

GOVERNOR'S SECRETARIAT, BIHAR RAJ BHAVAN, PATNA-800022

Letter No.- BSU (Statutes)-08/2005-

/GS(I),

Dated-

From,

Vinod Kumar Tiwari

Officer on Special Duty (Judicial)

To.

All the Vice Chancellors'

Universities of Bihar

(Except BASU, Patna & BAU, Sabour)

Regarding approval of Career Advancement Scheme Statutes in light of Gazette notification dated- 18.07.2018 for its promulgation in the Sub.-

Universities of Bihar.

With respect to the subject mentioned above, I am directed to inform that Sir. Hon'ble Chancellor after due consideration, of the amendment in existing Statutes for Career Advancement Scheme 2018 on the recommendation received from the three members Vice-Chancellors Committee, has been pleased to approve the Statutes for Career Advancement Scheme in exercise of powers vested in him under sub-section (7) of Section 36 of Bihar State Universities Act, 1976 and Patna University Act, 1976 as amended up-to-date by repelling the earlier provisions.

By the order of H.E.-cum-Chancellor,

Sd/-

(Vinod Kumar Tiwari)

Officer on Special Duty (Judicial)

Memo No.- BSU (Statutes)-08/2005-

/GS(I).

Dated-

Copy forwarded for information to the Principal Secretary, Department of Education, Govt. of Bihar, Patna.

Sd/-

(Vinod Kumar Tiwari)

Officer on Special Duty (Judicial)

Memo No.- BSU (Statutes)-08/2005-

/GS(I),

Dated-

Copy forwarded to all the Registrar, Universities of Bihar, Patna for information.

Sd/-

(Vinod Kumar Tiwari)

Officer on Special Duty (Judicial)

Memo No.- BSU (Statutes)-08/2005- 95/

/GS(I),

Dated-05/09/2012

Copy forwarded to all concerned Officers / PS to Governor / PS to Principal

Secretary / In-Charge, NIC, Raj Bhavan for information and necessary action. 105/07/2022

(Vinod Kumar Tiwari)

Officer on Special Duty (Judicial)

STATUTES FOR PROMOTION OF DIFFERENT CATEGORIES OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME OF THE UNIVERSITIES AND CONSTITUENT COLLEGES OF BIHAR W.E.F. 18/07/2018

- 1.0 Notwithstanding anything to the contrary of the content in the previous statutes for the promotion of different categories of teachers in the universities of Bihar, the present statutes hereby provide provisions for the promotion of the teachers of Universities and constituent colleges of Bihar. The promotion scheme shall be enforced as mentioned in Note 5 of page 6.
- 2.0 The proposed scheme of promotion of University/College teachers shall be known as Career Advancement Scheme, 2018 for the promotion of teachers of the Universities and constituent Colleges of Bihar.
- 3.0 <u>Definitions-</u>

In this Statutes, unless otherwise requires in the subject of context,

- (i) Universities stand for the Universities managed and maintained by the Government of Bihar. It includes as below:-
 - (a) Patna University, Patna.
 - (b) BRA Bihar University, Muzaffarpur.
 - (c) Magadh University, Bodh Gaya.
 - (d) Tilka Manjhi Bhagalpur University, Bhagalpur.
 - (e) Lalit Narayan Mithila University, Darbhanga.
 - (f) Kameshwar Singh Darbhanga Sanskrit University, Darbhanga.
 - (g) Veer Kunwar Singh University, Ara.
 - (h) Jai Prakash University, Chapra.
 - (i) Bhupendra Narayan Mandal University, Madhepura.
 - (j) Munger University, Munger.
 - (k) Purnea Universtiy, Purnia.
 - (I) Patliputra University, Patna.
 - (m) Maulana Mazhrul Haque Arabic & Persian University, Patna.
 - (n) Nalanda Open University, Patna.
 - (o) Aryabhatta Knowledge University, Patna.
- (ii) The term college includes all Constituent Colleges.
- (iii) Academic/Entry level- This level is the level of Assistant Professor who will be recruited under the provision of the relevant Statutes. They shall be entitled initially to Grade Pay level 10 under the recommendation of the 7th pay Commission.
- (iv) 'Senior Scale / Academic level 11' stands for Academic level 11 under the 7th Pay Scale.

