

**Proceeding of the meeting with Registrars of the Universities, held
on 29.11.2016 at 11:00 AM at Raj Bhavan, Patna.**

A meeting of Registrars of all the Universities (except BAU & RAU) was convened on 29.11.2016 at 11:00 AM at Raj Bhavan, Patna. Principal Secretary to H.E. the Governor-cum-Chancellor, presided. The list of participants is enclosed at Annexure-I.

1. B.Ed. -

It was noticed that most Universities lacked seriousness in streamlining B.Ed. admissions. Instructions regarding inspection of B.Ed. Colleges, meeting with private B.Ed. College management, obtaining EPF no., etc. of faculty members were repeated time and again without result.

In the meeting of Registrars on 25.07.2016 and 30.09.2016, it was decided that verification of B.Ed. Colleges should be undertaken in stages. To begin with, management of B.Ed. Colleges were to be asked to provide self-certified information about physical infrastructure, details of faculty along with their Aadhaar number or PAN Card details, EPF registration of employees, libraries and labs. This was to be then verified by the Universities. But this direction has not been complied by any University in letter and spirit.

The report submitted by Universities suggests that Universities have verified only new Colleges before granting affiliation but existing Colleges were not addressed. Only AKU has reported de-affiliation of two Colleges after verification of all its Colleges.

Registrar BNMU has informed that all the fifteen B.Ed. colleges have been inspected but he was not aware whether old colleges have been inspected or inspection was done for granting affiliation to new colleges. The Registrar gave a misleading report which was viewed with concern.

In case of fresh Institutions, Universities were again cautioned to exercise utmost care and due diligence in inspecting such institutions for the purpose of granting affiliation. Particular care was to be paid to the issue of faculty, so that it would not be possible for any B.Ed. college to either provide details of non-existent faculty, or details of faculty working elsewhere and being shown on their rolls, or any other manner in which requirement of having adequate trained faculty was sought to be bypassed or avoided.

2. Complete details of Courses being run in University or Colleges, without Chancellor's approval.

All the Registrars unanimously informed that no course in their University was being conducted without approval of the Hon'ble Chancellor.

Registrars were directed to initiate action against any institutions which were found flouting norms and conducting courses without proper approval.

In the last meeting on 30.09.2016 Universities were directed to prominently publish, in leading newspapers and their University websites, names of approved Courses and Institutions authorized to conduct them.

However, the report submitted by different Universities shows that only Magadh University, Aryabhatta Knowledge University and Nalanda University have published advertisements in newspaper. Other Universities have not complied. Further, most Universities informed that the list of approved courses has been uploaded on the website of the University. However, LNMU, BNMU and KSDSU have not yet uploaded the information and their Registrars gave misleading replies. They were asked to upload the list of approved Courses on the website of University by 05.12.2016, after being advised against misinforming compliance.

3. Daily Attendance Report : In the last meeting on 30.09.2016 it was found that although Universities were sending reports, most of them were incomplete. Reports of many Colleges of MU, KSDSU and BRABU were not being submitted. The reports submitted by Universities for today's meeting show no improvement.

It was reiterated that Registrars must send fax report of faculty members absent without permission, everyday by 3:00 PM to the Chancellor's Secretariat and the Department of Education, Government of Bihar.

Universities were once again asked to take effective steps to ensure faculty attendance and deal with defaulting teachers as per provisions of the BSU Act, 1976.

The direction of the last meeting to send action taken report against the absentees, number of show-cause notices issued and finally the action taken against teachers have not been complied. It also came to notice in meeting that some of the colleges and departments are reporting zero unauthorized absence. The Registrars were once again directed to get them verified periodically.

4. **Accounts and Audit-**

Status of updation of account of University as reported, is as follows:-

Sl. No.	Name of University	Completed upto
1.	BNMU, Madhepura	2014-15
2.	KSDSU, Darbhanga	October, 2016
3.	MMHAPU, Patna	2015-16
4.	VKSU, Ara	2014-15
5.	TMBU, Bhagalpur	2015-16
6.	BRABU, Muzaffarpur	2014-15
7.	PU, Patna	NA
8.	MU, Bodh Gaya	2014-15
9.	LNMU, Darbhanga	2012-13
10.	JPU, Chapra	2015-16
11.	AKU, Patna	2015-16
12.	NOU, Patna	2015-16

LNMU in its report for the meeting of Registrars on 30.09.2016 had earlier informed that accounts were updated upto 2015-16, yet, in today's meeting the Registrar has informed that accounts were updated only upto 2012-13. It showed that University was submitting wrong and misleading reports.

Similarly, VKSU in its report for the meeting of Registrar on 30.09.2016 had informed that accounts were updated upto 2015-16, yet, in today's meeting the Registrar has informed that account was updated only upto 2014-15.

Both the Registrars were asked to clarify.

5. **Formation of Grievance Redressal Mechanism (GRM) - Pension Cell, Student welfare cell-status.**

In the last meeting functioning of these Cells was found to be unsatisfactory. Registrars were asked to submit dates of meeting held till now and total number of cases disposed off. Registrars were also directed to ensure that name of the Nodal Officer of different Grievance Cell is prominently displayed. But no University has submitted complete reports till now.

It was reiterated that Universities fix a place for receipt of applications with time and place for hearing them. They were again asked to publish formation of Grievance Cells and names of Officers heading these Cells in newspapers and on their websites.

