



District Plan Guidelines



DEPARTMENT OF ECONOMIC & STATISTICAL AFFAIRS, HARYANA.
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DISTRICT PLAN GUIDELINES

Issued By:

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FOREWORD

The state of Haryana was established on November 1, 1966. Prior to this date, the region was considered a relatively underdeveloped part of the composite state of Punjab. Over the years, Haryana has evolved into a significant economic force among all the states in India.

District Plan scheme was introduced in Haryana in the year 2008-09 with an annual outlay of ₹ 100.62 crore. This initiative encompasses a wide spectrum of developmental works in the State specifically covering Education, Health, Drinking Water, Irrigation, Power, Streets, Community Buildings & Sports etc. To enhance the efficiency of this scheme, the Government of Haryana has established the District Development & Monitoring Committees (DDMCs) in place of former District Planning Committees (DPCs) in all the districts.

In recognition of the scheme's success and in response to the growing demands of various segments of society, the allocation for this scheme has been significantly increased over time. It is imperative to strengthen the monitoring aspect in an effective way to bring out desired outcomes and objectives. I am confident that this scheme will serve as a pivotal milestone in the developmental trajectory of Haryana in the years to come. The revised guidelines will undoubtedly assist the DDMCs in approving various types of works of local needs under this scheme.

Nayab Singh
Chief Minister, Haryana



PREFACE

District Planning has been significantly enhanced to achieve optimal outcomes in terms of balanced development, resource convergence, and the enforcement of inter-sectoral priorities.

The **District Development & Monitoring Committees** (DDMCs) comprise both elected representatives and official members marking a significant advancement to assist planners at the local, district and State levels. By taking into account locally available resources, the current state of infrastructure status, existing gaps and the aims & vision of the local people, District Planning is poised to foster inclusive development and growth. There are numerous directives in the succeeding pages which will undoubtedly aid in the formulation of a meaningful and comprehensive District Plan.

I am confident that the work proposals would be approved by the **District Development & Monitoring Committees** (DDMCs) strictly adherence to these detailed and transparent revised guidelines. While inefficient monitoring has been a concern for the State Government, we have developed a robust and comprehensive approach to address the monitoring of the District Plan scheme through these revised guidelines.

Anurag Rastogi, IAS
Addl. Chief Secretary to Government Haryana,
Finance & Planning Departments

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GUIDELINES FOR DISTRICT PLAN SCHEME

1. INTRODUCTION

An integrated local area plan based on the specific needs of each area/region has been emphasized since the inception of planning development process in the 1950s. However, despite numerous reports and studies, there were only sporadic efforts and isolated cases of such planning. The 74th Constitutional Amendment Act mandated the establishment of District Planning Committees (DPCs) to consolidate plans prepared by Village Panchayats and Municipalities in the district into the Draft District Plan. Consequently, the State Government constituted District Planning Committees in all the districts; these, however, were later replaced by the District Development and Monitoring Committee (DDMC) to facilitate the more effective implementation of the District Plan Scheme.

The Government of India has elaborated a detailed picture of District Planning through its publication "Manual for Integrated District Planning". This manual provides essential guidance in the preparation of District Plans that are aligned with long-term vision, reflects the needs of the people and provides a framework for convergence of programmes and resources, so that implementation of the plan yields optimal outcomes, addresses regional imbalances and contributes to a comprehensive vision of development for the country in twenty-first century.

2. FEATURES OF DISTRICT PLAN SCHEME

The District Plan should be based on realistic assessment of the ground realities, potentials, problems and local needs of the people in the respective district. The genuine requirement of works with regard to

locally felt needs in view of their urgency/priority should be kept in view. In each district, different line departments should work out the inventory of infrastructure available at village/block/district level in rural and urban areas. The draft plan proposals should be specifically infrastructural development oriented in the shape of permanent Government assets.

3. DISTRICT DEVELOPMENT & MONITORING COMMITTEES

With a view to ensure proper and timely utilization of District Plan funds in public interest and avoiding non-utilization of funds, the Government of Haryana has constituted the District Development and Monitoring Committee (DDMC) in all the districts from 2012-13 onwards.

