



# Haryana Government Gazette

## EXTRAORDINARY

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HARYANA GOVERNMENT

PLANNING DEPARTMENT

Notification

9th January, 2013

**No. 30/29/2012-1PIg.**—The Governor of Haryana is pleased to the notify Results Framework Document (RFD) of 39 departments for the year 2012-13. (Annexure-1)

The uses of RFDs are as under:—

- (i) Respond to elected representatives' and the public's demands for accountability and transparency;
- (ii) Help formulate and justify budget requests;
- (iii) Help make operational resource allocation decisions;
- (iv) Trigger in-depth examination of what performance problems exist and what corrections are needed;
- (v) Help motivate personnel to continue making programme improvements;
- (vi) Formulate and monitor the performance of contractors and grantees;
- (vii) Provide data for special, in-depth programme evaluations;
- (viii) Help provide services more efficiently to the citizens;

- (ix) Support strategic and other long-term planning efforts by providing baseline information and later tracking progress;
- (x) Clearly defined objectives, purpose and activities of department help achieve effective coordination;
- (xi) Help discover "new possibilities" for quality governing.

Haryana is one of the first few States in the country to adopt the system of Performance Monitoring and Evaluation of the departments in the State. The system is in accordance with the spirit of the United Nations Millennium Development Goals and the administrative reforms suggested by second Administrative Reform Commission.

The Model RFD has been divided into six Sections :

- Section I:— Vision Mission, Objectives and Functions of the department.
- Section II:— Inter-se Priorities among Key Objectives, Success Indicators and Targets.
- Section III:— Trend Values of the Success Indicators
- Section IV:— Description and Definition of Success Indicators and Proposed Measurement Methodology
- Section V:— Specific Performance Requirements from other Departments
- Section VI:— Outcome/Impact of Department on the Society.

The performance of each Department shall be evaluated in mid/end of the each financial year. The Government has already constituted a Committee headed by the Chief Secretary to Government Haryana and comprising of the Additional Chief Secretaries of the State besides the Principal Secretary, Planning Department and the Administrative Secretary concerned to monitor the implementation of the RFDs and carry out the periodic evaluation of the Departments. State Government is also planning to constitute its own ATF/appoint some Research Institution to analyse/evaluate the RFDs prepared by the departments and give them guidance wherever necessary. This system can prove to be a strong and effective tool for good governance.

In order to institutionalize a strong performance Monitoring System for governance in the State, the Council of Ministers has approved the following :—

- (i) Department of Planning has been designated as Nodal Department for Performance Management.
- (ii) The RFDs of the thirty nine departments for the year 2012-13 have been approved. All departments would rigorously follow the guidelines on Performance Monitoring and Evaluation as communicated to them from time to time.
- (iii) For the facility of the public, every RFD will be placed on the official website of the department concerned.
- (iv) The expenditure on training, workshops, consultancy etc., will be met out of available resources with the Department of Economic and Statistical Analysis, Haryana for the year 2012-13. From the year 2013-14, the Department would seek additional budget allocation under the relevant Head.

All RFDs after their finalization by respective departments were discussed twice by ATF members and also in detail by the Committee under the chairmanship of Additional Chief Secretary, Revenue and finally approved by the Chief Secretary, Chief Minister and the Council of Ministers.

SANJEEV KAUSHAL,  
Principal Secretary to Government Haryana,  
Planning Department.

**Government of Haryana**  
**Planning Department**  
**Performance Management Cell**

Dated 13 August, 2012

**Office Order- 3/2012**

The Governor of Haryana is pleased to constitute a High Powered Committee of Secretaries to oversee the implementation of the Results Framework Document in the State. The Members of the Committee will be as under:-

1.	Chief Secretary to Government of Haryana.	Chairman
2.	All Additional Chief Secretaries in the State.	Member
3.	Principal Secretary to Govt. Haryana, Finance and Planning Department.	Member
4.	Administrative Secretary Concerned	Member

2. The committee will be serviced by the Special Secretary, Finance, Incharge of the Performance Management Cell.
3. This issues with the concurrence of the Chief Secretary to the Government of Haryana.



(Yashpal)

**Special Secretary to Govt. Haryana,  
Finance Department**

To

All Administrative Secretaries

No. DESA/PMC/2012/ 19768

Dated: 13/8/12

A copy is forwarded to the following for information and necessary action:-

1. Special Senior Secretary to CM
2. Private Secretary to Chief Secretary
3. Private Secretary to Principal Secretary, Planning
4. SIO/NIC

