



**GOVERNOR'S SECRETARIAT, BIHAR**  
RAJ BHAVAN, PATNA-800022

**NOTIFICATION**

No. BSU(Statute)-16/2018-859 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, the opinion of the Vice -Chancellors of Universities, and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Service/21/2025-259, dated-13.05.2025 and in exercise of the powers vested in him under section 15 & 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date) and under section 16 & 36(7) Patna University Act, 1976 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar.

By the order of Hon'ble Chancellor

**Sd/-**

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statute)-16/2018-859 /GS(I),

Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
5. The O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

*Kalpna Srinastava*

(Kalpana Srivastava) 27.05.25

Officer-On-Special Duty(Judl.)

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**STATUTES OF THE TERMS AND CONDITIONS OF SERVICE OF THE REGISTRAR OF UNIVERSITIES OF BIHAR UNDER THE PROVISION 15 OF BIHAR STATE UNIVERSITIES ACT, 1976 AND PROVISION 16 OF PATNA UNIVERSITY, PATNA, 1976 APPOINTED ON TENURE BASIS.**

**1. Short title, scope and commencement:**

The Statutes may be called the "Terms and Conditions of Service of the Registrar of Universities of Bihar" appointed by order of the Chancellor on tenure basis under the provision 15 of Bihar State Universities Act, 1976 (as amended upto date) and provision 16 of Patna University Act, 1976 (as amended upto date).

*"The Registrar- Notwithstanding any provisions of the Act, if the Chancellor thinks fit, he may request the State Government, Central Government, University Grants Commission or any University to send names of suitable officers including the retired officers of Bihar Administrative Services for the post of Registrar, and in that case State Government, Central Government, University Grants Commission or any University may send the name of one or more officers for consideration for appointment as Registrar under such terms and conditions of service, as he may consider fit, and then the Chancellor shall appoint the Registrar from amongst them."*

**2. Definitions:**

In these statutes and schemes framed there under, unless there is anything repugnant to the subject or context:-

- (i) **"Leave"** means any variety of leave as applicable to the employees of the University.
- (ii) **"Pay"** for the purpose of these statutes and schemes made thereunder means the amount drawn monthly by a person as pay or as wages for the post of Registrar held by him/her on tenure basis.
- (iii) **"Registrar"** means the Registrar of the Universities of Bihar appointed on tenure basis or any other officer duly appointed to discharge the duties of the Registrar.
- (iv) **"State Government"** means the Government of Bihar.

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- (v) **"Universities"** means University established under Bihar State Universities Act, 1976 and Patna University Act, 1976 as amended up-to date.
- (vi) **"Vice Chancellor"** means the Vice-Chancellor of the University established under the Bihar State Universities Act, 1976 and Patna University Act, 1976 as amended upto date.
- (vii) **"Equivalent"** means the officers as described in the provision 15 of Bihar State Universities Act, 1976 and provision 16 of Patna University, Patna, working/ retired in the same level structure / band structure.

### 3. Eligibility:

The following categories of officers shall be eligible to be considered for appointment:

Officers, who have knowledge or experience of academic or educational or institutional administration and working in/retired from in Universities or other institutions of Higher education and research:

- (i) As Professor (or equivalent); or
- (ii) As teacher or academic, or research staff, with a service of eight years in the rank/grade of Associate Professor (or equivalent).

### 4. Method of Appointment:

The Vice-Chancellor shall send the names of 3 (three) Officers as per the eligibility as defined in clause 3 of this terms and condition for considering the appointment of Registrar to the Chancellor, selected in a transparent manner.

### 5. Tenure of Registrar:

The tenure of the Registrar will be co-terminus with the recommending Vice-Chancellor with maximum tenure upto 3 years or upto the retirement age of 65 years, whichever is earlier. Provided, if the post of Vice-Chancellor becomes vacant, the Registrar will continue till the appointment of new Registrar by the Hon'ble Chancellor on the recommendation of successor Vice-Chancellor. The yearly evaluation of his / her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate / satisfactory, he / she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

*[Signature]*  
27/05/2025

*[Signature]* 27/5/25

## 6. Other Terms and Conditions of Services of Registrar:

### (i) Duties and Functions of Registrar:

The Registrar shall be a whole time officer of the university and shall act as the Secretary to the Senate, Syndicate and the Academic Council and shall exercise such powers and perform such duties as may be prescribed by the Acts, statutes, ordinances, Regulations and Rules or as may, from time to time, be conferred or imposed on him by the Senate, the Syndicate and the Vice Chancellor.

### (ii) Pay and Allowance:

- (a) Monthly pay shall be fixed in the following manner:

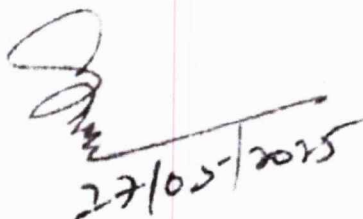
#### **For retired persons-**

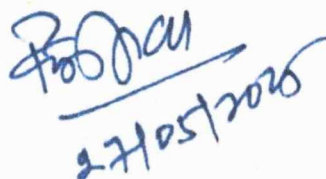
Total (last) pay drawn at the time of retirement minus Pension.

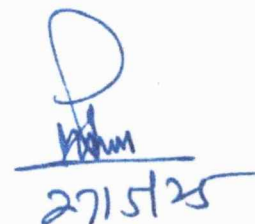
**For Serving Officers,** who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) **Leave:** In the case of pensioner re-employed on tenure basis after retirement, the provisions of C.L. contained in the Rules for the officer shall apply as per the University rules. No other leave will be permissible for the retired officer.

**Serving Officers,** who are employed on deputation will be entitled variety of leaves as applicable to the employees of the University.

  
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