



# GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Letter No.- LNMU(Regulation)-06/2022- / GS(I), Dated-  
From,

**Vinod Kumar Tiwari**  
Officer on Special Duty (Judl.)

To,

**The Vice-Chancellor,**  
Lalit Narayan Mithila University,  
Darbhanga

**Subject:- Regarding permission of draft Ordinance and Regulations for approval of a course namely 'M.A. in Social Work (M.S.W.)' from Academic session 2021-22 in Lalit Narayan Mithila University, Darbhanga.**

**Ref:- Letter no.-LNMU/CR/2889-93/21 dated-08.06.2021**

Sir,

I am directed to invite a reference to letter No.-SHEC/O&R/LNMU/MSW/60/2021-09 Dated-05-01-2022 received from the Member Secretary-Cum-State Project Director, State Higher Education Council, Government of Bihar, Patna on the subject mentioned above and to inform that the Hon'ble Chancellor after due consideration of the recommendation made by the Member Secretary-Cum-State Project Director, State Higher Education Council, Government of Bihar, Patna and advice of the Advisory Committee and in exercise of the powers conferred upon him under section 38(2) and 39(2) (ii) of the Bihar State University Act, 1976 as amended upto-date has been pleased to approve the Draft Ordinance and regulations of M.A. in Social Work (MSW) Course of Lalit Narayan Mithila University, Darbhanga.

Further necessary action may kindly be taken accordingly.

Yours faithfully

**Encls:- As above.**

**Sd/-**

**(Vinod Kumar Tiwari)**

Officer on Special Duty (Judl.)

Memo No.- LNMU(Regulation)-06/2022- / GS(I), Dated-

Copy alongwith copy of approved Ordinance and Regulations M.A. in Social Work (MSW) Course of Lalit Narayan Mithila University, Darbhanga forwarded to the Special Secretary, Education Department, Government of Bihar, Patna for information and necessary action.'

**Sd/-**

Officer on Special Duty (Judl.)

Memo No.- LNMU(Regulation)-06/2022- / GS(I), Dated-

Copy forwarded to the Member Secretary-Cum-State Project Director, State Higher Education Council, Government of Bihar, पाठ्य पुस्तक भवन, बुद्धा मार्ग, पटना for information.

**Sd/-**

Officer on Special Duty (Judl.)




## GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Memo No.- LNMU(Regulation)-06/2022- 435 / GS(I), Dated- 06.04.2022

Copy alongwith copy of approved Ordinance and Regulations of M.A. in Social Work (MSW) Course of Lalit Narayan Mithila University, Darbhanga forwarded to the Incharge, NIC, Computer Cell, Raj Bhavan, Patna for uploading on the Website of Raj bhavan/Custodian Guard File for record.

  
06/04/2022  
Officer on Special Duty (Judl.)



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## ***Draft Ordinance for Two Year Degree Course M. A. in Social Work (M.S.W.)***

### **ANNEXUR-I**

Name of the course	M. A. in SOCIAL WORK (M.S.W.)
Duration of Course	Two Year Programme (IV Semester)

- Course will run under Self Finance Mode.

CBCS Post Graduate Programme M. A. in Social Work (MSW)

➤ **Preamble:-**

MSW is meant for candidates desirous of attaining post-graduate degree in Social Work. This post-graduate course would comprise theoretical and practical courses. Theoretical courses include core, major elective, minor elective (interdisciplinary choice based), compulsory foundation, and elective foundation. Practical courses consisting of various kinds of field work. In addition, research work (where applicable) in the form of a dissertation would constitute an essential part of the programme. Depending on the actual design and declared objectives, the programme provides opportunities for students to enrich their knowledge and understanding of the concerned discipline.

➤ **Course structure:-**

Master of Social Work (MSW) is a two-year post-graduation course divided in four semesters. Semester I and II contain four core courses of 100 marks (6 credits) each along with one compulsory foundation course (non-credit) in semester I and one elective foundation course (non-credit) in semester II. Semester III & IV comprise of three core courses with one Elective Major of 100 marks each. Students are required to opt for either one elective major course or dissertation in semesters III and IV. A compulsory Elective Interdisciplinary (EID) course of 50 marks (4 credits) is also offered in Semester III.

B.R. Mishra  
02-03-22  
Mishra

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Vinod Kumar Tiwari  
Officer on Special Duty (Judicial)



## ANNEXUR-II

### ➤ Eligibility:-

- i) General candidates who have obtained at least 45% marks in undergraduate (Hons.) degree from a UGC recognized university.
- ii) There will be reservation of seats for SC/ST/OBC/differently abled candidates as per Govt. Rules.

