



GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Speed post

Letter No BSU (Statute)-47/2016- /GS (1) dated  
From

P.C. Chaudhary,  
O.S.D. (Judicial)

To

The Vice Chancellor,  
All the Universities of Bihar  
(Except RAU, Pusa,BAU, Sabour &  
Bihar Animal Science University, Patna)

Sub.: Regarding approval of the Statute & Costume Design for  
organizing and conducting convocation at the Universities of Bihar.

Sir,

With reference to the subject noted above, I am directed to inform that the Hon'ble Chancellor after due consideration of the draft Statute alongwith the Costume Design prepared and submitted by the Three Vice Chancellors Statute Committee and also considering suggestions received from the different Vice Chancellors has been pleased to ***approve the Statute & Costume Design for organizing and conducting convocation*** at the Universities of Bihar under relevant provisions of the different Acts of the Universities of Bihar with the condition that the Universities have to fix the annual convocation in the month of November as usual and in the special circumstances, if the University shows its inability to conduct the annual convocation in the month of November with logical reason, then after seeking permission, it may be extended in the month of December by the Hon'ble Chancellor.

Accordingly, this Convocation Statute shall supersede to the earlier convocation Statute promulgated vide Governor's Secretariat's letter No. BSU-1381-1724/GS(I) dated 07-09-1983.

Encl.: As above

Yours faithfully,

Sd/-

O.S.D. (Judicial)

No BSU (Statute)-47/2016-2233/GS (1)

dated -29-08-2018

Copy alongwith copy of the approved Convocation Statute and Costume Design forwarded to the Technical Director, NIC-Cum-Incharge, Computer Cell, Governor's Secretariat for uploading on the website of the Raj Bhavan, Patna.

*P.C. Chaudhary*  
29.8.2018  
O.S.D. (Judicial)

STATUTE  
To  
ORGANISE & CONDUCT CONVOCATION  
AT  
THE UNIVERSITIES OF BIHAR  
(Under the Bihar State Universities Act, 1976)

**Preamble:** The present Statute has been prepared in pursuance of the Notification issued by the High Office of the Hon'ble Chancellor, Universities of Bihar, vide: Memo No. BSU (Statute)- 47/2016-1626/GS(I); Dated: 17.05.2017.

**I. Coverage and Commencement:** (i) This Statute shall be applicable to all the Universities of Bihar being governed by the Bihar State Universities Act, 1976, superseding the existing Convocation Statute promulgated vide Governor's Secretariat Letter No.- BSU-13/81- 1724/GS(I); Dated: 07.09.1983.

(ii) It shall come into effect from the date it is assented to by the Hon'ble Chancellor, Universities of Bihar and shall be applicable for the Convocation to be held following the date of assent.

**II. ANNUAL CONVOCATION**

1. Convocation for the purpose of conferring Master and Doctorate degrees [in the case of **Nalanda Open University (NOU)**: Diploma, Bachelor Degree, P.G. Diploma, Master and Doctorate degrees; in the case of **Maulana Mazharul Haque Arabic and Persian University (MMHU)**: Bachelor and Diploma degrees] shall ordinarily be held once in a year preferably in the month of November/December which shall be called the Annual Convocation and at such other time as the Syndicate/Executive Council may direct.

2. (i) Not less than six weeks' notice shall be given by the Registrar/Registrar (Exam) for holding the Convocation. The candidates who have passed the Master and Doctorate degree examinations in the faculties of Arts, Science, Commerce, Education, Law, Engineering, Medicine etc.[in the case of NOU: Diploma, Bachelor Degree, P.G. Diploma, Master & Doctorate degree in the faculties of Arts, Science, Commerce, Education, etc.; in the case of MMHU: Bachelor and Diploma Degrees in different faculties] the results of which, irrespective of the year which the examination relates to, have been published since the date of the last year's Convocation, shall for admission to the respective degrees for which they have qualified, be required to submit their applications to the Registrar/Registrar (Exam) at least 21 clear days before the date fixed for Convocation along with the prescribed fee.

(ii) Such candidates who are unable to present themselves in person at the convocation under Section- 2 (i) will be admitted to the degree in absentia by the Vice-Chancellor and shall be given their degrees by the Registrar/Registrar (Exam) on application and payment of prescribed fee.

