



GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

Speed Post/E-mail

Letter No. BU(Regulation)-22/2015

/GS(I),

Dated-

From,

R.V.S. Parmar
Law Officer

To,

The Vice Chancellor
B.R.A. Bihar University
Muzaffarpur.

Sub: - Request for assent on Admission Ordinance and Regulations of two years full time and a three years part time Post-Graduate course of Master of Business Management under BRA Bihar University, Muzaffarpur.

Sir,

With reference to University's letter no. B/Senate/296, dated 17.7.2017 on the subject noted above, I am directed to say that the Advisory Committee considered the proposed draft Admission Ordinance and Regulations of two years full time and a three years part time Post-Graduate course of Master of Business Management under BRA Bihar University, Muzaffarpur. The Committee has made certain changes in the proposed draft Ordinance and Regulations.

Hon'ble Chancellor after due consideration of the proposal of the University, advice of the Advisory Committee and in exercise of the powers vested in him under Section 38(4) and 39(2) (ii) of the Bihar State Universities Act, 1976, as amended up to date, has been pleased to approve the amended Admission Ordinance and Regulations of two years full time and a three years part time Post-Graduate course of Master of Business Management under BRA Bihar University, Muzaffarpur.

Further necessary action may kindly be taken accordingly.

Yours faithfully,

Sd/-

(R.V.S. Parmar)
Law Officer

Encl- As above.

Memo No BU(Regulation)-22/2015 /GS(I),

Dated-

Copy alongwith copy of approved Admission Ordinance and Regulations of two years full time and a three years part time Post-Graduate course of Master of Business Management of BRA Bihar University, Muzaffarpur forwarded to Principal Secretary, Education Department, Bihar, Patna for information and necessary action.

Sd/-

Law Officer

Memo No BU(Regulation)-22/2015 ~~GS(I)~~ 2686/GS(I) Dated- 26-09-2017

Copy alongwith copy of approved Admission Ordinance and Regulations of two years full time and a three years part time Post-Graduate course of Master of Business Management of BRA Bihar University, Muzaffarpur forwarded to Shri Bijay Kumar, Technical Director-Cum-I/C Computer Cell, Raj Bhawan Bihar, Patna for uploading on the website of Raj Bhawan, Patna/ Guard File for information.

Law Officer

Appendix – 1

Ordinance:

1. Objective:

Master of Business Administration, a Two Years post graduate course (spread over four semesters) for Full time and a Three Year post graduate course (spread over six semester) for Part Time course, in accordance with UGC curriculum has been designed to expose the students to the main stream of the growing world of Management Science.

2. Eligibility for Admission:

Any student who has passed Bachelors Degree (Three Year Degree Course) Examination or equivalent and secured 50% marks in qualifying examination shall be eligible for admission. Provided that for Part Time Course, a candidate must be working professional or professional with two years of work experience.

3. Selection Procedure:

- (i) The admission notice shall be published in daily newspapers.
- (ii) The selection of candidates for admission to Full Time course shall be made on the basis of a merit list of applicants prepared by a duly constituted Admission committee by giving weightage of 4:1 on (a) and (b) as given below.

a. The Valid Scores obtained by the candidates at the National Level recognised Admission Test conducted by the Institution such as CAT(conducted by(IIMS)),JMET (conducted by IITs),MAT(conducted by AIMA), ATMA(conducted by AIMS), etc.

b. Group Discussion and Personal Interview conducted by duly constituted Board.

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(iii) For Part Time Course the selection criteria will be group discussion & Personal Interview conducted by a Board duly constituted by the University.

(iv) The admission shall be strictly made as per the Reservation rules for different categories implemented as per State Government rules.

(v) In no case the admission beyond the sanctioned seat will be taken in any category.