Universities were again asked to strictly follow, in case of retiral benefits, the norm of "First come, first served". They were also asked to prepare list of retired teachers/non-teaching employees in Chronological order with no scope of manipulation and arbitrariness.

6. **Regular conduct of Syndicate, Senate, Academic Councils and other Committees.**

No University, except LNMU, till date, has submitted Calendar for meetings of Syndicate, Senate and Academic Council, which was found to be grossly unsatisfactory.

Need for regular conduct of Syndicate, Senate, Academic Council and other Statutory bodies as per the Act and Statutes, was reiterated. Universities were told to prepare a Calendar by fixing dates of these meetings in advance, tentatively.

7. **Status of NAAC accreditation.**

Registrars were directed to ensure accreditation of all Colleges and Universities by NAAC.

Status of NAAC accreditation is as follows:-

Sl. No.	Name of University	Total No. of Colleges		No. of Colleges where NAAC accreditation done		Proposed date to complete NAAC accreditation in remaining colleges	
		Constituent	Affiliated	Constituent	Affiliated	Constituent	Affiliated
1.	BRABU, Muzaffarpur	39	18	10	01	March, 2017	March, 2017
2.	BNMU, Madhepura	28	51	01	01	not submitted	not submitted
3.	JPU, Chapra	21	11	04	NIL	March, 2017	Colleges are being requested to get accredited by NAAC as March, 2017.
4.	KSDSU, Darbhanga	31	31	02	01	not submitted	not submitted
5.	LNMU, Darbhanga	42	17	20	01	March, 2017	March, 2017
6.	MU, Bodh Gaya	44	173	12	02	not submitted	not submitted
7.	PU, Patna	10	-	03	-	not submitted	not submitted
8.	TMBU, Bhagalpur	29	29	04	01	not submitted	not submitted
9.	VKSU, Ara	17	67	02	01	submitted SSR, waiting for visit of NAAC team	not submitted

In the last meeting on 30.09.2016 Registrars were directed to submit report regarding list of activities undertaken in preparation for NAAC evaluation and the total expenditure incurred in those activities. But, the report submitted by different Universities showed that no University has submitted the list of activities undertaken in preparation for NAAC evaluation and the total expenditure involved in it.

Registrars were asked to submit SSR at the earliest for NAAC evaluation.

8. **Status of Utilization Certificates Submission for all funds from**

All the Universities were once again directed to submit Utilization Certificates for all funds received from State Government, UGC, RUSA, etc. within the specified time in prescribed proforma.

Submission of U/C as per report is as follows:-

1.	JPU, Chapra	submitted upto - 2015-16
2.	KSDU, Darbhanga	Submitted upto - Feb, 2016
3.	LNMU, Darbhanga	Non Plan Head 2015-16, Plan Head- NA
4.	MU, Bodh Gaya	Submitted upto - 2015-16
5.	TMBU, Bhagalpur	Submitted upto - 2015-16
6.	VKSU, Ara	Submitted upto - 2015-16
7.	MMHAPU, Patna	Submitted upto - 2014-15
8.	NOU, Patna	Submitted upto - 2014-15
9.	AKU, Patna	No fund from State Govt./UGC has been received.
10.	BRABU, Muzaffarpur	Submitted upto - 2015-16
11.	BNMU, Madhepura	Submitted upto - 2015-16
12.	PU, Patna	Submitted upto - 2013-14

Dy. Director, Higher Education informed that in a meeting on 03.11.2016, Registrars were asked to submit Utilisation Certificate for funds received by Government of Bihar by 20.11.2016. However, only JPU and BNMU have not submitted UC. Registrars of these two Universities were asked to submit UC to Department of Education at the earliest.

9. **Status of election for Selection of Senate/Syndicate members -**

All the Universities were asked to hold elections for Senate as per provisions contained in section 18(14), 18(15), 18(16), 18(17), 18(18), 18(19) and 18(20) of BSU Act. Similarly, Universities were also asked to hold elections for Syndicate under section 22(h) and 22(i) of the Act.

10. **Status of Academic Calendar**

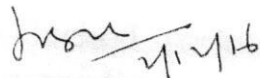
Registrars were once again directed to draw up an Academic Calendar of their University, covering all aspects concerning students education such as admissions, conduct of classes, examinations, declaration of results and distribution of degrees within time.

Universities were reiterated to hold their examinations timely and distribute degrees regularly during annual Convocation.

11. Extra - Curricular Activities

Universities were again instructed to encourage extra-curricular activities like adoption of villages, NCC & NSS activities, blood donation camps, afforestation, Wi-Fi connectivity, etc. For adoption of villages, they were advised to coordinate with government agencies at panchayat, block and district level.

Universities were asked to submit list of adopted villages and activities undertaken in those villages within a week.



(Dr. E.L.S.N. Bala Prasad)
Principal Secretary to H.E. the Chancellor,
Universities of Bihar, Patna.
/GS(I), dated- 08.12.2016

Memo No. 2904

Copy forwarded to:-

1. All the Vice-Chancellors/Registrars (except BAU & RAU) of Universities of Bihar for information and compliance of the resolution of the meeting.
2. Director, Higher Education, Government of Bihar for information and necessary action.
- ✓ 3. Computer Cell, Raj Bhavan, Patna for uploading on the website of the Governor's Secretariat / Guard file for record.



(Dr. E.L.S.N. Bala Prasad)
Principal Secretary to H.E. the Chancellor,
Universities of Bihar, Patna.