*pleased by*  
24.8.2018  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna

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19.2.2018

*Sharma*  
19.2.2018

3. Any candidate who having sent in his application to the Registrar/Registrar (Exam) as provided in these Statutes, fails to attend the Convocation shall, when he next applies to the Registrar/Registrar (Exam) for his degree, pay the prescribed fee in full and cannot claim refund or deduction of the fee paid previously.

4. The Convocation shall consist of the body corporate of the University.

5. The place of the Convocation and the actual date shall in each case be fixed by the Chancellor.

6. The Registrar/Registrar (Exam) shall issue to each member of Convocation the programme and the procedure to be observed thereat.

7. Members participating in Academic Procession and Recipients of Degrees shall wear the academic costumes prescribed.

8. The Syndicate/Executive Council may invite an eminent person to address the Convocation.

9. In the absence of the Chancellor, the Vice-Chancellor shall preside at the Convocation.

### III. HONORARY DEGREES

1. (i) On the recommendation of the Academic Council, if the Syndicate/Executive Council at a meeting support the recommendations by two-thirds of the members present and voting and resolves to confer Honorary degrees upon a person who, on the ground that he is, by reason of eminent position and attainment or by virtue of his contribution to learning or knowledge or eminent service to the cause of education, is a fit or proper person to receive any such degree: -

**Doctor of Laws (LL.D.) / Doctor of Literature (D.Litt.) / Doctor of Science (D.Sc.)**

(ii) Every such resolution shall be subject to confirmation by the Chancellor.

2. Honorary Degrees shall be conferred only at Convocation and may be taken in person or in absentia.

3. The presentation of the persons at the Convocation on whom Honorary degrees are to be conferred shall be made by the Vice-Chancellor.

*Prachant*  
24.8.2018  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna

*Prachant*  
19.7.18

21.8.2018  
19.7.2018

*SO*  
19/7/2018

#### IV. The Academic Costume

S. No.	Dignitary	Costume
<b>A.</b>	<b>PERSON ON DIAS</b>	
i.	H.E. the Chancellor	White Malaviya Pagadi, Cream Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
ii.	Vice-Chancellor	Lemon Yellow Malaviya Pagadi, Golden Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
iii.	Pro Vice-Chancellor	Lemon Yellow Malaviya Pagdi, Golden Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
iv.	Chief Guest	Lemon Yellow Malaviya Pagdi, Orange Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
v.	Person Receiving Honorary Degree (if any)	Lemon Yellow Malaviya Pagdi, Navy Blue Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
vi.	Registrar/Registrar (Exam), Controller of Examinations, and Deans of Faculties.	Lemon Yellow Malaviya Pagdi, Sky blue Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
<b>B.</b>	<b>Other Dignitaries Participating in Academic Procession</b>	Lemon Yellow Malaviya Pagdi, Brick Colour Jacket with Sujani embroidery Callor, Yellow Angvashtam with red border bearing University logo.
<b>C.</b>	<b>Female Graduand</b>	Salwar (white), Kurta (Lemon Yellow) or Sari Lemon Yellow with red border and red blouse, Lemon Yellow Malaviya Pagdi, Yellow Angvashtam with red border bearing University logo.
<b>D.</b>	<b>Male Graduand</b>	White Kurta Payjama or White Dhoti Kurta, Lemon Yellow Malaviya Pagdi, Yellow Angvashtam with red border bearing University logo.

*Pechan*  
 29.5.2018  
 Officer on Special Duty (Judl.)  
 Governor's Secretariat  
 Bhopal, Madhya Pradesh

*M. Linha*  
 19.7.18

*21/8/18*  
 19.7.2018

*SO*  
 19/7/2018

## V. The Academic Procession

(i) The Academic Procession shall start and enter the venue in the following order:

- a. Registrar/Registrar (Exam)
- b. Dean of Faculties
- c. Controller of Examination
- d. Pro Vice-Chancellor
- e. Vice-Chancellor
- f. Chancellor
- g. Chancellor's Guests
- h. Guest of Honour
- i. Former Vice-Chancellors
- j. Members of Academic Council
- k. Members of Syndicate/Executive Council

(ii) At the time, the Academic Procession starts a commemorative tune will be played.

