

3.1 Eligibility Criteria for Participation in this Auction.

Bidder should submit Registration Cum Acceptance Form '**Annexure A**' and Other Document on line & off line as below:

The bidder must upload following documents (in pdf format only) as per e-auction process. Documents are mandatory and should be enclosed in sequence and in order.

- 3.1.1 Bidder must read the general instructions with terms and conditions of the e-auction sale very carefully and then duly sign the Photograph by self or partner in "Registration-cum-Acceptance Form" given in Annexure-A. And submitted Online and Offline.
- 3.1.2 Bidder must submit and upload offline/online Photocopy of acknowledgement receipt "Registration- cum-Acceptance Form" given in Annexure-A with Lot Code wise EMD, and others documents.
- 3.1.3. **Bidder Registration Certificate:** Shop & Establishment Act/ Company Registration Certificate/Partnership Deed/Proprietorship..etc
- 3.1.4. GST Registration Certificate. (Bidders registered under GST for scrap dealing (Section XV of HSN Code) are only eligible for participating in auction.)
- 3.1.5. Bidder shall submit latest copy of GST Challan.
- 3.1.6. Address Proof - copy of valid address proof issued by Government Authority. (Example – Electricity Bill/Passport/Aadhar Card/ etc.)
- 3.1.7. Copies of Audited Balance Sheet from Chartered Accountant of company or institute for last year and I.T. Return acknowledgements for individuals for financial year 2022-23, 2023-24 and 2024-25, UDIN Number is mandatory, for qualification Bidder shall have turnover more than reserve price of all lots applied by bidder.
- 3.1.9. Submission of EMD in favour of “**Personal Assistant to Inspector General of Prisons Maharashtra State, Pune 411 001**” payable at **Pune**.
- 3.1.10 Attested copy of PAN Card & Adhar card.