

PART II : B

Staff

CHAPTER VII

STAFF RECRUITMENT

SECTION-I NIL

SECTION II : NON-STATUTORY RULES

Part-I

[Framed under Government Resolution, Home Department
No. RJM 1058 (ii)-XVI, dated 18th June 1971.]

The personnel of Maharashtra Prison Department comprise of the following :—

Personnel of
Prison
Departments.

(I) INDIAN ADMINISTRATIVE SERVICE

- (a) Inspector General of Prisons.

(II) MAHARASHTRA JAIL SERVICE (STATE)
(CLASS I AND CLASS II)

- (a) Deputy Inspectors General of Prisons.
(b) Superintendents of Central Prisons.
(c) Principal, Jail Officers' Training School.
(d) Superintendents of District Prisons, Class-I.
(e) Principal, Borstal School.
(f) Superintendent of Jail Industries.
(g) Superintendent of District Prison, Class-II.
(h) Deputy Superintendents at Central Prisons.
(i) Personal Assistant to the Inspector General of Prisons.
(j) Organisation and Method Officer in the office of the Inspector General of Prisons.
(k) Personal Assistants to the Deputy Inspectors General of Prisons in charge of Regions.
(l) Administrative Officers at Prisons.
(m) Superintendent of Prison Textile Industries.
(n) Research Officer.
(o) Technical Officers (Prison Agriculture).

* Substituted by the Government Resolution, Home Department No. RJM 1088 (ii)-II-XVI, dated 20th May 1974.

(III) MAHARASHTRA JAIL SERVICE (CLASS III AND IV)—
EXECUTIVE BRANCH

- (a) Superintendents of District Prisons, Class III.
- (b) Jailors Group I.
- (c) Factory Manager.
- (d) Assistant Vice Principal, Borstal School.
- (e) Jailors Group II.
- (f) Orderly Officers.
- (g) Liaison Officer at Open Colony for Released Prisoners.
- (h) Women Jailors Group II.
- (i) Jail Guards viz. Subedars, Jamadars, Havildars, Naik, Sepoys, Supervisory Staff of Borstal School.
- (j) Senior Matrons.
- (k) Junior Matrons.

(IV) MINISTERIAL BRANCH

- (a) Office Superintendent.
- (b) Senior Auditors.
- (c) Assistant Superintendents in the office of the Inspector General of Prisons.
- (d) Head Clerks.
- (e) Stewards.
- (f) Stenographers.
- (g) Statistician.
- (h) Senior Clerks (Supervisory).
- (i) Senior Clerks.
- (j) Junior Auditors.
- (k) Clerks/Typists.
- (l) Librarian.

(V) MEDICAL BRANCH

- (a) Maharashtra Medical and Health Service Officers, Class II.
- (b) Maharashtra Medical and Health Service Officers, Class-III
- (c) Laboratory Technician.
- (d) Compounders.
- (e) Male Nurses.
- (f) Nursing Orderlies.

(VI) TECHNICAL BRANCH

- (i) **Agriculture**
 - (a) Agricultural Officers, (b) Field Kamgars.
- (ii) **Textile**
 - (a) Textile Officer, (b) Supervisors (Weaving), (c) Jobber.
 - (d) Instructors (Weaving), (e) Instructor (Carpet Weaving).
 - (f) Warper.
- (iii) **Tailoring**
 - (a) Supervisors (Tailoring), (b) Instructors (Tailoring),
 - (c) Lady Instructors (Tailoring).
- (iv) **Carpentry**
 - (a) Supervisors (Carpentry), (b) Instructors (Carpentry).
 - (c) Instructors (Lacquer).
- (v) **Smithy**
 - (a) Supervisors (Blacksmiths and Metal Sheet), (b) Instructors (Turner), (c) Instructor (Fitter) (d) Instructor Blacksmithy).
- (vi) **Leather**
 - (a) Supervisor (Leather), (b) Instructor (Leather)
- (vii) **Bakery**
 - (a) Instructor (Bakery).
- (viii) **Paper Industry**
 - (a) Supervisor (Paper Industry), (b) Instructor (Paper Industry).
- (ix) **Chemicals**
 - (a) Supervisor (Chemicals).

(VII) MISCELLANEOUS BRANCH

- (a) Braille Instructor.
- (b) Head Master.
- (c) Teachers/House Masters.
- (d) Physical Training Instructor.
- (e) Drivers.

(VIII) CLASS IV GOVERNMENT SERVANTS

- (a) Daftarband.
- (b) Naik.
- (c) Peons.
- (d) Sweepers
- (e) Ayas.
- (f) Cook at the Jail Officers' Training School.
- (g) Waterman at the Open Colony for Released Prisoners.
- (h) Mess Servants at Jail Officers' Training School.

Reservation of
vacancies for
members of
Back ward
Classes

2. (i) The following percentage of vacancies occurring in each of the various services in the Jail Department which are filled by direct recruitment should be reserved for members of each of the sections of the Backward Classes viz:—

	per cent
(1) Scheduled Castes and Scheduled Castes converts to Buddhism.	13
(2) Scheduled Tribes including those living outside the specified areas.	7
(3) Denotified Tribes and Nomadic Tribes	4
(4) Other Backward Communities	10

(ii) These percentages represent the minimum number of vacancies to be filled by the appointment of members of the Backward Class. It is open to the appointing authorities to recruit members of Backward Class in excess of these percentage if they are otherwise considered suitable for such appointment **vis-a-vis** other candidates on merit. If any of the vacancies reserved for the members of a particular section of the Backward Class cannot be filled by the appointment of members of that section for want of suitable candidates, they should be filled by the

appointment of members of other sections of Backward Class, if such candidates are available and if no such candidates are available, by others *i. e.* by the members of non-Backward Class. These vacancies *i. e.* the vacancies which are filled otherwise than by the appointment of candidates belonging to the particular section of the Backward Class should, however, be carried forward and added to the vacancies reserved for the particular section (*i. e.* the section for which they were initially reserved) on the next occasion when vacancies are filled. Such vacancies should not be carried forward in this manner for more than two years and that the total number of normal reserved vacancies and the carried forward vacancies together should not exceed 45 per cent of the total number of vacancies on any occasion of recruitment. The surplus above 45 per cent should be carried forward to the subsequent occasions of recruitment subject, however, to the condition that the vacancies are not carried forward for more than two years.

All appointing authorities should take particular care to see that these orders making reservation in favour of members of the Backward Class in the various services are followed scrupulously.

(iii) A person who belongs to a Backward Class and wishes to claim the benefits admissible to members of that class in the recruitment is required to produce a certificate certifying that he belongs to the Backward Class. This certificate should, outside Greater Bombay, be issued by the District Magistrate or by an Executive Magistrate authorised by him in this behalf, and in Greater Bombay by the Chief Metropolitan Magistrate or by a Metropolitan Magistrate as authorised by him.

