

[Authorised English Translation]

HARYANA GOVERNMENT

PLANNING DEPARTMENT

Notification

The 11th July, 1996

No. G. S. R. 54/Const./Art. 309/96.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf the Governor of Haryana is hereby makes the following rules regulating the recruitment and conditions of service of the persons appointed to the Haryana Economic & Statistical Organisation (Group B) Service, namely :—

PART I—GENERAL

1. (i) These rules may be called the Haryana Economic and Statistical Organisation (Group B) Service Rules, 1996.

Short title and commencement.

(ii) They shall come into force at once.

2. In these rules, unless the context otherwise requires,—

Definitions.

(a) "Commission" means the Haryana Public Service Commission;

(b) "Direct Recruitment" means an appointment made otherwise than by promotion from within the service or by transfer of an official already in the service of the Government of India or any State Government ;

(c) "Government" means the Haryana Government in the Administrative Department ;

(d) "Institution" means,—

(i) any institution established by law in force in the State of Haryana; or

(ii) any other institution recognised by the Government for the purpose of these rules;

(e) "recognised university" means,—

(i) any university incorporated by law in India ; or

(ii) in the case of a degree, diploma, or certificate obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University; or

(iii) any other university which is declared by the Government to be a recognised University for the purpose of these rules;

(f) "Service" means the Haryana Economic and Statistical Organisation (Group B) Service.

## PART II—RECRUITMENT TO SERVICE

Number and  
Character of posts.

3. The service shall comprise the posts shown in Appendix A to these rules :

Provided that nothing in these rules shall affect the inherent right of the Government to make additions, or reductions, in the number of such posts or to create new posts with difference designations and scales of pay, either permanently or temporarily.

Nationality, domicile and character of candidates appointed to service.

4. (1) No person shall be appointed to any post in service, unless he is,—

- (a) a citizen of India ; or
- (b) a subject of Nepal ; or
- (c) a subject of Bhutan ; or
- (d) a Tibetan refugee who came over to India before 1st January, 1962, with the intention of permanently settling in India ; or
- (e) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India :

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted Commission or any other recurring authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in the service by direct recruitment unless he produces a certificate of character from the Principal Academic Officer of the University, College, School or Institution last attended, if any, and similar certificate from two other responsible persons, not being his relatives, who are well acquainted with him in his private life and are unconnected with his University, College, School or Institution.

Age.

5. No person shall be appointed to any post in the service by direct recruitment who is less than 22 years or more than 35 years of age, in the case of Research Officer, District Statistical Officer, Economist, Planning Officer, Credit Planning Officer on or before the next date preceding the last date of submission of application to the Commission :

Provided that in the case of members belonging to Scheduled Castes, Scheduled Tribes and Backward Classes, the maximum age limit for appointment to the Services shall be such, as may be fixed by the Government from time to time :

Provided further that in the case of Government servants the maximum age limit shall be 10 years more than the age limits prescribed above.

6. Appointment to the posts in the Service shall be made by the Government.

Appointing authority.

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 3 of Appendix B to these rules in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of persons appointed other than by direct recruitment :

Qualifications.

Provided that in the case of appointment by direct recruitment the qualifications regarding experience shall be relaxable to the extent of 50% at the discretion of the commission or any other recruiting authority in case sufficient number of candidates belonging to Scheduled Castes, Backward Classes, Ex-Serviceman and Physically Handicapped categories, possessing the requisite experience, are not available to fill up the vacancies reserved for them, after recording reasons for so doing in writing.

8. No person,—

Disqualifications.

- (a) who has entered into or contracted a marriage with a person having a spouse living ; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any post in the service :

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

9. (1) Recruitment to the Service shall be made,—

Mode of recruitment.

- (a) in the case of Research Officer, District Statistical Officer, Economist, Planning Officer, Credit Planning officer,—
  - (i) 50% by promotion from amongst Assistant Research Officer, Assistant District Statistical Officer, Assistant Research Officer (Editing) Research Assistant or Scrutiny Inspector; and
  - (ii) 50% by direct recruitment ; or
  - (iii) by transfer or deputation of an officer/official already in the service of any State Government or the Government of India ;
- (b) in the case of Establishment Officer,—
  - (i) by promotion from amongst Superintendents and if no Superintendent is available then;

- (ii) by transfer or deputation of an officer/official already in the service of any State Government or the Government of India ;
- (c) in the case of Superintendent,—
  - (i) by promotion from amongst Deputy Superintendents and if no Deputy Superintendent is available then ;
  - (ii) by transfer or deputation of an officer/official already in the service of any State Government or the Government of India ;

*Note* :—The post of Establishment Officer involves the assumption of duties and responsibilities of greater importance than those attached to the post of Superintendent.

(2) All Promotions, unless otherwise provided, shall be made on seniority-cum-merit basis and seniority alone shall not confer any right to such promotions.

