

UMED - MAHARASHTRA STATE RURAL LIVELIHOODS MISSION**उमेद - महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान****जिल्हा अभियान व्यवस्थापन कक्ष, अमरावती**

जिल्हा अभियान व्यवस्थापन कक्ष

जिल्हा परिषद, कॅम्प रोड,

अमरावती - ४४४६०६

ईमेल - : amravati@umed.in

District Mission Management Unit

Zilha Parishad, Camp road,

Amravati - 444606

Email : amravati@umed.in

पत्र क्र./जिपअ/मराग्राजीअ/संपा./वशी- १६१ /२०२५-२६

दिनांक :- ०९/०२/२०२५

To,

.....

.....

.....

.....

Subject: - Request for Quotation for Various Types of Printing.**Dear Sir,**

1. Invitation & Specification: -

a. Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY NRLM) is an ambitious mission mode program launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement National Rural Livelihoods Mission (NRLM). A special component under Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY NRLM) is National Rural Livelihoods Project (NRLP), which is funded jointly by Government of India & Government of Maharashtra. National Rural Livelihoods Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services. The Maharashtra State Rural Livelihoods Mission (MSRLM) has been launched in Maharashtra in July 2011 as a registered organization under the aegis of the National Rural Livelihoods

Mission (DAY-NRLM) - Aajeevika - endeavors to impact rural poverty through a range of comprehensive and strategic livelihoods interventions in a time bound manner.

b. District Mission Management Unit Amravati is received funds from the Maharashtra State Rural Livelihoods Mission (MSRLM) toward the cost of the National Rural Livelihoods Mission and intends to apply a portion of the funds to eligible payments under the contract for which this Request for quotation is issued.

You are invited to submit your rates for Various Types of Printing for the period of one year.

Sr. No.	Type	Specifications	Unit	Quantity*
१	Printing	A४ Size, ७० GSM, B&W, single side printing	Per page	100
२	Printing	A४ Size, ७० GSM, Multicolor, single side printing	Per page	100
३	Printing	A४ Size, ७० GSM, B&W, both side printing	Per page	100
४	Printing	A४ Size, ७० GSM, Multicolor, both side printing	Per page	100
५	Printing	A४ Size, ९० GSM, B&W, single side printing	Per page	100
६	Printing	A४ Size, ९० GSM, Multicolor, single side printing	Per page	100
७	Printing	A४ Size, ९० GSM, B&W, both side printing	Per page	100
८	Printing	A४ Size, ९० GSM, Multicolor, both side printing	Per page	100
९	Printing	Legal Size, ७० GSM, B&W, single side printing	Per page	100
१०	Printing	Legal Size, ७० GSM, multicolor, single side printing	Per page	100
११	Printing	Legal-size, ७० GSM, B&W, both side printing	Per page	100
१२	Printing	Legal-size, ७० GSM, multicolor, both side printing	Per page	100
१३	Printing	११*१७ inch size, २५० GSM, Multicolor, both side printing	Per page	100
१४	Printing	१४*२२ inch size, ९० GSM, Multicolor, both side printing	Per page	100
१५	Flex	Good quality Digital flex printing with DTP Work	Sq. feet	100
१६	Flex	Good quality Digital flex printing (with frame) with DTP Work	Sq. feet	100
१७	Sticker	A४ size sticker sheet, ९० GSM, Multicolor	Per page	100
१८	Cap	Medium size Cap with single color Umed logo	Per cap	50
१९	T-shirt	T- shirt with single color Umed logo	Per T-shirt	50
२०	I-card	Good quality PVC Identity card, size ९*७ cm, both side multicolor printing with clip rope	Per card	100