3. (i) Whenever recruitment to a particular post or class of posts is undertaken the number of posts to be reserved for members of the Backward Class should be determined in advance and invariably be mentioned in the advertisement;

Mode of filling
up reserved
posts.

(ii) If it is found that an adequate number of candidates belonging to the Backward Class is not available if the general standard of selection is strictly enforced, the standard of selection should be lowered in favour of members of that class and candidates who are generally considered suitable and conform to the minimum standard for appointment may be selected; such selected candidates should be given to understand that their appointment is on trial and that they would not be confirmed unless they are found suitable and come up to the required standards.

- Doubtfull Certificate of Backward Class.
4. Inspector General, the Dy. Inspector General of Prisons and/or Superintendents should report cases in which they have any doubt, to Government in the General Administration Department which will decide whether or not the certificate is correct.
- Recruitment to posts within the purview of the Maharashtra Public Service Commission
5. Inspector General of Prisons should submit proposals to Government in the Home Department for filling up vacancies which are due to occur on the retirement of officers whose posts fall within the purview of the Maharashtra Public Service Commission at least six months before the vacancies are due to occur.
- Procedure when temporary post within the purview of the Commission likely to exceeds 12 months.
6. When it is anticipated that an officer in the Jail Department is likely to continue to officiate in a service or a post which is within the purview of the Commission, and to which he was appointed as a temporary measure without consulting the Maharashtra Public Service Commission, for a period exceeding 12 months, the necessary steps should be taken in good time to report his case to Government with his record of service and confidential sheet.
- Preference to be given to N.C.C.
7. So far as direct recruitment to non-gazetted executive posts in the Jail Department is concerned preference should be given to candidates who have acquired training and experience in the National Cadet Corps other qualifications being equal.
- General Conditions to be fulfilled.
8. Where a candidate is proposed to be recruited otherwise than by promotion or selection from a lower cadre in the Jail Service, the following conditions or qualifications will *inter alia* be required to be fulfilled by him :—
- (a) No person who has more than one wife living shall be eligible for appointment to the post, provided that subject to the provision of any law in force Government, may if satisfied that there are special grounds for so doing, exempt any person from the operation of this condition.
- (b) Candidates for employment shall be asked to indicate whether they have more than one wife living and in the event of declaration in the negative being found to be incorrect after his appointment he shall be liable to be dismissed from service.
- (c) No woman who has married a person having already a wife living shall be eligible for appointment to the post; provided that Government may, if satisfied that there are special grounds for doing so, exempt any woman from the operation of this provision.
- (d) If a candidate is called for interview, he will have to come to the place of interview at his own expense.
- (e) The selected candidate will be placed for medical examination, and will not be appointed unless he is certified to be physically fit for Government Service.

(f) The selected candidates will have to pass within the prescribed time limit (i) the prescribed examination in Hindi and (ii) such Departmental and language examinations as may be prescribed from time to time. This rule shall not apply to the I. A. S., Officers.

9. (1) Where a candidate is not required to be recruited solely by promotion or selection from a lower cadre in Jail Service, an employee of the Jail Department shall not be debarred from so applying in case he fulfils all the prescribed qualifications regarding age, education and otherwise.

(2) For the purposes of considering (i) appointments "to posts, which do not come within the purview of the Public Service Commission, either by promotion or by selection from lower cadre or by direct recruitment, (ii) and whether an employee be permitted to cross an efficiency bar, the appointing authority or such authority as may be nominated by it may *inter alia* conduct such tests, oral or written as it considers appropriate.

(3) Where no rigid minimum standard of height and chest measurements is prescribed in the case of recruits to the various cadres in the Jail Department, the recruiting authority will pay due attention to the question of physique of the candidates in view of the nature of their duties.

10. The incumbents of these posts do not belong to Jail Department but their services are lent to Jail Department by Medical Department on the following conditions :—

(a) Every Medical Officer in M. M. and H. S. Class-III who has completed two years service in the Medical Department should be put on a roaster from which transfer for service in the Jail Department should be effected.

(b) Every Maharashtra Medical Service Officer so transferred should be placed unconditionally at the disposal of the Inspector General of Prisons who may post and transfer at his discretion.

(c) Every Maharashtra Medical and Health Service Officer transferred for service in the Jail Department should be liable for service in that

Maharashtra
Medical and
Health Service
Officers Class
III.

PART II : RECRUITMENT RULES

(Framed under Government Resolution, Home Department Nos.)

1. RJM-1058 (II)/8091-XVI, dated 14th November 1972.
2. RJM-1058 (II)/8091-XVI, dated 25th June 1974.
3. RJM-1058 (II)/8091-XVI, dated 29th June 1974.
4. JIM-1059/84928 (XIII-A)-IV, dated 25th October 1966.
5. JLD-1270/5648-1, dated 5th February 1971.
6. RJM-1058 (II)/99802-(II)-XVI, dated 18th June 1971.
7. RJM-1058 (II)-I/44942-XVI, dated 10th March 1971.
8. RJM-1058 (II)/99802-(I)-XVI, dated 12th July 1973.
9. RJM-1058 (II)/99802-(I)-XVI, dated 23rd July 1971.
10. EST-1168/1154-XVI, dated 23rd July 1971.
11. Government Notification, Home Department No. ESI-1074/11-XXVII, dated 15th January 1976.
12. Government Notification No. EST-0376/1 (681)-XXV, dated 30th August 1977.

Deputy Inspector General of Prisons

Maharashtra Jail
Service (State)
Class-I and
Class-II.

Appointments shall be made by selection from amongst officers in the cadre of Superintendents of Central Prison.

2. The person appointed shall be required to pass examinations in Marathi and Hindi according to the prescribed rules unless he has already passed them.

Superintendents of Central Prison

Appointments shall be made by promotion from amongst officers in the cadre of Superintendents of District Prison, Class-I.

2. The person appointed shall be required to pass examinations in Marathi and Hindi according to the prescribed rules, unless he has already passed them.

Note :—The post of the Principal, Jail Officers' Training School is borne on the cadre of Superintendents of Central Prisons.

Superintendent of District Prison, Class-I

Appointment shall be made by promotion from amongst officers in the cadre of Superintendents of District Prisons, Class-II.

2. The person appointed shall be required to pass examinations in Marathi and Hindi according to the prescribed rules unless he has already passed them.

(**Note.**—The post of the Principal, Borstal School is borne in the cadre of Superintendents of District Prisons, Class-I).

Superintendent of Jail Industries

Appointment to the post shall be made—

(a) by promotion from amongst members of the staff of the Jail Department having at least seven years practical experience in a Class-II post in Prison Industries or possessing the qualifications prescribed for appointment by nomination, **or**

(b) by transfer of a person from the cadre of Industries Officers in the Directorate of Industries possessing the qualifications prescribed for appointment by nomination, **or**

(c) by nomination.

