

GOVERNMENT OF HARYANA
PLANNING DEPARTMENT
NOTIFICATION

No.DESA(DP)-2012/ 27409

Dated Panchkula, the 11 October, 2012.

- **Subject:** Implementation of the Revised District Plan Scheme- Constitution of District Development and Monitoring Committees (DDMC) in the districts -regarding.

With a view to ensuring proper and timely utilization of district plan funds in public interest and avoiding non-utilization of funds, the Government of Haryana hereby constitutes District Development and Monitoring Committees (DDMC) in all the districts from the year 2012-13 onwards. The committee in a district will be Chaired by the Minister heading the District Public Relations and Grievances Committee in the district concerned. The composition of the committee will be as given in **Annexure A-1**. The Deputy Commissioners are hereby authorized to constitute the DDMC in their respective districts in accordance with these guidelines (Annex-1).

2. The primary functions of the DDMC have been indicated at **Annexure A-2**.

3. DDMC would coordinate at all levels for effective implementation of the District Development Works which would be prepared by the competent authority under this Scheme. It would also monitor all major development projects being implemented by different departments, besides the implementation of the District Plan Scheme operated by the Planning Department.

4. A budgetary allocation of Rs. 29441.00 lakh has been made for the year 2012-13 under the District Plan Scheme, out of which, Rs. 14500.00 lakh have been earmarked under SCSP component. It has been decided that the DDMCs would allocate a part of this provision to the Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) which would be calculated at the rate of Rs. 10 lakh for each Zila Parishad Member to be allocated to the Zila Parishad for rural areas and @ Rs. 50 lakh for each MC/Panchayat Samiti. The works for the subsumed allocation will be decided and implemented by the PRI/MC concerned subject to monitoring by the DDMC to ensure that the guidelines of the DPC Scheme are followed meticulously by the PRIs/MCs. The rest of the provision under the scheme would be allocated by the DDMC according to the norms prescribed in the guidelines. District-wise allocation is shown at **Annexure A-3**. Under all circumstances, the District Plan Guidelines should be strictly followed for the approval/execution of works.

5. The District Plan Guidelines issued by the State Planning Department in April 2010 would primarily remain the same as far as the matter of implementation of the District Plan Scheme is concerned. However, the following amendments have been

necessitated in pursuance of recent experience which may be followed meticulously for better and effective implementation of the District Plan Scheme:

(a) Before the new works are placed before DDMC for approval, emphasis should be laid on creation of permanent infrastructure/assets of the Government only. Temporary/consumable items should not be covered at all under the scheme.

(b) For determining the financial share of different districts under the Scheme, the total population of each district as per 2011 census has been adopted in the current financial year 2012-13.

(c) The funds for the year 2012-13 under the Scheme would be released online to all the ADC-cum-CPDOs. These funds cannot be drawn to park them in any bank account. Further Para 5.3 of the District Plan Guidelines issued in April, 2010 stands deleted and no such bank account should be opened even for keeping contingency expenses fund.

(d) The State Govt. has fixed the following Sectoral Allocation for spending DP funds under different sectors for the current financial year 2012-13:

SN	SECTORS	PERCENTAGE OF THE TOTAL ALLOCATION
1	Streets and Drains	30
2	Community Centres & Panchayat Ghars	10
3	Educational infrastructure-schools & Colleges	10
4	Water supply and irrigation	10
5	Women & child development-const. of Anganwadis	10
6	Health Infrastructure	10
7	Sports	10
8	For completion of incomplete works	10
	TOTAL	100

***It applies to both General Component as well as SCSP.**

This Sectoral Allocation should be strictly followed by all the districts. No relaxation will be granted for deviating from the above sectoral allocation. All the works should be executed either on Government or Panchayat/MC Land. All the blocks/MCs should be given their due share by following above stated sectoral allocation. DDMC must ensure that District Plan Funds are not diverted to any other scheme.

(e) The District Planning Officer will maintain an asset register indicating the requisite details of works both in financial and physical terms executed under District Plan Scheme.

(f) The ADC/CPDO can make payment upto Rs. 10,000/- per meeting at his own level (once in three months) for meeting arrangements in respect of District Plan Scheme. An expenditure higher than that will not be permitted.

- (g) After completion of works, the created assets should be handed over to the Gram Panchayat/Panchayat Samiti/Zila Parishad/ Municipal Corporation/ Municipal Council/Municipal Committee by the executing agency for their proper utilization. Any kind of recurring expenditure on the created assets would be borne by the users (Gram Panchayat/Panchayat Samiti/Zila Parishad/ Municipal Corporation/ Municipal Council/ Municipal Committee) at their own level. No recurring expenditure is allowed under this scheme.
- (h) The list of works permissible and not permissible to be executed under this scheme may be seen at Annexure A-4 & Annexure A-5 respectively.