3.1 Composition of the DDMC

The composition of the District Development and Monitoring Committee (DDMC) is as under:-

Composition of District Development and Monitoring Committee (DDMC)	
(a) Chairperson	Minister heading the District Grievances Redressal Committee of concerned district.
(b) Vice Chairperson	Deputy Commissioner (to chair the meeting of the DDMC in the absence of Chairperson).
(c) Member Secretary	Additional Deputy Commissioner-Cum-Chief Planning and Development Officer.

Contd.....

(d) Members	(i) MP(s) and MLA(s) of the district concerned. (ii) Mayor and Senior Deputy Mayor of Municipal Corporation in the district, if existing. (iii) President and Vice- President, Zila Parishad of the district. (iv) All Chairperson, Panchayat Samitis in the district. (v) All Chairperson, Municipal Councils/Committees in the district. (vi) Commissioner of Municipal Corporation or his/her nominee in the district, if existing (vii) All Sub-Divisional Officers (Civil) in the district. (viii) City Magistrate in the district. (ix) District Development and Panchayat Officer in the district. (x) Planning Officer of the district.
In addition, the Chairperson/Vice Chairperson may associate any Officer/Social Worker/Economist (maximum 2 in a district) as members for the smooth discharge of the function of the DDMC.	

However, in case the Chairperson of the DDMC is pre-occupied and do not find time for chairing the DDMC meeting, Deputy Commissioners may chair the DDMC meetings in the capacity of Vice-Chairperson of the DDMC.

3.2 Functions of the DDMC

With the constitution of the District Development and Monitoring Committee (DDMC), the following functions are defined as:-

- (a) The DDMC would ensure proper framing of works/projects keeping in view the locally felt needs and priorities as well as schemes and accordingly intimate to the implementing agencies.
- (b) The DDMC will ensure that the works are approved in accordance with sectoral allocation and can be seen at **Annexure-I**. However, it can be varied as per the local needs/requirements of Blocks/MCs of

the respective Districts. It will also ensure that all the development Blocks and MCs get due representation while sanctioning new works.

- (c) The DDMC will ensure that all the works approved are completed within the financial year.
- (d) The DDMC would monitor the progress of works.
- (e) The works approved by the DDMC would not be changed at any stage by any Executing Agency.
- (f) The DDMC will ensure that all the bank accounts in operation are closed down henceforth and no funds should be parked in banks.
- (g) Proper and timely monitoring of all the works must be undertaken by District Level Officers/Members of the DDMC.

3.3 The DDMC must keep the following points in mind while approving works/schemes under District Plan:-

- (a) The DDMC will work strictly as per guidelines on the subject matter issued by DESA. Necessary amendments in the guidelines, as necessitated from time to time by the State Government, must be adhered to strictly for the betterment of the scheme. If any doubt arises about any work, the same should be got clarified from Department of Economic and Statistical Affairs, Haryana (Planning Department) before the start of work.
- (b) The DDMC should meet at least twice a year (once in every six months) for the transaction of business including the activities listed at **Annexure- II**. The condition of once in every quarter should be optional. However, holding the DDMC meeting is mandatory for preparing the whole year District Plan.
- (c) The Director, Department of Economic & Statistical Affairs, Haryana himself or depute his representative to attend the DDMC meeting as special invitee.

