



CITIZEN'S CHARTER

2018

ISSUED BY:
DEPARTMENT OF ECONOMIC AND STATISTICAL ANALYSIS
HARYANA

DEPARTMENT OF ECONOMIC AND STATISTICAL ANALYSIS HARYANA

The Department of Economic and Statistical Analysis (DESA), Haryana is the nodal department for collection, compilation, analysis and dissemination of socio-economic statistics of the State. It provides upto date statistics to planners, policy makers, researchers and institutions working for overall economic development of the State. The department brings out the various annual and adhoc publications and presents three important publications namely; "Statistical Abstract of Haryana", "Statistical Hand Book of Haryana" and "Economic Survey of Haryana" in the State Vidhan Sabha at the time of Budget Session every year. The department prepares schematic allocation of Centrally Sponsored Schemes (CSS) & State Capital Schemes for budget provisions and also review the expenditure under these schemes. Evaluation studies are got conducted through Outsourced Agencies and the progress of 20- Point Programme in the State is also reviewed. Haryana Govt. has also assigned the work of Chit Funds regulation in the State to this department and Director, DESA has been appointed as Registrar Chit Funds vide Govt. notification dated 19.02.2018. The department is also implementing District Plan Scheme and allocates untied funds to the districts for local level development. The department also coordinates with NITI Aayog and Central Statistics Office (CSO), Govt. of India regarding Planning and Statistical matters.

Commitment to Provide Statistical Information:

Type of data available	Socio-economic statistics and statistical data related to State Income, Capital Formation, Public Finance, Index of Industrial Production, Wholesale Price Index, Consumer Price Index (Rural), Consumer Price Index for Industrial Workers and other socio-economic indicators.
From where to get the published information	Publications of the department are available in the Departmental Library maintained at Yojana Bhawan, Sector-4, Panchkula. These publications are also available on department's website www.esaharyana.gov.in
Procedure to procure information	It may be procured personally or through post from Director, Department of Economic & Statistical Analysis, Haryana by making a request for the same.
Time limit for supply of information	Normally 15 days, if required data is enormous, time schedule may be extended to one month.
When requirement of data	Additional Director-I and Additional Director-II in person may be contacted on all working days or on Telephone Nos.0172-6634210 and 0172-6634211 during Office Hours (9.00 AM to 5.00 PM).

Whom to complain when time schedule is not adhered to Director, DESA, Haryana. He may be approached through Telephone No. 0172-2560139.

Punishment for delay Responsibility of the concerned Branch Incharge (Research Officer) will be fixed in such cases and suitable disciplinary action will be initiated accordingly.

Schematic Allocation of Centrally Sponsored Schemes (CSS) & State Capital Schemes:

The department prepares schematic allocation of Centrally Sponsored Schemes (CSS) & State Capital Schemes for budget provisions and also review the expenditure under these schemes. During the year, after reviewing the performance of the schemes, the allocation is revised.

Publication schedule Schematic allocation is published through Budget Documents after approval of Budget Estimates by the State Vidhan Sabha in Budget Session every year. Documents related to expenditure are also published every year before the Budget Session.

Review of schemes Implementation of schemes by the departments is reviewed on the basis of quarterly/yearly reports. The analysis of schemes is done on the line of their nature, viability and impact of usefulness for the welfare of the people etc.

Modification in schemes and enhancement of allocation Proposals submitted in detail by concerned departments are examined and after getting approved from Administrative Secretary, Planning advices are conveyed to the departments.

Who is competent authority Administrative Secretary to Government, Haryana, Planning Department is competent to sanction a scheme and allocate the Budget.

Time schedule prescribed for sanction of a scheme Fifteen days.

Whom to complain in case of delay Director, DESA. He may be contacted through Telephone No. 0172-2560139 and thereafter Administrative Secretary to Government Haryana, Planning Department may also be approached through Telephone No. 0172-2740922.

District Plan Scheme Implementation:

The gap of financial resources of different departments at district level for executing development works of local need is met out under District Plan Scheme.

Allocation of funds Funds are allocated by the Govt. to the districts on the basis of population criteria.

Where to submit proposals The proposals of Panchayati Raj Institutions/ BDPOs/ Urban Local Bodies (MCs) are examined at the level of Additional Deputy Commissioner-cum-Chief Planning and Development Officers in each district.

Who is approving/sanctioning authority District Development and Monitoring Committee constituted in each district approves the schemes/ works strictly in accordance with the scheme guidelines.

Regulation of Chit Business:

The department has been assigned the work of regulation of Chit Business in the State. In this regard the “Haryana Chit Funds Rules, 2018” has been notified by the State Government. Director, DESA has been appointed the Registrar, Chit Funds under these rules vide notification dated 19.02.2018.

Cost of publications Free of cost subject to availability.

Whether each user is entitled to get a copy of published material No. There are limited copies and could be provided on request to the users free of cost subject to availability.

Provision for revision The Charter can be revised for bringing continuous improvement in providing quality service.

Nodal Officers

a) State Level Director - Telephone No. 0172-2560139.

b) District Level District Statistical Officers.

List of Publications

A. Annual Publications:

(i) State Level

	<u>Periodicity (Availability)</u>
1. Statistical Abstract of Haryana	Annual (In March)
2. Statistical Hand Book of Haryana	Annual (In March)
3. Economic Survey of Haryana	Annual (In March)
4. Haryana At A Glance	Annual (In April)
5. A Pamphlet on "Census of Haryana Govt. Employees"	Annual (In May)
6. Estimates of GSDP/NSDP/Per Capita Income of Haryana	Annual (In June)
7. Estimates of Gross Fixed Capital Formation in Haryana	Annual (In June)
8. Economic–cum- Purpose Classification of Haryana Government Budget	Annual (In August)
9. Analysis of State Finances	Annual (In October)
10. Economic & Functional Classification of Budgets of Municipal Committees/Councils/Corporations of Haryana	Annual (In August)
11. Economics of Farming in Haryana	Annual (In August)
12. Family Budget of Cultivators in Haryana	Annual (In September)
13. Index of Industrial Production of Haryana	Annual (In June)

(ii) District Level

14. District Statistical Abstract	Annual (In May)
15. District Socio-Economic Review	Annual (In May)
16. Municipal Year Book	Annual (In June)

B. Monthly Statistical Returns:

1. Agriculture Labour Wages and Rural Retail Prices
2. Review of Retail Prices of Sonipat and Bhiwani
3. Review of Wholesale and Retail Prices in Haryana
4. Consumer Price Index for Industrial Workers
5. Consumer Price Index for Rural, Haryana
