

Proceeding of the Meeting under the Chairmanship of Hon'ble Chancellor held on 13.02.2018 at 11:00 AM at Raj Bhavan, Patna.

Present :- As per Annexure 1

1. Principal Secretary to the Hon'ble Chancellor Shri Brijesh Mehrotra welcomed the H.E., Vice-Chancellors, Financial Advisors and other participants. He laid emphasis on updation of accounts and submission of Utilisation Certificates of funds received by Universities from State Government and UGC, timely payment of salary and retiral dues, including pensions, to teaching and non-teaching employees, streamlining Academic and Examination Calendar, action against unauthorised absence of teachers, construction of washrooms/toilets, especially for girl students, ensuring 75% attendance of teachers and students, installation of Wi-Fi facility in colleges and universities, adoption of Bio-metric attendance system and other significant issues.

2. **Hon'ble Chancellor**, in his address, directed to formulate measures so that a combined Entrance Test (CET) could be conducted for admission to B.Ed. Course being run by different Universities, in the state. The test, to be conducted by different Universities in rotation, will comprise multiple choice objective questions and the selection of candidates for admission to B.Ed. Course will be strictly on merit.

Hon'ble Chancellor also directed that no admission beyond the prescribed seats be made in any teacher's training college. He also directed Universities not to take admission after 30th September.

3. **Status of Updation of Accounts and availability and Utilisation of funds in the Universities** – Status of pending Utilisation Certificates are as follows:

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|--------------|---|----------------|
| BRABU | - | 245 cr. |
| JPU | - | 08 cr. |
| BNMU | - | 73 lacs |

- 3.1 Universities were requested to submit Utilisation Certificates for all funds received in salary, pension or infrastructure head upto the Financial year 2016-17.
- 3.2 Without submission of UC for funds, no fresh allotments can be released to Universities.
- 3.3 Due to non-submission of UC for Rs. 230 cr. received from UGC since 2007-2017, funds are not being released to Universities by UGC.

- 3.4 Timely payment of salary and pension was stressed.
- 3.5 Considering the significance of submission of Utilisation Certificates, a meeting of Financial Advisers and Registrars of all Universities has been fixed on 05.03.2018. Universities are requested to submit UC of all funds received upto Financial year 2016-17.

4. Payment of salary and retiral dues including pension to the teaching and non-teaching staff of the Universities and Colleges-

- 4.1 Shri R.K. Mahajan, Principal Secretary, Department of Education informed that for salary and pension payment, fund is being released shortly.
- 4.2 Principal Secretary, Department of Education requested Universities to inform about the requirement of funds to clear all liabilities, including pension, by 28th February.
- 4.3 He stated that liability upto March, 2018 will be cleared with the release of fund.

5. Status of installation of Wi-Fi facility and its functioning in Colleges and Universities -

- 5.1 It was reiterated that Nodal Officers of University/Colleges and Service Provider should review the progress/problem every week on Tuesday at 11:00 A.M. Vice-Chancellor should review the progress of installation and use of Wi-Fi once in a month and submit report to Department of Education, IT Deptt. and Raj Bhavan.

6. Review of action taken by Universities against unauthorised absence of teachers- Universities were requested to take appropriate disciplinary action against teachers found absent without any reason.

7. Status of adoption of Bio-metric attendance system in Universities -

| S. N. | Name of University | Status of adoption of Bio-Metric attendance System |
|-------|------------------------------|---|
| 1. | Patna University, Patna | By March 2018 Biometric attendance System would be installed with CCTV Camera in all the Colleges and University. |
| 2. | Magadh University, Bodh Gaya | Aadhar based Biometric attendance system will be installed in University offices, Post-Graduate Departments and colleges by March 2018. |

