TENDER NOTICE

O/o State Council of Educational Research and Training, Haryana, Gurugram

Opposite: - Panchayat Bhawan,
Sohna Road, Gurugram
Haryana-122001

Memo No: - Science/2026/3397 Dated:- 12-11-2026

Subject: - Tender for Tentage on the occasion of State Level Science Exhibition (Rajya Stariya Bal Vaigyanik Pradarshani) 2026-27.

State Council of Educational Research and Training, Gurugram invites Tender in sealed cover for allotment of the successful bid for Tentage of State Level Science Exhibition (Rajya Stariya Bal Vaigyanik) 2026-27 to be held in the month of December 2026.

(1) General Condition: -

(a) Interested agencies are invited to submit their tender in a sealed cover duly superscribed **"Tender for Tentage on the occasion of State Level Science Exhibition (Rajya Stariya Bal Vaigyanik Pradarshani) 2026-27".**

(b) The Tender in sealed cover containing financial & Technical bid shall reach on or before **26th November, 2026 upto 5:00PM** through speed/Regd. Post/By hand to the Director SCERT Haryana, Gurugram, Opp. Panchayat Bhawan, Sohna Road, Gurugram Haryana-122001.

(c) The received bids shall be opened on **27th November, 2026 at 11:00 AM** in this office in the presence of members and committee as well as the authorized representatives of the bidders. All the bidders are informed to attend the same.

(d) The bidder shall have to be present in person or through an authorized representative on the aforementioned due time and date in this office. However, this office also reserves the right to reject any bid without assigning any reason.

(e) Bids received after due date, not contained in a sealed envelope, incomplete quotation and received later than stipulated time are liable to be summarily rejected without assigning any reason and without any communication.

(f) The validity of the Tender shall be for Six months from the date of its receipt in this office.

(g) Tender fee of Rs. 1000/- should be deposited through draft in favour of Director SCERT, Haryana, payable at Gurugram which is non-refundable.

(h) For Earnest money deposit (EMD), a Demand Draft of Rs. 10000/- will be deposited in the favour of Director SCERT, Haryana, Gurugram.

(i) Loss of property will be recovered from EMD.

(2) Terms & Conditions of Payment:-

A. Mode of Payment:
All payments to the selected bidder/contractor shall be made **through the Government Treasury** as per the prevailing financial rules and procedures of the State Government.

B. Payment Process:
Payment will be released only after submission of verified GST bills/invoices, duly certified by the concerned authority, and after completion of all required documentation as per treasury norms.

C. Timeline for Payment:
The payment timeline is subject to the clearance and processing by the Treasury Office. The department shall initiate payment within the prescribed period; however, the final credit to the bidder's account will depend on treasury processing. Payment will be done after statutory deductions.

Minimum Eligibility Criteria

a) The bidder shall submit the complete documents in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
b) The bidder should be in existence for at least 5 (five) years.
c) Bidder having registered office in the State of Haryana will be given preference for award of tender
d) The bidder should be registered ISO agency
e) The bidder should have PAN No. Self-attested copy of PAN Card is to be submitted.
f) Bidder should have Goods & Service Tax Registration No. Self-attested copy of Goods & Service Tax Registration is to be submitted.
g) The bidder's average annual financial turnover should be Rs. 25, 00,000/- or above for the last 03 financial Years (2023-24, 2024-25, 2025-26). Certified by CA or Turnover certificate certified by Chartered Accountants for the last three financial years ending 31st March 2026 to be submitted.
h) The Bidder must submit a declaration that the bidder has not been suspended / blacklisted by any organization.
i) Bidder must submit the bidder's details in the enclosed prescribed Performa on the letter head of the company duly signed by proprietor/partner/director or their authorized representative. In case of signing of tender by authorized representative, letter of authorization must be attached with bid.

A. SELECTION CRITERIA

1. The right to reject all bids rests with Director SCERT, Haryana, Gurugram without assigning any reason thereof.
2. The bidder Agency and their employees or agents shall observe the highest standard of ethics during the bidding process. Notwithstanding anything to the contrary contained in this document, may reject a tender without being liable in any manner whatsoever to the bidder

Agency, if it determines that the bidder Agency has, directly or indirectly or through an agent, engaged in corrupt, fraudulent, coercive, undesirable or restrictive practice during the bidding process.

3. A Committee will be constituted for evaluation of bids received. A minimum eligibility criterion must be fulfilled by the bidder(s). Financial Quotes of only those bidder Agencies would be considered who attain the minimum eligibility criteria.
4. The Committee will carry out a detailed evaluation of the bids in order to determine whether the applicant bidder Agencies are qualified and eligible or the technical aspects are substantially responsive to the requirements set forth in the bidding documents.
5. Lowest bidder will be successful.

FINANCIAL BID

Details of Tentage items to be incurred on **State Level Science Exhibition (Rajya Stariya Bal vaigyanik Pradarshani) 2026-27** for 02 days are as follows: -

Tentage Requirements

.No.	Category	Item Description	Quantity	No. of Days	Rate	Amoun
1.	Decor	Covered Tent Area	25000 Sq Ft.	2 days		
		Carpet Area(carpet any color as per requirement)	12000 Sq Ft	2 days		
		Chairs with Cover	400	2 days		
		Sofa Table(Glass table of Standard size)	08	2 days		
		Sofa with Cover(any color as per requirement)	16	2 days		
		Table for Exhibit with Light	120	2 days		
		Table for Exhibit without Light	70	2 days		
		LED (Mercury Light) 400W	15	2 days		
2	Sound System	Cordless	4	2 days		
		Podium Mike	2	2 days		
3	Diesel Generator	Sound proof 25 KVA generator with Diesel(It should have change over switch)	1	2 days(Approx 10h running per day)		
4.	Flower Decoration Planters, Bouquet &	Flower Decoration of Stage Entry Gate & Rangoli Making	Approx. 750 Sq. Ft	-		

	Flowers Pots	Bouquet	3	-		
		Planters	6	-		
		Flower Pot for Sofa Table	8	-		
5.	Water Facility	Mineral Water for Guests	100 bottles	2 days		
		20 Liter jar drinking water with Dispenser and Disposable glasses	30	2 days		
6.	Stay Arrangement	Mattress(Cotton/Foam, 4 by 8)	100	2 days		
		Blanket/Rajai(Good Quality)	100	2 days		
		Pillow, bedsheet(Clean and good quality)	100	2 days		
		Hot Water for Bathing	300 Participants	2 days		
		Moving Toilets	2 Male ,2 Females	2 days		

DDO
SCERT Haryana
Gurugram