- (d) The Additional Deputy Commissioner-cum-Chief Planning and Development Officer, being Member Secretary of the DDMC, should ensure that all the work proposals, being placed before the DDMC for approval, have been thoroughly examined in the light of District Plan Scheme Guidelines. The works beyond the scope of guidelines should not be forced to be approved through the DDMC under any circumstances. The approved works found beyond the guidelines would be viewed seriously.
- (e) A duly signed copy of the approved District Plan works be sent to the Director, Department of Economic & Statistical Affairs, Haryana within fifteen working days of its approval. It must be ensured that the site plans and detailed rough cost estimates of works approved should be available in the office of the Additional Deputy Commissioner-cum-Chief Planning and Development Officer before issuance of the Administrative Approval.
- (f) The DDMC is empowered to approve the schemes under District Plan. However, the DDMC can constitute sub-committees to monitor the progress of the works. Under any circumstances, the DDMC can't delegate its powers to such sub-committees.
- (g) A quorum of one third of total members of the DDMC must be ensured in the meeting for transaction of business.
- (h) The replacement/changes in the approved works/schemes should be avoided once District Plan is approved by the DDMC except extreme & unavoidable circumstances where there is either site dispute or court case or work already approved from other scheme. Change of complete plan or majority of works is completely prohibited.
- (i) The DDMC should review the progress of works/schemes under District Plan at least once in a year. Copy of the minutes of the

meeting may be sent to the Director, Department of Economic & Statistical Affairs, Haryana within seven working days.

- (j) The Executing Agencies must ensure that all the approved works would be executed on Government/Panchayat/Community land only. No work on Private/Individual land be executed under any circumstances.
- (k) It is mandatory to conduct the DDMC meeting by 15th May every Year except in case when Model Code of Conduct (MCC) is imposed. However, the DDMC meeting can be convened at any time, if the Chairperson/Vice-Chairperson of the DDMC feels necessary to do so for the smooth implementation of this scheme. Under extra-ordinary circumstances i.e. the post of Chairperson, the DDMC is vacant, the Deputy Commissioner may chair the DDMC meeting to approve Annual Action Plan.

4. PREPARATION OF DISTRICT PLAN

District Planning is the process of preparing an integrated plan for the local government sector in a district taking into account the resources available (natural, human and financial), covering the schemes assigned at the district level and implemented through local governments in a state.

In preparing the Draft Development Plan, the DDMC is required to consider matters of common interest between Village Panchayats and Municipalities. An important step in the preparation of a District Plan is to ensure that each Village Panchayat/Municipality is treated as a Planning Unit and the District Plan is prepared through consolidation and integration of these plans with the State Plan.

The District Plan would essentially have following steps:

- (a) **For Rural Areas:** The draft plan preparation should start at the Gram Sabha level. The Gram Panchayat/Rural Local Bodies (RLBs) will intimate the schemes/activities assigned to them with priorities which can be implemented at the Gram Panchayat level with their own resources and other Government funds earmarked for these purposes.

Approved Gram Panchayat proposals should be forwarded to the Additional Deputy Commissioner-cum-Chief Planning and Development Officer for placing them before the DDMC for approval.

- (b) **For Urban Areas:** The Same process will be followed in urban areas where the proposals would be collected at Ward Sabha level. Plan to be prepared by the Urban Local Bodies (ULBs) for the activities assigned to them in view of National/State schemes implemented by them with their own resources and other Government funds earmarked for these purposes.
- (c) **For Both Areas:** Proposals/Recommendations received from the Public Representatives/Person or Group of Persons/Administration etc. of the respective district can be a part of draft annual plan.
- (d) **Integration of the Plans:** Physical integration of the plans consisting of all the above mentioned aspects would be considered by the Chief Planning and Development Office in the shape of the District Development Plan for placing the same before the DDMC for approval. An integrated district planning exercise would link plans of Local Governments and Other Planning Units and would provide a platform for mutual consultation and negotiations between them. It would also provide the framework for integrating the sectoral and spatial aspects of urban and rural plans.
- (e) The detailed rough cost estimates of the proposed works/schemes should be duly approved by the Competent Authority and it may be obtained in advance from the Executing Agencies to examine the same by the Chief Planning and Development Office in the context of priorities and funds available. This exercise may be completed well in advance before submitting the proposals for the approval of the DDMC strictly in accordance with these revised guidelines. These guidelines should be followed while preparing the District Plan for each financial year. The necessary instructions/guidelines issued earlier have been

contained in this booklet and these revised guidelines should be considered as final.

