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GOVERNOR'S SECRETARIAT

NOTIFICATION

The 1st October 2026

No.-L/STA/FO/01/2026-2299/GS(I).— Whereas, the Appointment of Finance Officer in the Universities of Bihar is a subject of common interest for all the Universities governed by the aforesaid two Acts in view of the provisions of Section-36 (7) of the Bihar State Universities Act, 1976, Section-36 (7) of the Patna University Act, 1976;

And whereas, a Committee of four Vice Chancellors constituted by the Hon'ble Chancellor, prepared a **Draft Statute** for the Bihar Universities Finance Officer (Appointment, Service Conditions, Powers and Duties) Statute, 2026;

And whereas, the Draft Statute for the Bihar Universities Finance Officer (Appointment, Service Conditions, Powers and Duties) Statute, 2026, was circulated to all the Vice Cancellors of the Universities governed by the Bihar State Universities Act, 1976 and Patna University Act, 1976 for their respective opinions in accordance with the provisions of Section-36 (7) of the Bihar State Universities Act, 1976, read with Section-36 (7) of the Patna University Act, 1976 and to the Bihar State Higher Education Council in accordance with the provisions of Section-11 (2) (v) of the Bihar State Higher Education Council Act, 2018;

And whereas, the Vice Chancellors of the Universities governed by the Bihar State Universities Act, 1976 and Patna University Act, 1976 and the Bihar State Higher Education Council have sent their respective opinions.

Now, therefore, in exercise of the powers vested in the Hon'ble Chancellor by Section-36 (7) of the Bihar State Universities Act, 1976 read with Section-36 (7) of the Patna University Act, 1976 and all other enabling provisions obtaining in this behalf, and after due consideration of the opinions of the Vice Chancellors of the Universities governed by the Bihar State Universities Act, 1976 and the Patna University Act, 1976 and the Bihar State Higher Education Council, the Hon'ble Chancellor is pleased to **ASSENT** to the Bihar Universities Finance Officer (Appointment, Service Conditions, Powers and Duties) Statute, 2026 with effect from **30th SEPTEMBER, 2026**.

The **PREVIOUS STATUTES** regarding Terms & Conditions for appointment of Finance Officers in the Universities of Bihar (notified vide notification no.-BSU (Statute)-03/2011-862/G.S. (I) dated-27.05.2025) **STANDS REPEALED** from the date of assent by the Hon'ble Chancellor to the Statute for the Bihar Universities Financial Adviser (Appointment, Service Conditions, Powers and Duties) Statute, 2026.

By the order of the Hon'ble Chancellor,
DIPAK KUMAR SINGH,
Additional Chief Secretary to the Governor.

THE BIHAR UNIVERSITIES FINANCE OFFICER (APPOINTMENT, SERVICE CONDITIONS, POWERS AND DUTIES) STATUTE, 2026**1. *Short Title, Extent and Commencement.*—**

- (1) This Statute may be called the “The Bihar Universities Finance Officer (Appointment, Service Conditions, Power and Duties) Statutes, 2026”.
- (1) It shall apply to every State University established or deemed to have been established under the Bihar State Universities Act, 1976 and the Patna University Act, 1976.
- (2) It shall govern the appointment of Finance Officer and the terms and conditions of their service in the Universities and shall be read in conjunction with Section 16 of the Bihar State Universities Act, 1976 and Section 17 of the Patna University Act, 1976.
- (3) It shall supersede all previous Statutes, orders and provisions insofar as they relate to the appointment and service conditions of Finance Officer in the Universities.
- (4) It shall come into force with effect from the date the Chancellor assents to it.

2. *Eligibility.*—

- (1) The Finance Officer shall be a whole-time officer of the University and shall be appointed by the Chancellor on deputation from amongst the serving officers of the Indian Audit and Accounts Services or from any other Accounts Services of Government of India, or from the Bihar Financial Administrative Service through selection process prescribed under the Statute.
- (2) The Officers of the Central and State Government, who are serving in Pay Level-10 or above under the 7th Central Pay Commission Pay Matrix, or the corresponding replacement level under any subsequent pay revision, shall be eligible to apply for appointment to this post on deputation basis.
- (3) The maximum age limit for applicants shall be 55 years as on the date of publication of the advertisement.

3. *Initiation of selection*

- (1) Where the tenure of a Finance Officer is due to expire, the process for filling the post shall ordinarily be initiated at least six months before the expiry of the tenure.
- (2) Where a vacancy arises otherwise than by expiry of tenure, the selection process shall be initiated as expeditiously as possible.

- (3) The Chancellor shall cause a requisition to be sent to the Bihar Public Service Commission for advertisement of the post and selection of candidates in accordance with this Statute.

