

Proceedings of the meeting held under the Chairmanship of Hon'ble Governor-cum-Chancellor regarding review of the academic, administrative and developmental activities of Munger University on 12.05.2026 at 11:00 AM in the Sabha Kaksha, Bihar Lok Bhavan, Patna.

1. Attendance

As per attendance sheet enclosed.

2. Proceedings

- The meeting commenced with a welcome address by the Secretary to Hon'ble Governor, who welcomed all dignitaries and officials present in the meeting.
- A detailed review was undertaken regarding the present status of Munger University, including its academic activities, implementation of the SAMARTH Portal, institutional requirements, challenges and corrective measures.

3. Presentation by the Vice-Chancellor

The Vice-Chancellor, Munger University, made a detailed presentation regarding the University and furnished information relating to: -

- i. Establishment year and institutional background of the University
- ii. Academic traditions and vision of the institution
- iii. Student-centric initiatives and character-building activities
- iv. Infrastructure and institutional development
- v. Teaching and non-teaching manpower position and vacancies
- vi. Administrative structure and academic functioning.

It was informed that the University was inaugurated by the Hon'ble Chief Minister on 18 March 2018.

The Vice-Chancellor informed that the jurisdiction of the University extends over five districts, namely Khagaria, Munger, Lakhisarai, Sheikhpura and Jamui.

It was further informed that the University presently has: -

- i. 18 constituent colleges
- ii. Proposal for establishment of 18 additional constituent colleges
- iii. 05 B.Ed. colleges functioning across the five districts.

Information was also furnished regarding implementation of the SAMARTH Portal for student enrolment, publication of examination results, salary disbursement and other administrative functions.

4. Issues Highlighted by the University

- i. The Vice-Chancellor highlighted several concerns relating to: -
- ii. Shortage of teachers
- iii. Shortage of non-teaching employees
- iv. Need for strengthening institutional regulations and administrative mechanisms
- v. Financial constraints
- vi. Pendency of requisitions and correspondence previously sent to the Government of Bihar.

It was informed that despite earlier communications, no substantial initiative has yet been taken on certain pending issues.

5. Convocation and Infrastructure Management

- The Hon'ble Governor advised that University Convocation ceremonies may be organized in Government-supported auditoriums, wherever feasible, in order to optimize expenditure and ensure better logistical management.
- The University was also advised to undertake necessary maintenance and modernization activities within the campus on priority basis.

6. Net Zero Energy and Green Campus Initiative

A detailed discussion was held regarding adoption of the "Net Zero Energy Campus" concept in universities.

The Hon'ble Governor emphasized that Universities should progressively move towards environmentally sustainable and energy-efficient campuses through: -

- **Installation of solar energy systems**
- **Energy conservation and efficient electricity utilization**
- **Rainwater harvesting and sustainable water management**
- **Reduction in carbon footprint**
- **Promotion of green buildings and eco-friendly infrastructure**
- **Waste management and recycling mechanisms**
- **Plantation and biodiversity enhancement programmes.**

The University was advised to prepare a phased action plan for achieving long-term sustainability objectives and promoting a culture of environmental responsibility among students and staff.

It was further directed that awareness programmes relating to climate responsibility, sustainable development and energy conservation may be organized regularly in the University and constituent colleges.

7. Financial Sustainability and Resource Mobilisation

The Hon'ble Governor directed that local industrial stakeholders and resource persons may be invited for structured interaction with the University to explore collaborative opportunities.

Discussions were also held regarding mobilization of financial resources through:

- i. University-level initiatives
- ii. Support from the Government of Bihar
- iii. Assistance from the Government of India.

8. Observations and Directions of Hon'ble Governor

The Hon'ble Governor undertook a comprehensive review of the academic, administrative and institutional functioning of the University.

During the review, emphasis was laid on strengthening:

- Academic standards
- Administrative efficiency
- Digital integration
- Financial management
- Institutional accountability
- Student-centric governance.

The Hon'ble Governor observed that Universities in Bihar should move towards greater transparency, technological adoption, administrative responsiveness and efficient governance systems.