- (f) Likewise, District-wise percentage of rural/urban population should be followed for the allocation of funds as per latest population census communicated to all the districts.
- (g) The preparation of District Plan will be an annual feature. The time limit for different activities in preparing the District Plan should be strictly adhered to as indicated in the Activity Chart of District Development Plan at **Annexure-II**.
- (h) The revised ceiling of funds (percentage-wise) from financial year 2025-26 to be spent under different sectors keeping in view the priorities of the districts, so that all the important sectors should get due representation. Such a bifurcation/ceiling of funds under different sectors can be seen at **Annexure- I**. The sectors and schemes/works which are permissible under District Plan Scheme can be seen at **Annexure- III**. The works which are not permissible under the scheme can be seen at **Annexure- IV**.
- (i) Priorities should be given to the development schemes/works in undeveloped/backward areas/regions of the district. The Schemes/works can either be new or extension of ongoing schemes/works for quick flow of benefits to the people.
- (j) The development schemes/works may be classified in order of priority depending upon their urgency and importance vis-a-vis the availability of funds so that such schemes could be taken up/completed in the same year.
- (k) The works amounting to 20% of the total allocation of the district may be approved by the DDMC as standing works in case of any need arises to utilize available balance funds (if any) or for the replacement of works at later stage.

5. IMPLEMENTATION OF DISTRICT PLAN

- (a) The works approved by the DDMC should be completed within the same financial year otherwise unspent funds will lapse on 31st March. However, once a work is administratively approved, it may remain eligible for release of payments for two financial years(i.e. current and next financial year). In the third financial year, payment may be released only with the prior approval of the Head Office, Panchkula subject to a detailed justification for the delay in execution of work being submitted by the ADC-cum-CPDO of the concerned district.
- (b) No private organization/agency should be associated directly in the implementation/execution of schemes/works under District Plan Scheme. The works approved by the DDMC are to be executed only through Government executing agencies such as XENs (PR), BDPOs & Other Government Departments related to particular type of work and Rural/Urban Local Bodies as per laid down procedures of the respective agencies or any other agency as decided by the State Government from time to time.
- (c) The Executing Agencies should not claim any centage charges such as departmental/contingency/supervision charges etc. under District Plan Scheme.
- (d) After completion of works, the Chief Planning and Development Officer may ensure the handover of the created assets to the concerned Gram Panchayat/Municipality by the Executing Agency before making final payment for its proper utilization and maintenance. Any kind of recurring expenditure on the created assets would be borne by the concerned Gram Panchayat/Municipality or end-users at their own level. No recurring expenditure is allowed under this scheme.

- (e) The Executing Agencies must ensure that the works are executed departmentally as per the prescribed specifications. Besides, procedure laid down and instructions issued from time to time in this regard by the State Government be also followed. For cost effectiveness, the schemes/works must be executed through e-Tendering particularly for schemes/works costing more than ₹ 21 lakh (inclusive of all taxes). However, costing up to the prescribed limit i.e. ₹ 21 lakh can either be executed departmentally or through e-Tendering process as per the prescribed Government Norms. Further the amount and process of security deposited by the bidder may be decided at the level of tender inviting Executing Agency.

In case, bidding process is unsuccessful after being floated twice as per Government tender/e- Tender norms, it will be upto the discretion of the ADC-cum-CPDO to decide whether the works are to be executed by the Government agencies.

6. FINANCIAL MANAGEMENT

- (a) The Additional Deputy Commissioner-cum-Chief Planning and Development Officer will be the Budget Controlling Officer (BCO) as well as Drawing and Disbursing Officer (DDO) for drawal/release of funds allocated/released to district under District Plan Scheme. Since the funds would be released through online system, unutilized amount lying on 31st March with the Additional Deputy Commissioner-cum-Chief Planning and Development Officer will stand lapse. However, in the event of the post of the ADC-cum-CPDO being vacant, or the incumbent being on long-term/extended leave, the powers and responsibilities of DDO may be temporarily assigned to the Link Officer of the ADC-cum-CPDO till the resumption of duties by the designated officer.

