

Proceeding of the meeting with Registrars of the Universities, held on 25.07.2016 at 11:00 AM at Raj Bhavan, Patna.

A meeting of Registrars of all the Universities (except BAU & RAU) was convened on 25.07.2016 at 11:00 AM at Raj Bhavan, Patna. Principal Secretary to H.E. the Governor-cum-Chancellor, presided. The list of participants is enclosed at Annexure-I

At the outset, Principal Secretary welcomed the participants. Purpose of the meeting was to review compliance of directions given in the meeting of Vice-Chancellors on 14.05.2016 and directions issued from time to time.

1. **Daily Attendance Report** : It was stated that although Universities are sending reports most of them are incomplete. Reports of many Colleges of MU and KSDSU are not being submitted. Report of only three or four Colleges of LNMU being submitted shows that many teachers are absent without permission.

Registrars suggested that College Principals and HODs of Post-Graduate Level Departments should ensure attendance and held responsible in case of misreporting or no reporting.

It was made clear that Raj Bhavan will interact only with Universities, which will ensure attendance of teachers. It was reiterated that Registrars must send fax report of faculty members absent without permission, everyday by 3:00 PM to the Chancellor's Secretariat and the Department of Education, Government of Bihar.

Universities were asked to deal with defaulting teachers as per provisions of the BSU Act, 1976.

Since, NOU, AKU and MMHAPU do not have faculty members on a regular basis like other Universities, it was decided to exempt them from sending daily attendance reports.

2. **Updation of Accounts** – Universities and Colleges were directed to update their accounts and enforce financial discipline. They were reminded that their Finance Officer and Financial Adviser should be heading such efforts, as it is primarily their responsibility.

Status of updation of account of University is as follows:-

BRABU, Muzaffarpur:- Accounts upto 2015-16 updated. In another one and a half month accounts of Colleges upto 2015-16, would be updated.

JPU, Chapra:- Cash-book of University Office is up-to-date. Cell has been formed for updation of accounts of Colleges.

KSDSU, Darbhanga:-Accounts of University Office is up-to-date till 2015-16.

LNMU, Darbhanga:- Accounts upto 2012-13 of University Office have been updated. In another three months, accounts will be updated upto 2015-16 for University Office well as Colleges.

MMHAPU, Patna:- Registrar informed that accounts of 2014-15 is almost complete. Accounts of 2015-16 would be completed in a month.

MU, Bodh Gaya:- Accounts and audit of 2014-15 complete. In one more month, accounts of 2015-16 would be completed.

NOU, Patna:- Accounts and audit of 2014-15 complete. Accounts of 2015-16 would be completed by August, 2016.

PU, Patna:- Accounts of 2015-16 is complete, audit not yet done.

TMBU, Bhagalpur:- Accounts upto 2015-16 up-to-date. Request for Audit of 2015-16 sent but Audit team has not turned up. Registrar was asked to consult Director, Higher Education.

VKSU, Ara:- Accounts upto 2014-15 complete, updation of accounts of 2015-16 is going on.

AKU, Patna:- Accounts upto 2015-16 is complete, internal audit also done.

Registrar, BNMU was vague about the status of accounts. He was directed to report progress after consulting Financial Adviser and Finance Officer.

All Universities were asked to update their account by September end, without fail.

3. **Submission of report /Documents for 3 – Member Committee**

It was found that BRABU and MU have not submitted all documents. On their request, they were given one-week time for it.

All the Registrars were asked to give an undertaking, within a week, that all relevant papers have been submitted to the Committee.

4. **Review of appointment of lecturers in Affiliated College before 2007Status-** No University reported compliance on this count. Universities were directed to take action as per provisions contained in the Act.

5. **Database of Teaching/non-teaching staff – Status** – As per decision taken in the meeting of Vice-Chancellor's on 14.05.2016, it was decided to request Education Department to finalise a vendor for designing UMIS of all the Universities. Universities were directed to be ready with relevant information of faculty members and non-teaching employees.

6. **Formation of Grievance Redressal Mechanism (GRM) – Pension Cell, Student welfare cell-status.**

Universities were directed to ensure formation and regular functioning of the Cells relating to grievances of employees, and others, and Cells for Student's welfare and pensioners. It was found that all the Universities have submitted report regarding formation of Grievance Redressal Cell.

Universities were also directed to fix a place for receipt of application and hearing them. Formation of Grievance Cell is to be published and name of Officers heading these Cells made public. Registrars were asked to submit copy of notification of Grievance Cells and dates of meeting held till now.