4. Fee Structure for the course:

1. (a) The consolidated fee payable for the two-year programme is Rs. 70,000/- (Seventy thousand). The detailed break-up of the consolidated Fee is as follows:

	Rupees
Admission Fee	3000.00
Tuition Fee	60000.00
Library Fee	1000.00
Development charge	3000.00
Computer lab	1000.00
Miscellaneous	2000.00
Total	70000.00

1. (b)

(i) Fee payable at the time of admission Rs. 25,000

(ii) Fee payable at the time of commencement of the II semester Rs. 15,000

(iii) Fee payable at the time of commencement of the III semester Rs. 15,000

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(iv) Fee payable at the time of commencement of the IV semester Rs. 15,000

- 1.c. The Vice-Chancellor, on the recommendation of the Advisory Committee of the course, may revise the fee-structure for that course from time-to-time.
- 2.a. The Vice-Chancellor shall constitute a committee to prevent capitation fee and profiteering in professional unaided institutions as per the provisions contained in para 69 of the Supreme Court Judgement in Writ Petition (Civil) 317 of 1991. The committee will submit its report annually to the Vice-chancellor for his approval/direction.
- 2.b. The Governing Body of a professional unaided institution shall forward the proposal of determination / revision of the fee structure subject to a maximum limit of Rs.1,50,000 /- in at least two instalments to the Vice-chancellor.

The decision of the Vice-Chancellor shall be implemented. In case of any dispute in the matter, it will be referred to the Chancellor whose decision shall be final and binding.

5. General Provision:

Subject to the provisions of the regulation setforth the Syndicate of the University shall exercise the general superintendence and make rules for the same.

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Appendix-2

Regulation

1. Name of the Course:

- i. These regulations will be called Master of Business Administration regulation 2016 for Full Time and Part Time MBA Programme.
- ii. The Master of Business Administration Course shall be assigned to the Faculty of Management of the University.

2. Duration of the Course:

- i. The Full Time course shall be spread over in four semesters and the Part Time Course shall be spread over in six semesters. The duration of each semester shall be of six months and named as First, Second, Third, Fourth, Fifth & Sixth semesters.
- ii. The First, Third & Fifth semesters shall commence from the first week of July every year and Second, Fourth & Sixth semesters shall commence from the first week of January every year.

3. Course-Structure:

- a. The course instruction for each semester shall be not less than 18 hours per week and 16 weeks per semester. The 15% time shall be allocated for group discussion etc. and 85% time shall be allocated for lectures & tutorials.
- b. (i) There shall be Seven theory papers in each of the first & second semester and six papers in each of the third & fourth semesters, carrying 100 marks each provided that in fourth semester one paper shall be project work of 100 marks and viva – voce of 100 marks in place of one theory paper for Full Time Course.
(ii) There shall be four theory papers each in first & second semester, three papers each in third & fourth semester and six

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papers each in fifth & sixth semester carrying 100 marks each, provided that in sixth semester one paper shall be project work of 100 marks and viva – voce of 100 marks in place of theory paper for Part Time Course.

b. The course structure shall be as follows:

COURSE STRUCTURE (TWO YEARS FULL TIME COURSE)

SEMESTER – I

Paper Code	Name of Papers
MB-101	Management Concept and Practices
MB-102	Organisational Behaviour
MB-103	Management Accounting
MB-104	Managerial Economics
MB-105	Quantitative Techniques
MB-106	Management Information System
MB-107	Business Ethics and Governance

SEMESTER – II

Paper Code	Name of Papers
MB-201	Production Management
MB-202	Marketing Management
MB-203	Human Resource Management
MB-204	Financial Management
MB-205	Research Methodology
MB-206	Operations Research
MB-207	Legal Aspects of Business