### ➤ Admission Procedure: -

- A graduation degree (Hons.) or its equivalent in a relevant discipline at the undergraduate level as specified by the Post-graduation Board of Studies (PGBS) will be the eligibility criterion for admission to the M.S.W. degree programme. However, candidates from social science disciplines shall be given preference. The selection of candidates will be based on total merit point of Hons. degree.
- It is obligatory that all admission procedures in the programme be completed within two weeks of the beginning of orientation/theoretical classes and fieldwork. A student who misses the first seven consecutive fieldwork days after admission shall forfeit his/her studentship in the course.

**Reservation:** - The Reservation policy of the state Govt. shall be followed strictly. In no case the percentage of reserved seats shall exceeds as per provisions of the Reservation Act.

- **Intake:** - Intake capacity shall be 100 (Hundred) students in one batch subject to approval of State Govt. /Competent apex body. It may be revised time to time.

*B. K. Singh*  
*21/10/20*

*Anand Singh*  
*21/10/20*

Vinod Kumar Tiwari  
Officer on Special Duty (Judicial) 3



ANNEXUR-III

➤ **Fee Structure:** - Fee structure shall be determined by the Syndicate on the recommendation of the advisory Board.

➤ **Advisory Board:** - An Advisory Board will be constituted consisting of five members.

- |                      |   |                  |
|----------------------|---|------------------|
| 1. Vice – Chancellor | - | Chairman         |
| 2.                   |   |                  |
| 3.                   |   |                  |
| 4.                   |   |                  |
| 5.                   | - | Member Secretary |

*The Vice-Chancellor shall be the Chairman of the Advisory Board and he will nominate other four members including member secretary*

*Dr. M. Singh*

*Dr. Singh*

*Wired Kumar Tiwari*  
Officer in Charge (Judicial)



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ANNEXUR-IV

➤ Course Structure

The postgraduate programme is divided into two years and each year will consist of two semesters to be known as Odd Semester and Even Semester which are as follows:

**Syllabus for MSW (CBCS Pattern)**  
**Course Structure**

**SEMESTER-I**

Course Code	Course Title	Full Marks	Credit
PG/SW/101 (Core)	History, Philosophy and Development of Social Work	100 (ESE 80+ IA 20)	6
PG/SW/102 (Core)	Social Work Practice with Individuals	100 (ESE 80+ IA 20)	6
PG/SW/103 (Core)	Social Work Practice with Groups	100 (ESE 80+ IA 20)	6
PG/SW/104 (Core)	Social Work Practices with Communities	100 (ESE 80+ IA 20)	6
PG/SW/105 (Practicum)	Open Community Field Work & Viva-voce	150 (Field Work) & 100 (Viva-voce)	6
Compulsory Foundation :106	Communicative English and Personality Development	50	Non-Credit Course
Total		650	30

**SEMESTER-II**

Course Code	Course Title	Full Marks	Credit
PG/SW/201 (Core)	Social Action and Social Movements	100 (ESE 80+ IA 20)	6
PG/SW/202 (Core)	Psychology for Social Work Practice	100 (ESE 80+ IA 20)	6
PG/SW/203 (Core)	Social Research	100 (ESE 80+ IA 20)	6
PG/SW/204 (Core)	Social Welfare Administration	100 (ESE 80+ IA 20)	6
PG/SW/205 (Practicum)	Open Community Field Work & Viva-voce	150 (Field Work) & 100 (Viva-voce)	6
Elective Foundation: 206	1. Yoga and Life Skills Education 2. Value Education and Human Rights	50	Non-Credit Course
Total		650	30

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A.K. Singh  
Singh  
Anand



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**SEMESTER-III**

Course Code	Course Title	Full Marks	Credit
PG/SW/301 (Core)	Contemporary Social Thoughts	100 (ESE 80+ IA 20)	6
PG/SW/302 (Core)	Social Work Practice with Families and Children	100 (ESE 80+ IA 20)	6
PG/SW/303 (Core)	Human Resource Management and Organizational Behaviour	100 (ESE 80+ IA 20)	6
PG/SW/304 (Major Elective)	Dissertation – Part I/ Health and Social Work / Counseling: Theory and Practice /Gerontological Social Work/Social Development	100 (ESE 80+ IA 20, No marks division for Dissertation)	6
PG/SW/305 (Minor Elective)	Community Psychology	50 (ESE 40+ IA 10)	4
PG/SW/306 (Practicum)	Field Work (Industrial Training & Viva-voce)	100 (Industrial Training) & 100 (Viva-voce)	6
<b>Total</b>		<b>650</b>	<b>34</b>

