

**Weekly Distribution of
Syllabus
Class 11th
Subject Business Studies**

MONTH	WEEK	NAME OF CHAPTER	TOPICS/CONTENT
September 2021	1st 06-11 September	Unit 5 Emerging modes of business	E-business and outsourcing services Meaning, importance, sources
	2nd 13-18 September		
	3rd 20-25 September	Unit 6 Social responsibility of business and business ethics	Responsibility towards different concerned group.
	4th 27 September - 01 October		Types of business ethics

**Weekly Distribution of
Syllabus
Class 12th
Subject Business Studies**

MONTH	WEEK	NAME OF CHAPTER	TOPICS/CONTENT
September 2021	1st 06-11 September	Unit -7	7.1 Directing (importance and principle) 7.2 Supervision (Meaning and importance)
	2nd 13-18 September		7.3 Motivation (Meaning and importance) 7.4 Leadership (Meaning and importance)
	3rd 20-25 September	Unit 7 Unit – 8	7.5 communication (Importance and Barriers) 8.1 Controlling (Importance and process)
	4th 27 September -01 October	Unit – 8	8.2 Techniques of controlling