| | | |
|-----|--|---|
| 3. | Bhupendra Narayan Mandal University, Madhepura | It is operational in Post-Graduate Departments and University offices. In Colleges it will be installed by 31.03.2018. |
| 4. | L.N. Mithila University, Darbhanga | Installed in all the 21 Deptt. and 42 Constituent Colleges. Adoption of bio-metric attendance system has been completed. |
| 5. | Veer Kunwar Singh University, Ara | Biometric attendance system will be completed at all levels by the end of Feb., 2018 |
| 6. | Nalanda Open University, Patna | Installation of bio-metric attendance system has been completed. |
| 7. | Jai Prakash University, Chapra | By March 2018, it will be installed. |
| 8. | Aryabhatta Knowledge University, Patna | Already operational |
| 9. | T.M. Bhagalpur University, Bhagalpur | Finger Prints as well as face will be used for Biometric attendance system by Feb., 2018 in Post-Graduate Departments, University offices. In colleges it will be installed by 31.03.2018 |
| 10. | K.S. Darbhanga Sanskrit University, Darbhanga | By March 2018, it will be installed in Post-Graduate Departments and University offices and Colleges. |
| 11. | B.R.A. Bihar University, Muzaffarpur | By March 2018, it will be installed in Post-Graduate Departments, University Offices and colleges. |
| 12. | M.M.H. Arabic and Persian University, Patna | Operational |

8. **Computerisation of admission and other process – installation of software in the Colleges and Universities –**

Department of Education was requested to approve a uniform software which can be implemented in all Universities. They were requested to approve UMIS at the earliest.

9. **Proposals submitted to State Government for construction of washrooms/toilets, especially for girl students –**

9.1 Principal Secretary, Department of Education informed that only five Universities, namely, VKSU, TMBU, PU, LNMU and KSDSU have submitted

their proposals for construction of toilets/washrooms. He requested remaining Universities to submit proposals for construction of toilets/washrooms, especially for girl students with estimates and requirement of funds.

9.2 In addition, it was resolved to install an RO in every building/Department of College and University. Principal Secretary, Department of Education informed that funds will be provided for it.

9.3 Principal Secretary, Department of Education also stated that every University should submit projects for construction of Examination Hall with CCTV coverage, Common room and other infrastructure projects upto Rs. 5 crores to Department of Education for sanction.

10. Conduct of vocational courses before and after Colleges hours, i.e., before 10 A.M and after 3 P.M should be complied.

11. Grievance Redressal -

11.1 Regular meeting of Grievance Redressal Cell should be conducted.

11.2 Every month, before the meeting of Vice-Chancellors, meeting of Retainer Advocates of Universities with OSD(I) should be convened.

12. Academic and Examination Calendar -

Status of Academic and examination Calendar is as follows :-

| S. N. | Name of University | Status of Academic Calendar |
|-------|--|---|
| 1. | Patna University, Patna | Session for Post-Graduate and Under Graduate Courses are Up-to-date |
| 2. | Magadh University, Bodh Gaya | Session for Post-Graduate and Under Graduate Courses are about six months delayed, it would be up-to-date by June 2018. |
| 3. | Bhupendra Narayan Mandal University, Madhepura | By Dec., 2018, Session for Post-Graduate and Under Graduate Courses would be regularized. |
| 4. | L.N. Mithila University, Darbhanga | Under Graduate Courses are up-to-date, by Dec. 2018, Post Graduate Courses would be up-to-date |
| 5. | Veer Kunwar Singh University, Ara | UG and PG Courses would become up-to-date by Dec., 2018 |
| 6. | Nalanda Open University, Patna | Courses for Post-Graduate and Under Graduate Courses are Up-to-date |

| | | |
|-----|---|--|
| 7. | Jai Prakash University, Chapra | In next two years academic calendar for Post-Graduate and Under Graduate Courses would become up-to-date |
| 8. | Aryabhatta Knowledge University, Patna | Post-Graduate and Under Graduate Courses are Up-to-date |
| 9. | T.M. Bhagalpur University, Bhagalpur | By Dec., 2018, all Post-Graduate and Under Graduate Courses would be regular. |
| 10. | K.S. Darbhanga Sanskrit University, Darbhanga | By Sept, 2018 Post-Graduate and Under Graduate Courses would become up-to-date. |
| 11. | B.R.A. Bihar University, Muzaffarpur | By Dec., 2018, Session for Post-Graduate and Under Graduate Courses would be up-to-date. |
| 12. | M.M.H. Arabic and Persian University, Patna | Session for all Post-Graduate and Under Graduate Courses are Up-to-date |

13. **Purchase through GeM -**

To instill financial discipline, Universities were directed to purchase stationeries, papers and other commodities through Government-e-Marketplace (GeM).

