



GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

Letter No. PU-(Regulations)-30/2013- GS/(I) Dated
From

U.K. Choubey
Joint Secretary

To,
The Vice Chancellor
Patna University
Patna.

Sub:- Regarding approval of the Admission Ordinance and Examination Regulations of self-financing course of M.A. in Social Work (under semester system) of Patna University, Patna.

Sir,

I am directed to invite a reference to the University's letter no Acad/980, dated 03.08.2013, letter no. Acad/1555, dated 29.10.2013, Acad/1572, dated 30.10.2013, letter no. Acad/1583, dated 01.11.2013 and letter no. Acad/1596, dated 02.11.2013 on the subject noted above and to inform that the Hon'ble Chancellor, after due consideration of the proposal of the University, advice of the Advisory Committee and in exercise of powers vested in him under Section 38(2) and 39(2)(ii) of the Patna University Act, 1976, as amended up to date, has been pleased to approve the Admission Ordinance and Examination Regulations of self-financing course of M.A. in Social Work (under semester system) (**copy enclosed**) with the condition to seek approval of the number of seats from the State Government from the next academic session (2014 onwards) and send compliance to this Secretariat before commencement of the next academic session.

Further necessary action may kindly be taken accordingly.

Yours faithfully

Encl:-As above

Sd/-
(U.K. Choubey)
Joint Secretary

Memo No. PU-(Regulations)- 30/2013-

GS/(I) Dated

Copy alongwith copy of the approved Admission Ordinance and Examination Regulations of self-financing course of M.A. in Social Work (under semester system) forwarded to Principal Secretary, Education Department, Govt. of Bihar for information and necessary action.

Encl:-As above

Sd/-
(U.K. Choubey)
Joint Secretary

Memo No. PU-(Regulations)- 30/2013-

GS/(I) Dated 25-11-2013

Copy alongwith copy of the approved Admission Ordinance and Examination Regulations of self-financing course of M.A. in Social Work (under semester system) forwarded to Scientist-D, In-charge Computer Cell, Raj Bhavan, Patna for uploading on the website of Raj Bhavan/Guard File of Regulations and Ordinance of Patna University, Patna.

Encl:-As above

(U.K. Choubey)
Joint Secretary

PATNA UNIVERSITY, PATNA - 800005
ORDINANCE FOR ADMISSION IN M.A. IN SOCIAL WORK
(SEMESTER SYSTEM)
FACULTY OF SOCIAL SCIENCES

1.0 The Post Graduate Degree Course in Social Work will be of 2 Years duration (4 Semesters) and shall be designated as M.A. in Social Work abbreviated as MSW

2.0 ADMISSION:

2.1 Admission to the course shall be open to candidates who possess graduate degree with Honours in any discipline or equivalent from any recognized university of India.

2.2 Eligibility for admission to MSW course shall be made on the basis of a written test followed by viva-voce examination, a total of 100 marks. The question may cover General Awareness as well as General Studies. The written exam will be of one hour duration.

2.3 Reservation in admission to SC/ST/OBC category students, unless specified otherwise, will be as per the rule of State Government and Patna University applicable at the time of admission.

2.4 Seats left unfilled in any of the category by reason of the fact that eligible candidates are not available shall be filled up by admitting applicants from amongst candidates available in the other categories in order of ascending category.

2.5 The admitted students will have themselves to get registered within a specified time.

2.6 No candidate shall be allowed to register as a student in any other course during the academic years of his/her study of MSW (Semester System)

2.7 Total number of seats for the course shall be 60 (Sixty).

2.8 Admission to this course shall be made on the basis of marks obtained at the entrance examination (written test followed by viva-voce exam conducted by the Department).

2.9 No candidate shall be admitted to the course who is found to have adopted any kind of unfair means in the process of admission.