- (b) The State Government allocates funds separately for SCSP & General Components. It must be ensured that the funds allocated under these components should be spent without any diversion.
- (c) The DDMC should be convened for approval of Annual Action Plan under the District Plan Scheme for the entire amount allocated to the district in a year. No reserve funds should be kept for any purpose. No bank account is permissible to be opened to park District Plan funds temporarily or permanently.
- (d) Funds should be released/spent only on the works approved by the DDMC. Ex-post facto approval/sanction for any work will be accorded only under special circumstances by the Director, Department of Economic and Statistical Affairs, Haryana. In case, any work is required to be replaced (as per Point No. 3.3 (h) & 4 (k), approval of the same should be obtained by referring the matter to the Director, Department of Economic & Statistical Affairs, Haryana with full justification and with an undertaking that sufficient funds are available with that district for the execution of this work.
- (e) The cost of single project/work would be maximum to ₹ 40 lakh. While approving a big project/work upto the cost of ₹ 40 lakh, it must be ensured that sizable population of the area should be benefitted from the project/work. The bigger projects costing more than ₹ 40 lakh should not be taken up at any cost either in one-go or in a phased manner.

7. CONTINGENCY EXPENSES

- (a) The State Government may allocate the funds to the Chief Planning and Development Offices for the contingency expenses from department's non-recurring budget which would be utilized to meet out the expenses for contingency purpose in the formulation and proper implementation of District Plan Scheme.
- (b) This contingency amount can be utilized on purchase of IT equipments (pen drives, Hard disks, Keyboards, Mouse etc.) as per HARTRON

- policy. This amount can also be utilized for stationery, postal charges, telephone bills of District Planning Unit only and convening of the DDMC meetings etc.
- (c) Expenditure on payment of wages to Sweeper & broadband internet connection required in the District Planning Unit can also be incurred with the prior approval of the Director, Department of Economic and Statistical Affairs, Haryana by following instructions issued by the State Government from time to time in this regard.
 - (d) Any expenditure for getting the sample testing of the material from the Government Laboratory or any other Government approved Laboratory, collected from the work site during the course of inspection may be met out of District Plan contingency.
 - (e) An expenditure upto ₹ 5,000/- may also be incurred in a year out of District Plan contingency in a district for meeting out expenses for developing photographs etc. of development works for office record.
 - (f) The Chief Planning and Development Offices can make payment upto ₹ 15,000/- per meeting at his own level (at least two meetings) for meeting arrangements in respect of District Plan Scheme. However, if the expenditure exceeds ₹ 15,000/- per meeting, approval of the Director, Department of Economic & Statistical Affairs, Haryana will be required.
 - (g) As regard to the matter of purchase of furniture, if there is any necessity of any kind of furniture item such as steel almirahs, steel racks and computer tables/chairs etc., the case may be referred to the Director, Department of Economic & Statistical Affairs, Haryana for their provision.

8. GENERAL GUIDELINES

- (a) The Additional Deputy Commissioner-cum-Chief Planning and Development Officers will ensure to collect workwise Utilization Certificates from the Executing Agency. After the end of financial year, a consolidated Component-wise Utilization Certificates (as per

actual expenditure) in dual copy duly signed by him/her shall be required to submit to the Director, Department of Economic & Statistical Affairs, Haryana within a month.

- (b) The Chief Planning and Development Offices as well as Gram Panchayats/Municipalities will maintain an Asset Register (as per Government guidelines) indicating the requisite details of works both in financial and physical terms executed under District Plan Scheme.
- (c) The Executing Agencies shall erect a Sign Board at each work site clearly displaying the name of the scheme and other relevant details. Prior to the release of the final payment, the Planning Officer shall ensure that the Sign Board has been properly installed/erect. The Planning Officer shall also verify that photographs taken before the commencement and after the completion of the work are duly included in the official records. Additionally, geo-tagging of all development works is strongly recommended for enhanced transparency and monitoring. In case of work such as construction of street, one of the beneficiaries may be got agreed upon for using the space of wall for writing/erecting Sign Board.
- (d) The works of cement concrete streets with drains for disposal of dirty water should be executed after obtaining assurance from Public Health, Electricity and Telephone Departments that this pavement would not be dug for laying pipelines, wiring etc. at least in the next 5 years.
- (e) Certain works such as streets are being executed by different departments under different schemes. There is an ample scope of overlapping of these works. Such works being undertaken under District Plan Scheme should be sanctioned very cautiously. There is a need to obtain certificate from the Executing Agency indicating that "This work is not being carried out under any other scheme".