2. To be eligible for appointment by nomination, a candidate, unless already in the service of the Government of Maharashtra, should not be more than 35 years of age and possess—

(i) a post-graduate or at least Second Class degree in Mechanical or Electrical Engineering or in Chemical or Textile Technology of a recognised University and

(ii) thereafter have had practical experience of not less than three years in industry (outside) or in the Jail Department or in the Industries Department of which at least one year must be in a responsible supervisory capacity.

Provided that the upper age limit may be relaxed in favour of candidates with exceptional qualifications and/or experience ;

Provided further that preference will be given to candidates living knowledge of and experience in the technology and manufacture of cotton and woollen textiles.

3. A candidate appointed by nomination shall be on probation for a period of two years.

4. A person appointed whether by nomination or by promotion or by transfer shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules, unless he has already passed them.

5. Any person, with an Engineering degree, appointed, to the post shall, if so required, be liable to serve in any Defence Service or post connected with the Defence of India, anywhere in India or abroad, for a period of not less than four years, including the period spent on training, if any, on such conditions as are determined by the Government of India.

Provided that such a person—

(a) shall not be required to serve as aforesaid after the expiry of ten years from the date of his appointment and

(b) shall not ordinarily be required to serve as aforesaid after attaining the age of forty years.

[Accompaniment to Government Resolution, Home Department No. RJM-1058 (ii)/8094-XVI, dated 29th November 1974]

Superintendent of District Prison, Class-II

Appointment shall be made either—

(a) by promotion from among Jailors Group-I, or

(b) by nomination from amongst candidates who are not less than 21 years of age and, unless already in the service of the Government of Maharashtra, are not more than 28 years of age, and possess—

(i) a Bachelor's degree in at least the Second Class in Arts, Science, Commerce, Law or Agriculture of a recognised University,

(ii) a post-graduate degree or diploma in any of the following subjects from a recognised University or Institution;

(a) Sociology.

(b) Penology.

(c) Criminology,

(d) Delinquency.

(e) Correctional Administration, and

(iii) a robust constitution.

Provided that the upper age limit may be relaxed in favour of candidates with exceptional qualifications and/or experience.

Provided further that candidates possessing administrative experience or experience in industries will be given preference.

The ratio for appointments by nomination and promotion shall be 1 : 2.

3. A candidate appointed by nomination shall be on probation for a period of two years. During the probationary period he shall be required to undergo training at the Jail Officers' Training School for such period as may be prescribed by Government.

4. A candidate appointed by nomination shall have to execute a bond that he shall serve the Prison Department for not less than five years after satisfactory completion of the probationary period. In the case of failure to serve the Prison Department for five years or part thereof, he shall have to reimburse to Government the cost of training as may be fixed by the competent authority.

5. A person appointed by nomination or by promotion shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules, unless he has already passed them.

Note.—The post of Deputy Superintendents of Central Prisons are borne on the cadre of the Superintendents of District Prisons, Class-II.

Superintendent of Prison Textile Industries :

1. Appointment to the post shall be made either—

(a) by promotion from amongst members of the staff of the Jail Department who possess the qualification prescribed in clause b (ii) below and practical experience of not less than five years in a Textile Industry, **or**

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra, are not more than 35 years of age;

(ii) possess a diploma in Weaving Technology of a recognised Institution such as V. J. T. I., Bombay or Kala Bhavan T. I., Baroda or its equivalent;

(iii) have practical experience of not less than five years in Textile Mill in a Weaving or Preparatory Department, and

(iv) have ability to control prison labour.

Provided that a candidate with shorter experience may also be considered if none with the prescribed experience is available ;

Provided further than the age limit may be relaxed in the case of candidates possessing exceptional qualifications and/or experience.

Provided also that preference may be given to a candidate having knowledge of and experience in handloom industry.

2. A candidate selected for appointment by nomination shall be on probation for a period of two years.

3. A person appointed to the post either by promotion or by nomination shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules unless he has already passed them.

[Vide Government Resolution, Home Department No. JIM-1059/84928 (XIII-A)-IV, dated 25th October 1968.]

Research Officer

Appointment to the post shall be made either—

(a) by promotion from amongst members of the staff of the Prison Department, possessing qualification prescribed in clause (b) (ii) below,
or

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra, are not more than 28 years of age, and

(ii) possess a post-graduate degree or diploma of a recognised University or Institution in Sociology, Psychology, Criminology, Penology or Correctional Administration.

Provided that the age limit may be relaxed in favour of candidates possessing exceptional qualifications and/or experience.

Provided further that preference may be given to a candidate possessing research experience in the field of any of the behavioural sciences.

2. A candidate appointed to the post of nomination shall be on probation for a period of two years.

3. A person appointed to the post whether by promotion or by nomination shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules, unless he has already passed them or is exempted from passing them.

**Personal Assistant to the Inspector General of Prisons/Deputy
Inspector General of Prisons and organisation and
method officer Administrative Officer.**

Appointment to the posts shall be made by promotion from the cadre of the Office Superintendent (Auditors and Accountants).

2. The person appointed shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules, unless he has already passed them.

Jailor Group-I.

Appointments shall be made by promotion from the cadre of Jailors, Group-II.

2. The person appointed shall be required to pass the departmental examination and examinations in Hindi and Marathi according to the prescribed rules, unless he has already passed them.

Note.—The posts of Superintendents of District Prisons, Class III are borne on the cadre of Jailors; Group-I.

Maharashtra Jail
Service (Class III
and IV) Executive
Branch

Jailor Group-II

Appointment to the post shall be made either—

(A) by promotion of suitable departmental candidates who:—

(i) have passed the S. S. C. Examination with English as one of the optional subjects or any other equivalent examination.

(ii) have served in the Prison Department for at least 10 years.

(iii) possess minimum height of 162 Cm. and minimum chest measurement of 76-82 Cm. and

(B) by nomination of candidates who—

unless already in the service of Government of Maharashtra, are not less than 21 years and not more than 25 years of age and who possess—

(i) a degree of recognised University in Arts, Science, Law, Commerce or Agriculture or its equivalent.

* Added by Government Resolution, Home Department, No. JLD. 1073-XXVI, dated 20th January 1976.

(ii) good physique with a minimum height 162 Cms. and chest measurement of 76-82 cm.

Provided that preference will be given to candidates holding a degree or diploma in Social Sciences.

Provided further that upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

2. The qualifications prescribed for appointment by promotion may be relaxed in cases of Subhedars and Jamadars with Army experience and departmental technical personnel after recording reasons for the selection.

3. Appointments by promotion and by nomination shall be made in the ratio of 1 : 2.

4. In making appointment the Inspector General of Prisons shall be assisted by the Selection Board, which shall consist of the Inspector General of Prisons and the Deputy Inspector General of Prisons nominated by Government.

