

Through-Email**Most urgent**

From

The Director,
Department of Economic & Statistical Affairs,
Haryana, Yojana Bhawan,
Bays 21-28, Sector 4, Panchkula.

To

The Drawing and Disbursing Officer, Head Office, Panchkula.
All Planning Officers.
All District Statistical Officers/DDOs.

No. DESA (Estt.-09)-2025/ 14520-22 Dated : 19-11-2025

Subject:- To initiate Model Online Transfer Drive-2026 for Group-B and C Cadres as mentioned below under Model Online Transfer Policy.

- 1. Research Officer/Planning Officer/District Statistical Officer.**
- 2. Assistant Research Officer/ Assistant Planning Officer/ Assistant District Statistical Officer.**
- 3. Statistical Assistant/NSS Inspector.**
- 4. Field Assistant.**
- 5. Junior Field Investigator.**
- 6. Assistant.**
- 7. Clerk.**

Please refer to the subject cited above, it is to inform you that Model Online Transfer Drive-2026 has been decided to initiate by the department and the tentative schedule for the above said 07 nos. cadres Tentative Schedule Detail is as under:-

Sr. No.	Particular	From Date	To Date
1.	Period during which Checker will update data of employees:	18-Nov-2025	02-Dec-2025
2.	Date before which score and tenure details of all the employees in the cadre will be published:	--	03-Dec-2025
3.	Period during which Employees can validate data or raise objections:	04-Dec-2025	10-Dec-2025
4.	Period during which Nodal officer will get the Objections resolved and publish the decision taken:	11-Dec-2025	20-Dec-2025
5.	Period during which Employees can again raise objections again if not satisfied with the decision taken:	21-Dec-2025	23-Dec-2025
6.	Period during which Nodal Officer will resolve all Objections Period for re-examination of objections so raised and final decision to be taken:	24-Dec-2025	26-Dec-2025
7.	Date by which Nodal Officer will publish final score along-with list of Voluntary/Deemed/Notional/Ineligible employees:	--	27-Dec-2025
8.	Period during which employees under voluntary participation can give willing consent for participation in Online Transfer Drive:	28-Dec-2025	03-Jan-2026
9.	Period during which Nodal Officer will undertake preliminary rationalization:	04-Jan-2026	10-Jan-2026
10.	Date before which Nodal Officer will undertake	--	13-Jan-2026

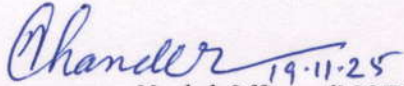
	preliminary rationalization and publish tentative details of posts that are to be opened:		
11.	Period during which employees (under voluntary participation who have given their consent earlier) can withdraw their consent:	11-Jan-2026	16-Jan-2026
12.	Date before which Nodal Officer will undertake final Rationalization and publish final vacant posts available for transfer, list of employees under deemed/voluntary/notional/surplus category by nodal officer:	--	18-Jan-2026
13.	Period during which employees can submit their preferences:	19-Jan-2026	25-Jan-2026
14.	Period during which the Nodal Officer will check that all the employees have been allocated unit(s):	26-Jan-2026	30-Jan-2026
15.	Period during which the employee may be given last option to fill choices against remaining available posts:	31-Jan-2026	02-Feb-2026
16.	Date by which the Final transfer orders will be generated:	--	05-Feb-2026
17.	Date by which the joining & relieving process will be completed:	--	15-Feb-2026
18.	Period during which the employee shall submit application for grievance redressal to the Competent Authority:	06-Feb-2026	02-Mar-2026
19.	Period during which decision will be taken by the Competent Authority on the grievances of the employees:	03-Mar-2026	17-Mar-2026
20.	Super Annuation zone:	28-Feb-2027	

Therefore, all concerned officers are requested to complete the updation of employees data in **HRMS on or before 30.11.2025** positively and **service verification upto 31.10.2025**. Manual for updation of employee data module is enclosed.

Please treat it as most urgent.

(For any query please contact:-
Jagdish Chander, JD: 9416325922
Maniram, SSS: 9467446695)

Encls. As above.

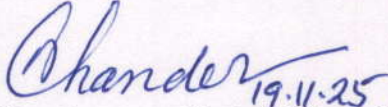

Joint Director-cum-Nodal Officer (MOTP)
Department of Economic & Statistical
Affairs, Haryana.

No. DESA (Estt.-09)-2025/ 14523-27

Dated : 19-11-2025

A copy of above is forwarded to the following for information and necessary action please.

1. Additional Director, Head Office, Panchkula.
2. All Deputy Directors, Head Office, Panchkula.
3. All Research Officers, Head Office, Panchkula.
4. Superintendent, Head Office, Panchkula.
5. PA to Director.


Joint Director-cum-Nodal Officer (MOTP)
Department of Economic & Statistical
Affairs, Haryana.