



GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Letter No.-PU(Regulation)-59/16-

/GS(I),

Dated-

From,

P. C. Choudhary,  
Officer on Special Duty (Judl.)

To,

The Vice Chancellor,  
Patna University,  
Patna.

Sub:- Regarding approval of the Admission Ordinance and Examination Regulation (Semester System) of the Self-financing course, namely, P.G. Diploma in Human Resource Development (PGDHRD).

Sir,

I am directed to invite a reference to the University's Letter No.-Acad/1730, dated-01-12-2016 on the subject noted above and to inform that Hon'ble Chancellor after due consideration of the proposal of the University, advice of the Advisory Committee and in exercise of the power vested in him Under Section 38(4) and 39(2) of the Patna University Act, 1976 as amended up to date, has been pleased to approve the Admission Ordinance and Examination Regulation (Semester System) of the Self-financing course, namely, P.G. Diploma in Human Resource Development (PGDHRD) (Copy enclosed).

Further necessary action may kindly be taken accordingly.

Yours faithfully,

Sd/-

Encl:-As above.

(P.C. Choudhary)

Officer on Special Duty (Judl.)

Memo No.-PU(Regulation)-59/16-

/GS(I),

Dated-

Copy alongwith copy of approved Admission Ordinance and Examination Regulation (Semester System) of the Self-financing course, namely, P.G. Diploma in Human Resource Development (PGDHRD) forwarded to the Principal Secretary, Education Department, Govt. of Bihar for information and necessary action.

Yours faithfully,

Sd/-

Encl:-As above.

(P.C. Choudhary)

Officer on Special Duty (Judl.)

Memo No.-PU(Regulation)-59/16-

314 /GS(I),

Dated-

06-02-2018

Copy alongwith copy of approved Admission Ordinance and Examination Regulation (Semester System) of the self-financing course, namely, P.G. Diploma in Human Resource Development (PGDHRD) forwarded to Scientist-D, In-Charge Computer Cell, Raj Bhavan, Patna for uploading on the website of Raj Bhavan/Guard File of Regulations and Ordinance of Patna University, Patna.

Officer on Special Duty (Judl.)

(50) (22)  
(109) (48)

## ORDINANCE FOR ADMISSION OF STUDENTS TO THE POST GRADUATE DIPLOMA COURSE IN HUMAN RESOURCE DEVELOPMENT

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1. The maximum number of the students to be admitted to the course shall be 50. It may be increased further by the Vice-Chancellor on the advice of the Interview Board of the Course to admit the sponsored candidates.

### ELIGIBILITY FOR ADMISSION :

2. The students holding a minimum qualification of B.A. (Hons.), B.Com. (Hons.), B.Tech., B.E., or equivalent degree recognized by the Patna University with at least 55 marks in the aggregate from India or abroad shall be eligible candidates for admission to the course.

3. The selection for admission to the course will be made on the basis of an Interview Board constituted by the Vice-Chancellor, P.U. which will consist of the different Heads of the University Departments such as Sociology, Psychology, PMIR, Director, Department of Applied Economics and Commerce MBA Course, as well as the Course Director and Course coordinator.

4. While selecting the candidate for admission the Interview Board will assign 70 marks to career and 30 marks to performance in interview.

5. The Merit list will be prepared by the Interview Board which will take into consideration the suitability of the candidates for studying the course on the basis of marks obtained as also for being employed in a recognized industry.

6. At the time of admission reservation rule as applicable in Patna University admission's ordinance will apply.

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6. Not more than 5 additional seats shall be sanctioned by the Vice-Chancellor for admitting candidates sponsored by recognized Private/ Govt. Sector Industries/ companies within this state or outside the state.
7. No candidate shall be admitted to the course who in the opinion of the Vice-Chancellor should not be admitted in the best interest of the University.

No applicant shall be admitted to the course who has not applied for admission within the notified time or who on being selected for admission does not get himself/ herself enrolled within the specified time except when the delay has been condoned by the Vice-Chancellor or the person to whom power has been delegated by him.

#### FEE-STRUCTURE

- (A) Fee charges at the time of applying
- |                  |   |        |
|------------------|---|--------|
| Application form | : | 500.00 |
|------------------|---|--------|
- (B) Fee charges at the time of admission:
- |                                    |   |                              |
|------------------------------------|---|------------------------------|
| (i) Admission Fee                  | : | 500.00                       |
| (ii) Tuition Fee                   | : | 5500.00                      |
| (iii) Library Fee                  | : | 1250.00                      |
| (iv) Establishment and development |   |                              |
| Miscellaneous Fee etc.             | : | 1500.00                      |
| (v) Accessories for Project Work   | : | 250.00                       |
| Total                              |   | 9000.00 (Nine thousand only) |
- (C) Examination Fee—As per University rules to be charged and to be collected by the examination department of the university.
- (D) Other rules and Fee amount changes to be made from time to time as per University rules, all other rules to be modified from time to time as per University rules.