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- 'Selection Grade / Academic level 12' Assistant Professors having achieved Academic (v) level 11 shall be promoted to Academic level 12 which shall be defined as 'Assistant Professor- Selection Grade' as per provisions defined hereunder.
- 'Academic Level 13A' stands for the post of Associate Professor, Assistant Professor (vi) having Academic Level 12 shall only be eligible for promotion to Academic Level 13A. (vii)
- 'Academic Level 14' stands for the post of Professor. Associate Professor having Academic level 13A shall be eligible for promotion to the Academic level 14.
- 'Academic level 15' stands for the post of Senior Professor. Professor at the Academic (viii) level 14 shall be eligible for promotion to Academic level 15.
- 'Academic levels' are based on the UGC Regulations, 2018. (ix)
- The proposed Career Advancement Scheme shall be effective under the given frame 4.0 of promotion:
- Assistant Professor [Academic/Entry Level (Grade Pay Level 10) in the scale 4.1.0. (10-15)] to Assistant Professor (Senior Scale/Academic Level 11)

Eligibility:

- An Assistant Professors who have completed four years of service with Ph.D. degree or (i) five years of service and having M.Phil/P.G. Degree in Professional Courses such as LL.M., M.Tech., M.V.Sc., M.D. or six years of service for those without Ph.D./M.Phil./P.G. Degree in Professional courses and satisfies the following conditions: (ii)
- Attended one Orientation Course of 21 days duration on Teaching Methodology; (iii)
- Any one of the following: Completed a Refresher/Research Methodology Course / Workshop/Syllabus Up- gradation Workshop / Training Teaching-Learning-Evaluation, Technology Programmes / Faculty Development Programmes of at least one week (5 days) duration, or Taken one MOOCs Course (with e-certification) or development of e-contents in four-quadrants MOOC's Course during assessment period; and
- Publication one research publication in the peer-reviewed journals or UGC-listed journals (iv)
- CAS Promotion Criteria: A Teacher shall be promoted if; 4.1.1
- He / She gets 'satisfactory' or 'good' grade in the annual performance assessment (i) reports of at-least three of the last four years of the assessment period as the case may be, or four of the last five years or five of the Six years as prescribed in Table-1
- (ii) The promotion is recommended by the Screening-cum-Evaluation Committee.

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Vinod Kumar Tiwari Officer on Special Duty (Judicial) Alatara

4.2.0 Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- (i) Assistant Professors who have completed five years of service in Academic level 11/Senior Scale.
- (ii) A Ph.D. Degree in the concerned subject/allied/relevant disciplines.
- Has done any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed Course /Programme from among the categories of Refresher Courses/Research Methodology course workshops /Syllabus Up-gradation Workshop/ Teaching- Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at-least two week (ten days) duration (or completed two courses of at-least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conducting of a MOOCs course during the period of assessment.
- (iv) Publication three research papers in the peer-reviewed journals or UGC-listed during assessment period.
- 4.2.1 CAS Promotion Criteria: A teacher shall be promoted if;
- The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period as prescribed in Table 1 and;
- (ii) The promotion is recommended by the Screening-cum-Evaluation Committee.
- 4.3.0. Assistant Professor (Selection Grade/Academic Level 12) to associate Professor (Academic Level 13A)
- 1) Assistant Professor who have completed three years of service in Academic level 12/Selection grade.
- 2) A Ph.D. Degree in the concerned subject/allied/relevant disciplines.
- Any one of the following during last three years: completed one course/ programme from among the categories of Refresher Courses/Research Methodology Workshops/ Syllabus Up-Gradation Workshop/ Teaching-Learning-Evaluation Technology Programmes/ Faculty Development programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course / programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-content in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.
- A minimum of seven publication in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period.

