

Website: -www.llsa.ladakh.gov.in
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**LADAKH LEGAL SERVICES AUTHORITY
DAMBUCHAN, AKLING, LEH, LADAKH**

NOTICE

No. LLSA/Estt/50/2024/ 657-60 .

Dated: 19-01-2026

Subject: Syllabus and Selection Criteria for the Posts advertised vide Notification No. 01 of 2025 dated 6th January, 2025.

In continuation to this office advertisement Notification **No. 01 of 2025 dated 6th January, 2025**, it is hereby notified for the information of all concerned candidates that the **syllabus and selection criteria** for recruitment to the posts advertised under the aforesaid notification have been finalized. The syllabus and selection criteria for different posts are annexed herewith as **Annexures, A, B, C and D.**

The date, time and venue of the examination shall be notified separately in due course through the official website and other appropriate modes.

All candidates are advised to regularly visit the official website for further updates in this regard.

Sd/-
(Splazes Angmo)
Member Secretary

Copy to:

1. Chairman, DLSA, Leh and Kargil for information.
2. Director, information, UT Ladakh, with the request to circulate the notice.
3. Incharge Website, LLSA for uploading the same into the website.

Stanzin Dahcom
(Stanzin Dahcom) 19/1/26
Under Secretary



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Criteria for the Post of Orderly

The following criteria have been fixed for the Viva-Voce Interview for the post of **Orderly**, as advertised in Notification **No. 01/2025 dated 06.01.2025**:

The final merit shall consist of 100 Marks with following division:

- i. 80 Marks shall be allotted to the candidates on Pro rata basis on percentage of marks obtained in the qualifying examination (Matriculation)
- ii. Candidate shall be called for an interview in the ratio of 1:20 on the basis of merit.
- iii. **20 Marks** for interview/viva Voce on the basis of General Knowledge, Aptitude & Personality.


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Criteria/Syllabus for the Post of Driver

The following criteria/syllabus has been fixed for the selection for the post of Driver, advertised vide Notification No. 01 of 2025 dated 006.01.2025.

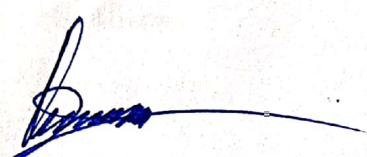
Written/ OMR Test Structure

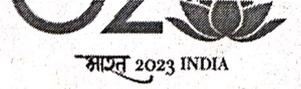
1. The test shall comprise of OMR Examination carrying 50 marks;
2. The Examination shall be of 60 minutes duration.
3. The question paper shall comprise of 50 questions and each question shall carry one mark. Each question will contain multiple Choices.
4. There shall be no negative marking.
5. The candidates who secure marks as per merit will be called for Driving test in the ratio of 1:10.
6. The candidates who qualify the driving test shall be call for interview/viva-vice.
7. The interview/viva-voce shall carry 10 marks.
8. The final selection for the post will be made on the basis of combined merit obtained in OMR examination and interview.

Syllabus/pattern of question paper for the OMR based Examination:

The question paper shall comprise of following parts with breakup of marks:

- | | | | |
|------|-----------------------------------|---|----------|
| i. | Traffic Rules and Signaling | = | 20 marks |
| ii. | Motor parts and its repair | = | 15 marks |
| iii. | General Knowledge/Current Affairs | = | 15 marks |


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Criteria/Syllabus

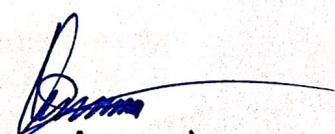
The following criteria/syllabus has been fixed for examination for the posts of Junior Legal Assistant, advertised vide notification No. **01/2025/ dated 09.01.2025**:

Test Structure:

- The test will comprise of **CBT (MCQs)** based written examination comprising of 80 questions, each question carrying one mark.
- There will be no negative mark.
- The duration of the test will be 80 minutes.
- There will be no cut off point or pass marks in the CBT based test, instead candidates shall be called for interview in the ratio of 5:1, on the basis of their merit obtained in the CBT base test.
- The interview will be for 20 Marks.

The **CBT (MCQs)** base question paper shall comprise on the following subjects: -

1. Constitutional Law	10 Marks
2. POSCO Act, 2012	10 Marks
3. Code of Civil Procedure, 1908	10 Marks
4. Bharatiya Nagarik Suraksha Sanhita, 2023	10 Marks
5. Bharatiya Nyaya Sanhita, 2023	10 Marks
6. Juvenile Justice (Care and Protection of Children) Act, 2015.	10 Marks
7. Law of contract	10 Marks
8. General Knowledge/Current Affairs	10 Marks


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Criteria/Syllabus for Steno Typiest & Jr. Assistant.

The following criteria/syllabus has been fixed for Selection to the posts of Steno-typists and Junior Assistants, advertised vide notification **No 01 of 2025/ dated 06.01.2025:**

For the posts of Steno-Typiest:

- i. The standard for qualifying the Shorthand and Type writing test shall be on the basis of merit vis a vis number of accurate words typed on the basis of dictation given in the examination.
- ii. The dictation shall be of 300 words to be dictated in 05 minutes (60 words per minute) and thereafter, the candidates shall transcribe the dictation on computer key board in 10 minutes (30 words per minute).

For the posts of Junior Assistant:

Test Structure:

1. The test will comprise of **OMR (MCQs)** based written Examination carrying 80 marks;
2. The Interview will be of 20 marks;
3. The **OMR (MCQs)** based written Examination shall be of 80 minutes duration.
4. The question paper will comprise of 80 questions and each question will carry one mark. Each question will contain multiple choices.
5. There will be no negative marking.
6. There will be no cut off point or pass marks in the OMR based Examination, instead candidates will be called for typing test set for Jr.

Assistant in the ration of 1:20, on the basis of their merit obtained in the OMR based test.

7. The candidates who successfully qualify the requisite typing test shall be called for interview.

Syllabus for the OMR (MCQs) Based Examination;

- i. The question paper shall comprise of following four parts with breakup of marks given against each part:
- | | |
|--------------------------------------|------------|
| a) General English | =30 marks; |
| b) General Knowledge/Current Affairs | =25 marks; |
| c) Basic Concepts of Computers | =15 marks; |
| d) Court/Office related awareness | =10 marks. |

(ii) The syllabus for each part is given below:

Part-I General English:

This part will comprise questions relating to the General English awareness of the candidates, including grammar, with special focus on Articles, Verbs, Tenses, Prepositions, Voice, Synonyms, Antonyms or Punctuations etc; and factual understanding of events, dates, people, idioms or phrases etc.

Part-II General Knowledge:

This part may comprise questions relating to the current affairs.

Part-III Computers:

This part may comprise question relating to the knowledge of basic concepts about computer systems.

Part-IV Court related

This part will comprise job related questions including the terminologies generally used in the official/Court work and types of communications etc.


(Splazes Angmo)
Member Secretary