- 13.1 Principal Secretary, Department of Education stressed that Bihar Financial Rules are applicable to Universities also for all purchases and expenditures.

14. **Uniformity in printing cost -**

Principal Secretary to Hon'ble Chancellor stated that, there should be uniformity in printing of materials, question papers, answer-sheets, in all Universities.

15. **Status of launch of Cleanliness Drive -** Hon'ble Chancellor directed all the Vice-Chancellors to vigorously launch cleanliness drive in all the departments of Colleges and University as well as in University Campus. He stated that Hon'ble Prime Minister laid special emphasis on Cleanliness drive in Governor's conference in New Delhi.

- 15.1 Principals should launch cleanliness drive every week in the colleges. They should personally inspect every department and college campus.
- 15.2 Vice-Chancellors should launch cleanliness drive every month in University campus and Departments.

16. After the conclusion of meeting and deliberations on each point of the agenda, Hon'ble Chancellor gave following directions to the Vice-Chancellors:-

- (i) Payment of honorarium of remuneration to the teachers of Affiliated colleges should be made through Aadhaar-linked bank accounts to check impersonations.
- (ii) No University should admit students in B.Ed. Course after the commencement of Session in July-August 2018. There should be no admission in B.Ed. Course after 30th September.
- (iii) Vice-Chancellors of Magadh University, Bodh Gaya, Tilka Manjhi Bhagalpur University, Bhagalpur and Bhupendra Narayan Mandal University, Madhepura were directed not to transfer or post teaching and non-teaching staffs as three new Universities namely, Patliputra University, Patna, Munger University, Munger and Purnea University, Purnea are being created by dividing these three Universities.
- (iv) Submit Utilisation Certificates for all funds received either from State Government, UGC, RUSA or any other agency upto the Financial year 2016-17, by 28th February, 2018.
- (v) Update the payment of salary and pension. If there is any requirement of fund, proposal should be submitted by University by 28th February, 2018.
- (vi) Those Universities which have not submitted their demand for fund for construction of toilets/washrooms, should submit their proposals immediately.
- (vii) All College and University Department should install RO for pure drinking water within a couple of month. Principal Secretary, Education Department, agreed to provide funds for the same after getting proposal from the Universities.
- (viii) From the next session, admission to B.Ed. Courses should be through a Centralized Examination to be conducted by one University in rotation. For this a committee of three Vice-Chancellors be constituted to frame statute. This should be completed in one month, i.e., before 10th March 2018.

- (ix) Reservation Roster should be followed for all appointments made through outsourcing/contractual basis as per new govt. Guidelines.
- (x) University should timely conduct Students' Union Election and should complete them by March 2018.
- (xi) For appointment of non-teaching employees on compassionate ground, circulars/instructions issued from General Administration Department, Government of Bihar should be followed.
- (xii) Regular meetings of Nodal Officer, IT Department with Nodal Officer, University, for installation of Wi-Fi facility in Colleges and University, should be conducted.
- (xiii) B.Ed. Colleges should be regularly inspected by arranging surprise visits.
- (xiv) University should purchase goods and stationery through GeM for greater transparency in all purchases.

The meeting ended with Principal Secretary to Hon'ble Chancellor proposing a vote of thanks.

Issued with H.E.'s approval,

B. Mehrotra
(Brijesh Mehrotra) 28/2

Memo No. -BSU(Meeting)-14/2015- 591 /GS(I), Dated- 1/3/2018

Copy forwarded to-

1. All the Vice Chancellors of Universities of Bihar for information and to ensure compliance of the resolution of the meeting positively.
2. Principal Secretary, Department of Education, Government of Bihar for information and necessary action.
3. All Officers of the Governor's Secretariat.
4. Computer Cell, Raj Bhavan, Patna for uploading on the website of the Governor's Secretariat, Bihar / Guard file for record.

B. Mehrotra
28/4/18

Principal Secretary to Governor
Bihar, Patna.