5. A candidate appointed by the nomination shall be required to undergo training at the Jail Officers' Training School for a period of two years and after completion of training successfully he shall be on probation for a period of one year. During the training period he shall be paid stipend at such rates as may be prescribed by Government from time to time and during the probationary period of one year he shall be paid fixed pay.

6. A candidate appointed by nomination or promotion shall have to execute a bond that he shall serve the Prison Department for not less than three years after satisfactory completing the probationary period. In case of failure to serve the Prison Department for three years or part thereof he shall have to reimburse to Government the cost of training as may be fixed by the competent authority.

7. A person appointed by nomination or by promotion shall be required to pass the departmental and Marathi examinations and an examination in Hindi according to the prescribed rules, unless he has passed them.

Note.—The posts of Orderly Officers and the Superintendents District Prisons Class III are borne on the cadre of Jailors Group-II.

Woman Jailer Group-II.

Appointment to the post shall be made either—

(A) by promotion of candidate who—

(i) have passed the S. S. C. Examination with English as one of the optional subjects or equivalent examination,

(ii) have served in the Prison Department for a period of not less than three years,

(iii) have a minimum height of 158 cm. **or**

(B) by nomination of candidates who—

(i) unless already in the service of the Government of Maharashtra, are not less than 21 years and not more than 30 years of age.

(ii) possess a degree of a recognised University in Arts, Science, including Home Science, Law or Commerce or its equivalent,

(iii) have good physique with a minimum height of 158 cm. and weight of 45 kg.

Provided that the candidates who have previous experience in Hostel Management, Industries, Handicrafts, or Social Work may be given preference.

Provided further that the upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

2. A candidate appointed by the nomination shall be required to undergo training at the Jail Officers' Training School[^] for a period of two years and after completion of training she shall be on probation for a period one year. During the training period she shall be paid stipend at such rates as may be prescribed by Government from time to time and during the probationary period of one year shall be paid fixed pay.

3. A candidate appointed by nomination or promotion shall have to execute a bond that she shall serve the Prison Department for not less than three years after successfully completing the training course. In case of failure to serve the Prison Department for three years or part thereof, she shall have to reimburse to Government the cost of training as may be fixed by the competent authority.

4. A person appointed either by nomination or by promotion shall be required to pass the departmental and Marathi examination and an examination in Hindi according to the prescribed rules.

Subedar

Appointment to the post shall be made by promotions from amongst Jamadars on seniority-*cum*-merit basis.

Jamadar

Appointment shall be made either by—

(A) promotion from amongst Havildars on seniority-*cum*-merit basis, **or**

(B) by nomination from ex-services personnel who have attained the rank of Havildar or its equivalent and who—

(i) unless already in the service of the Government of Maharashtra are not less than 20 years and not more than 25 years on the date of appointment;

(ii) possess at least 162 cm. in height and should have chest measurement 82 cm.-87 cm.

(iii) have passed the Vth standard Marathi or Hindi examination.

Provided that the age limit and educational qualifications may be relaxed in favour of candidates having sufficient experience.

Havildar

Appointment to the post shall be made either by:—

(A) promotion from amongst Naiks on seniority-*cum*-merit basis.

OR

(B) by nomination from ex-services personal who have attained the rank of Naik or its equivalent and who—

(i) unless already in the service of the Government of Maharashtra are not less than 20 years and not more than 25 years on the date of appointment.

(ii) possess at least 162 cm., in height and should have chest measurement 82 cm. 87 cm.

(iii) have passed the Vth standard Marathi or Hindi examination.

Provided that the age limit and educational qualifications may be relaxed in favour of candidates having sufficient experience.

Naik

Appointment shall be made either by—

(A) promotion from amongst Sepoys on seniority-*cum*-merit basis;

or

(B) by nomination from ex-service personnel who put in not less than five years colour service and who—

(i) unless already in service of the Government of Maharashtra are not less than 20 years and not more than 25 years on the date of appointment,

(ii) possess at least 162 cm. in height and should have chest measurement 82 cm.-87 cm.

(iii) have passed the Vth standard Marathi or Hindi examination.

Provided that the upper age limit and educational qualifications may be relaxed in favour of candidates having sufficient experience.

Sepoy

Appointment shall be made by nomination—

To be eligible for appointment a candidate should—

(i) be not less than 20 years of age and more than 25 years on the date of appointment,

(ii) be at least 162 cm. in height and should have chest measurement 82 cm.-87 cm.

(iii) have passed the Vth standard Marathi or Hindi examination.

(iv) have good constitution and physique.

Provided that age limit and educational qualifications may be relaxed in the case of ex-servicemen and in the case of candidate with sufficient experience.

Note:—The posts of Nursing Orderlies and Junior Supervisors (Borstal School) are borne on the Cadre of Sepoys.

Senior Matron

Appointment to the post shall be made by promotion from amongst Jr. Matrons on seniority-*cum*-merit basis who can read and write the regional language or Hindi, or by nomination of Candidates who—(1) have passed 7th standard Marathi or Hindi examination, (2) have good physique, (3) is not less than 21 years or over 40 years of age.

Provided that preference shall be given to candidates having better qualifications or to those having experience in hostel management, care and treatment of delinquents or those having practical experience in social work at a recognised institution.

Junior Matron

Appointment to the post shall be made by nomination.

To be eligible for appointment a candidate shall—

- (i) have passed IVth standard Marathi or Hindi examination,
- (ii) unless already in service of the Government of Maharashtra are not less than 21 years or more than 30 years of age,
- (iii) have good physique,
- (iv) be able to read and write the regional language and Hindi.

Provided that upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

Aya

Appointment shall be made by nomination from amongst the candidates who—

- (i) unless already in the service of the Government of Maharashtra are not less than 18 years and more than 40 years of age;
- (ii) have studied upto IVth Standard of primary school.

Provided that the upper age limit may be relaxed in favour of candidates having good qualifications and/or experience.

Daftarband

Appointment shall be made by promotion of a suitable person from peons in the Prison Department.

Naiks (Class IV)

Appointment shall be made by promotion of peons.

Peons

Appointment shall be made by nomination from amongst the candidates who are sufficiently intelligent to carry out the duties of the post and who are literate. The candidates who are not already in Government service should not be less than 18 years and more than 25 years of age on the date of appointment.

Provided that the upper age limit may be relaxed in favour of candidates having good qualification and/or experience.

Ministerial Branch Officer Superintendent

Appointment to the post shall be made by promotion from amongst the personnel in the next lower ministerial cadre of Heads of Branches.

Note.—The posts of Senior Auditors and Accountants are borne on the cadre of Office Superintendents.