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Officer on Special Duty (Judicial)

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- 5) Evidence of having guided at least one Ph.D. candidate.
- 4.3.1 CAS Promotion Criteria: A Teacher shall be promoted if:
- He / She get 'satisfactory' or 'good' grade in the annual performance assessment reports of at i) least two of the last three years of the assessment period as specified in Table 1, and has a research score at least 70 as per Table 2.
- ii) The promotion to the post of Associate Professor is recommended through selection committee.
- 4.4.0 Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Eligibility:

- An Associate Professors who have completed three years of service in Academic level 13A. 1)
- 2) Ph.D. Degree in concerned subject/allied/relevant discipline
- 3) A minimum of ten research publications in the peer-reviewed/'UGC- listed Journal out of which three research papers should have been published during the assessment period.
- 4) Evidence of having successfully guided doctoral candidate.
- 5) A minimum of 110 Research Score as per Table 2.
- 4.4.1 CAS Promotion Criteria: A Teacher shall be promoted if:
- 1) He / She get 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table 1 and at least 110 research score, as per Table 2.
- The promotion to the post of Professor is recommended through Selection Committee as 2) constituted in the promotion of Academic level 12 to 13A.
- 4.5.0. Professor (Academic Level 14) to Senior Professor (Academic Level 15)

Senior Professor shall also be through promotion under CAS. Promotion shall be based on academic achievement, favorable review from three eminent subject experts who are not of the rank lower than the rank of a senior Professors or has been a Professor at least ten years of experience. The selection shall be based on 10 best publications during last 10 years and interaction with a selection committee.

Eligibility:

- (a) Ten years' experience as a Professor.
- A minimum of Ten publications in the peer reviewed/'UGC- listed Journals. (b)
- (c) A minimum of Two candidates have been awarded Ph.D degree under his/her supervision during the assessment period.

At least Five members, including two outside subject experts, shall constitute the quorum.

The Scrutiny Committee duly constituted by the Vice-Chancellor, will prepare the list of eligible candidates and submit it to the Vice-Chancellor comprising all the required information about each candidates along with all relevant papers including service records and appraisal reports as prepared on the basis of Tables I & II before syndicate for approval or necessary directions

(Prof. Girish Kumar Choudha

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Vice-Chancellor Patna University, Patna

(Prof. R.K. Singh) Vice-Chancellor

Patliputra, University, Patna

(Prof. Krishna Chandra Sinha)

Vice-Chancellor Nalanda Open University,

Nalanda

Constitution of various Committees for promotion of different Categories of Teachers under Career Advancement Scheme in the Universities of Bihar:-

Note- 1. 4.1.0. Assistant Professor [Academic/Entry Level (Grade Pay Level 10) in the scale (10-15)] to Assistant Professor (Senior Scale/Academic Level 11)

Constitution of the Committee-

The screening cum evaluation committee consist of The Vice Chancellor as Chairman, The Dean of the faculty concerned, The Head of the Department concerned (Professor Rank) as an internal expert, one representative of state government and one representative of Chancellor. In case the Head of the Department/School is not of Professor rank then the Head of the Department of other university will be called. The quorum for the meeting shall be 3 out of 5 members. (Page-02)

Note- 2. 4.2.0 Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Constitution of the Committee-

The constitution of the committee and quorum shall be as defined in the case of Academic level 10 to 11. (Page-03)

Note- 3. 4.3.0. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

Constitution of the Committee-

The selection committee shall consist of Vice Chancellor as Chairman, three experts (not below the rank of Professor) from a panel approved by Academic Council, one representative from state government and one from Chancellor, Head of the Department concerned/school (in case the Head is not in Professor rank then the Head of any other university of Professor Rank shall be called. One of the subject expert should belong to SC/ST. In case, there is no availability of SC/ST experts, that will be replaced by woman / differently abled / EBC / OBC in preferential order. (Page-03-04)

Note- 4. 4.5.0. Professor (Academic Level 14) to Senior Professor (Academic Level 15)

Constitution of the Committee-

(I) Vice-Chancellor as the Chairperson of the selection committee.

(II) An Academician not below the rank of senior Professor / Professor with minimum ten years' experience who is the nominee of the Chancellor.

(III) An Academician not below the rank of Senior Professor/Professor with minimum ten years' experience who is the nominee of the State Government.

(IV) Three experts not below the rank of Senior Professor/ Professor with minimum ten years' experience in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.