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**REGULATIONS FOR M.A. IN SOCIAL WORK
(SEMESTER SYSTEM)
FACULTY OF SOCIAL SCIENCES**

3.0 PROGRAMME OF STUDY:

- 3.1 The university shall offer MSW degree in the faculty of Social Sciences.
- 3.2 The duration of MSW Course (Semester System) shall be of two academic sessions (4 Semesters).
- 3.3 The MSW course shall consist of Total 16 papers of 5 credits each, spread over four semesters with four papers per semester. Each academic session shall have two semesters (July-December) and (January-June)
- 3.4 Course details of MSW course

SEMESTER - 1

1	2	3	4	5	6	7
Code	Course component	Name of the Course	Credit	C.I.A.	ESE	Total Marks
				Marks		
MSW 101	Core	History & Philosophy of Social Work	5	30	70	100
MSW 102	Core	Sociology for Social Work	5	30	70	100
MSW 103	Core	Research Methodology in Social Work	5	30	70	100
MSW 104	Core	Social Case Work	5	30	70	100

SEMESTER - 2

1	2	3	4	5	6	7
Code	Course component	Name of the Course	Credit	C.I.A.	ESE	Total Marks
				Marks		
MSW 201	Core	Disaster Management	5	30	70	100
MSW 202	Core	Human and Social Development	5	30	70	100
MSW 203	Core	Gender Issues and Social Work	5	30	70	100
MSW 204	Core	Social Group Work and Community Organization OR Field Work and Guest Lectures	5	30	70	100

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SEMESTER - 3

1	2	3	4	5	6	7
Code	Course component	Name of the Course	Credit	C.I.A.	ESE	Total Marks
MSW 301	Core	Social Pathology and Population Studies	Marks			100
			5	30	70	
MSW 302	Core	Statistics and Computer Applications	5	30	70	100
MSW 303	Core	Social Welfare Administration and Social Action.	5	30	70	100
MSW 304		Counselling and Social Work Practice	5	30	70	100

SEMESTER - 4

*** There are two Groups 'A' & 'B' in the end Semester. The students may opt for either of the two in which paper I and IV will be common.**

(Group - A)

Human Resource Management and Industrial Relations

1	2	3	4	5	6	7
Code	Course component	Name of the Course	Credit	C.I.A.	ESE	Total Marks
MSW 401	Core	Social Policy and Planning	Marks			100
			5	30	70	
MSW 402	Core	Human Resource Management(HRM)	5	30	70	100
MSW 403	Core	Industrial Relations	5	30	70	100
MSW 404	Core	Field Work Dissertation & Viva-Voce	5	30	70	100

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SEMESTER - 4

(Group - B)

Rural & Urban Development

1	2	3	4	5	6	7
Code	Course component	Name of the Course	Credit	C.I.A.	ESE	Total Marks
MSW 401	Core	Social Policy and Planning	5	30	70	100
MSW 402	Core	Rural Development	5	30	70	100
MSW 403	Core	Urban Development	5	30	70	100
MSW 404	Core	Field Work Dissertation & Viva-Voce	5	30	70	100

3.5 CREDIT:

The term credit refers to weightage given to a course in relation to the instruction hours assigned to it. Ten hours of instruction will count as one credit which amounts to four/five hours per week. Each paper of the course programme shall carry 5 credits.

4.0 ATTENDANCE:

4.1 75% attendance in the course for appearing in the examination shall be compulsory. A shortage of attendance upto 5% by HoD and 10% can be condoned by the Vice-Chancellor on the medical ground as per Patna University rules.

5.0 EVALUATION OF PERFORMANCE UNDER SEMESTER SYSTEM:

5.1 The performance of a student in each paper will be assessed on the basis of a Continuous Internal Assessment (CIA) of 30 marks and the End of Semester Examination (ESE) consisting of 70 marks.