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SEMESTER – III

A candidate has to opt any one Group from the following areas of specialisation

MAJOR AREAS OF SPECIALISATION

Group A :	<u>Marketing Management</u>
Paper Code	Name of Papers
MB-311	Marketing Research and Consumer Behaviour
MB-312	Integrated Marketing Communication
MB-313	Sales and Distribution Management
MB-314	International Marketing
MB-315	Rural Marketing
MB-316	Industrial & Services Marketing
Group B :	<u>Human Resource Management</u>
Paper Code	Name of Papers
MB-321	Management of Industrial Relations
MB-322	Human Resource Development
MB-323	Organisational Development and Management of Discipline
MB-324	Labour Welfare and Social Security
MB-325	Compensation & Reward Management
MB-326	Negotiation and Counselling
Group C :	<u>Financial Management</u>
Paper Code	Name of Papers
MB-331	Financial Control & Reporting
MB-332	Security Analysis & Portfolio Management
MB-333	Risk Management & Derivatives
MB-334	Management of Project Financial Services
MB-335	Corporate Finance
MB-336	International Finance

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Group D : Production & Materials Management

Paper Code	Name of Papers
MB-341	Production Planning & Control
MB-342	Operations Research in Production
MB-343	Purchase Management
MB-344	Materials Management
MB-345	Logistics & Supply Chain Management
MB-346	Total Quality Management

Group E : Information Technology

Paper Code	Name of Papers
MB-351	Information Technology Fundamentals
MB-352	Database Management System
MB-353	System Analysis & Design
MB-354	Electronic Customer Relationship Management (ECRM)
MB-355	Management Support System
MB-356	Data Communication & Electronic Commerce

Group F : Rural Management

Paper Code	Name of Papers
MB-361	Rural Marketing
MB-362	Co-operative Sector Management
MB-363	Rural Development & Agricultural Economics
MB-364	Rural Entrepreneurship & Micro Finance
MB-365	Management of Agri-Business
MB-366	Social Entrepreneurship

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Group G : Retail Management

Paper Code	Name of Papers
MB-371	Consumer Buyer Behaviour
MB-372	Mall Management
MB-373	Services Marketing
MB-374	Logistic & Supply Chain Management
MB-375	E-Commerce
MB-376	Retail Brand Management

Group H : Transport Management

Paper Code	Name of Papers
MB-381	Transport Sector – Macro & Micro Economics
MB-382	Logistic & Supply Chain Management
MB-383	Organisation & Legal Aspect of Transport Modes
MB-384	Concept of Multi-Model Transport
MB-385	Port Logistics & Connectivity
MB-386	Cargo & Container Handling

Group I : Supply Chain Management

Paper Code	Name of Papers
MB-391	Supply Chain Management
MB-392	Facilities Management
MB-393	Freight Transport System
MB-394	Inventory Management
MB-395	Procurement & Quality Management
MB-396	Physical Distribution Management

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Group J : Total Quality Management

Paper Code	Name of Papers
MB-3101	Total Quality Management
MB-3102	Principles & Approaches of Total Quality Management
MB-3103	Strategic Tools & Techniques of TQM
MB-3104	Statistical Tools & Techniques in TQM
MB-3105	Quality & Customer Satisfaction
MB-3106	Tools for Radical Performance

Semester – IV

A candidate has to opt any one Group other than the group opted for major specialisation from the following areas of specialization

MINOR AREAS OF SPECIALISATION

Group A :	<u>Marketing Management</u>
Paper Code	Name of Papers
MB-411	Integrated Marketing Communication
MB-412	Sales and Distribution Management
MB-413	Industrial & Services Marketing

Group B :	<u>Human Resource Management</u>
Paper Code	Name of Papers
MB-421	Management of Industrial Relations
MB-422	Human Resource Development
MB-423	Negotiation and Counselling

Group C :	<u>Financial Management</u>
Paper Code	Name of Papers
MB-431	Financial Control & Reporting
MB-432	Security Analysis & Portfolio Management
MB-433	Risk Management & Derivatives

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Group D	:	<u>Production & Materials Management</u>
Paper Code		Name of Papers
MB-441	:	Production Planning & Control
MB-442	:	Materials Management
MB-443	:	Logistics & Supply Chain Management