(iii) If in any university, Laws do not provide for any of the above-mentioned officer/authority, in such case, that point of the Academic Procession may be treated as inapplicable, and the rest of the order of the Procession will continue.

## VI. Procedures

i. On the Academic Procession entering the Hall, the candidates and the audience shall rise and keep standing until the members of the procession take their seats.

ii. The Registrar/Registrar (Exam) will announce about the National Anthem to be sung. The Anthem will follow and the audience shall stand to attention.

iii. The Registrar/Registrar (Exam), having obtained the consent, of the Chancellor, or in his absence, the Vice-Chancellor, shall declare the Convocation open in the following manner:

Registrar/Registrar (Exam): *"Hon'ble Chancellor Sir, May I with your permission declare the Convocation open?"*

Chancellor: *"I permit"*.

Registrar/Registrar (Exam): *"With the permission of Hon'ble Chancellor I declare the Convocation open"*.

iv. The proceedings of the Convocation shall then begin with the recitation of **Kulgeet** of the University Concerned.

v. The Vice-Chancellor shall then present the Annual Report of the University.

vi. The Chief Guest shall deliver his convocation address.

*P. C. Chandra*  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna

*M. Sinha*  
19.7.18

*F. S. Sinha*  
19.7.2018

*S. D.*  
19/7/2018

vii. The Chancellor or in his absence the Vice-Chancellor shall then say: "*Let the candidates be presented*".

viii. The Candidates who are to be awarded Degrees and Diplomas at the Convocation shall be presented by the respective Dean of the Faculty in alphabetic order.

ix. In each of the above faculties the sequence of Degree/Diploma distribution shall be as follows:

- a. Post Doctorate Degrees (like, D. Lit., D.Sc. etc.)
- b. Doctorate Degree (Ph.D.)
- c. Master Degree (M A, M Sc., M Com, LLM, M Ed, M Phil etc.)
- d. Diploma (in the case of NOU and MMHU)

x. The Candidates shall be presented by the Dean of the Faculty concerned in the following form:

*"These candidates, whose names are set out in the list and who have been examined and found qualified for Degree of \_\_\_\_\_, of \_\_\_\_\_; I pray that they be admitted to the Degree/Diploma of \_\_\_\_\_".*

xi. The Degrees/Diplomas shall be awarded by the Vice-Chancellor in the following words:

*"By virtue of the authority vested in me as the Vice-Chancellor of the \_\_\_\_\_ University, I admit you all to the Degree of \_\_\_\_\_ and I charge you that ever in your thought and action you prove yourself worthy of the honour conferred on you."*

xii. The candidates shall acknowledge by bowing to the Chair.

xiii. The Vice-Chancellor will recite the *Diksha Wakya*. (Annexure-I)

xiv. The Vice-Chancellor would request the Chairperson to present the medals and awards to the students. The Controller of Examinations would announce the names of recipients.

xv. Medals and other distinctions shall then be presented by the Chairperson of the Convocation.

xvi. Conferment of Honorary Degree by the Chancellor (if any).

xvii. The Chancellor shall deliver his address.

xviii. The Registrar/Registrar (Exam) shall request the Chancellor, in absence of him the Vice Chancellor, to declare the Convocation closed in the following manner

*"Hon'ble Chancellor / Vice Chancellor, May I request you to declare the convocation closed."*  
 Officer on Special Duty (Judl.)  
 Governor Secretariat  
 Bihar Patna  
 19.7.18  
 19.7.2018  
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xix. The Chancellor/Vice Chancellor shall declare the Convocation closed in the following manner.

*"I declare the convocation closed."*

xx. The Registrar/Registrar (Exam) shall request the august gathering to rise from their seats for the National Anthem.

xxi. The National Anthem will follow.

xxii. The Procession will leave in the same order as it entered. The audience shall remain standing till the procession has left the Convocation Hall.

## **VII. SPECIAL CONVOCATION:**

1. A special Convocation may be held for the purpose of conferring Honorary Degree on a person who is especially distinguished for a certain exclusiveness of character or attainment.
2. The Academic Costume, the Academic Procession, and the Procedure of the Special Convocation shall be the same as laid down in Article-II above for the Annual Convocation.