*Andi*  
23/1/18

*Pravin*  
23/01/18

*B. K. Mite*  
23.01.18

*R. K. Mite*

(2)

*23.01.18*

*Sanjay Singh*  
23.1.18  
*23/01/18*  
*23/1/18*

## REGULATION FOR EXAMINATION IN P.G. DIPLOMA IN HUMAN RESOURCE DEVELOPMENT OF P.U

1. To be admitted to the examination for Post-graduate Diploma in Human Resource Development, a candidate :
  - (a) Must have completed the prescribed course of studies;
  - (b) Must have fulfilled all prescribed regulations in this regard;
  - (c) Must have produced a certificate of the prescribed requirement of having attending lectures and completed the field work/ training, prepare dissertations as prescribed in the courses of studies.
2. Duration of the course shall be one academic year commencing from the date as may be announced in this regard from time to time. The entire academic year will be divided into two semesters: semester I and semester II.
3. The courses of studies consist of (six) theoretical papers and one paper of 200 marks based on field work, complete dissertation and Viva as shown hereunder semester wise.

### SEMESTER-I

PGD-HRD 101 (Core) : Human Resource Development (Theory)	(ESE+CIA)
.....	70+30
PGD-HRD 102 (Core) : Applied H.R.D. and organizational Development	70+30
.....	70+30
PGD-HRD 103 (Core) : Organizational Behaviour	70+30
.....	70+30
PGD-HRD 104 (Core) : Research Methodology and Statistics	70+30
.....	70+30

*Ans: -*  
23/1/18

*Rk Verma*  
23/1/18  
(3)

*S. S. Singh*  
23/01/18

*B. K. Mishra*  
23.01.18

*Dr*  
23.01.18

*Dr. S. S. Singh*  
23.1.18

*A*  
23/1/18

*P. K. Singh*  
23.1.18

(19) (27)  
(96) (106)

## SEMESTER-II

PGD-HRD 201 (Core) : Principles of Management .... 70+30

PGD-HRD 202 (Core) : Industrial Relations .... 70+30

PGD-HRD 203 (Core) : Project Work .... 140+60

In each theoretical paper the End Semester Examination (ESE) will be of 70 marks and continuous internal Assessment examination (CIA) will be of 30 Marks (PGD-HRD-101 to 202).

In project work (203) ESE will be of 140 marks and CIA will be of 60 marks.

4. The duration of the examination in each theoretical paper shall be of 3 hours.
5. For field work, students will be sent to an industry or organization and given training and he or she will have to prepare a detailed dissertation based on the experience and training.
6. For every dissertation required in Paper VII supervisor shall be nominated by the H.O.D.
7. Every candidate preparing a dissertation required for Paper VII shall submit to the H.O.D. through his/ her supervisor a progress report of work done by him/ her.
8. At the time of submission of dissertation required for paper VII the supervisor, shall certify that the work <sup>has been</sup> was carried out under his/ her supervision. The certificate shall specify the date of the commencement and completion of the work. Every candidate shall also appear for paper VII comprising dissertation at the Viva-Voce examination to be conducted by two external examiners. The examiners shall take into consideration the

*Am Singh*  
23/11/18  
*Sum*  
23/01/18

*Ramesh*  
23/11/18  
(4)

*A. K. Mishra*  
23/11/18

*SR*  
23.01.18  
*Rehman*  
23/11/18

*Sanjay Singh*  
23.1.18  
*23/01/18*

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her

knowledge of understanding of the students as evidence from his/ answers in awarding marks in that paper.

9. The approved course of study by the academic council will be reviewed from time to time by the Board of courses of studies and implemented after the approval of the Academic Council.
10. A candidate having completed the course but have failed to appear at the examination may again be allowed to appear in the examination on payment of prescribed examination fee without further attending the lectures.
11. The candidate must have completed the fieldwork training and dissertation. In order to pass the examination, a candidate must obtain at least 33 per cent of the aggregate marks in the written papers i.e. from paper I to VI and 40 per cent marks in the field work and Dissertation taken together. Successful Candidate will obtain Post-graduate Diploma in Human Resource Development as prevalent in other P.G. Diploma courses conducted under Patna University.

Ans in  
23/1/18  
Rakesh B C. M. S.  
23.01.18

Boorim  
23/01/18

SP  
23.01.18

1. Like  
Jasebihari Singh  
23.1.18  
recd by  
23.1.18