Group E	:	<u>Information Technology</u>
Paper Code		Name of Papers
MB-451	:	Information Technology Fundamentals
MB-452	:	System Analysis & Design
MB-453	:	Data Communication & Electronic Commerce

Group F	:	<u>Rural Management</u>
Paper Code		Name of Papers
MB-461	:	Rural Marketing
MB-462	:	Co-operative Sector Management
MB-463	:	Management of Agri-Business

Group G	:	<u>Retail Management</u>
Paper Code		Name of Papers
MB-471	:	Consumer Buyer Behaviour
MB-472	:	Services Marketing
MB-473	:	Retail Brand Management

Group H	:	<u>Transport Management</u>
Paper Code		Name of Papers
MB-481	:	Transport Sector – Macro & Micro Economics
MB-482	:	Logistic & Supply Chain Management
MB-483	:	Organisation & Legal Aspect of Transport Modes

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Group I : Supply Chain Management

Paper Code	Name of Papers
MB-491	Supply Chain Management
MB-492	Freight Transport System
MB-493	Physical Distribution Management

Group J : Total Quality Management

Paper Code	Name of Papers
MB-4101	Total Quality Management
MB-4102	Strategic Tools & Techniques of TQM
MB-4103	Quality & Customer Satisfaction

In addition to the optional papers every candidate has to appear in the following compulsory papers.

Paper Code	Name of Papers
MB-401	Business Environment Entrepreneurship
MB-402	Business Policy
MB-403	Project Report & Viva-Voice

COURSE STRUCTURE (THREE YEARS PART TIME COURSE)

SEMESTER - I

Paper Code	Name of Papers
MB-101	Management Concepts and Practices
MB-102	Organisational Behaviour
MB-103	Management Accounting
MB-107	Business Ethics and Governance

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SEMESTER – II

Paper Code

Name of Papers

MB-201	:	Production Management
MB-202	:	Marketing Management
MB-203	:	Human Resource Management
MB-207	:	Legal Aspects of Business

SEMESTER – III

Paper Code

Name of Papers

MB-104	:	Managerial Economics
MB-105	:	Quantitative Techniques
MB-106	:	Management Information System

Semester – IV

Paper Code

Name of Papers

MB-204	:	Financial Management
MB-205	:	Research Methodology
MB-206	:	Operation Research

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Semester – V

A candidate has to opt any one Group from the following areas of specialisation

MAJOR AREAS OF SPECIALISATION

<u>Group – A</u>	:	<u>Marketing Management</u>
Paper Code		Name of Papers
MB-311	:	Marketing Research and Consumer Behaviour
MB-312	:	Integrated Marketing Communication
MB-313	:	Sales and Distribution Management
MB-314	:	International marketing
MB-315	:	Rural Marketing
MB-316	:	Industrial & Services Marketing
<u>Group - B</u>	:	<u>Human Resource Management</u>
Paper Code		Name of Papers
MB-321	:	Management of Industrial Relations
MB-322	:	Human Resource Development
MB-323	:	Organisational Development and Management of Discipline
MB-324	:	Labour Welfare and Social Security
MB-325	:	Compensation & Reward Management
MB-326	:	Negotiations and Counselling
<u>Group - C</u>	:	<u>Financial Management</u>
Paper Code		Name of Papers
MB-331	:	Financial Control & Reporting
MB-332	:	Security Analysis & Portfolio Management
MB-333	:	Risk Management & Derivatives
MB-334	:	Management of Project Financial Services
MB-335	:	Corporate Finance
MB-336	:	International Finance

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Group - D

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Production & Materials Management

Paper Code

Name of Papers

MB-341	:	Production Planning & Control
MB-342	:	Operations Research in Production
MB-343	:	Purchase Management
MB-344	:	Materials Management
MB-345	:	Logistics & Supply Chain Management
MB-346	:	Total Quality Management

Group E

:

Information Technology

Paper Code

Name of Papers

MB-351	:	Information Technology Fundamentals
MB-352	:	Database Management System
MB-353	:	System Analysis & Design
MB-354	:	Electronic Customer Relationship Management (ECRM)
MB-355	:	Management Support System
MB-356	:	Data Communication & Electronic Commerce

Group F

:

Rural Management

Paper Code

Name of Papers

MB-361	:	Rural Marketing
MB-362	:	Co-operative Sector Management
MB-363	:	Rural Development & Agricultural Economics
MB-364	:	Rural Entrepreneurship & Micro Finance
MB-365	:	Management of Agri-Business
MB-366	:	Social Entrepreneurship

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Group G :**Retail Management****Paper Code****Name of Papers**

MB-371	:	Consumer Buyer Behaviour
MB-372	:	Mall Management
MB-373	:	Services Marketing
MB-374	:	Logistic & Supply Chain Management
MB-375	:	E-Commerce
MB-376	:	Retail Brand Management

Group H :**Transport Management****Paper Code****Name of Papers**

MB-381	:	Transport Sector – Macro & Micro Economics
MB-382	:	Logistic & Supply Chain Management
MB-383	:	Organisation & Legal Aspect of Transport Modes
MB-384	:	Concept of Multi-Model Transport
MB-385	:	Port Logistics & Connectivity
MB-386	:	Cargo & Container Handling

Group I :**Supply Chain Management****Paper Code****Name of Papers**

MB-391	:	Supply Chain Management
MB-392	:	Facilities Management
MB-393	:	Freight Transport System
MB-394	:	Inventory Management
MB-395	:	Procurement & Quality Management
MB-396	:	Physical Distribution Management

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Group J :	<u>Total Quality Management</u>
Paper Code	Name of Papers
MB-3101	Total Quality Management
MB-3102	Principles & Approaches of Total Quality Management
MB-3103	Strategic Tools & Techniques of TQM
MB-3104	Statistical Tools & Techniques in TQM
MB-3105	Quality & Customer Satisfaction
MB-3106	Tools for Radical Performance

Semester – VI

A candidate has to opt any one Group other than the group opted for major specialisation from the following areas of specialization

MINOR AREAS OF SPECIALISATION

Group A :	<u>Marketing Management</u>
Paper Code	Name of Papers
MB-411	Integrated Marketing Communication
MB-412	Sales and Distribution Management
MB-413	Industrial & Services Marketing

Group B :	<u>Human Resource Management</u>
Paper Code	Name of Papers
MB-421	Management of Industrial Relations
MB-422	Human Resource Development
MB-423	Negotiation and Counselling

Group C :	<u>Financial Management</u>
Paper Code	Name of Papers
MB-431	Financial Control & Reporting
MB-432	Security Analysis & Portfolio Management
MB-433	Risk Management & Derivatives

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Group D : Production & Materials Management

Paper Code

Name of Papers

MB-441	:	Production Planning & Control
MB-442	:	Materials Management
MB-443	:	Logistics & Supply Chain Management

Group E : Information Technology

Paper Code

Name of Papers

MB-451	:	Information Technology Fundamentals
MB-452	:	System Analysis & Design
MB-453	:	Data Communication & Electronic Commerce

Group F : Rural Management

Paper Code

Name of Papers

MB-461	:	Rural Marketing
MB-462	:	Co-operative Sector Management
MB-463	:	Management of Agri-Business

Group G : Retail Management

Paper Code

Name of Papers

MB-471	:	Consumer Buyer Behaviour
MB-472	:	Services Marketing
MB-473	:	Retail Brand Management

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Group H : Transport Management

Paper Code	Name of Papers
MB-481	Transport Sector – Macro & Micro Economics
MB-482	Logistic & Supply Chain Management
MB-483	Organisation & Legal Aspect of Transport Modes

Group I : Supply Chain Management

Paper Code	Name of Papers
MB-491	Supply Chain Management
MB-492	Freight Transport System
MB-493	Physical Distribution Management

Group J : Total Quality Management

Paper Code	Name of Papers
MB-4101	Total Quality Management
MB-4102	Strategic Tools & Techniques of TQM
MB-4103	Quality & Customer Satisfaction

In addition to the optional papers every candidate has to appear in the following compulsory papers.