## **VIII. INVESTITURE**

1. Degrees and other Academic distinctions may be awarded to candidates, instead of the Convocation, at an Investiture convened for the purpose, with the approval of the Vice-Chancellor, and such Investiture may be convened separately for each Faculty, University Institute, independent Centre or School, or jointly for more than one such unit.
2. The guidelines for the organisation and conduct of Investitures shall be laid down by the Vice-Chancellor.

## **IX. Miscellaneous Provisions**

(1) Where it is not found convenient to hold the Annual Convocation under Article-II, or an Investiture under Article-III, the office authorised by the Registrar/Registrar (Exam) may issue the degrees and other academic distinctions, which would have been conferred or awarded thereat, to each candidate qualifying for the same, or to a representative duly authorised by such candidate, in person, or to such candidate by Registered Post. Degree awarding date shall be decided, in this case, by the Vice-Chancellor.

(2) Notwithstanding anything contained in this Statute, all degrees shall be signed by the Vice-Chancellor provided that whenever the Vice-Chancellor is unable to sign all degrees, he may authorise the Pro Vice-Chancellor to sign degrees up to Bachelor Degree level (B.A., B.Sc., B.Com. and General Course) except those of Faculties of Medicine and Engineering.

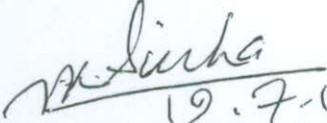
*Prakash*  
24.7.18  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna

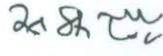
*M. Sinha*  
19.7.18


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*19/7/2018*

- (3) Convocation may be held in any college for the award of the Bachelor Degree to students of that college or a group of colleges on such date as may be fixed by the Vice-Chancellor. Such Convocation shall consist of the teachers of the college concerned and members of University authorities. The Vice-Chancellor or in his absence the Pro Vice-Chancellor or a Dean of Faculty as may be authorised by the Vice-Chancellor or an eminent person (viz. a person distinguished in Education, Science, Technology, Administration and Social Welfare Programme) may be invited by the Vice-Chancellor to address the Convocation.
- (4) Provided that autonomous colleges/ institutes may hold separate Convocation conferring Bachelor /PG Degrees with the approval of and according to the instruction regarding the procedure to be followed at the Convocation issued by the Chancellor.
- (5) The office authorised by the Registrar/Registrar (Exam) may issue degrees and other academic distinctions to students of distance education programmes qualifying for the same, or to a representative duly authorised by such student, in person, or to such students by Registered Post.
- (6) The fees and other charges in respect of matters relating to the issue of degrees and other academic distinctions, including the security deposit and usage charges for the academic dress provided to the candidates attending the Annual Convocation, shall be as prescribed time to time by the Syndicate/Executive Council, on the recommendation of the Academic Council.
- (7) The Kameshwar Singh Darbhanga Sanskrit University, Darbhanga, and the Maulana Mazharul Haque Arabic and Persian University, Patna, shall have the liberty to bring some changes in their Academic Costume and Procedure in accordance with their cultural ethos.
- (8) This Statute shall come into force with immediate effect and shall be applicable for all the results published since the date of the last year's Convocation, irrespective of the year which the examination relates to.

  
19.7.18  
Prof. (Dr.) Ravindra Kumar Sinha  
Vice-Chancellor,  
Nalanda Open University,  
Patna.

  
19.7.2018  
Prof. (Dr.) Sarvanarayan Jha  
Vice-Chancellor,  
K.S.D. Sanskrit University,  
Darbhanga.

  
19/7/2018  
Prof. (Dr.) S. K. Singh  
Vice-Chancellor,  
L. N. Mithila University,  
Darbhanga.

