



GOVERNOR'S SECRETARIAT
BIHAR LOK BHAVAN, PATNA-800022

No.-BSU-43/2016- **SQ3** /GS(I),

Dated- **07** April, 2026

From,

Kalpana Srivastava, BSJS
Officer on Special Duty (Judicial).

To

The Vice Chancellor,
All the Universities of Bihar
(Except the AKU, the BAU & the BASU)

Sub.- Attendance of faculty members in the University/Colleges-reg.

Sir,

I am directed to invite a reference to the Statute for Teaching Days and Assessment of Workload, circulated vide letter no.-BSU-8/2005-1632/GS(I), dated-29.06.2005 (**copy enclosed**) of this Secretariat, whereby the norms for minimum workload for the Faculty Members of the Universities/the Colleges had been laid down. This was reiterated vide letter no.-1198 dated-01.07.2016 (**copy enclosed**) of this Secretariat. Here it needs to be emphasized that a reasonable workload for the Faculty Members of the Universities/the Colleges is a sine qua non of academic excellence and is in the larger public in general and academic interest in particular.

2. In continuation of the afore-mentioned letters of this Secretariat, it is once again **reiterated** and **clarified** as follows:

- (i) All Faculty Members, in full time employment of the Universities/the Colleges, have to **mandatorily** attend classes for a minimum of 5 Hours per Day subject to not less than 40 Hours of workload in a Week during the Semester Weeks;
- (ii) The above minimum Daily and Weekly Workload Norms are **further subject** to the condition that such minimum workload must obtain for at least 30 Weeks (that is, 180 Working Days) in an Academic Year; and
- (iii) From the above, it is apparent that the Minimum Daily Workload requirement is explicitly subservient to the Minimum Weekly Workload Requirement and it goes without saying that 40 Hours of the Weekly Workload has to be evenly spread over 6 working days during the Semester Weeks.

3. In the above context, it is further stated that the applicable UGC Regulations also stipulate the Workload Norms for the Faculty Members along



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almost identical/similar lines. Here it may not be out of sync to mention that the UGC Regulations have the force of law and are binding in nature in keeping with the scheme of the UGC Act, 1956 and a host of Judgments of the Hon'ble Supreme Court.

4. You are, therefore, directed that the above Workload Norms be strictly enforced across the Universities/the Colleges so as to ensure good academic output by the Faculty Members of the Universities/the Colleges.

5. These directions are being issued under S.-9 (7) (ii) of the BSU Act, 1976 with the approval of the Hon'ble Chancellor.

Yours faithfully,

Sd./-

(Kalpana Srivastava)

Officer On Special Duty (Judicial)

Memo No.-BSU-43/2016- 593 /GS(I), Dated- 07 April, 2026

Copy to: **The OSD** to the Hon'ble Governor/**The Director**, Higher Education, Department of Education, Govt. of Bihar, Patna/ **The Deputy Director (IT)**, NIC, Bihar Lok Bhavan, Patna/**The IT Manager**, Bihar Lok Bhavan, Patna/**The PPS** to the Principal Secretary, Governor's Secretariat, Bihar for information and necessary action/**Guard File**.

Kalpana Srivastava 07/04/26
Officer On Special Duty (Judicial)