Paper Code	Name of Papers
MB-401	Business Environment & Entrepreneurship
MB-402	Business Policy
MB-403	Project Report & Viva-Voice

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d. The Academic Council of the University on the recommendation of Board of Courses of Studies may make the details of the Course and amend the course structure, if required.

4. Examination:

- i. A candidate shall be allowed to take-up examination of any semester if he/she has attended 75% of the total classes held during the semester and nothing adverse is reported against him/her.
- ii. No student shall be allowed to take-up any examination unless he/she is registered with the University as a student.

5. Evaluation:

- i. A student shall be continuously assessed during the semester course for 30 marks in each paper except Project Report & Viva-voce, known as Continuous Internal Assessment (CIA) followed by a Term-End examination of 3 hours duration for each theory paper of the semester carrying 70 marks.
- ii. The components of CIA shall be :
 - a. Two Mid-Semester Written Tests of one-hour duration each
 - 15 Marks
 - b. Seminar / Quiz
 - 5 Marks
 - c. Assignments
 - 5 Marks
 - d. Regularity, Punctuality and Conduct
 - 5 Marks
- iii. The setter and examiner of theory papers shall be appointed by the Vice Chancellor / Director on the recommendation of the Examination-Board.
- iv. In fourth / sixth semester the project report shall be evaluated in 100 marks by a board of two external examiners appointed by Vice Chancellor / Director on the recommendation of the

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Examination Board. And the same board of examiners shall conduct Viva-Voce in 100 marks. In case of non availability of the same examiners, another set of examiners may be appointed for viva-voce from the approved panel of examiners.

- v. Each student is required to submit his/her project work in duplicate duly forwarded by a teacher of the Institution before the commencement of theory examination of fourth / sixth semester.
- vi. The marks of Continuous Internal Assessment (except Project Report & Viva-Voce) must be submitted to the Controller of Examinations before the conduct of theory papers.
- vii. The Continuous Internal Assessment shall be carried out by a board of internal examiners to be appointed by the Head of the Institution.

6. Publication of Results:

- i. a. There shall be no supplementary examination in any of the semester courses.
- b. The candidates who have been admitted to the First Semester of Full Time or Part Time MBA Programme in a session can be placed in the following categories on the basis of their attendance in the Semester.

(1) Those who have appeared at the CIA and attended the required minimum percentage (75%) of attendance of lectures / practical classes separately shall be permitted to appear in the end semester examination.

(2) Those who have not attended the required minimum percentage of attendance (75%) both in Theory and Practical shall in no case be permitted to appear in the First End Semester Examination. However, Head of the Department / Director may

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condone 5% and the Vice-Chancellor 10 percent attendance on the basis of medical certificate after having satisfaction on the medical report, submitted by the student.

- ii. A candidate securing 40% marks in each paper and overall 45% marks in a semester shall be declared pass in that semester. All those candidates who fail to pass or fail to appear in a semester shall be promoted to the next semester and may avail a carry over in three subsequent examinations in those theory papers only to clear the semester, provided that there shall not be any carry over in fourth/sixth semester.

A candidate who fails to pass in 4th semester (Full Time) / 6th semester (Part Time) shall be allowed to appear in only theory papers in subsequent three examinations and exempted from Project work and viva-voce if he/she secures 50% marks in Project work and viva-voce.

Provided further that if a candidate secures 40% in each theory paper but fails to secure 45% in aggregate in a semester, he/she will have to appear in all theory papers again, as Carryover.