4. *Advertisement.*—

- (1) The Bihar Public Service Commission shall advertise the post on an all-India basis in such manner as may be prescribed, specifying the eligibility conditions, mode of appointment and other relevant particulars.
- (2) In the interest of wider circulation, the Chancellor shall also cause the advertisement to be forwarded to the cadre-controlling authorities of the eligible Accounts Services of the Government of India and the State Government of Bihar.

5. *Selection by the Commission.*—

- (1) The Bihar Public Service Commission shall, in consultation with the Chancellor, determine the procedure for selection and conduct the selection in accordance with the provisions of this Statute.
- (2) The Commission may conduct an interview/interaction or such other assessment as it considers appropriate for assessing the suitability of the candidates.
- (3) The Commission shall prepare and recommend a panel of three suitable candidates for each concerned university in order of merit.
- (4) Where fewer than three candidates are found suitable, the Commission may recommend such number of candidates as are found suitable.

6. *Appointment by Chancellor.*—The Chancellor shall appoint one candidate from the panel recommended by the Bihar Public Service Commission as the Finance Officer for the university concerned for a tenure of 03 (three) years from the date of joining, which may be extended for two more years after evaluation of their performance by the Chancellor at the end of two years.

7. *Tenure.*—

- (1) The Finance Officer shall ordinarily hold office for a period of 03 years from the date of assumption of charge, or further two years if found suitable in the evaluation as per Section 6 above or until attaining the age of 60 years, whichever is earlier.
- (2) The tenure shall not be extended beyond the period prescribed under this Statute.
- (3) A person who has completed a tenure as Finance Officer may be considered for appointment for another term only through a fresh

selection process under these Statutes, subject to fulfilment of all eligibility conditions.

- (4) The Finance Officer shall work directly under the administrative control and supervision of the Financial Adviser.

8. *Performance evaluation.*—

- (1) The performance of the Finance Officer shall be evaluated annually by the Financial Adviser, who shall submit it, in the prescribed format, to the Vice-Chancellor, along with his comments.
- (2) The Vice-Chancellor shall send the annual performance report with his/her comments to the Chancellor.

9. *Cessation of Tenure before Expiry of Finance Officer.*—

- (1) The Chancellor may, on the basis of a report received from the Vice-Chancellor or otherwise, curtail the tenure of a Finance Officer if he/she is found to have failed to discharge his/her duties in accordance with the provisions of the Act, Statutes, Ordinances or Regulations, or is otherwise found unsuitable to continue in office.
- (2) No order under sub-section (1) shall be passed unless the Finance Officer has been served with a notice specifying the grounds on which the proposed action is based and has been afforded a reasonable opportunity of representing against such action.

10. *Pay and Allowances.*—

- (1) A Finance Officer appointed on deputation not below the Level 10, shall be entitled to pay protection in accordance with the applicable deputation rules.
- (2) The officer shall be entitled to the pay admissible in the parent service together with deputation allowance and other admissible benefits in accordance with the rules/orders of the Government of Bihar applicable from time to time.
- (3) The terms of deputation shall be governed by the applicable Government rules, unless specifically provided otherwise in the appointment order.

11. *Other allowances and leave*-Other entitlements including leave entitlement, available to the Finance Officer, shall be as determined by the State Government from time to time.

12. *Powers and Duties of the Finance Officer*-

- (1) The Finance Officer shall act as Secretary to the Finance Committee.
- (2) Without prejudice to the generality of the duties and functions as prescribed above, and being responsible, to assist the Financial

Adviser, to ensure that all Finance matters of the University are dealt with in accordance with the respective University Act, the statutes, ordinances, regulations, and rules framed thereunder, Finance Officer shall –

- (a) Preparation of the University Budget and maintain the accounts of the University;
- (b) prepare monthly, quarterly and annual accounts;
- (c) implement the Budget approved by the competent authority;
- (d) supervise receipts and payments of the University;
- (e) maintain cash books, ledgers and all Finance registers;
- (f) ensure proper accounting of grants, endowments, fees and other receipts;
- (g) maintain expenditure control registers;
- (h) ensure timely payment of salaries, pensions, scholarships and all admissible dues;
- (i) maintain fixed asset registers and inventory records;
- (j) process bills, vouchers and Finance sanctions after due scrutiny;
- (k) ensure compliance with the Bihar Finance Rules, Treasury Code, Budget Manual and University Finance rules;
- (l) supervise maintenance of accounts through integrated digital accounting systems including PFMS, IFMS, ERP and GeM, wherever applicable;
- (m) coordinate with internal auditors, ensure compliance of Audit object statutory auditors, Accountant General and Government departments;
- (n) prepare Utilization Certificates, Statement of Expenditure, Finance Statements and Annual Accounts;
- (o) monitor compliance with audit observations and ensure rectification of deficiencies;
- (p) supervise accounting staff and Finance establishment of the University;
- (q) assist the Financial Adviser in Finance planning, budgeting, audit and fiscal management;
- (r) perform such other functions as may be assigned by the Finance Adviser, the Vice-Chancellor or prescribed under these Statutes.