- (f) District Plan Scheme works should not be dovetailed with other works. In clear terms, District Plan funds should not be diverted to other schemes under any circumstances.
- (g) In case, any doubt arises regarding works permissible under District Plan Scheme beyond the scope of these guidelines, the matter should be referred to the Director, Department of Economic & Statistical Affairs, Haryana for clarification.
- (h) Guidelines contained in this booklet are liable to change at any time by the State Government keeping in view the urgency to do so for the benefit of the people of the State and the same would be communicated to all the concerned for strict compliance.

9. MONITORING & PROGRESS REPORT

- (a) The DDMC should review the progress of the District Plan Scheme in detail at least twice a year.
- (b) The Divisional Commissioner of respective Division may also review this scheme for its effective implementation.
- (c) The Chief Planning and Development Office will monitor regularly/periodically the development schemes/works sanctioned under District Plan Scheme.
- (d) It may be ensured that the Planning Officer should conduct physical inspection of development works executed under District Plan Scheme at least twice in a week and must cover 20% of approved work of the district. The Additional Deputy Commissioner-cum-Chief Planning and Development Officers and Deputy Commissioners should conduct physical inspection of development works executed under the District Plan Scheme from time to time. The other official members of the DDMC may also inspect development works executed under District Plan Scheme. These inspection reports be sent to Director, Department of Economic & Statistical Affairs, Haryana.

- (e) The Planning Officer, during the course of inspection of District Plan works, used to check the very existence and administrative aspects of District Plan works as they are not technically competent to check the quality of works, therefore, the State Government has decided that the District Administration will provide technical expert to the Planning Officers at the time of their field inspections. If the quality of material appear to be sub-standard, the sample of the material may be collected from the work site and the same may be got tested from Government Laboratory or any other Government approved Laboratory.
- (f) The Director as well as other HQ level Officers of the Department of Economic & Statistical Affairs, Haryana may also monitor the works executed under District Plan Scheme from time to time as directed by the concerned authorities.
- (g) Quarterly/Annual physical and financial progress reports of the works undertaken in the prescribed formats should invariably be sent Online to the Director, Department of Economic & Statistical Affairs, Haryana within 15 working days after the end of every Quarter/Year without awaiting any communication from the Head Office. In case, online software is not operational/available, it must be ensured to provide hard copy to Head Office.
- (h) A state-level oversight committee will review the utilization of funds at least once a year. The following committee is constituted :-
- | | |
|------------------------------------|--------------------|
| i) ACS, Finance & Planning | - Chairman |
| ii) ACS, Development and Panchayat | - Member |
| iii) ACS, Urban Local Bodies | - Member |
| iv) Special Secretary (Finance) | - Member |
| v) Director DESA, Haryana | - Member Secretary |

ANNEXURE -I

The State Government has fixed the following Sectoral Allocation for spending DP funds under different sectors from the current financial year 2025-26:

Sr. No.	Sectors	Percentage of the Total Allocation
1	Streets and Drains	30%
2	Community Centers, Chaupals & Panchayat Ghars	10%
3	Educational Infrastructure-Schools & Colleges	10%
4	Women & Child Development-Anganwadi/Creches	10%
5	Sports	10%
6	Others (Health Infrastructure/Water Supply and Irrigation/Public Health/Energy/Bridge & Roads/Animal Husbandry/Horticulture etc.)	30%

***It applies to both General as well as SCSP Component and to be maintained at District level.**

It is advised to follow Sectoral Allocation as mentioned above and ensure its proper allocation effectively and efficiently.