The marks awarded in CIA shall be retained in case of carryovers

- iii. The final result shall be declared on the basis of aggregate marks secured out of 2700 marks in all four semesters for Full Time and all six semesters for Part Time courses and the candidate shall be placed:
 - a. in second class if he/she secures 45% marks and above but less than 60% marks in aggregate.
 - b. in First class if he/she secures 60% marks and above in aggregate.

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- iv. A candidate who has passed in all papers in one chance and secured marks above 75% in any paper will be declared to have secured "Distinction" in that paper.
- v. In no case there shall be any re-evaluation, however scrutiny of Answer scripts may be done as per the University rules.

7. Certificate of Excellence:

A successful candidate securing the highest marks in first class at the final examination will be given a certificate of Excellence/Gold medal provided he/she has cleared all the semester examinations in the very first attempt. If two students secure same marks at the final examination, certificate of excellence will be given to both of them.

8. General Provision:

Subject to the provisions of the regulation set forth the Syndicate of the University shall exercise the general superintendence and make rules for the same.

Dr. Ashok Kumar Shrivastava
Prof. , Deptt. of Chemistry
B.R.A. Bihar University
Muzaffarpur

Dr. Ramchandra singh
Dean, Faculty of Management
B.R.A. Bihar University
Muzaffarpur


Dr. Taran Roy
CCDC, B.R.A. Bihar University
Muzaffarpur

Dr. Ajay Kumar Singh
Prof. (Rtd.), Deptt. of Mathematics
B.R.A. Bihar University
Muzaffarpur

Director,
L.N.Mishra College of
Business Management

Director,
Vaishali Institute of
Business & Rural Management


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Draft Rules

Rules for the conduct of Master of Business Administration programme in the University Department, B.R.A.Bihar University, Muzaffarpur.

- (i) Master of Business Administration Programme will be conducted (at present) in the University Department of Commerce (proposed to be named as University Department of Commerce and Management)
- (ii) The maximum number of seats for admission in this programme shall be 90 (ninety).
- (iii) The Vice-Chancellor shall appoint a Director for the programme.
- (iv) The Vice-Chancellor shall appoint a Course Co-ordinator from a panel of three teachers recommended by the Director of the programme. The Course-coordinator will assist the Director in smooth running of the programme. The term of Course Co-ordinator shall be for a period of three years.
- (v) The Vice Chancellor at any time, if not satisfied with the functioning of Director or Course-Co-ordinator of the programme, may appoint another Director or Course-Co-ordinator, as the case may be.
- (vi) There shall be an Advisory Body with the following members:
 1. Vice-Chancellor – Chairman
 2. Director (Ex-officio)
 3. One member nominated by the Syndicate for a period of two years.
 4. One member nominated by the Academic Council for a period of two years.
 5. Dean, Faculty of Commerce

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6. One Senior Professor nominated by the Vice-Chancellor for a period of two years.

7. Co-ordinator – Convenor

8. Dean ,Faculty of Management

9. An officer of the University nominated by the Vice Chancellor.

Provided that in absence of the Vice-Chancellor, the Senior Professor at serial no. 6 shall preside over the meeting of the Advisory committee.

Provided further that five members of the Advisory Board shall constitute the quorum.

vii. The Advisory Body with the approval of Vice Chancellor shall determine the number and remuneration for non-teaching staff and also the honorarium for resource persons.

viii. The Advisory Body on the recommendation of Director prepare a panel of resource persons possessing requisite qualification and the Vice Chancellor will appoint the resource persons out of this panel.

ix. The applications for admissions will be invited by the Director with the approval of the Advisory Committee.

x. The Director will constitute an Admission Committee consisting of two senior Professors of the department and Co-ordinator with Director as Chairman.

xi. The Director with assistance of Co-ordinator shall be responsible for all the academic and administrative activities of the Programme.

xii. The Advisory body shall take all decision concerning the course in accordance with the Act, statute, regulations and ordinances and shall also take decisions in the matters where the provisions are not explicit or silent in regulations and ordinances and the

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Director will be responsible to carry the decisions of Advisory body.

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