२१	I-card	Good quality pouch lamination Identity card, size १२*९ cm, single side multicolor printing with clip rope	Per card	100
२२	Printing	Vinyl printing on foam	Sq. feet	100
२३	Book printing	Book printing A४ size, front & back cover २५० GSM with both side multicolor offset printing, inner page ९० GSM with both side multicolor printing, binding-perfect, pages ६०	Per Book	50
२४	Book Printing	Book printing A४ size, front & back cover २५० GSM with both side multicolor offset printing, inner page ८० GSM with both side B&W printing, binding-perfect, pages ८०	Per Book	50
२५	Color Xerox print	A४ Size, ९० GSM, multicolor, single side printing	Per Page	100
२६	Multicolor Card	Multicolor Patrika ८*५ Two fold Both side on २५० GSM Paper & Single Color Envelop	Per Piece	100
२७	Standy	Size ३ Ft.in Width & ६ ft. in High Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	50
२८	Standy	Size २ Ft.in Width & ५ ft. in Hight Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	50
२९	Canopy	Canopy ६*६*७ size Designing Printing with flex& Installation on Aluminum Frame	Per Piece	20
३०	Certificate Printing	Certificate Printing-A४ Size, २५० GSM, Multicolour single side Printing	Per Piece	100
३१	Certificate Printing	Certificate Printing-A४ Size, २५० GSM, Multicolour single side Printing with Good Quality Frame	Per Piece	50
३२	Leaflet Printing	Printing-१/८ Size, ७० GSM, B&W, Single side Printing	Per page	50
३३	Leaflet Printing	Printing-१/८ Size, ७० GSM, B&W, Both side Printing	Per page	50
३४	Leaflet Printing	Printing-१/८ Size, ९० GSM, Multicolour, Single side Printing	Per page	50
३५	Leaflet Printing	Printing-१/८ Size, ९० GSM, Multicolour, Both side Printing	Per page	50
३६	Momanto	Momanto good Quality १ Feet Hight	Per Piece	20
३७	Momanto	Momanto good Quality ०.५ Feet Hight	Per Piece	20
३८	Calendar	Calendar size १२*१८, page ९० gsm art paper ६ pages Front Back Multicolor Printing	Per Piece	50
३९	Calendar	Calendar size १५*२०, page ९० gsm art paper ६ pages Front Back Multicolor Printing	Per Piece	50
४०	SHG Product CatLog Designing	Good quality with digital designing multicolor	Per Product	20
४१	SHG Product Pouch/ Box Designing	Good quality with digital designing multicolor	Per Product	20
४२	Pamphlet	Good quality	Per page	100

*Quantity mentioned may change.

*quantity mentioned may change.

*Rates quoted by vendors for Each Printing Item will be fix for one year Quantity Mentioned is for evaluation purpose only. It will reduce / increase during actually implementations.

Terms & Condition:

- a. All payment would be made by Online SNA – SPARSH Portal only.
 - b. No advance payment shall be made.
 - c. The contract period will be for one year and will be extendable up to next 1 year if the **service found satisfactorily and mutually agreed norms.**
 - d. Rates should be including all important printing things.
1. **Bid Price:** The rates quoted by the bidder shall be fixed for the duration of contract & shall not be subject to adjustment on any account.
 - a. The price shall be quoted in Indian Rupees Only.
 - b. Applicable GST will be paid separately.
 - c. Rates should be quoted for all the items.
 2. **Validity of Quotation:** Quotation shall remain valid for a period of not less than 60 days after deadline for submission of quotation.
 3. **Qualification Criteria:**
 - a. Copy of valid Shop & Establishment Act by competent authority.
 - b. Copy Of PAN Card.
 - c. GSTN Registration Certificate.
 - d. Venders Adhar Card
 - e. Certificate of experience of doing printing work for a government office for up to one year.
 - f. Certificate of filing of ITR for the previous year.
 - g. GST payment certificate for the previous year.
 4. **Evaluation of Quotation:** District Mission Management Unit (DMMU), Amravati shall evaluate and compare the quotations determined to be substantially responsive i.e. which
 - a. Are properly signed;
 - b. Confirm to the terms and conditions and specifications.

c. Rates quoted for all the items

d. The quotation would be evaluated for all the items together.

5. Award of Contract:

District Mission Management Unit (DMMU), Amravati will award the contract to the bidder/Vender/Firm whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the District Mission Management Unit (DMMU) Amravati reserves the right to accept or reject any quotation and to cancel the bidding process and reject quotations at any time prior to the award of the contract.
- b. The bidder/Vender/Firm whose bid is accepted will be notified of the award of the contract by the District Mission Management Unit (DMMU), Amravati prior to the expiration of the quotation validity period.
- c. Unit rate of each item will be specified in the award of contract. Separate Supply order /letter will be issued prior.
- d. Successful bidder/Vender/Firm has to entre in to the contract on Rs.500/- non judicial stamp paper within two weeks from the award of contract.

