

NOTICE INVITING QUOTATIONS

**O/o State Council of Educational Research and Training, Haryana,
Gurugram**

Opposite: -Panchayat Bhawan,
Sohna Road, Gurugram
Haryana-122001

Memo No: - Science/2023/2656

Dated:- 17-10-2023

Subject: - Quotation for Tentage, Generator & Sound system on the occasion of State Level Science Drama 2023-2024.

State Council of Educational Research and Training, Gurugram invites quotations in sealed cover for allotment of the successful bidder for Science Drama 2023 to be held on 31st October

General Condition: -

- (a) Interested agencies are requested to submit their quotation/tender in a sealed cover duly super scribed "**Quotation for Tentage, Generator & sound system on the occasion of State Level Science Drama 2023-2024.**".
- (b) The quotation in sealed cover should be sent to this office, addressed to the Director SCERT Haryana, Gurugram of opp- Panchyat Bhawan, Sohna Road, Gurugram Haryana-122001.
- (c) The quotation may be sent by post or delivered at reception at the above office address.
- (d) The quotation in the sealed containing the financial bid must reach this office on or before 23rd October 03:00 P.M. Bids received after the due date/time shall not be entertained.
- (e) The received bids shall be opened in this office on **23-10-2023 at 03:00 P.M.** In the presence of the authorized representatives of the bidders. All the bidders are informed.
- (f) The bidder will have to be present in person or through an authorized representative on the aforementioned time and date in this office. However, this office also reserves the right to reject any bid without assigning any reason.
- (g) Bids received after due date, bids not contained in a sealed envelope, incomplete quotation or received later than stipulated time shall be summarily rejected without assigning any reason and without any communication.

- (h) The validity of the quotation shall be for 3 months from the date of its receipt in this office.
- (i) The rates quoted shall be valid for one year from the date of awarding the work for SCERT Haryana, Gurugram of Opp- Panchyat Bhawan, Sohna Road, Gurugram Haryana-122001.

Minimum Eligibility criteria:

- a) The bidder shall submit the complete documents in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
- b) The bidder should be in existence for at least 05 (Five) years.
- c) Bidder having registered office in the State of Haryana will be given preference for award of tender
- d) The bidder should be registered ISO agency
- e) The bidder should have PAN No. Self-attested copy of PAN Card is to be submitted.
- f) Bidder should have Goods & Service Tax Registration No. Self-attested copy of Goods & Service Tax Registration is to be submitted.
- g) The bidder's average annual financial turnover should be Rs. 25, 00,000/- or above for the last 04 financial Years (2019-20, 2020-21,2021-22 & 2022-23). Turnover certificate certified by Chartered Accountants for the last four financial years to be submitted.
- h) The Bidder must submit a declaration that the bidder has not been suspended / blacklisted by any organization.
- i) Bidder having registered office in the State of Haryana will be given preference for award of tender.
- j) Bidder must submit the bidder's details in the enclosed.

A. SELECTION CRITERIA

1. The right to reject all bids rests with Director SCERT without assigning any reason thereof. If a specific bid were rejected, the reasons for rejection of the bid would be indicated.
2. The bidder Agency and their employees or agents shall observe the highest standard of ethics during the bidding process. Notwithstanding anything to the contrary contained in this document, may reject a tender without being liable in any manner whatsoever to the bidder Agency, if it determines that the bidder Agency has, directly or indirectly or through an agent, engaged in corrupt, fraudulent, coercive, undesirable or restrictive practice during the bidding process.
3. A Committee will be constituted for evaluation of bids received. Minimum eligibility criteria for bidders is a must. Financial Quotes of only those bidder Agencies would be considered who attain the minimum eligibility criteria.

4. The Committee will carry out a detailed evaluation of the bids in order to determine whether the applicant bidder Agencies are qualified and eligible and whether the technical aspects are substantially responsive to the requirements set forth in the bidding documents.

FINANCIAL BID

Details of items to be incurred on state level science Drama for 01 days are as follows: -

(A) TENTAGE requirements


S. No.	NAME OF ITEMS	QTY.	RATE
1	Covered Tent Area	Approx. 4000 Sq ft.	
2	Chair with cover	250	
3	Water Arrangement (Camper)	20	
4	Stage Decoration (Flower Décor)	Approx. 75 Sq ft.	
5	Other requirements (Mercury light & Pedestal Fan)	04 ea ch	

(B) TENTAGE requirements

1	Generator including Diesel (for Event's day)	01	
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(C) Sound System requirements

S. No.	Name of Items	QTY.	RATE
1	Stage Hanging Mic	04	
2	Coler Mic	16	
3	Podium Mic with Stand	01	
4	Speaker	04	


 Director
 S.C.E.R.T. Haryana,
 Gurugram