  
24-8-2018  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna

COLOUR OPTIONS OF TURBAN



*PK Sinha*  
19.7.18

SO *[Signature]*  
19/7/2018

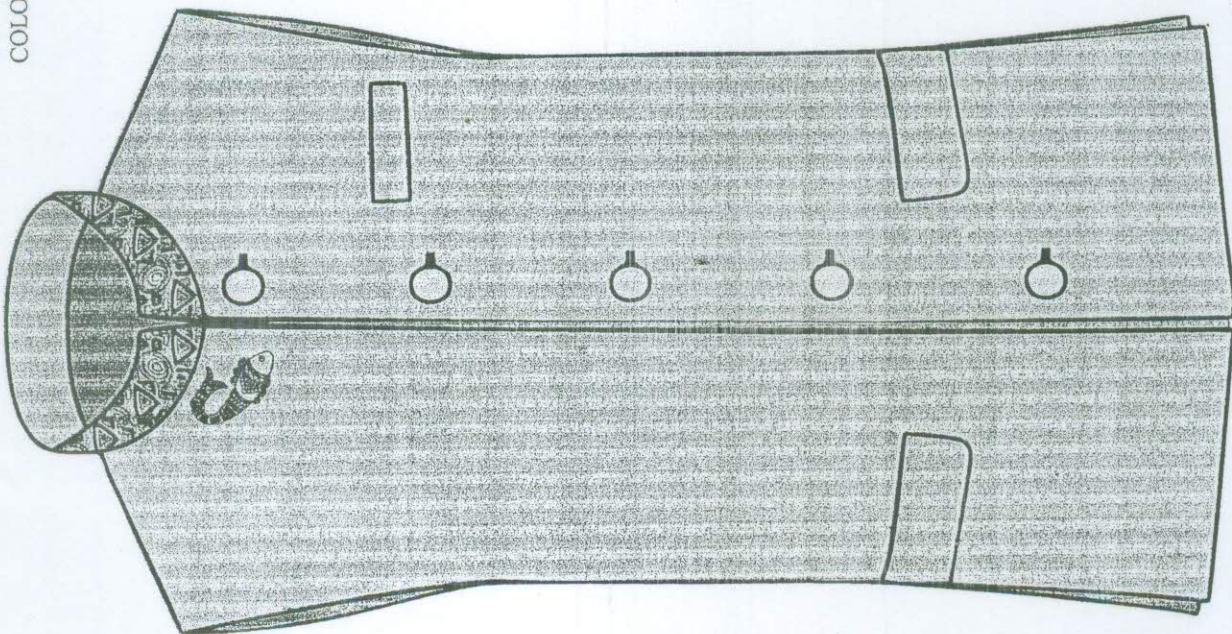


*PC Chandra*  
Officer on Special Duty (Jud.)  
Governor Secretariat  
Bihar, Patna

*AK Sinha*  
19.7.2018

DESIGN - I

COLOUR OPTION - 02



SUJANI EMBROIDERY PATTERN AT NECKLINE

Ka. Gupta  
29.7.2018  
Officer on Special Duty (Judl.)  
Governor's Secretariat  
Bihar, Patna

