



GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800 022

E Mail

Fax/Speed Post

Letter No.BSU(Meeting)-24/2016-2083 /GS(I),

Dated-22-09-2016

From,

Ahmad Mahmood
Officer on Special Duty (Univ.)

To,

The Registrar
All the Universities of Bihar
(Except RAU, Pusa and BAU, Sabour)

Sub:- Meeting of the Registrars' of the Universities of Bihar scheduled
on 30.09.2016 at 11:00 A.M in Raj Bhavan, Patna.

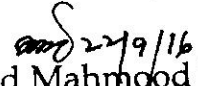
Sir,

With reference to the subject noted above, I am directed to inform that a meeting of the Registrars' of the Universities of Bihar is scheduled on 30.09.2016 at 11:00 A.M in Raj Bhavan, Patna. Copy of the Agenda item is enclosed herewith for ready reference.

You are, therefore requested to make it convenient to attend the aforesaid meeting positively.

Encl.- As above.

Yours faithfully,


(Ahmad Mahmood)
Officer on Special Duty(Univ.)

Agenda for the meeting of Registrars scheduled on- 30-09-2016 at 11:00 A.M

1. Daily attendance Report - Issues.
 - Timely submission.
 - Action against faculty reported as absent.
 - Steps to verify reports of Colleges & Departments.
 - Other measures.

2. Updation of Accounts + Audit.
 - Years of Accounts Completed.
 - Years of Accounts in Progress.
 - Steps for conduct of Audit.

3. Formation of Grievance Redressal Cell, Pension Cell and Welfare Cell.
 - Please bring copy of Cell's formation order.
 - Please submit details of meetings held and number of petitions disposed.
 - Status of Retiral dues in following format.

Sl. No.	Name of Retd. faculty member	Designation	Date of retirement	Payments					Remarks, if any
				Group Insurance if any	GPF	Leave encashment	Gratuity	Pension	

Sl. No.	Name of Retd. non-teaching employee	Designation	Date of retirement	Payments					Remarks, if any
				Group Insurance if any	GPF	Leave encashment	Gratuity	Pension	

4. Regular conduct of Syndicate, Senate, Academic Councils and other Committees.
 - Please provide details of the Calendar for such meetings. Also provide information regarding last three meetings of these Statutory Bodies in following format.

Dates of meeting(last three)			
Senate			
Syndicate			
Academic Council			

5. B.Ed. – Details about

- Number of cases in High Court and dates on which Counter-Affidavits filed.
- Compliance of last meeting's direction to obtain EPF details of all faculty members in B.Ed institutions as well as other directions.
- Details of inspections of B.Ed Colleges done.
- Admission to B.Ed/M.Ed in University's Department or constituent Colleges.

Total seats and position of admission

Total No. of Govt. B.Ed. Colleges	Total no. of Seats		Total no. admitted	
		2015-17		2015-17
		2016-18		2016-18

Total No. of Private B.Ed. Colleges	Total no. of Seats		Total no. admitted	
		2015-17		2015-17
		2016-18		2016-18

6. (a) NAAC accreditation – Details required in the following format

Total No. of Colleges		No. of Colleges where NAAC accreditation done		Proposed date to complete NAAC accreditation in remaining colleges	
Constituent	Affiliated	Constituent	Affiliated	Constituent	Affiliated

(b) Institution – wise (University or College) list of activities undertaken in preparation for NAAC inspection and the cost involved in each of them.

7. Status of Utilization Certificates Submission for all funds from

- State Government.
- UGC.

8. - Complete details of Courses being run in University or Colleges, without Chancellor's approval.

- Steps taken to safeguard student interests.

9. Status of Election for Senate / Syndicate members.

10. Implementation of Reservation Policy in Promotion & Appointment.

- Nominating Nodal Officer.
- Steps taken for Implementation.

11. Status of Academic Calendar.

- Admissions (UG level)

Session	Proposed date of admission	Actual date of admission
2015- 18		
2016-19		

- Exams and results

Session	Proposed dates of exam	Actual dates of exam	Proposed date of publication of result	Actual date of publication of result
2015- 18				
2016-19				

Convocations – Date of last convocation and years upto which Degrees have been distributed

Under Graduate -

Post Graduate -

12. Extra – Curricular Activities of University in

- Adoption of Villages
- NCC
- NSS
- Others / Blood Donation, afforestation, Wi-fi Connectivity, Solar Electrification.

13. * Observation of Swachhta Pakhwada during the period from 1st to 15th November, 2016 – part of Swachh Bharat Mission, Government of India.

14. Miscellaneous.