Head of Branch

Appointment to the post shall be made by promotion from amongst the personnel in the next lower ministerial cadre of Head Clerks on Seniority-*cum*-merit basis.

Note.—The Stewards and Canteen Accountants are borne on the cadre of the Heads of Branches.

Head Clerk

Appointment shall be made by promotion from amongst the personnel in the next lower cadre of Senior Clerks (Lower Grade) on seniority-*cum*-merit basis.

Note.—The posts of Junior Canteens Accountants and Senior Clerks (Higher Grade) are borne on the cadre of Head Clerks.

Senior Clerk (Lower Grade)

Appointment shall be made either—

(A) by promotion from amongst the Junior Clerks,

or

(B) by nomination from amongst candidates who unless already in the service of the Government of Maharashtra are not less than 18 years and not more than 25 years of age on the date of appointment and who possess a degree in Arts, Commerce, Science, Law, Agriculture or its equivalent.

Provided that the upper age limit shall be relaxed in favour of candidates having exceptional qualifications and/or experience.

2. Appointments by promotion and by nomination shall be made in the ratio of 3 : 1. The order of recruitment shall be that the first vacancy shall be filled in by nomination and the next three vacancies by promotion.

3. A candidate appointed by nomination shall be on probation for two years and shall be required to pass the departmental and Marathi examination and an examination in Hindi according to the prescribed rules.

Note:—The posts of Junior Auditors are borne on the cadre of Senior Clerk (lower cadre).

Junior Clerk

Appointment to the post shall be made either by:—

(A) promotion of departmental candidates who have passed the S. S. C. Examination or its equivalent examination.

or

(B) Nomination from amongst candidates who unless already in the service the Government of Maharashtra, are not less than 18 years and not more than 25 years of age on the date of appointment and who have passed the S. C. C. Examination or its equivalent examination.

Provided that preference shall be given to a candidate having higher qualifications or a speed of 40 words per minute in typewriting.

Provided further that upper age limit may be relaxed in favour of candidates having exceptional qualification and/or experience.

2. A candidate appointed by promotion or by nomination shall be on probation for a period of 2 years and shall be required to pass the departmental and Marathi examination and an examination in Hindi according to the prescribed rules.

Stenographer

Appointment to the post shall be made by nomination of the candidates who—

(1) have passed the S. S. C. Examination or an equivalent examination.

(2) have passed the examination in shorthand with a speed of 100 w. p. m. and typewriting examination with a speed of 40 w. p. m.

2. A candidate for appointment by nomination shall not be less than 18 years and more than 25 years of age at the time of appointment unless already in the service of the Government of Maharashtra.

Provided that upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

3. A person appointed either by nomination or by promotion shall be required to pass the examinations in Marathi and Hindi according to the prescribed rules, unless he has already passed them.

Laboratory Technician

Medical Branch

Appointment to the post shall be made either:—

(a) by promotion from amongst members of the Prison Department who—

(i) have passed the S. S. C. Examination with Physics, Chemistry and English or its equivalent examination, and

(ii) have attended one year training course in Laboratory Technician at a Government recognised centre of training and/ have passed the examination; **or**

(b) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) have passed Intermediate Science with Physics and Chemistry of its equivalent examination; and

(iii) have attended one year's training course in Laboratory Technician at a Government recognised centre of training and have passed the examination.

Provided that the upper age limit may be relaxed in the case of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass examination in Hindi and Marathi languages according to the prescribed rules unless they have already passed them.

Compounder

Appointment to the post shall be made by nomination from amongst the candidates who:—

(i) have passed the S. S. C. or other equivalent examination.

(ii) unless already in the service of the Government of Maharashtra are not more than 25 years of age at the time of appointment.

(iii) have passed :—

(a) the examination of practising pharmacists and/or Pharmacists Training Course conducted by the recognised institutions; or

(b) hold diploma or degree in Pharmacy of a recognised University; and

(iv) have registered their names with the Bombay State Pharmacy Council.

Provided that preference shall be given to a candidate having sufficient experience.

Provided further that the upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

2. A person appointed by nomination or by promotion shall be required to pass the examinations in Marathi and Hindi languages according to the prescribed rules, unless he has already passed them.

Note:—In case suitable candidates with the requisite qualifications are not available for appointment to the post, Nursing Orderlies in the Prison Hospitals may be appointed as Compounders provided the Chief Medical Officer of the Prison and the Civil Surgeon of the District concerned certify their suitability for the posts.

[Accompaniment to Govt. Resolution, Home Department No. RJM-1058 (ii)-I-44942-XVI, dated 10th March 1971]

Statistician

Appointment to the post shall be made either:—

(A) by promotion of persons from the cadre of Head Clerks, or

(B) By nomination from among candidates who ;

(i) unless already in service of the Government of Maharashtra are not less than 18 years and not more than 30 years of age; and

(ii) possess either a Master's degree in Mathematics, Economics, Commerce, Agriculture or Statistics or a Second Class Bachelor's degree in Mathematics, Economics, Commerce, Statistics or Agriculture or a diploma in Public and Business Administration in Second Class awarded by the Syadenham College of Commerce and Economics, Bombay.

Provided that upper age limit may be relaxed in favour of candidates possessing exceptional qualifications and/or experience.

2. A person appointed to the post shall be required to pass departmental examination and Marathi and Hindi examinations according to the prescribed rules unless he has already passed them.

Head Master

(1) Appointment to the post shall be made either:—

(a) by promotion from amongst teachers, who possess the educational qualifications prescribed in clause (c), (ii), or

(b) by transfer of a person who possesses the educational qualifications prescribed in clause (c) (ii) and teaching experience for a period of not less than 10 years from amongst the staff of Education Department.

or

(c) by nomination from amongst the candidates who:—

(i) unless already in the service of the Government of Maharashtra, are by not less than 21 years and more than 30 years.

(ii) Be S. S. C. trained or P. S. G. Junior P. T. C. provided that upper age limit may be relaxed in favour of candidates with exceptional qualification and/or experience.

(2) A candidate appointed to the post shall be required to pass the examination in Marathi and Hindi languages according to prescribed rules unless he has already passed them.

Physical Training Instructor (Higher Grade)

(1) Appointment to the post shall be made:—

(a) by promotion from amongst persons who have put in a minimum of 5 years service as a Physical Training Instructor (Lower grade); or

(b) by nomination from among candidates who:—

(i) unless already in the Service of Government of Maharashtra are not less than 21 years and not more than 27 years of age.

(ii) hold a degree of recognised university.

(iii) hold a diploma in Physical Education of the T. D. P. E. Kandivali or a qualification recognised by the Government of Maharashtra as being equivalent thereto;

Provided that upper age limit may be relaxed in favour of candidates with exceptional qualifications and/or experience.

3. A person appointed to the post shall be required to pass examinations in Marathi and Hindi languages' according to the prescribed rules unless he has already passed them.

