plus usual allowances sanctioned by the Government from time to time on purely temporary basis on following terms and conditions:-

- 1 The appointment is purely provisional as per Chief Secretary Haryana instruction No. 7473-7S/14433 dated 08.06.1976 and is subject to the verification of documents such as **academic qualifications** and any other **certificates** such as Scheduled Castes/Scheduled Tribes/Backward Classes/ESM/DESM/OSP/PH, etc. if any, submitted by her. If on verification, it reveals that the information given by her is false or incorrect, then her services will be **terminated** forthwith without prejudice to such further action as may be taken under the provisions of the **Indian Penal Code**.
- 2 Her appointment is on a purely temporary post which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to her at present and in this respect she will have to take her chance like others who have been similarly recruited. Consequently, her services may be terminated without notice whenever there is no vacancy against which she can be retained. This condition will, however, not be applicable in case of her services are dispensed with during the probation period.
- 3 Her service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Government to pay in lieu of notice her salary for the period by which the notice falls short of one month and similarly if she wish to resign from the post, she may do so by depositing with Government her salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case misconduct, however, she will be entitled to reasonable opportunity to show cause why her services not be terminated, in which case, the condition of one month notice shall not apply. This condition will, however, not be applicable in case her services are dispensed with during the probation period.
- 4 On appointment/joining she will be required to take an oath of allegiance to the Constitution of India.
- 5 She will be governed by the **HARYANA HEALTH DEPARTMENT, MULTI-PURPOSE HEALTH SUPERVISOR AND MULTI-PURPOSE HEALTH WORKER (GROUP-C) SERVICE RULES 1984** as amended from time to time. In respect of pay, leaves and all other matters not expressly provided for in the Rules, she will be governed by such other regulation and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
- 6 She will be subject to Government Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. She will be governed by the provision of the Civil Services Rules and the relevant recruitment and conditions of Service Rules as applicable to her post as applicable from time to time. For

- all other matters, not specified herein, she will be subject to rules, regulations and instructions of Government as in force from time to time.
- 7 She will be governed by **NEW PENSION RULES** as notified vide no. 1/1/2014-1 Pension, dated 18.08.2008.
  - 8 She will be on **PROBATION FOR A PERIOD OF TWO YEARS**, which can be extended if necessary up to three years. In case her work or conduct is not found satisfactory during the period of probation, her services are liable to be terminated forthwith without any notice.
  - 9 She must understand that if any information/declaration furnished by her in connection with this appointment is at any time found to be false or incorrect, she will be liable to be dismissed from service and suitable action shall be taken against her as per law.
  - 10 As her character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/18/2018-3GSIII dated the 09-09-2019, therefore, it is made clear to her that in case subsequently any adverse facts come to the notice of the State Government regarding her character and antecedents, her services will be liable to be terminated without giving any notice.
  - 11 Joining time will be allowed/granted as per Govt. letter N o. 01/05/2019-1GS-1 dated 13<sup>th</sup> Sep,2019.
  - 12 The appointment is provisional and is subject to the verification of documents such as **academic qualifications** and any other **certificates** such as Scheduled Castes/Scheduled Tribes/Backward Classes/ESM/DESM/OSP/PH, etc. if any, submitted by her. If on verification, it reveals that the information given by her is false or incorrect, then her services will be **terminated** forthwith without prejudice to such further action as may be taken under the provisions of the **Indian Penal Code**.
  - 13 She must submit:-
    - (v) A **declaration** in writing that she was not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against her in any Court of Law.
    - (vi) In case she is married, she will have to file a declaration about non acceptance/giving of dowry. If she is unmarried, she will have to furnish a declaration immediately after marriage regarding non acceptance/giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/2/2017-2GS-1 dated 21.12.2017.
  - 14 She will furnish a certificate to this office alongwith joining report a declaration attested by a Gazetted Officer or a Magistrate 1<sup>st</sup> class to the effect that she have one living spouse and is not marry to a person already having one living husband/wife.
  - 15 Her seniority will be determined according to her position in the merit list sent by the Haryana Staff Selection Commission.
  - 16 She is liable to be transferred anywhere under ESI Health Care Department within the State of Haryana.
  - 17 If so required, she will be liable to serve in any Defence Service or post connected with the Defense of India for a period not exceeding four years including the period spent on training if any, provided that:-
    - e) Shall not be required to serve as aforesaid after the expiry of ten years from the date of appointment and
    - f) Shall not ordinary be required to serve as aforesaid after attaining the age of forty five years.
  - 18 She is required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. She should appear for medical examination in the office of **Civil Surgeon Jhajjar**.
  - 19 In case she have already appeared before the Medical Board in Haryana during past 6 months and declared medically fit, she need not to appear for the same. In case she is already employed somewhere on a Gazetted post under the Haryana Government and she is already produced a medical certificate to the department, she may be exempted from producing fresh medical certificate provided there is no break in her service and she produce a certificate from her employer at the time of joining.



- 20 The appointment is subject to the final outcome of CWP 4762, 5128, 5091, 5257, 5191, and 4827 of 2018 and CM-5052- CWP-2019 and CWP 7607/2019 and any other writ petition pending in the Hon'ble High Court.
- 21 If she is willing to accept this offer of appointment on the above mentioned terms and conditions, she must report to the Civil Surgeon, ESI Health Care, **Gurugram** for joining within **30 days** from the date of issue of this letter. **NO EXTENSION IN JOINING TIME WOULD BE ALLOWED.**
- 22 She will not be entitled to any travelling allowance for the journeys to be performed by her, for her medical examination and for joining first appointment.

**Note:-1 The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.**

**2 The documents will be checked by the Civil Surgeon ESI Health Care before joining.**

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Medical Inspector

for Director ESI Health Care, Haryana

Endst No. 101/17-ESI-3E-1-2020/ 25-29

Dated: 06-01-2020

A copy is forwarded to the following for information and necessary action:-

1. Civil Surgeon **Jhajjar** is requested that on arrival of the candidate, he/she may kindly be examined for first entry into Govt. Service as & when they appear before the Medical Board constituted by them as a "special case." If declared medically and physically fit, he/she may be informed accordingly and directed to report for duty.
2. Civil Surgeon ESI Health Care, Gurugram. is directed that the document pertaining to her educational qualification/age/caste/category and universities as claimed by them in the application form may be got checked/verified from the issuing authority, before they are allowed to join their duty to check the document of the candidate before he/she joins.
3. Medical Officer Incharge, ESI Dispensary Bahadurgarh.
4. Secretary, Haryana Staff selection Commission Panchkula to their confidential Letter No. HSSC/Conf/Recomm/2018/867 dated 17.10.2018.
5. Programmer for uploading the website.

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Medical Inspector  
for Director ESI Health Care, Haryana