Special emphasis was placed on:

- Effective utilization of digital platforms
- Simplification of administrative procedures
- Strengthening financial discipline
- Continuous institutional monitoring and evaluation.

The Hon'ble Governor has been pleased to direct that reforms in higher education must focus on making Universities modern, accountable, technology-enabled and socially responsive institutions.

Directions of Hon'ble Governor-cum-Chancellor:-

1. It was directed that all the Universities should promote student-centric co-curricular and outreach activities, including awareness and anti-drug programmes in accordance with Government of India guidelines and initiatives.
2. Yoga and wellness-related programmes may be organized during institutional and cultural events
3. Verification Cell and Service Book updation mechanisms be strengthened
4. Vice-Chancellors shall undertake regular inspections of constituent colleges at least twice every month.
5. Universities and colleges may be graded on academic and administrative performance indicators.
6. The Vice-Chancellor shall review pending matters relating to pension, service records and employee data updation on priority basis and to coordinate with the Higher Education Department for timely resolution of pension-related issues.
7. All the universities were instructed to ensure preparation and maintenance of a comprehensive Talent Pool database as Munger University.
8. It was directed that roster clearance and reservation compliance be strictly maintained as per prescribed norms.
9. Universities were advised to prepare concise guidance manuals/SOPs for administrative and academic processes.
10. The Education Department and BSEB coordination-related matters may be reviewed for ensuring smoother academic and administrative integration.
11. Strict compliance relating of SC/ST/OBC reservation roster and allied provisions was being adhered to.
12. It was directed that all leave records of employees and officers be properly maintained and updated in the prescribed digital format on SAMARTH.
13. Universities were instructed to ensure timely uploading and updation of institutional data on the AISHE portal for ranking and assessment purposes.
14. Audit-related observations and pending compliances were reviewed, and Universities were directed to coordinate with the Department and submit timely responses/compliance reports.

15. Universities were advised to prepare and submit short presentation videos highlighting institutional achievements and best practices, preferably within five minutes' duration.
16. Universities were advised to implement an SMS/email-based intimation system for leave management of Vice-Chancellors and senior officers for ensuring timely communication and record maintenance.
17. It was directed that Digi Locker, NAD and APAAR ID integration be expedited to facilitate seamless student access to academic records and identity-related services.
18. Universities were instructed to complete porting of legacy data relating to SC/ST, girl students and scholarship/reimbursement beneficiaries in a time-bound manner.
19. It was directed that teaching workload and engagement hours of guest faculty as well as regular teachers be monitored through the SAMARTH portal.
20. Universities were advised to ensure timely submission and updation of AISHE data for institutional ranking, assessment and policy planning purposes.
21. It was directed that service books and pay verification records of employees be digitized and automated for effective personnel management at PVC in Department of Higher Education.
22. Universities were advised to establish and strengthen dedicated SAMARTH monitoring/review cells for effective implementation and grievance resolution.
23. It was directed that FAQ manuals and standard operational guidelines relating to SAMARTH modules be prepared and circulated among stakeholders.
24. Universities were instructed to ensure secure porting and preservation of legacy academic and administrative data into the SAMARTH system.
25. It was emphasized that no external vendor/agency shall retain or remove institutional data from universities without due authorization and safeguards.
26. Universities were advised to expedite digitization and integration of result preparation, marksheets and tabulation register (TR) systems.
27. It was directed that pending backlog examinations and evaluation-related processes be completed in a timely and transparent manner.
28. Universities were advised to prepare proposals for strengthening infrastructure and modernization with support from State Government and Government of India schemes.