6. Date and Time Schedule:

Item	Date and Time
Publishing Date	Date 15 /02/ 2026 Time 11.00PM
Quotation submission start date	Date 10 /02/ 2026 Time 11.00PM
Quotation submission closing date	Date 18 /02/ 2026 Time 03.00PM
Quotation opening date	Date 20 /02/ 2026 Time 12.00PM

7. Cost Escalation: There will be no escalation in cost for services/ materials or labor and contract price mentioned in the contract stands valid till completion of the contract.

8. Influence: Any attempt to exercise undue influence in the matter of acceptance of tender is strictly prohibited and any tenderer who resorts to this will render his Tender liable to rejection.

9. Clauses that are to be adhered during Quotation: -

a. In case office faces sudden closure owing to reason beyond the scope and control of the Chairperson, Procurement committee MSRLM, any of last date/dates as schedule may be extended up to next and following working days without issuing further and separate notice should the Chairperson feel it to be necessary and exigent.

b. Imposition of any duty/tax/rule etc. owing to change / application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Tenderer strictly.

c. Quotation shall be submitted duly signed.

d. During scrutiny, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that Tender will not be allowed to participate in the quotation and that application will be out rightly rejected without any prejudice.

e. Before issuance of the Service order, the MSRLM may verify the credential & other documents with the original of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest bidder/Vender/Firm is either manufactured or false, in that case, L.O.A./ supply order will not be issued in favor of the bidder/Vender/Firm under any circumstances.

f. bidder/Vender/Firm shall have to comply with the provisions and notification there of or any laws relating thereto and the rules made and order issued there under from time to time.

g. It is the responsibility of the bidder/Vender/Firm to submit the Quotation in time. It is advised to bidder/Vender/Firm to submit the tender as soon as they are ready with the rates. In case where server is down on bid submission date MSRLM will not be responsible for non-submission.

10. Other Terms & Conditions:

- a. Each bidder/Firm shall submit only one quotation.
- b. Bidder/Firm shall not contact other Bidder/Firm in matter relating to this Quotation and each page of quotation is to be signed by the bidder/Head of Firm.
- c. Conditional quotations with respect to specifications, payment terms, i.e. which are not in line with this request for quotation shall be treated as non-responsive.
- d. Successful bidder/Firms will be responsible to take prior approval of MSRLM before any change to agreed services or specification.
- e. Please quote the lowest possible rate.

11. Payment: -

Payment will be made with the availability of fund after receipt/ submission of original invoice in duplicate along with all acknowledgement receipt of material signed, stamped, with date by the consignee. Material Acceptance report as per the specifications mentioned in the supply order.

Applicable GST will be paid separately on submission of original invoice.

We look forward to receiving your quotations and thank you for your interest in this project.

Digitally signed by
PREETI BABANRAO DESHMUKH
DN: cn=PREETI BABANRAO DESHMUKH, o=MSRLM

**District Mission Joint director,
District Mission Management Unit
Maharashtra State Rural Livelihood Mission,
Amravati**

**FORMAT OF QUOTATION
(ON THE LETTER HEAD OF SUPPLIER)**

To,

District Mission Joint Director,
District Mission Management Unit
Maharashtra State Rural Livelihoods Mission
Amravati

Sub: - Submission of quotation for "Various Types Of Printing "

Ref:- पत्र क्र./जिपअ/मराप्राजीअ/संपा./वशी- /२०२५-२६ दिनांक

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under.

Sr. No.	Type	Specifications	Unit	Rate/Unit in Rs.
१	Printing	A४ Size, ७० GSM, B&W, single side printing	Per page	
२	Printing	A४ Size, ७० GSM, Multicolor, single side printing	Per page	
३	Printing	A४ Size, ७० GSM, B&W, both side printing	Per page	
४	Printing	A४ Size, ७० GSM, Multicolor, both side printing	Per page	
५	Printing	A४ Size, ९० GSM, B&W, single side printing	Per page	
६	Printing	A४ Size, ९० GSM, Multicolor, single side printing	Per page	
७	Printing	A४ Size, ९० GSM, B&W, both side printing	Per page	
८	Printing	A४ Size, ९० GSM, Multicolor, both side printing	Per page	
९	Printing	Legal Size, ७० GSM, B&W, single side printing	Per page	
१०	Printing	Legal Size, ७० GSM, multicolor, single side printing	Per page	
११	Printing	Legal-size, ७० GSM, B&W, both side printing	Per page	
१२	Printing	Legal-size, ७० GSM, multicolor, both side printing	Per page	
१३	Printing	११*१७ inch size, २५० GSM, Multicolor, both side printing	Per page	
१४	Printing	२४*३२ inch size, ९० GSM, Multicolor, both side printing	Per page	