ANNEXURE – II

ACTIVITY CHART FOR PREPARATION OF DISTRICT PLAN			
Sr. No.	Activity	Action to be taken by	Activity to be completed
1	Finalization of district priorities for the formulation of District Plan	CPDO	By 1 st week of January
2	Finalization of schemes/proposals at Village and Municipality level	Rural-Urban Local Bodies/Concerned Offices	By 2 nd week of January
3	Approval of schemes/proposals from their respective Department	Concerned Department	By Last week of February
4	Consolidation of schemes/proposals	Concerned Offices	By 31 st March
5	Preparation of draft Annual Action Plan at district level	CPDO	Upto 15 th April and to be approved by 30 th April
6	Allocation/sanction of funds for every financial year under District Plan Scheme	State Government	Before 10 th May every year
7	Approval of District Plan by the DDMC	CPDO/ DDMC	By 15 th May every year
8	Submission of approved District Plan to the Director, Dept. of Economic & Statistical Affairs, Haryana (Planning Department)	CPDO	Within fifteen days of its approval
<p>Note: The above activity chart indicates the sequence of activities to be initiated by the ADC-cum-CPDO & Member Secretary of the DDMC for preparing the District Plan for every financial year.</p>			

ANNEXURE -III

LIST OF SECTORS AND SCHEMES/WORKS TO BE COVERED

UNDER DISTRICT PLAN SCHEME

Before the detailed picture of sectors/schemes to be covered under this scheme is given, it is reiterated that emphasis should be laid on creation of permanent infrastructure/assets. Temporary/consumable items need not to be covered at all under this scheme.

I. DRINKING WATER

1. Piped drinking water supply.
2. Tube wells/ Water tanks/ Hand Pumps/Submersible Pumps etc. (on Government/Community land).
3. Water Tankers for supply of drinking water to public (Drinking water facility may be provided to the residents as per norms of Public Health Engineering Department).

II. EDUCATION

1. Extension of Building/New Rooms/Seminar Halls/Library building/Kitchens for Mid-Day-Meal/Stores/Boundary Walls and Toilets/separate toilets for boys and girls etc. in Government Institutions.
2. Water cooler and water purifiers for students in Government Institutions.
3. Parking sheds, Fixed open gym equipments, swings etc. in Government Institutes for students.
4. Construction of ramps for easy Access for Differently-Abled Students.
5. Purchase of any kind of sports material is prohibited.
6. Major repair of existing Education infrastructure.

III. ELECTRICITY

1. Projects for lighting of public streets and places.
2. Projects of Government agencies for improvement of electricity generation distribution infrastructure within the prescribed limit of funds under District Plan. Electricity provision may be provided to the residents as per norms of HVPN/UHBVNL/DHBVNL or in a cluster of 20 houses or more.

IV. HEALTH AND FAMILY WELFARE

1. Water Coolers and purifiers for Govt. Hospitals/CHCs/PHCs, Family Welfare Centres, ANM Centres within the prescribed limit of funds under District Plan.
2. Parking sheds for vehicles, etc. wherever required.
3. Extension of Buildings/waiting halls for patients /Boundary walls of Hospital/CHCs/PHCs etc.
4. Major repair of existing Health infrastructure.

V. IRRIGATION (Only if to be executed by Department of Irrigation & Water Resources)

1. Construction of public irrigation facilities.
2. Construction of flood control embankments.
3. Public lift irrigation projects.
4. Public ground water recharging facilities.
5. Water courses/channels upto tail/dead-end.

VI NON-CONVENTIONAL ENERGY SOURCES

Non-conventional energy system in Government Educational/Health Institutions, Veterinary Hospitals, Anganwadi, Bus Stands and other public places.