13. Acting Finance Officer-

- (1) Whenever the office of the Finance Officer falls vacant or the Finance Officer is unable to discharge the duties of the office due to leave, suspension, illness or any other reason, the Vice-Chancellor may make temporary arrangements for discharge of the functions of the Finance Officer, until regular arrangements are made, and report to the Chancellor for obtaining his approval within 30 days.
- (2) The officer so appointed shall exercise only such powers as may be specifically authorized by the Vice-Chancellor.
- (3) Such arrangement shall not confer any right to regular appointment.

14. Singular Posts—The posts of Finance Officer shall be singular post for a particular University.

15. Joining.—

- (1) A person appointed under this Statute shall join duty within the period specified in the appointment order which shall ordinarily be 30 days.
- (2) The Chancellor may, if satisfied that sufficient cause exists, extend the period prescribed for joining.
- (3) Where a selected candidate fails to join within the stipulated period without sufficient cause communicated in writing to the Appointing Authority, the appointment shall be deemed to have been cancelled.

16. Repeal and Savings.—

- (1) On and from the commencement of this Statute, every existing Statute, Ordinance, Regulation, executive instruction or order governing the recruitment, appointment, service conditions, powers and duties of the Finance Officer covered under these Statutes shall, to the extent of inconsistency, stand superseded.
- (2) Notwithstanding such supersession, anything done, any action taken, any appointment made, any order issued, any proceeding initiated or any right, privilege, obligation or liability acquired or incurred under the provisions so superseded shall be deemed to have been validly done or taken under the corresponding provisions of these Statutes.
- (3) All proceedings pending immediately before the commencement of these Statutes shall continue and be disposed of as if these Statutes had not been made, unless the Chancellor otherwise directs.

17. Pending Recruitment.—

- (1) Any recruitment process commenced prior to the commencement of these Statutes shall be brought into conformity with these Statutes or be started afresh.
- (2) No candidate shall acquire any vested right merely because a recruitment process had commenced before the commencement of these Statutes.

18. Continuance of Existing Officers.—

- (1) The process for appointment of the Finance Officer under these Statutes shall be initiated within one month from the date of commencement of these Statutes.
- (2) Until a Finance Officer is appointed under these Statutes and assumes charge of the office, or until the expiry of the tenure of the existing Finance Officer, whichever is earlier, the person holding the office of Finance Officer immediately before the commencement of these Statutes shall continue to discharge the duties and functions of the office.
- (3) Notwithstanding anything contained in these Statutes, the Chancellor may, for reasons to be recorded in writing, curtail the tenure of such existing Finance Officer and make such interim arrangements as may be considered necessary for the discharge of the functions of the office.

19. Resignation-

- (1) A Finance Officer appointed under these Statutes may resign from service by giving three months' notice in writing to the Chancellor through the Vice-Chancellor.
- (2) The resignation shall take effect only upon its acceptance by the Chancellor.
- (3) The Chancellor may waive or reduce the notice period for reasons to be recorded in writing.
- (4) Acceptance of resignation shall not affect any disciplinary or legal proceedings or Finance recovery arising out of acts committed during the period of service.

20. Overriding Effect—

- (1) Save as otherwise expressly provided in the Act, the provisions contained in these Statutes shall have effect notwithstanding anything inconsistent therewith contained in—
 - (a) any existing University Statute;

- (b) any Ordinance;
 - (c) any Regulation;
 - (d) any Executive Order;
 - (e) any Administrative Instruction;
 - (f) any Resolution of any authority of the University; or
 - (g) any rule, guideline or practice in force immediately before the commencement of these Statutes.
- (2) In the event of any inconsistency between these Statutes and any Statute, Ordinance, Regulation or administrative order made by any University, the provisions of these Statutes shall prevail.
- (3) Where any matter relating to recruitment or service conditions is not specifically provided under these Statutes, the Chancellor may issue such directions as may be necessary, consistent with the provisions of the Act and these Statutes.

21-.Removal of Difficulties.—If any difficulty arises in giving effect to the provisions of these Statutes, the Chancellor may, by order, make such provisions not inconsistent with the Act and these Statutes as may appear necessary or expedient for removing the difficulty.

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