**Probation.**

10. (1) Persons appointed to any post in the Service shall remain on probation for a period of two years, if appointed by direct recruitment, and one year, if appointed otherwise :

Provided that,—

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;
- (b) any period of work in equivalent or higher rank, prior to appointment to any post in the service, may, in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule; and
- (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may ;—

- (a) if such person is appointed by direct recruitment, dispense with his services ; and
- (b) if such person is appointed otherwise than by direct recruitment,—
  - (i) revert him to his former post ; or
  - (ii) deal with him in such other manner as the terms and conditions of his previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may, —

- (a) If his work or conduct has, in its opinion, been satisfactory,—
- (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy; or
  - (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
  - (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy; or
- (b) If his work or conduct has, in its opinion, been not satisfactory,—
- (i) dispense with his service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment permit; or
  - (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation:

Provided that the total period of probation including extension, if any, shall not exceed three years.

11. Seniority, *inter se* of members of the Service shall be determined, by the length of their continuous Service on any post in the Service:

Seniority.

Provided that where there are different cadres in the Service, the seniority shall be determined separately for each cadre:

Provided further that in the case of members appointed by direct recruitment, the order of merit determined by the Commission or any other recruiting authority, as the case may be shall not be disturbed in fixing the seniority:

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:—

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of a member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who

was drawing a higher rate of pay in his previous appointment, and if the rates of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, the older member shall be senior to a younger member.

Liability to serve.

12. (1) A member of the Service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority.

(2) A member of the Service may also be deputed to serve under—

- (i) a company, an association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a Municipal Corporation or a local authority or university within the State of Haryana;
- (ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government; or
- (iii) any another State Government, an international organisation, an autonomous body not controlled by the Government or a private body :

Provided that no member of the Service shall be deputed to serve the Central or any other State Government or any organisation or body referred to in clause (ii) or clause (iii) except with his consent.

Pay, leave, pension and other matters.

13. In respect of pay, leave, pension and all other matters, not expressly provided for in these rules, the members of the Service shall be governed by such rules and regulations as may have been, or may hereafter, be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

Discipline, Penalties and appeals.

14. (1) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987 as amended from time to time :

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under Article 309 of the Constitution of India be such as are specified in Appendix C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987, and the appellate authority shall be as specified in Appendix D to these rules.

15. Every member of the Service, shall get himself vaccinated and re-vaccinated as and when the Government so directs by a special or general order.

Vaccination.

16. Every member of the Service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Oath of allegiance.

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Power of relaxation.

18. Notwithstanding anything contained in these rules, the appointing authority may impose special terms and conditions in the order of appointment, if it is deemed expedient to do so.

Special provision.

19. Nothing contained in these rules shall affect reservation and other concessions required to be provided for Scheduled Castes, Backward Classes, Ex-Servicemen, Physically handicapped persons or any other class or category of persons in accordance with the orders issued by the Government in this regard from time to time:

Reservation.

Provided that the total percentage of reservations so made shall not exceed fifty per cent, at any time.

20. The Punjab Economic and Statistical Organisation (State Service Group B) Rules, 1963 in their application for the State of Haryana are hereby repealed:

Repeal and Savings.

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

APPENDIX C

[See rule 14(1)]

Serial No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Second and final appellate authority, if any	Remarks
1	2	3	4	5	6	7	8
<b>1. Minor Penalties :</b>							
1	Research Officer	Government	(i) Warning with a copy in the personal file (Character roll) ;	Economic and Statistical Adviser	Secretary to Government, Haryana, Planning Department	Government where the punishment is enhanced by the 1st appellate authority	—
2	District Statistical Officer		(ii) Censure ;				
3	Economist		(iii) withholding of promotion ;				
4	Planning Officer		(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government, or to a company and association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a				
5	Credit Planning Officer						
6	Establishment Officer						
7	Superintendent						



local authority or University set up by an Act of Parliament or of the Legislature of a State ; and

- (v) withholding of increments without cumulative effect ;

2. Major Penalties :

- (v-a) withholding of increments with cumulative effect;

Secretary to Government, Haryana, Planning Department

Government

- (vi) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increment of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect or postponing the future increments of his pay;

- (vii) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the Government employee to the time scale of pay, grade, post or service from which he was reduced

1	2	3	4	5	6	7	8
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with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service ;

- (vii) Compulsory retirement ;
- (ix) removal from service which shall not be a disqualification for further employment under the Government ; and
- (x) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.

**Appendix A**

(See rule 3)

Sr. No.	Designation of posts	Number of posts			Scale of Pay
		Perma- nent	Tempo- rary	Total	
1	2	3	4	5	6
<b>Section I</b>					
1	Research Officer	14	19	33	Rs. 2,375—75—2,900—EB— 100—3,600
2	District Statistical Officer	9	7	16	Rs. 2,375—75—2,900—EB— 100—3,600
3	Economist	..	12	12	Rs. 2,375—75—2,900—EB— 100—3,600
4	Planning Officer	..	17	17	Rs. 2,375—75—2,900—EB— 100—3,600
5	Credit Planning Officer	..	12	12	Rs. 2,375—75—2,900—EB— 100—3,600
<b>Section II</b>					
1	Establishment Officer	..	1	1	Rs. 2,000—60—2,300—EB— 75—2,900—100—3,500
<b>Section III</b>					
1	Superintendent	1	1	2	Rs. 2,000—60—2,300—EB— 75—2,900—100—3,500

