



**GOVERNOR'S SECRETARIAT, BIHAR**  
RAJ BHAVAN, PATNA-800022

**NOTIFICATION**

No. BSU(Statute)-16/2018-860 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft Statutes for the Terms and Conditions of the service of Registrar of Nalanda Open University, Nalanda prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, the opinion of the Vice-Chancellor, Nalanda Open University, Nalanda, and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Service/22/2025-255, dated-13.05.2025 and in exercise of the powers vested in him under section 15(2) and under relevant provisions of Nalanda Open University Act, 1995 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions of the service of Registrar of Nalanda Open University, Nalanda.

By the order of Hon'ble Chancellor

**Sd/-**

(Robert L. Chongthu)

Principal Secretary to Governor  
/GS(I), Dated-27.05.2025

Memo No.- BSU(Statute)-16/2018-860

Copy forwarded to:-

1. The Vice Chancellor, Nalanda Open University, Nalanda for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. The Registrars, Nalanda Open University, Nalanda for information and necessary action.
5. The O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions of the service of Registrar of Nalanda Open University, Nalanda approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

*Kalpana Srinastava*  
(Kalpana Srivastava) 27.05.25  
Officer-On-Special Duty(Judl.)

**STATUTE OF THE TERMS AND CONDITIONS OF SERVICE OF THE REGISTRAR OF NALANDA OPEN UNIVERSITY UNDER THE PROVISION 15 OF NALANDA OPEN UNIVERSITY ACT, 1995 APPOINTED ON TENURE BASIS.**

**1. Short title, scope and commencement**

The Statutes may be called the "Terms and Conditions of Service of the Registrar of Nalanda Open University" appointed by order of the Chancellor on tenure basis under the provision 15 of Nalanda Open University Act, 1995 (as amended upto date).

*"The Registrar- (2) Notwithstanding anything contained in this Act or the Statutes the Chancellor may, if he thinks proper, appoint an Officer of the Central Government or the State Government or of any autonomous body established by an Ordinance of Parliament or the State Legislature, to be the Registrar on such terms and conditions as may be prescribed by the Chancellor in consultation with the concerned authority and the State Government."*

**2. Definitions**

In these statutes and schemes framed there under, unless there is anything repugnant to the subject or context:-

- (i) **"Leave"** means any variety of leave as applicable to the employees of the University.
- (ii) **"Pay"** for the purpose of these statutes and schemes made thereunder means the amount drawn monthly by a person as pay or as wages the post of Registrar held by him/her on tenure basis.
- (iii) **"Registrar"** means the Registrar of the Universities of Bihar appointed on tenure basis or any other officers duly appointed to discharge the duties of the Registrar.
- (iv) **"State Government"** means the Government of Bihar.
- (v) **"University"** means University established under Nalanda Open University Act, 1995 as amended up-to date.
- (vi) **"Vice Chancellor"** means the Vice-Chancellor of the University established under the Nalanda Open University Act, 1995 as amended upto date.
- (vii) **"Equivalent"** means the officers as described in the provision 15 of Nalanda Open University Act, 1995, working/ retired in the same level structure / band structure.

*[Signature]* 27/5/25

*[Signature]*  
27/05/2025



### 3. Eligibility

The following categories of officers shall be eligible to be considered for appointment:

Officials, who have knowledge or experience of academic or educational or institutional administration and working in /retired in Universities or other institutions of Higher education and research:

- (i) As Professor (or equivalent); or
- (ii) As teacher or academic, or research staff, with a service of eight years in the rank/grade of Associate Professor (or equivalent).

### 4. Method of Appointment:

The Vice-Chancellor shall send the names of 3 (three) officers as per the eligibility as defined in clause 3 of this terms and condition for considering the appointment of Registrar to the Chancellor, selected in a transparent manner.

### 5. Tenure of Registrar

The tenure of the registrar will be co-terminus with the recommending Vice-Chancellor with maximum tenure upto 3 years or upto the retirement age of 65 years, whichever is earlier. In the meantime, if the post of Vice-Chancellor becomes vacant, the Registrar will continue till the appointment of new Registrar by the Hon'ble Chancellor on the recommendation of successor Vice-Chancellor. The yearly evaluation of his / her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate / satisfactory, he / she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

### 6. Other Terms and Conditions of Services of Registrar:

#### (i) Duties and Functions of Registrar

The Registrar shall be a whole time officer of the university and shall act as Secretary to the Executive Council and the Academic Council; shall manage the property and the investments of the University; shall sign all contracts made on behalf of the University; shall exercise and perform such other powers and duties as may be prescribed by the Statutes, the Ordinances, or the Regulations and the Rules as may from time to time, be framed, conferred and imposed on him by the Executive Council and the Academic Council; shall generally render such assistance to the Vice-Chancellor as may be desired by him in the performance of his duties.

*Proctor*  
27/10/2024

*S*

*D*  
27/10/24

(ii) **Pay and Allowance**

(a) Monthly pay shall be fixed in the following manner:


**For retired persons-**


Total (last) pay drawn at the time of retirement minus Pension.


**For Serving Officers**, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

(b) **Leave:** In the case of pensioner re-employed on tenure basis after retirement, the provisions of C.L. contained in the Rules for the officer shall apply as per the University rules. No other leave will be permissible for the retired person.

**Serving Officers**, who are employed on deputation will be entitled variety of leaves as applicable to the employees of the University.

  
27/05/2025

  
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