29. It was directed that PR and outreach mechanisms be strengthened, including structured interaction with media and local stakeholders for dissemination of academic achievements and institutional activities.
30. Munger University was advised to explore funding opportunities under PM-USHA and other Central schemes for research, innovation and infrastructure development. All the Universities were advised to strengthen PM-USHA implementation and ensure optimum utilization of funds under the scheme through timely compliance and monitoring.
31. It was directed that NAAC accreditation-related activities be expedited in all Universities and constituent colleges.
32. Universities were advised to strengthen student login and digital access systems for academic and administrative services.
33. It was suggested that inter-university academic interaction and exchange of best practices be encouraged through thematic meetings and collaborative initiatives.
34. Universities were instructed to ensure timely uploading of thesis/dissertation data on INFLIBNET/Shodhganga portals.
35. Universities were advised to organize periodic local-level meetings and interaction programmes for educational dialogue and exchange of best practices among universities.
36. The issue relating to arsenic contamination in water in affected regions e.g. Bhojpur district was discussed and Universities were advised to coordinate with the concerned District Administration and PHED for awareness, research and remedial initiatives.
37. Universities were encouraged to undertake awareness and sensitization programmes relating to women's health issues, including polycystic ovarian disease/disorder (PCOD/PCOS) as Munger University has already taken the initiative.
38. Universities were advised to conduct cultural and literary activities at the University level for promotion of regional languages, arts and cultural heritage.
39. Universities were advised to ensure timely modernization of academic and administrative infrastructure in a phased manner over the next 3–4 years.
40. It was directed that adequate common facilities and student-centric amenities be developed in all Universities and constituent colleges.
41. Universities were instructed to promote the use of SWAYAM and other online learning platforms for academic enrichment and blended learning.
42. Universities were advised to undertake plantation and environmental sustainability drives for development of green and eco-friendly campuses.

43. Universities were advised to coordinate with Bihar School Examination Board (BSFB), Bihar Sanskrit Shiksha Board (BSSB), Bihar State Madarsa Education Board (BSMEB) and other concerned agencies for academic integration and student-related initiatives.
44. It was directed that dress code and protocol-related arrangements for convocations and ceremonial functions be standardized appropriately.
45. Universities were advised to establish Pink Toilets and strengthen single-window student facilitation systems at university campuses and other public-access areas.
46. Universities were advised to ensure regular conduct and strengthening of NCC programmes and related student activities at the University level.
47. Munger University was appreciated for being the first University to operationalize the leave management module under SAMARTH.

The Secretary to Hon'ble Governor appreciated the work undertaken by Munger University in implementation of the SAMARTH Portal and advised that the system be implemented comprehensively in all institutional activities.

The meeting concluded with a vote of thanks to the Chair and all participating officials.

By Order of the Hon'ble Chancellor,

Sd/-

(Dipak Kumar Singh)

Additional Chief Secretary to Governor

Memo No.: BSU-(VC Meeting)-11/2026-

/ G.S. (I), Dated:-

Copy forwarded to: **Secretary**, Higher Education Department, Bihar, Patna / **Director**, Higher Education Department, Bihar, Patna / **Vice-Chancellors** / **Registrars, Munger University, Munger** for kind information and necessary action.

Sd/-

Additional Chief Secretary to Governor

Memo No.: BSU-(VC Meeting)-11/2026- 995 / G.S. (I), Dated:- 25-05-2026

Copy forwarded to: **OSD** to the Hon'ble Governor / **OSD (Judicial)** / **Additional Secretary (University)** / **University Inspector** / **Deputy Secretary (Law)** / **Under Secretary (University)** / **Deputy Director (NIC)** for uploading on the website / **All Assistant Section Officers (Universities)** for kind information and necessary action / Guard File/Circulation File.

Additional Chief Secretary to Governor

उपस्थिति

Sl. No.	Designation
1	Secretary to Hon'ble Governor-cum-Chancellor, Bihar Lok Bhavan, Patna
2	Additional Secretary, Bihar Lok Bhavan, Patna
3	O.S.D. (Judicial), Bihar Lok Bhavan, Patna
4	University Inspector-II, Bihar Lok Bhavan, Patna
5	Vice Chancellor, Munger University, Munger
6	Registrar, Munger University, Munger
7	Financial Officer, Munger University, Munger
8	Controller of Examination, Munger University, Munger
9	Principal, R.D. & D.J. College, Munger
10	Principal, R.D. College, Sheikhpura
11	Nodal Officer, Munger University, Munger
12	Dr. Snigdha, Academic Officer, Bihar State Higher Education Council
13	Under Secretary (University), Bihar Lok Bhavan, Patna
14	Shri Manoj Kumar, Section Officer (University Section), Bihar Lok Bhavan, Patna