SANJEEV KAUSHAL


Dated Chandigarh
the 11 October, 2012.

Financial Commissioner and Principal Secretary to
Government Haryana, Planning Department.

Endst. No.

Dated:

1. A copy of the above is forwarded to the Controller, Printing & Stationary, Haryana, Chandigarh with the request that this notification may be published in the extraordinary issue of the Haryana Govt. Gazette.
2. 50 spare copies of printed notification may also be supplied to this department.

 11/10/2012
Additional Director (DESA)

for Financial Commissioner and Principal Secretary to
Government Haryana, Planning Department


Endst. No.

27410

Dated: 11-10-12

A copy of the above is forwarded to the following for information and necessary action:

1. All the Chairmen, District Grievances Committees in all the districts in Haryana State.
2. All the MPs/MLAs in Haryana.
3. PS to Finance & Planning Minister, Haryana.
4. Principal Secretary to C.M.
5. All Principal Secretaries/Secretaries/HODs in Haryana.
6. All Deputy Commissioners/Additional Deputy Commissioners-cum-Chief Planning & Development Officers/SDMs in Haryana.
7. All the Commissioners/Mayors/Sr. Dy. Mayors/Dy. Mayors of Municipal Corporations in the districts in Haryana wherever Municipal Corporations exist.
8. All the District Development & Panchayat Officers in all the districts in Haryana.
9. All the Presidents/Vice Presidents of Zila Parishads in Haryana.
10. All the Chairmen of Panchayat Samities in all the districts of Haryana.
11. All the Chairmen of Municipal Committees in all the districts of Haryana.
12. All the Planning Officers in Haryana.

 11/10/2012
Additional Director (DESA)

for Financial Commissioner and Principal Secretary to
Government Haryana, Planning Department

ANNEXURE A-1

Composition of District Development and Monitoring Committee (DDMC)

- (a) Chairman - Minister heading the District Grievances Redressal Committee.
- (b) Vice Chairman - Deputy Commissioner (to Chair the meeting of DDMC in the absence of Chairman).
- (c) Member Secretary- Addl. Deputy Commissioner-cum-Chief Planning & Development Officer.
- (d) Members - MP (s) and MLAs of the district concerned.
 - Mayor, Senior Deputy Mayor and Deputy Mayor of Municipal Corporation in the district, if existing.
 - President and Vice-President, Zila Parishad of the district.
 - All Chairmen, Panchayat Samitis in the district.
 - All Chairmen, Municipal Councils/Committees in the district.
 - Commissioner of Municipal Corporation in the district, if existing.
 - All Sub- Divisional Officers (Civil) in the district.
 - City Magistrate in the district.
 - District Development & Panchayat Officer in the district.
 - Planning Officer of the district.

In addition, the Chairman/Vice Chairman may associate as members any Officer/Social Worker/Economist (maximum 2 in a district) for the smooth discharge of the functions of DDMC.

ANNEXURE A-2

Functions of the District Development and Monitoring Committee

With the constitution of District Development and Monitoring Committee (DDMC), the following functions are redefined:-

1. DDMC would ensure proper framing of works/projects and release of District Plan Funds to the Implementing Agencies.
2. After release of these funds, the balance amount would be approved by DDMC keeping in view the locally felt needs and priorities as well as Scheme.
3. DDMC will ensure that the works are approved in accordance with sectoral allocation as conveyed by the State Government. There would not be any deviation in any circumstances. It will also ensure that all the development blocks and MCs get due representation while sanctioning new works.
4. DDMC will ensure that the works approved are completed within the financial year.
5. DDMC would monitor the progress of works atleast once in a quarter.
6. DDMC will monitor other development schemes of departments in addition to District Plan Scheme.
7. The works approved by DDMC would not be changed at any stage by any Implementing Agency.
8. DDMC will ensure that all the bank accounts in operation are closed down henceforth and no funds should be parked in banks.
9. Proper and timely monitoring of all the works must be undertaken by district level officers/Members of DDMC.

ANNEXURE A-4

LIST OF SECTORS AND SCHEMES TO BE COVERED

UNDER DISTRICT PLAN SCHEME

Before the detailed picture of sectors/schemes to be covered under this scheme is given, it is further reiterated that emphasis should be laid on creation of permanent infrastructure/assets of the Govt. Temporary/consumable items will not be covered under this scheme.