7. **Courses running without Chancellor's approval**

All Registrars unanimously informed that no course in their University was being conducted without approval of Hon'ble Chancellor. They were asked to give an undertaking to this effect. They could conduct courses only after Ordinances & Regulations were placed in both houses of Legislature.

On the request of Registrar, AKU, it was decided to allow them to run their Courses as per the provision contained in AKU Act, 2008, as they are not governed by BSU Act, 1976. They could conduct courses only after Ordinances & Regulations were placed in both houses of Legislature.

8. **Status of regular conduct of Syndicate, Senate and Academic Councils meeting.**

Need for regular conduct of Syndicate, Senate, Academic Council and other Statutory bodies as per the Act and Statutes, was reiterated. They were asked to prepare a Calendar for such meeting, fixing dates in advance, tentatively.

9. **Status of NAAC accreditation.**

Registrars were directed to ensure accreditation of all Colleges and Universities by NAAC. Registrars informed that they will complete NAAC accreditation of all Colleges and University by March, 2017. Status of NAAC accreditation is as follows:-

Sl. No.	Name of University	Total No. of Colleges		No. of Colleges where NAAC accreditation done		Proposed date to complete NAAC accreditation in remaining colleges	
		Constituent	Affiliated	Constituent	Affiliated	Constituent	Affiliated
1.	BRABU, Muzaffarpur	39	17	09	01	28.02.2017	31.03.2017
2.	BNMU, Madhepura	27	30	01	01	March, 2017	March, 2017
3.	JPU, Chapra	21	11	04	N.A.	March, 2017	March, 2017
4.	KSDU, Darbhanga	31	31	02	01	March, 2017	March, 2017
5.	LNMU, Darbhanga	42	17	19	01	Dec. 2016	Dec. 2016
6.	MU, Bodh Gaya	44	11	11	N.A.	Dec, 2016	March, 2017
7.	PU, Patna	10	-	03	-	March, 2017	-
8.	TMBU, Bhagalpur	29	24	04	01	March, 2017	March, 2017
9.	VKSU, Ara	17	68	1	0	March, 2017	March, 2017
10.	MMHAPU, Patna	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
11.	SGU, Patna	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
12.	AKU, Patna	Only one Department in functioning. For NAAC accreditation, atleast 06 Departments are to function, hence not applicable right now.					

10. Status of creation of Centre of Excellence in each Faculty.

Creation of infrastructure and posting good teachers to develop Centre of Excellence in each faculty was stressed. They were also asked to develop research centres, laboratories and workshops with adequate and modern equipment.

11. Upgradation of Science Labs

Registrars were reminded that Science Laboratories are not being given due importance by the University. Registrar PU and MMHAPU informed that there is no dearth of funds at the level of central funding agencies like CSIR, UGC, etc. for research work. Universities were directed to ask Science faculties to send proposals to these agencies for funding.

12. **Status of election for Selection of Senate/Syndicate members -**

All the Universities were asked to hold election for selection of Senate members who are elected as per provisions contained in section 18(14), 18(15), 18(16), 18(17), 18(18), 18(19) and 18(20) of BSU Act, whose term has expired. Similarly, Universities were also asked to hold election for selection of Syndicate members who are elected under section 22(h) and 22(i) of the Act, whose term has expired.

13. Principal Secretary stressed upon the need to verify B.Ed. Colleges. In the Vice-Chancellor's conference, Universities were directed to give affiliation after due enquiry.


In today's meeting it was decided that a three-level system of verification be undertaken. At the first point, management of B.Ed. Colleges is to be asked to provide self-certified information about physical infrastructure, details of faculty along with their Aadhaar number or PAN Card details, EPF registration of employees, libraries and labs.

The University will then verify this information. Lastly, Committee constituted by Raj Bhawan will verify the same.

14. **Miscellaneous**

Submission of utilisation certificate to State and Central funding agencies was also emphasised. Submission of UC for funds received under 11th Finance Commission was specially stressed.


The meeting ended with a vote of thanks.


(Dr. E.L.S.N. Bala Prasad)
Principal Secretary to H.E. the Chancellor,
Universities of Bihar, Patna.

Memo No. BSU (Meeting) - 24/2016 - /GS(I), dated - 01-08-2016
1430

Copy forwarded to:-

1. All the Registrar Universities (except BAU & RAU) of Universities of Bihar for information and compliance of the resolution of the meeting positively.
2. Director, Higher Education, Government of Bihar for information and necessary action.
3. ✓ Computer Cell, Raj Bhawan, Patna for uploading on the website of the Governor's Secretariat / Guard file for record.


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Universities of Bihar, Patna.