VII COMMUNITY BUILDINGS/STRUCTURES

- 1 Construction of Panchayat Ghar/Chaupals/Community Centres (New Construction Only).
2. Construction of public libraries & reading rooms.
3. Crematoriums and associated infrastructure, including boundary walls, hand pumps and other essential structures within burial and cremation grounds.
4. Construction of Bus-Queue Shelters/Stand.
5. Development of Infrastructure at public parks.
6. Installation of swings, open fixed gym equipments.

VIII BRIDGES, ROADS, PATHWAYS AND STREETS

1. Construction of pedestrian and cycle tracks.
2. Construction of culverts & bridges, link roads, pathways and streets as per Government norms.
3. Providing and fixing sign boards/Red Lights/Traffic Signals in Sectors/colonies/cities/towns i.e. fixed road furniture as per Government norms (once in 5 years).
4. Major repair of existing Streets/Drainage infrastructure.

IX. SANITATION AND PUBLIC HEALTH

1. Drains and gutters for public drainage.
2. Public toilets separately for male and females.

X. SPORTS

1. Construction/Extension of Buildings for sports activities/ Physical training institutions/Multi-purpose sports complex (with fixed equipments)/Multi-gym/Washrooms/Changing rooms.
2. Installation of water sprinklers strictly of fixed nature.
3. Installation of open air fixed gym equipment at Stadium/ Mini stadium/Exercise park.
4. Construction of stadium/courts.
5. Purchase of any kind of sports material is prohibited.
6. Major repair of existing sports infrastructure.

(On the recommendations of Haryana Olympic Association.)

XI. ANIMAL CARE

1. Building for veterinary hospitals, artificial insemination centres & breeding centres and sheds/shelters for animals.
2. Water facilities in Government Veterinary Hospitals.

XII. WOMEN & CHILD WELFARE SERVICES

Building for Creches and Anganwadis.

XIII. HORTICULTURE

Development and beautification of public parks by the Horticulture Department in urban areas and that too, on Government land only.

- XIV.** After considering the prohibited works mentioned at **Annexure- IV**, infrastructural works from other sectors (permanent assets) that have not been addressed above may be included in the Annual Action Plan for welfare of the community.

- XV.** Open air fixed gym equipment and swings must strictly comply with the BIS (Bureau of Indian Standards) specifications to ensure safety and quality.

Note :- In case any doubt arises regarding works permissible under District Plan Scheme beyond the scope of these guidelines, the matter should be referred to the Director, Department of Economic & Statistical Affairs, Haryana for clarification.

ANNEXURE -IV

LIST OF WORKS NOT PERMISSIBLE UNDER DISTRICT PLAN SCHEME

1. Any work carried out within government offices, on government-owned land or premises, or in residential buildings belonging to the Central or State Governments, their departments, agencies, organizations, and Public Sector Undertakings (including HSVP) is strictly for official purposes and is not intended for community welfare.
2. Any type of work in official and residential buildings belonging to private, cooperative societies and commercial organizations.
3. All works involving commercial establishments/units.
4. Works within the places of religious worship and on a land belonging to or owned by religious faith/group.
5. All maintenance works of any type.
6. All renovations and repair works except major repair works of Education, Health, Sports (on the recommendations of Haryana Olympic Association) and Streets/Drainage.
7. Grants, loans and contribution to any Relief Funds.
8. Assets to be named after any person.
9. Purchase of all movable items.
10. Acquisition of land or any compensation for land acquired.
11. Reimbursement of any type of completed or partly completed works or items.
12. Any type of work for individual/family benefits.
13. All revenue and recurring expenditure.
14. Making payment for the purchase of all types of consumable items.
15. Purchase of any kind of items in any of the Cooperative/Public Sector Undertakings.
16. Erection/installation/purchase of statues etc. of any person.
17. Purchase of any kind of vehicle /movable machinery/ equipment and desert coolers.
18. Installation/construction of Welcome gates is strictly prohibited.
19. All works of similar nature in other sectors which have not been mentioned above.

Note:- In case any doubt arises regarding non-permissible works under District Plan Scheme beyond the scope of these guidelines, the matter should be referred to the Director, Department of Economic & Statistical Affairs, Haryana for clarification.