



STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17, PANCHKULA-134109

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Election Matter
Most Immediate

NO. SEC/ME/2026/1731-1742
To

DATED: 24/04/2026

✓
The Deputy Commissioners,
Ambala, Panchkula, Sonapat, Rewari,
Hisar, Rohtak, Fatehabad, Jhajjar, Kaithal,
Karnal, Mahendergarh at Narnaul and
Yamuna Nagar.

Subject: Regarding Printing of Postal ballot papers for official on election duty for General / Bye Elections of Mayors / President and Members of the Municipalities Bodies, 2026.

Sir/ Madam,

I have been directed to refer to the above subject and to convey you that the requisite number of postal ballot papers for elections to municipal bodies, 2026 to be held on 10.05.2026 be got printed from local printers at your own level. The provisions in this regards as contained in Rule 69-N of the Haryana Municipal Election Rules, 1978 and rule 70-N of the Haryana Municipal Corporation Election Rules, 1994 be strictly complied with.

2. The Design of postal ballot paper will be as under:

(i) Ballot papers shall be printed on the following sizes of papers depending upon the number of candidates:-

For Two Names	--	6-1/2"x3-1/4"
For Three Names	-	8"x 3-1/4"
For Four Names	--	9-1/2"x3-1/4"
For Five Names	--	11"x3-1/4"
For Six Names	--	12-1/2"x3-1/4"

For Seven Names	--	14"x3-1/4"
For Eight Names	--	15-1/2"x3-1/4"
For Nine Names	--	17"x3-1/4"
For Ten Names	--	11"x6-1/2"
For Eleven Names	--	12-1/2"x6-1/2"
For Twelve Names	--	12-1/2"x6-1/2"
For Thirteen Names	--	14"x6-1/2"
For Fourteen Names	--	14"x6-1/2"
For Fifteen Names	--	15-1/2"x6-1/2"
For Sixteen Names	--	15-1/2"x6-1/2"

(Scale 1"=2.54cm)

- (ii) The printing area will be 3-1/4" in case of single column up to nine candidates and 6-1/2" in the case of double column upto sixteen candidates and printing area will be increased 3-1/4" on every additional column and so on.
- (iii) Ballot papers shall be printed on paper of above sizes containing names of candidates, photo and symbols allotted to them with nature of election, Mayor/ President, ward number, name of Municipal Bodies on the counter foil depending upon the category of the ballot paper including the counterfoil of size 2-1/2"x3-1/4" of each ballot paper.
- (iv) The particulars on the counterfoils shall be printed in Devnagri script only and the counterfoil shall contain the following :-
- Space for stitching at the top centre of the counterfoil;
 - A black border of 1cm at the top of the counterfoil;
 - Serial number of the ballot paper on the left hand side;
 - Place for "signature or thumb impression" of elector just above the words "signature / thumb impression " on the right hand side;
 - One block of lines of 1 cm with a perforated rule / disjoined straight line below, separating the ballot paper from the counterfoil;
- (v) Names of the contesting candidates shall be arranged on the ballot paper in the same order in which their names appear in the list of contesting candidates.

- (vi) Serial number and name of the candidate shall be printed on the left hand side and photo & his / her election symbol shall be printed on the right hand side in the panel meant for him / her.
- (vii) Ballot papers for the post of Member of Wards for Municipal Corporation/ Municipal Council / Committee shall be printed on white paper with black ink and ballot paper for the post of Mayors / Presidents on pink paper with black ink or on white paper with Pink ink. Similarly the colour combinations for the Covers / Forms be also maintained in the same manner of these posts.
- (viii) In the last panel / row after end of the contesting candidate the word "इनमें से कोई नहीं " with symbol ~~☒~~ shall be printed.

Yours faithfully,


Secretary,
State Election Commission, Haryana. 