Physical Training Instructor (Lower Grade)

(1) Appointment to the post shall be made by nomination from amongst candidates who:—

(a) unless already in the service of Government of Maharashtra are not less than 21 years and not more than 27 years of age.

(b) Possess at least the S. S. C. or its equivalent and a certificate in Physical Education from a recognised institution. Provided that preference shall be given to candidates who are graduates and who hold the B. T. Degree or its equivalent.

Provided further that the upper age limit may be relaxed in favour of candidates having exceptional qualifications and/or experience.

2. A person appointed to the post shall be required to pass examinations in Marathi and Hindi languages according to the prescribed rules, unless he has already passed them.

Field Kamgar

Appointment to the post shall be made either:—

(A) by promotion from amongst members of the staff of the Prison Department who have passed the Primary School Certificate Examination from Craft and Basic Schools with agriculture as a Craft or have experience in Prison farms for a period of not less than 5 years; or

(B) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra, are not more than 30 years of age ;

(ii) have successfully completed two years course in Agriculture at one of the Agricultural Schools; or

(iii) have successfully completed one years' course at one of the Rural Training Centre, Agriculture Schools or Agricultural Training Centres.

Provided that the upper age limit may be relaxed upto 35 years in favour of a candidate possessing exceptional qualification and/or experience.

2. Candidates appointed either by promotion or by nomination shall be required to pass language examinations in Hindi and Marathi according to the prescribed rules, unless they have already passed them.

Textile Officer

Appointment to the post shall be made either:—

(a) by promotion from amongst members holding posts in the textile industry in the Prison Department who possess a diploma in weaving technology of a recognised institute or a certificate in power-loom weaving of a recognised institute with five years practical experience as Jobber/ Supervisory in a textile factory,

or

(b) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 22 years of age and not more than 25 years of age.

(ii) possess diploma in weaving technology of a technical institute recognised by Government.

(iii) have at least one year's experience in the weaving section of a mill in the capacity of Supervisory, Instructor or Departmental Assistant.

Provided that the upper age limit may be released in the case of a candidate possessing exceptional qualifications and/or experience.

Provided further that the qualifications mentioned at (b) (ii) above may be relaxed in favour of a candidate possessing a certificate in power-loom weaving of a recognised institute with more than seven years practical experience in the capacity of a Jobber or Departmental Assistant or Supervisor in weaving section of a mill or factory.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass examination in Hindi and Marathi language according to the prescribed rules unless they have already passed it.

Supervisor (Weaving)

Appointment to the post shall be made either:—

(a) by promotion from amongst the personnel of the Prison Department who possess a certificate in Weaving Technology of a Government recognised institute with three years practical experience in the capacity of Instructor of Supervisory in a prison textile factory, or

(b) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 20 years and not more than 25 years of age;

(ii) have completed diploma course in weaving Technology of a Government recognised institute;

(iii) have one years' experience in the capacity of Supervisor/ Instructor/ Jobber in Weaving mill or factory;

Provided that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass examinations in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Jobber

Appointment to the post shall be made either:—

(a) by promotion from amongst members of the Prison Department who possess experience of at least five years as a Weaver on power-loom and has knowledge of running and working of power-looms; or

(b) by nomination from amongst candidates who:—

(i) unless already in service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) possess a certificate in power-loom weaving of a Government recognised institute; and

(iii) have two years' experience in the capacity of power-loom weaver or one year's experience in the capacity of a Jobber in a weaving mill or factory.

Provided that upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidate appointed either by promotion or by nomination shall be required to pass examinations in Hindi and Marathi language according to the prescribed rules unless they have already passed it.

Instructor (Weaving)

Appointment to the post shall be made either:—

(a) by promotion from amongst members of the Prison Department who possess a Certificate in Weaving Course from a Government recognised institute and has practical experience in operating prison textile industry of at least two years after acquiring the said Certificate.

or

(b) by nomination from amongst candidates who :-

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) possess Certificate in Weaving technology of a Government recognised institute with two years practical experience gained after acquiring the said Certificate.

Provided that preference may be given to candidates possessing certificates in First or Second Class and having experience in Textile Industry.

Provided further that upper age limit may be relaxed in favour of a candidate possessing—exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or nomination shall be required to pass the examination in Hindi and Marathi Language according to the prescribed rules unless they have already passed them.

Instructor (Carpets Weaving)

Appointment to the post shall be made either—

(a) by promotion from amongst members of the Prison Department who possess a Certificate of a Government recognised institute in weaving Course and have practical experience in the manufacture of punja and pile carpets, of at least two years after acquiring the said certificate; or

(b) by nomination from amongst candidates who :—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years; and

(ii) possess Certificate of a Government recognised institute in Weaving with experience in carpet industry of two years gained after acquiring the said certificate.

Provided that upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Warper

Appointment to the post shall be made either—

(a) by promotion from amongst members of the Prison Department who possess practical experience of 2 years and knowledge of the working of sectional warping and warping machines, **or**

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years; and

(ii) have two years practical experience in the capacity of a Warper on various types of warping machines and on sectional warping machines in any cotton or silk mill or factory.

Provided that upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Supervisor (Tailoring)

Appointment to the post shall be made either—

(a) by promotion from amongst members of the Prison Department who possess a Certificate of Master Tailor from the Director of Technical Education or its equivalent, and has experience in tailoring work at the Prison factory for a period of not less than three years after acquiring the said Certificate; or

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) hold a Certificate of Master Tailor from the Director of Technical Education, Maharashtra State or its equivalent and has completed Craft Teacher's course in tailoring;

(iii) have practical experience of three years in tailoring firm of repute after acquiring the Certificate mentioned in (ii) above.

Provided that preference shall be given to a candidate who has passed S. S. C. Examination or its equivalent examination.

Provided further that the upper age limit may be relaxed in case of candidates possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Tailoring)/Lady Instructor (Tailoring)

Appointment to the post shall be made either—

(a) by promotion from amongst members of the Prison Department who—

(i) possess a Certificate in Tailoring and Cutting recognised by the Director of Technical Education; and

(ii) have two years' experience of tailoring work at the Prison Factory either acquiring the certificate as mentioned in (i) above;

or

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra not less than 21 years and not more than 25 years of age;

(ii) hold a certificate of Master Tailor recognised by the Director of Technical Education Maharashtra State or its equivalent with practical experience of two years in a tailoring firm repute gained after acquiring the said Certificate;

(iii) are able to maintain the accounts of the tailoring industry.

Provided that preference shall be given to the candidates who has passed S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in the case of candidate possessing exceptional qualifications and/or experience.