୧୫	Flex	Good quality Digital flex printing with DTP Work	Sq. feet	
୧୬	Flex	Good quality Digital flex printing (with frame) with DTP Work	Sq. feet	
୧୭	Sticker	A୪ size sticker sheet, ୧୦ GSM, Multicolor	Per page	
୧୮	Cap	Medium size Cap with single color Umed logo	Per cap	
୧୯	T-shirt	T- shirt with single color Umed logo	Per T-shirt	
୨୦	I-card	Good quality PVC Identity card, size ୧*୭ cm, both side multicolor printing with clip rope	Per card	
୨୧	I-card	Good quality pouch lamination Identity card, size ୧୨*୧୨ cm, single side multicolor printing with clip rope	Per card	
୨୨	Printing	Vinyl printing on foam	Sq. feet	
୨୩	Book printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolor offset printing, inner page ୧୦୦ GSM with both side multicolor printing, binding-perfect, pages ୬୦	Per Book	
୨୪	Book Printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolor offset printing, inner page ୮୦ GSM with both side B&W printing, binding-perfect, pages ୮୦	Per Book	
୨୫	Color Xerox print	A୪ Size, ୧୦ GSM, multicolor, single side printing	Per Page	
୨୬	Multicolor Card	Multicolor Patrika ୮*୫ Two fold Both side on ୨୫୦ GSM Paper & Single Color Envelop	Per Piece	
୨୭	Standy	Size ୩ Ft.in Width & ୬ ft. in High Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	
୨୮	Standy	Size ୨ Ft.in Width & ୫ ft. in Hight Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	
୨୯	Canopy	Canopy ୬*୬*୭ size Designing Printing with flex& Installation on Aluminum Frame	Per Piece	
୩୦	Certificate Printing	Certificate Printing-A୪ Size, ୨୫୦ GSM, Multicolour single side Printing	Per Piece	
୩୧	Certificate Printing	Certificate Printing-A୪ Size, ୨୫୦ GSM, Multicolour single side Printing with Good Quality Frame	Per Piece	
୩୨	Leaflet Printing	Printing-୧/୮ Size, ୭୦ GSM, B&W, Single side Printing	Per page	
୩୩	Leaflet Printing	Printing-୧/୮ Size, ୭୦ GSM, B&W, Both side Printing	Per page	
୩୪	Leaflet Printing	Printing-୧/୮ Size, ୧୦ GSM, Multicolour, Single side Printing	Per page	

୩୫	Leaflet Printing	Printing-୪୮ Size, ୯୦ GSM, Multicolour, Both side Printing	Per page	
୩୬	Momanto	Momanto good Quality ୨ Feet Hight	Per Piece	
୩୭	Momanto	Momanto good Quality ୦.୫ Feet Hight	Per Piece	
୩୮	Calendar	Calendar size ୧୨*୧୮, page ୯୦ gsm art paper ୬ pages Front Back Multicolor Printing	Per Piece	
୩୯	Calendar	Calendar size ୧୫*୨୦, page ୯୦ gsm art paper ୬ pages Front Back Multicolor Printing	Per Piece	
୪୦	SHG Product CatLog Designing	Good quality with digital designing multicolor	Per Product	
୪୧	SHG Product Pouch/ Box Designing	Good quality with digital designing multicolor	Per Product	
୪୨	Pamphlet	Good quality	Per page	
Total Amount				

We agree to supply above mentioned work as per technical specifications & terms and conditions mentioned in the invitation for quotations for a total contract price of Rs..... (amount in figures) (Rs. amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Supplier Signature

Name: -----

Supplier Stamp