Ka. Gupta  
19.7.2018

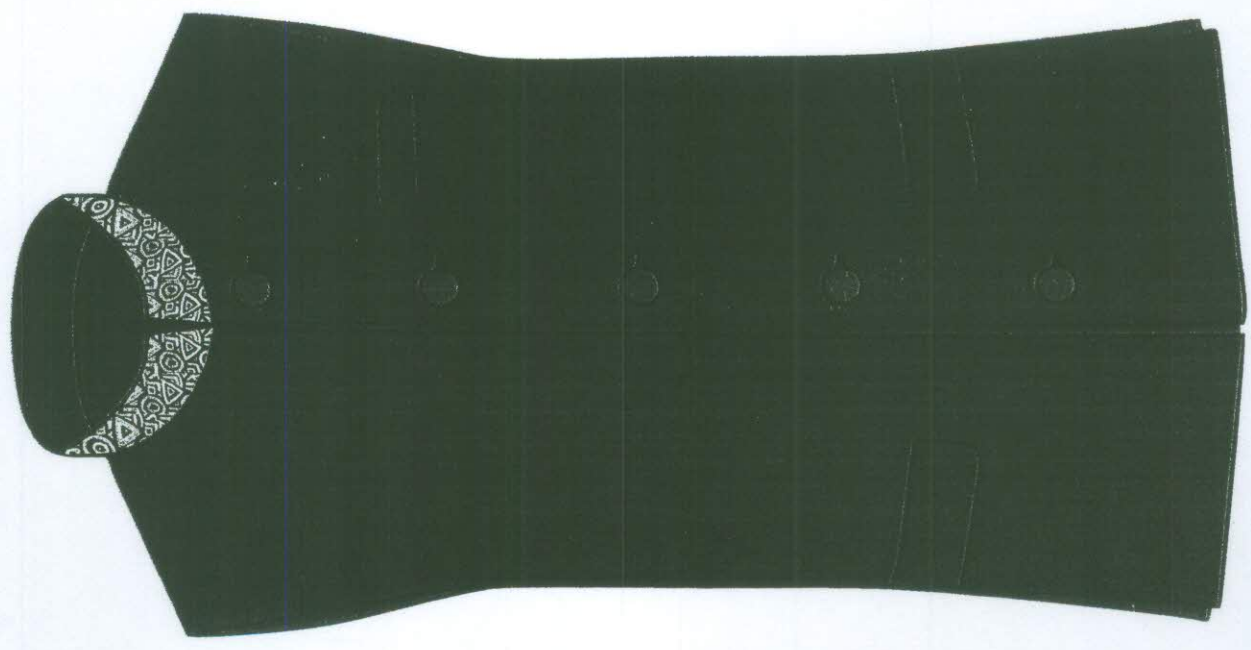
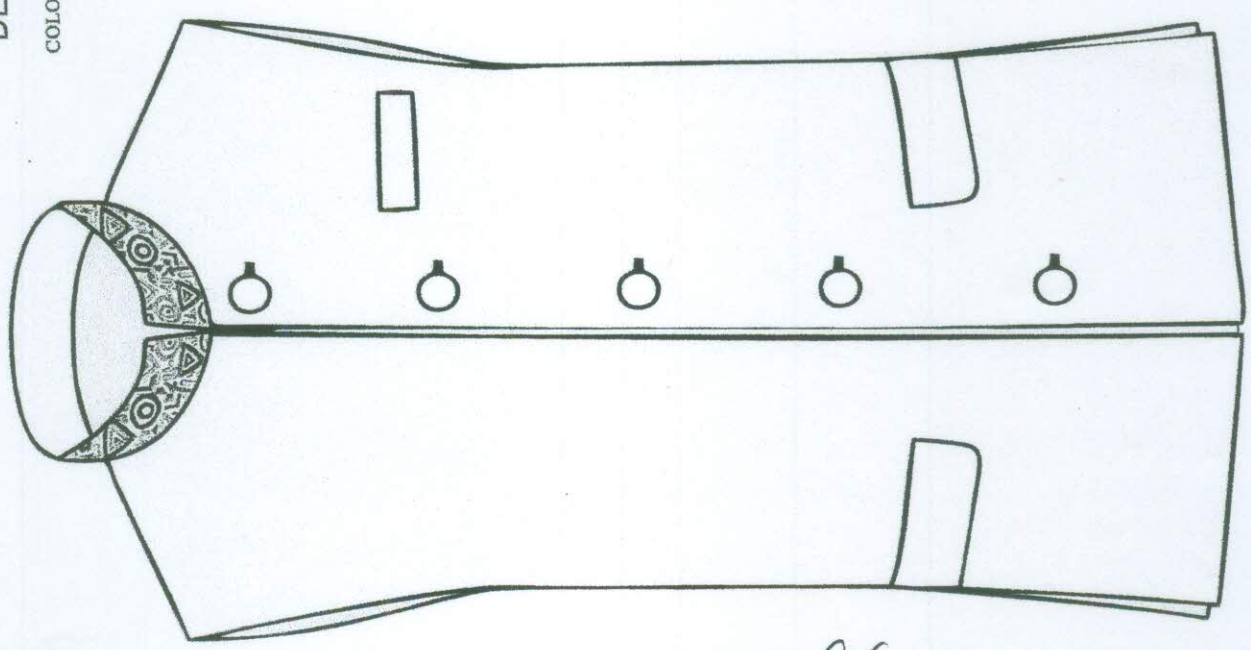
Sa. Gupta  
19/7/2018

Ka. Gupta  
19.7.18

SUJANI EMBROIDERY PATTERN AT NECKLINE

DESIGN - 01

COLOUR OPTION - 02



*M. K. Singh*  
19.7.18

SO 19/7/18

21.8.18  
19.7.2018

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29.8.2018  
Officer on Special Duty (Judl.)  
Governor Secretariat  
Bihar, Patna