I. DRINKING WATER FACILITY

1. Tube wells.
2. Water tanks.
3. Piped Drinking Water Supply.

II. EDUCATION

1. Extension of Building/New Rooms/halls, etc., in Government educational institutions.
2. Other infrastructural projects such as boundary walls & parking sheds for student vehicles etc. for Govt. educational institutions.

III. ELECTRICITY FACILITY

1. Projects for lighting of public streets and places.
2. Projects of Govt. agencies for improvement of electricity distribution infrastructure within the prescribed limit of funds under District Plan.

IV. HEALTH AND FAMILY WELFARE

1. Buildings for hospitals, family welfare centres, public health care centres, ANM centres within the prescribed limit of funds under District Plan.
2. Boundary walls of hospital/PHC/CHC, etc., parking shed for the vehicles of patients.

V. IRRIGATION FACILITIES

1. Construction of public irrigation facilities.
2. Construction of flood control embankments.
3. Public Lift irrigation projects.
4. Public ground water recharging facilities.
5. Other public irrigation projects.

VI. NON-CONVENTIONAL ENERGY SOURCES

1. Community Gobar-gas plants on panchayat/local bodies land only.
2. Non-conventional energy system for providing lights in Govt. Educational/Health Institutions etc.

VII. SOCIAL FACILITIES

1. Construction of community centres.
 2. Construction of public libraries & reading rooms.
 3. Crematoriums and structures on burial/cremation ground and boundary wall of cremation ground.
 4. Construction of bus-sheds/bus-stops for public use.
 5. Buildings for cultural activity prone areas (not for individuals).
 6. Public parks.
 7. Providing and fixing sign boards in cities/towns/blocks.
- Any other infrastructural nature development work meant for the welfare of people of the area.

VIII. ROADS, PATHWAYS AND BRIDGES

1. Construction of roads, approach roads, link roads, pathways.
2. Construction of culverts and bridges.

IX. SANITATION AND PUBLIC HEALTH

1. Drains and gutters for public drainage.
2. Public toilets and bathrooms.
3. Other works for sanitation and public health.

X. SPORTS

1. Buildings for sports activities within the prescribed limit of funds.
2. Buildings for physical training institutions within the prescribed limit of funds.
3. Buildings for multi-gym within the prescribed limit of funds.
4. Fixed (immovable) sports equipment within the prescribed limit of funds in Govt. schools/colleges/universities/stadiums only.
5. Construction of Stadium within the prescribed limit of funds.

XI. ANIMAL CARE

1. Building for veterinary hospitals, artificial insemination centres & breeding centres.
2. Shelters for animals.

XII. WOMEN & CHILD WELFARE SERVICES 1.

Building for Creches and Anganwadis.

XIII. HORTICULTURE

1. Development and beautification of parks by Horticulture Department in rural or urban areas and that too, on Govt. or Panchayat land respectively .

XIV. All infrastructural nature works (buildings) of other sectors meant for the welfare of the people of the area which have not been covered above.

ANNEXURE A-5

LIST OF WORKS PROHIBITED UNDER DISTRICT PLAN SCHEME

1. Any type of work in Govt. office or on the land/premises of Govt. office and residential buildings belonging to Central, and State Governments, their Departments, Government Agencies/Organizations and Public Sector Undertakings exclusively meant for the use of official purpose only.
2. Any type of work in official and residential buildings belonging to private, cooperative and commercial organizations
3. All works involving commercial establishments/units.
4. Works within the places of religious worship and on land belonging to or owned by religious faith/group.
5. All maintenance works of any type.
6. All renovation and repair works except major works of education, health and streets.
7. Grants, loans and contribution to any Relief Funds.
8. Assets to be named after any person.
9. Purchase of all movable items.
10. Acquisition of land or any compensation for land acquired.
11. Reimbursement of any type of completed or partly completed works or items.
12. Any type of work for individual/family benefits.
13. All revenue and recurring expenditure.
14. Purchase of consumable items.
15. Purchase of any kind of item in any of the cooperative/public sector undertakings.
16. Purchase of any kind of machinery, equipment and vehicle.
17. Purchase of water coolers, water purifiers and desert coolers.
18. All other consumable items not covered above.
19. Sanctioning of same type of works in a phased manner. DDMC should sanction complete works rather to bifurcate works in order to cover more and more works.
20. Erection/installation funds for statues of leaders etc.
21. All works of similar nature in other sectors which have not been mentioned above.