5.2 The components of CIA will be

- (a) Test/Term paper - 10 marks
 - (b) Presentation - 10 marks
 - (c) Attendance & Discipline - 10 marks
- Total 30 Marks

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6.0 EXAMINATION:

- 6.1 The End Semester Examination will be conducted by the university. Field Work and Viva-Voce will be conducted by the Department. The university will appoint external examiner (s) for viva-voce & Project Work in the ESE examination.
- 6.2 The End Semester Examination will be of 70 marks in each paper of 3 hours duration.
- 6.3 The students will be required to answer any five questions in each paper in which Question No. - 1 will be compulsory. This will consist of Two Short notes out of four covering the whole syllabus $2 \times 5 = 10$ out of remaining nine questions, students will be required to give long answer of any four questions. $4 \times 15 = 60$
- 6.4 The examinations of I and III Semesters will be called odd Semesters, shall be generally held in the months of November-December and that of II and IV Semester will be called Even Semester, shall be held in the months of May-June.

7.0 PASSING THE EXAMINATIONS AND PROMOTION RULES:

- 7.1 In order to be promoted from Semester I to Semester II, a student shall have to pass in at least 3 out of 4 papers of Semester I. In order to be promoted from I Year to II Year, a student shall have to pass in at least 6 out 8 papers including Semester I and II.
- 7.2 A student shall be allowed to appear in the failed papers, whenever the Semester examination is available for him/her.
- 7.3 The minimum pass marks for CIA shall be 40% of 30 marks, i.e., 12 marks. The minimum pass marks for ESE shall be 40% out of 70 marks, i.e., 28 marks. A student shall be declared pass only when he/she obtains 45% or above marks both in CIA and ESE taken together. But a student will be declared 'failed' in a semester if he/she gets below 45% marks in aggregate, or does not appear at the examinations.
- 7.4 Failed candidates of CIA shall be permitted to improve their CIA marks in the subsequent semester (2 chances will be given) by writing mid-term tests and completing other components of CIA.
- 7.5 A promoted candidate, who has to appear in the examination of a paper, will retain internal assessment marks. In the case of re-admission, the candidates should go through the internal assessment process afresh and shall retain nothing of the previous years. a student shall not be allowed to be admitted in the IV semester unless he/she passes all the earlier semesters.
- 7.6 If a candidate clears a semester examination, he/she shall not be permitted to reappear in the examination for improvement of marks.

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7.7 There shall be no supplementary examination or the provision of re-evaluation. However, the scrutiny can be held as per Patna University Rules.

8.0 AWARD OF CLASS:

8.1 Successful candidates shall be awarded the class at the end of Part - II, IVth Semester Examination based on the aggregate marks obtained in Part - I and Part - II examination, out of 1600 marks and 64-80 credits, as follows:

- (a) 75% and above First Class with Distinction
- (b) 60% or more but less than 75% First Class
- (c) 45% or more less than 60% Second Class
- (d) Less than 45% Fail

Each successful candidate of all the Four Semesters taken together receive a degree in the prescribed format specifying the subject in which he/she was examined and the class in which he/she was placed.

9.0 TENURE OF MSW COURSE:

9.1 Student shall complete the requirements for the award of MSW degree in minimum of two consecutive years and a maximum of four years from the date of admission. The maximum limit of four years will not change for any reason.

10.0 EXAMINATION BOARD:

10.1 The Vice-Chancellor will appoint a Board of Moderators and all the examinations conducted and the results published will be under the Examination Board, Patna University.

11.0 SAVINGS:

11.1 Wherever the Regulation is silent, the matter will be covered by the Patna University Regulations for Master of Arts examinations.

Note: The new regulation regarding Master's Degree Programme based on Semester System, Semester I & II shall come into force from the Academic Session 2012-13 and Semester III & IV from the Academic Session 2013-14

The University shall also hold two special examination of 2013 for the candidates who fail, to pass or to appear under the old regulations of M.A. examinations.

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12.0 THE FEE STRUCTURE FOR MSW COURSE:

- 12.1 (a) Tuition Fee (Gen) Rs. 10,000/- per year
 - (b) Development Fee Rs. 3000/- per year
 - (c) Examination Fee Rs. 500/- per year
 - (d) Miscellaneous Rs. 1500/- per year
- Total Rs. 15,000/- (Fifteen thousand) for General Candidates per year.

12.2 University Examination fee will be charged at the time of filling of Examination Forms.

12.3 The Fee Structure is subject to change after every three years with the approval of the Vice-Chancellor.

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