2. Candidate appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Supervisor (Carpentry)

Appointment to the posts shall be made either—

(a) by promotion from amongst member of the Prison Department who—

(i) have thorough knowledge of handling a wood-working machinery;

(ii) are able to maintain accounts of timber and raw material required for carpentry industry;

(iii) have an experience of not less than three years of the working of the carpentry industry, OR

(b) by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) hold a Certificates in Carpentry from the Director of Technical Education, Maharashtra State or its equivalent.

(iii) have three years' practical experience in handling woodworking machines or in saw mill and have knowledge of carpentry industry after acquiring the certificate as mentioned in (iv) above, and

(iv) are able to maintain accounts of timber and other raw material required for carpentry industry.

Provided that preference shall be given to a candidate who has passed S. S. C. Examination or its equivalent.

Provided further that preference may be given to a candidate having supervisory experience of 1 year in Carpentry Industry.

Provided further that the upper age limit may be relaxed in the case of candidate possessing—exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Lacquer)

Appointment to the posts shall be made either—

(a) by promotion from amongst members of the Prison Department who have not less than two years' experience in manufacture of lacquer works.

or

(b) by nomination from amongst candidates who :—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age; and

(ii) possess a Certificate in wood Turning and Lacquer work of a recognised institute or its equivalent with a practical experience of two years in manufacture of Lacquer work gained after acquiring the said Certificate.

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Carpentry)

Appointment to the posts shall be made either:—

(a) by promotion from amongst members of the Prison Department who :—

(i) have experience of 2 years of joinery work in the Prison carpentry industry; and

(ii) are able to maintain the accounts of timber and other raw material required for carpentry industry; **or**

(b) by nomination from amongst the candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) hold a Certificate in Carpentry from the Director of Technical Education, Maharashtra State with a practical experience of at least two years in carpentry work gained after acquiring the said Certificate; and

(iii) are able to maintain accounts of the timber and other raw material required for carpentry industry.

Provided that preference shall be given to a candidate who has passed the S. S. C. examination or its equivalent.

Provided further that upper age limit may be relaxed in the case of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Supervisor (Blacksmithy and Sheet-metal)

Appointment to the posts shall be made either:—

(a) by promotion from amongst members of the Prison Department who

(i) have practical experience in the trade of not less than 3 years and

(ii) are able to maintain accounts of raw material required for the sheet metal industry;

or

(b) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) hold a Certificate in Sheet Metal or Tin Smithy work or metal turning from a Government recognised technical institute with the practical experience in the trade for not less than three years gained after acquiring any of the said Certificates; and

(iii) are able to maintain accounts of raw material required for the sheet metal industry.

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Turner)

Appointment to the posts shall be made either :—

(a) by promotion from amongst members of the Prison Department who possess a Certificate in Metal Turning from a Government recognised institute with practical experience of at least three years in the trade gained after acquiring the said Certificate; or

(b) by nomination from amongst candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) held a Certificate in Turner from a Government recognised institute with practical experience of at least three years in a factory gained after acquiring the said Certificate; and

(iii) are able to maintain accounts of raw material required for Turner's Unit.

Provided that preference shall be given to a candidate who has passed S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Blacksmithy)

Appointment to the posts shall be made either :—

(a) by promotion from amongst members of the Prison Department who :—

(i) have a Certificate in Smithy Work from a Government recognised institute; and

(ii) have practical experience in the trade of not less than 3 years after acquiring the said Certificate; or

(b) by nomination from amongst candidates who :—

(i) unless already in service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) have a Certificate in Smithy work from a Government recognised institute;

(iii) have practical experience in the trade for not less than 3 years after acquiring the said Certificate; and

(iv) are able to maintain the accounts of smithy sections.

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that preference shall be given to a candidate having experience of teaching in the trade;

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Fitter)

Appointment to the post shall be made either:—

(a) by promotion from amongst members of the Prison Department who:—

(i) possess a Certificate of Fitter from a Government recognised technical institute, and

(ii) have practical experience of at least two years after acquiring the qualification indicated as in (i) above; or

(b) by nomination from amongst candidates who :—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) have a Certificate of Fitter from a Government recognised technical institute and have practical experience of at least two years after acquiring the said Certificate; and

(iii) are able to maintain accounts of raw materials required for the Fitter's Units;

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that preference shall be given to a candidate having teaching experience in the trade.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules, unless they have already passed them.

Supervisor (Leather Industry)

Appointment to the post shall be made either:—

(a) by promotion from amongst members of the Prison Department who:—

(i) possess a Certificate in Foot-wear Manufacture,

(ii) have practical experience of not less than 3 years, in the manufacture of chappals, boots, shoes, belts, etc. after acquiring the Certificate as mentioned in (i) above; and

(iii) are able to maintain accounts of raw material required for leather industry, or

(b) by nomination from amongst the candidates who:—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) possess a Certificate in Foot-wear Manufacture;

(iii) have practical experience of not less than 3 years in the manufacture of chappals, boots, shoes, belts, etc., after acquiring the Certificate as mentioned in (ii) above; and

(iv) are able to maintain accounts of raw material required for leather industry,

Provided that preference shall be given to a candidate who has passed S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Leather Industry)

Appointment to the post shall be made either :—

(a) by promotion from amongst members of the Prison Department who :—

(i) possess a certificate in Foot-wear manufacturing;

(ii) have practical experience of not less than 2 years in the manufacture of chappals, boots, shoes, belts, etc. after acquiring the Certificate and

(iii) are able to maintain accounts of raw material required for leather industry; **or**

(b) by nomination from amongst candidates who :—

(i) unless already in the service of the Government of Maharashtra, are not less than 21 years and not more than 25 years of age;

(ii) hold a Certificate in Foot-wear manufacture;

(iii) have experience of not less than 2 years in the manufacture of chappals, boots, shoes, belts etc. after acquiring the Certificate as mentioned in (ii) above; and

(iv) are able to maintain accounts of raw material required for leather industry;

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language according to the prescribed rules unless they have already passed them.

Instructor (Bakery)

Appointment to the posts shall be made either :—

(a) by promotion from amongst members of the Prison Department who

(i) possess practical experience of not less than 2 years in the preparation of bakery articles; **or**

(b) by nomination from amongst candidates who

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age;

(ii) possess a Certificate in Craft-manship in Confectionery and Bakery with practical experience of not less than 2 years in the preparation of Bakery articles gained after acquiring the said Certificate;

(iii) are able to maintain accounts of raw material required for bakery industry;

Provided that preference shall be given to a candidate who has passed the S. S. C. Examination or its equivalent.

Provided further that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language prescribed under the existing rules unless they have already passed them.

Supervisor (Paper Industry)

Appointment to the posts shall be made either :—

(a) by promotion from amongst members of the Prison Department who :—

(i) have practical experience in hand made paper industry of not less than 3 years; and

(ii) are able to maintain accounts of hand made paper industry;

or

(b) by nomination from amongst candidates who :—

(i) unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age.