## Appendix B.

(See rule 7)

Sr. No.	Designation of posts	Academic qualifications and experience, if any, for direct recruitment	Academic qualifications and experience, if any, for appointment other than by direct recruitment
1	2	3	4

**By Promotion**

1. Research Officer

(a) Master's degree (with atleast 50 per cent marks) from a recognised University in Economics; or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's degree level or at the B.A. Hons. School level in case the candidate has also graduated in the Honours School in Mathematics or Economics or a Master's degree in Statistics or Master's degree in Computer Application/computer Science or degree in Engineering (Computer Science) of a recognised University; or equivalent.

(b) Three years experience in collection, compilation and analysis of Statistical data or research work in applied economic or statistics or economic planning in a State or Central Government or a recognised University; or Research Institution or State/Central Government Public Undertaking.

(a) Master's degree from a recognised University in the Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's degree level or at the B.A. Honours School level in case the candidate has also graduated in the Honours School in Mathematics; or Economics or a Master's degree in Statistics

(b) Three years experience as Assistant Research Officer/ Assistant District Statistical Officer/Assistant Research Officer (Editing), Research Assistant/ Secrutiny Inspector in Economics and Statistical Organisation, Haryana.

**By Transfer**

(a) Master's degree (with atleast 50 per cent marks) from a recognised University in Economics or Agricultural

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4

Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's degree level or at the B.A. Honours School level in case the candidate has also graduated in the Honours School in Mathematics or Economics or a Master's degree in Statistics or Master's degree in Computer Application/Computer Science or degree in Engineering (Computer Science) of a recognised University ; or equivalent.

(b) Three years experience in collection, compilation and analysis of Statistical data or research work in applied economics or statistics or economic planning in a State or Central Government or a recognised University or Research Institution or State/ Central Government Public Undertaking.

**By Promotion**

- 2 District Statistical Officer
- 3 Economist
- 4 Planning Officer
- 5 Credit Planning Officer

(a) Master's degree (with at least 50 per cent marks) from a recognised University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's degree level or at the B.A. Honours School level in case the candidate has also graduated in the Honours School in Mathematics or Economics or a Master's degree in Statistics or Master's degree in Computer Application/Computer Science or degree in Engineering (Computer Science) of a recognised University or equivalent.

(b) Three years experience in collection, compilation and analysis of Statistical data or Research work in applied economics or statistics or economic

(a) Degree from a recognised University with Economics or Mathematics or Agricultural Economics ; or Commerce with Statistics as one of the elective subjects; or Statistics.

(b) Three years experience as Assistant Research Officer/ Assistant District Statistical Officer/Assistant Research Officer (Editing)/Research

1	2	3	4
		<p>Planning in a State or Central Government or a recognised University or Research Institution or State/Central Government Public Undertaking.</p>	<p>Assistant/Scrutiny Inspector in Economics and Statistical Organisation, Haryana.</p> <p><b>B Transfer</b></p> <p>(a) Master's degree (with at least 50 per cent marks) from a recognised University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's degree level or at the B.A. Honours School level in case the candidate has also graduated in the Honours School in Mathematics or Economics or a Master's degree in Statistics or Master's degree in Computer Application/Computer Science or degree in Engineering (Computer Science) of a recognised University or equivalent.</p> <p>(b) Three years experience in collection, compilation and analysis of statistical data or research work in applied economics or statistics or economic planning in a State or Central Government or a recognised University or Research Institution or State/Central Government Public Undertaking.</p> <p><b>By Promotion</b></p> <p>(i) Matriculation or its equivalent ;</p> <p>(ii) Three years experience as Superintendent in Economic and Statistical Organisation, Haryana.</p> <p><b>By Transfer</b></p> <p>(i) Graduate of a recognised University;</p>
6	Establishment Officer		

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(ii) Five years experience as Superintendent with sufficient experience of establishment matters in any Government Office.

**By Promotion**

7 Superintendent ..

(i) Matriculation or its equivalent;

(ii) Three years experience on the post of Deputy Superintendent in Economic and Statistical Organisation, Haryana.

**By Transfer**

(i) Graduate of a recognised University;

(ii) Five years experience on the post of Deputy Superintendent in any Government Office.

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## Appendix D

[See rule 14 (2) ]

Sr. No.	Designation of posts	Nature of order	Authority empowered to make the order	Appellate authority
1	2	3	4	5
1	Research Officer	(i) reducing or with holding the amount of ordinary additional pension admissible under the rules governing pension;	Government	
2	District Statistical Officer			
3	Economist			
4	Planning Officer	(ii) terminating the appointment otherwise than on his attaining the age fixed for superannuation		
5	Credit Planning Officer			
6	Establishment Officer			
7	Superintendent			

L.M. JAIN,

Financial Commissioner, and  
Secretary to Government, Haryana,  
Planning Department.