*B. K. Singh*  
*Principle*

*Ans. Singh*

*[Signature]*  
Vinod Kumar Tiwari  
Officer on Special Duty (Judicial)



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**SEMESTER-IV****Social Work**

Course Code	Course Title	Full Marks	Credit
PG/SW/401 (Core)	Social Policy and Planning	100 (ESE 80+ IA 20)	6
PG/SW/402 (Core)	Gender Studies and Social Work	100 (ESE 80+ IA 20)	6
PG/SW/403 (Core)	Human Rights and Social Justice	100 (ESE 80+ IA 20)	6
PG/SW/404 (Major Elective)	Dissertation – Part II/ Crime and Correctional Administration/ Entrepreneurship and NGO Management/ Labour Welfare, Industrial Relations and Related Legislations/ Rural and Urban Community Development	100 (ESE 80+ IA 20, No marks division for Dissertation)	6
PG/SW/405 (Practicum)	Field Work (NGO Internship & Viva-Voce)	150 (NGO Internship) 100 (Viva-Voce)	6
<b>Total</b>		<b>650</b>	<b>30</b>

**Grand Total of MSW**

Semester	Final Total	Credit
I	650	30
II	650	30
III	650	34
IV	650	30
<b>Grand Total</b>	<b>2600</b>	<b>124</b>

*B. K. Singh*  
*Anil Singh*

**Vinod Kumar Tiwari**  
 Officer on Special Duty (Judicial)




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## *Draft Regulations for Two Year Degree Course M. A. in Social Work (M.S.W.)*

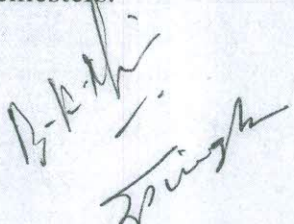
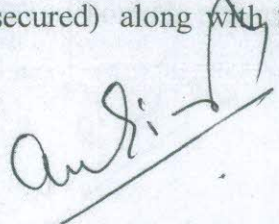
### ANNEXUR-V

➤ **Examination:-**

- ❖ Evaluation of theory courses combines End Semester Examination (ESE) of 80 marks and Internal Assessment (IA) of 20 marks.
- ❖ In order to qualify for the next semester, one has to acquire at least 40% of the total marks in the theory courses.
- ❖ Duration of End Semester Examination shall be 3 (three) hours per course.
- ❖ For Elective Inter-disciplinary course, duration of End Semester Examination shall be 2(two) hours
- ❖ For Compulsory Foundation and Elective Foundation course, duration of End Semester Examination shall be 1 (one) hour
- ❖ The medium of examination of all courses shall be English.
- ❖ All courses will be set, moderated, evaluated and reviewed as per examinations norms of the University.
- ❖ Candidates failing in the field work shall have to repeat the field works in the next academic session, whereas candidates failing in theoretical courses shall have to appear only for the ESE of the respective courses as per odd/even semester. However, they shall repeat the Field work as prescribed by the Department in the next academicsession.
- ❖ A candidate shall be eligible for the MSW degree on successful completion of all semester examinations and other requirements of the course.
- ❖ A candidate shall be eligible for appearing at any of the Semesters of MSW Examination, fulfilling the following two essential conditions:
- ❖ Students should complete internal assessments
  - a. The evaluation of the students shall be a continuous process and shall be based on their performances in Assignment, Assessment, and the End- Semester Examination.
  - b. The final performance in a course means the total or aggregate of the marks obtained in internal assessment evaluation and the marks obtained at the End- Semester Examination (Theoretical & Practical) including Assignment.
  - c. There shall be one written and one practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the subject concerned.
  - d. There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination.
  - e. The qualifying marks for each course shall be 40% in each Semester combining both internal and ESE
  - f. The provisional result of each semester will be published stating only the total SGPA obtained by a candidate and the 'Grade Card' would be issued showing the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.