(ii) passed S. S. C. Examination with English, Physics and Chemistry and have practical experience in manufacturing hand made paper of not less than 3 years experience in the trade and

(iii) able to maintain accounts of hand made paper industry,

Provided that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass examination in Hindi and Marathi language' according to the prescribed rules unless they have already passed them.

Instructor (Paper Industry)

Appointment to the posts shall be made either by promotion or by nomination of candidates who, unless already in the service of the Government of Maharashtra are not less than 21 years and not more than 25 years of age and

(i) have practical experience in manufacturing hand made paper of not less than two years; and

(ii) are able to maintain accounts of hand made paper industry,

Provided that preference shall be given to a candidate who has studied upto S. S. C. with English.

Provided further that the upper age limit may be relaxed in favour of a candidate having exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of one year.

3. Candidates appointment either by promotion or by nomination shall be required to pass the examination in Hindi and Marathi language unless they have already passed them.

Supervisor (Chemical)

Appointment to the posts shall be made either :—

(a) by promotion from amongst members of the Prison Department who

(i) possess B. Sc. degree with Chemistry of a recognised university or a Certificate in Chemical Technology (Soaps and 'Oils); **or**

(b) by nomination from amongst candidates who :—

(i) unless already in the service of Government of Maharashtra, are not less than 21 years and not more than 25 years of age,

(ii) possess B. Sc. degree of a recognised university with Chemistry as the principal subject or the degree examination or a diploma or a Certificate in Chemical Technology (Soaps and Oils) from a Government recognised institute.

Provided that upper age limit may be relaxed in the case of a candidate possessing exceptional qualifications and/or experience.

2. Candidates appointed by nomination shall be on probation for a period of 2 years.

3. Candidates appointed either by promotion or by nomination shall be required to pass the examination in Marathi and in Hindi languages according to the prescribed rules unless they have already passed them.

Sawyer

Appointment to the post of a Sawyer in the Prison Department, of the State (hereinafter referred to as the said post) may be either

(a) by promotion of a suitable person from among the guarding staff in the Prison Department who possess experience in sawing work for at least one year, **OR**

(b) by nomination from among candidates who—

(1) are not more than 35 years of age.

(2) have passed the IVth standard.

(3) possess good physique and

(4) have practical experience in Sawyer's work in saw mill at least for one year.

Provided that the age-limit may be relaxed in the case of candidates with additional qualifications or experience or both.

2. A candidate appointed to the post whether by promotion or by nomination shall have to pass the Hindi and Marathi examinations as prescribed by the State Government for its employees unless he has already passed them or has been exempted therefrom.

Driver

Appointment to the posts shall be made either—

(a) by promotion of Class III or Case IV Government Servants possessing qualifications prescribed in sub-clauses B (ii) and (iii) below :—

(b) by nomination from amongst candidates who—

(i) unless already in service of the Government of Maharashtra are not more than 25 years of age;

(ii) have passed at least IVth Standard of Primary School;

(iii) possess clean and valid driving licence;

(iv) have knowledge of motor mechanism and also, of the topography of the concerned area, and

(v) have experience of driving for a period of not less than one year.

Teacher/House Master

Appointment to the posts shall be made by nomination from amongst candidates who—

(i) unless already in the service of the Government of Maharashtra are not less than 20 years and not more than 25 years of age;

(ii) have passed the S. S. C. Examination with English of its equivalent examination, Junior Primary School Certificate Examination, or Diploma in Education Examination.

Provided that preference shall be given to candidates having previous experience in conducting of adult education Classes or as a teacher.

Provided further that the upper age limit may be relaxed in favour of candidates possessing exceptional qualifications and/or experience.

2. Candidates appointed shall be required to pass the examinations in Marathi and in Hindi according to the prescribed rules unless they have already passed the said examinations.

[Accompaniment to Government Resolution, Home Department No. EST/1168/1154-XVI, dated the 23rd July 1971.]

Braille Instructor

Appointment to the post shall be made by nomination from amongst candidates who,

(i) unless already in the service of the Government of Maharashtra are not less than 22 years or more than 35 years of age;

(ii) passed the S. S. C. Examination or its equivalent examination.

(iii) Hold a certificate of having completed a Training Course for Teacher for the Blind prescribed by Government and have one year's experience as Braille teacher in a school for the blind recognised or aided by Government.

Provided that the upper age limit may be relaxed in favour of a candidate possessing exceptional qualifications and/or experience.

Provided further that the educational qualifications may be relaxed in favour of a physically handicapped candidate possessing adequate experience in Braille transcription.

2. Selected candidate shall be required to pass examinations in Marathi and Hindi languages according to the rules prescribed by Government unless he has already passed them.

[Home Department Notification No. EST-0376/1 (681) XXV dated 30th August 1977]

Constitutions of
India.

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Maharashtra is hereby pleased to make the following rules for regulating recruitment to that post of Mess Servant for the Mess at the Jail Officers' Training School, Yeravda, Pune, namely :—

1. These rules may be called the Mess Servant (in Jail Officers' Training School) Recruitment Rules, 1977.

2. Appointment to the post of Mess Servant for the Mess at the Jail Officers' Training School, Yeravda, Pune, shall be made by nomination from amongst candidates who.

(1) are not less than twenty years of age and not more than thirty five years of age on the date of appointment.

(2) have passed IVth standard Marathi or Hindi examination, and

(3) have a sound constitution and physique.

Provided that preference may be given to candidates having knowledge or experience in preparing vegetarian and non-vegetarian meals or having qualifications, or experience in the military as a Mess Servant.

3. A candidate appointed to the post shall be required to pass the examinations in Hindi and Marathi according to the rules made in that behalf by the Government of Maharashtra, unless he has already passed or has been exempted from passing, those examinations.

[Home Department Notification No. EST-0174/11-XXVII, dated 15th January 1976]

In exercise of the powers conferred by Article 309 of the Constitution of India, the Government of Maharashtra hereby makes the following recruitment rules for the post of the Sawyer in the Prison Department of the State namely :— .

1. These Rules may be called Maharashtra Prisons (Technical Posts) Recruitment Rules, 1975.

2. Appointment to the post of a Sawyer in the Prison Department of the State (hereinafter referred to as the said post) may be made either—

(a) by promotion of a suitable person from amongst the guarding staff in the Prison Department who possess experience in sawing work for atleast one year, **or**

(b) by nomination from amongst candidates who—

(1) are not more than 35 years of age.

(2) have passed the IVth standard.

(3) possess good physique and

(4) have practical experience in Sawyer's work in save mill at least for one year.

Provided that the age limit may be relaxed in the case of candidates with additional qualifications or experience or both.

3. A candidate appointed to the post whether by promotion or by nomination shall have to pass the Hindi and Marathi examinations as prescribed by the State Government for its Employees unless he has already passed them or has been exempted therefrom.