(V) Dean (not below the rank of Senior Professor/Professor with minimum ten years' experience) of the faculty, wherever applicable.

Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior most Professor (not below the rank of Senior Professor/Professor with minimum ten years experience) of the Department/School.

An academician (not below the rank of Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/Minority/ Women / Differently abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to these category. (Page-04)

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Note- 5. Enforcement of Statutes for promotion under Career Advance Scheme -2018.

- The Candidate who has been promoted under old promotion schemes shall not be affected.
- 5.b. The new promotion Scheme will be effective from 18th July 2018, However the Old promotion Schemes will be fully seized with effect from date of Notification.

The Candidates, who have not been promoted between the date of enforcement of the new promotion Scheme (CAS) i.e. 18th July 2018, and date of Notification of the new Scheme, will have two options, either to opt for new Promotion Scheme or follow the old Promotion Schemes till the date of Notification.

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W. W. 07/2022 Vinod Kumar Tiwari Officer on Special Duty (Judicial)

Table 1

Assessment Criteria and Methodology for University Teachers

S.No.	Activity	Grading Criteria
1.	Teaching: (Number of classes taught/total classes assigned): 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above — Good Below 80% but 70% & above — Satisfactory Less than 70% — Not satisfactory
2.	Involvement in the University/College students related activities/research activities: a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. b. Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. c. Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. d. Organizing seminars/conferences/workshops, other college/university activities. e. Evidence of actively involved in guiding Ph.D students. f. Conducting minor or major research project sponsored by national or international agencies. g. At least one single or joint publication in peer reviewed/UGC list of Journals.	Good— Involved in at least 3 activities Satisfactory—1-2 activities Not-satisfactory- Not involved / undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities

Overall Grading:

Good: Good in teaching and satisfactory or good in activity at Sl.No.2. Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Serial No. 1 and serial no.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leaves/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

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Table 2

Methodology for University Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N	Academic/Research Activity	Faculty of Sciences/Engineering/Ag riculture/ Medical/Veterinary	Faculty of languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines
1	Research Papers in Peer-Reviewed or UGC listed Journals	Per paper as per Table-3	Per paper as per Table-3
2	Publications (other than Research Papers)		
	(a) Books authored which are published by;		
	International publishers	12	12
	National publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Language by qualified faculties		00
	Chapter of Research paper	03	03
	Book	08	08
3	Creation of ICT mediated Teaching, Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants(420 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs(developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit courses)(In case of MOOCs of lesser credits 02 marks/credit)	08	08

	(d) E-Content		
	Development of E-Content in 4 quadrants	12	12
	for or complete course/e-book		12
	E-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of E-Content module in complete course/paper/e-book(at least one quadrant)	02	02
	Editor of e-content for complete	10	10
	course/paper/e-book		10
4	(a) Research guidance		
	Ph.D	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil/P.G. dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		F a-8.00 arraided
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research projects ongoing:		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
-	(d) Consultancy	03	03
	(a) Patents		
	International		
	International Nation (b) *Policy Document (Submitted)	10 07	10 07
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Table 3

The Research Score for papers would be augmented as follows:

Peer reviewed /UGC listed journals (Impact factor to be determined as per Thomson Reuters list):

- i. Paper in referred journals without impact factor 5 Points
- ii. Paper with impact factor less than 1 10 Points
- iii. Paper with impact factor between 1 and 2 15 Points
- iv. Paper with impact factor between 2 and 5 20 Points
- v. Paper with impact factor between 5 and 10 25 Points
- vi. Paper with impact factor >10 30 Points
- a. Two authors: 70% of total value of publication for each author
- **b.** More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

* Note 6.

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- *For joint supervision of research students the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures / Resource Person /paper presentation shall have an upper capping of 30% of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

(Prof. Girish Kumar Choudhary)

Vice-Chancellor Patna University,

Patna

(Prof. R.K. Singh)

Vice-Chancellor Patliputra, University, Patna

Vinod Kumar Tiwari
Officer on Special Duty (Judicial)

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Prof. Krishna Chandra Sinha)

Vice-Chancellor Nalanda Open University,

Nalanda