  
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- g. If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e. Semester not cleared). Final Semester result will be withheld till other Semester/Semesters is/are cleared.
  - h. There will be no scope of re-appearing in internal assessment examination.
  - i. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.
  - j. To qualify for position in the merit list a candidate shall have to pass all the semesters in his/her regular chances.
  - k. A candidate shall have to complete each semester examination with 3 (three) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.
  - l. The student will automatically move to the next and subsequent semester immediately after completion of one semester course irrespective of the performance at the last examination provided she/he has appeared in the preceding semester examinations or filled up the form for previous semester examinations and completed internal assessment.
  - m. The result of 4<sup>th</sup> semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She / he would be declared to have passed the final examination in the year in which she / he clears his/her all semesters.
  - n. In case of Compulsory Foundation Course the grade will be awarded on the basis of satisfactory / unsatisfactory performance of the examinee. The minimum marks to be obtained for satisfactory grade is 30%.
  - o. Practical examinations are to be decided by the departments concerned.
  - p. The schedule for the End-Semester Examination shall be prepared and announced by the Controller of Examinations. Except for exigencies, all the examinations shall usually be held within the dates specified in the academic calendar
  - q. Names of the paper-setter (one internal and one external), examiner (internal) of each subject, and moderator (one external for each semester) shall be recommended by the Post Graduate Board of Studies and approved by the Vice- Chancellor.

#### Duration of Examinations:

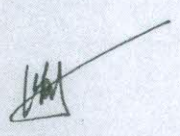
Subjects	Full Marks	Duration
Theoretical Paper (ESE)	80	3 Hours
Theoretical Paper (Internal Assessment)	20	1 hour and 30 minutes
Practical Paper (Field Work) Open community field work	150+100=250(I and II semesters)	6 hours X 2days =12 hours per week (30 days in a semester)
Industrial Internship	150+50=200 (III semester)	6 hours X 30 days =180 hours in a month
NGO Internship	150+100=250 (IV semester)	6 hours X 30 days =180 hours in a month

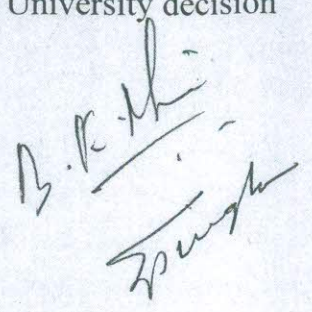

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➤ **Publication of Results:-**

1. The University shall make rules in this regard. However, Minimum marks required for passing each subject is 45 percent of the total marks.
2. A student should have cleared at least half of theory papers in the preceding semester for promotion to the next semester. A student who has failed to clear minimum three theory papers in a semester will be detained and will have to clear that semester for promotion to the next semester. Students failing in a paper in any semester will have an opportunity to clear the same when University holds examination for that semester. There will be no separate supplementary examination arrangement other than the regular examination schedule. A student will be declared passed only if he/she has cleared all the papers in all the semesters.
3. Students will have to pass in all theory papers and field work separately to be declared passed. In case of failure in less than three theory papers and pass in field work, students will be promoted to the next semester. In case of failure in field work, even if the student clears all theory papers, the student has to repeat both practical and all theory papers of that semester for promotion to the next semester. In case of failure in a semester students will have to repeat all theory papers and field work of that semester by attending regular classes.
4. No student would be allowed to avail of more than 3 chances to pass any paper inclusive of the first attempt.
5. **Semester to Semester:** Students shall be required to fulfill the year to year promotion criteria. Within the same year, students shall be allowed to be promoted from a semester to the next semester, provided she/he has passed at least three of the papers of the current semester.
6. **Year to Year (First to second, and second to third):** Admission to second year of the course shall be open to only those students who have successfully passed at least half of the papers offered for the first year comprising of Semester-I and Semester-II taken together. However, he/she will have to clear the remaining papers while studying in second year of the course. Student who failed in the field work shall not be promoted from second to third year.
7. **Division Criteria:** - As per University decision

  
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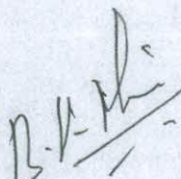
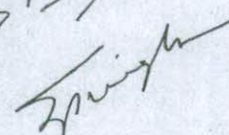
ANNEXUR-VI➤ **Award of Degree:-**

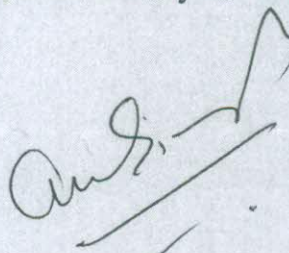
1. The Degree of Two-year M.S.W (Master in Social Work) Course shall be issued to all the successful students on the format as prescribed by L. N. Mithila University, Darbhanga.

**Note:-**

1. Whenever this regulation is silent, regulation of Two-year Degree Course of the University shall be applicable.

  
Vinod Kumar Tiwari  
Officer on Special Duty (Judicial)

  
B. K. Singh  


  
Anand