

## FAQ FOR PANCHAYATI RAJ INSTITUTIONS

\* - The information provided below is for General information and not for any legal purpose

<b>FAQs in respect of State Election Commission in general</b>	
<b>Q.No.1</b>	By which order/notification of the Government, the State Election Commission, Haryana was constituted?
Ans	The State Election Commission, Haryana was constituted under the provisions of Article 243K read with Article 243 ZA of the Constitution of India, vide Government Notification No.S.O.101/Const/Art.243A/243ZA/93 dated 18 <sup>th</sup> November, 1993.
<b>Q.No.2</b>	What is the composition of the State Election Commission?
Ans	The State Election Commission is a single member Commission comprising of the State Election Commissioner.
<b>Q.No.3</b>	Who appoints the State Election Commissioner and tenure in the office?
Ans	The Governor of the State appoints the State Election Commissioner for a period of five years from the date he assumes the office or till he attains the age of sixty five years, whichever is earlier.
<b>Q.No.4</b>	What is the role of State Election Commission?
Ans	State Election Commission has been vested with the superintendence, direction and control of the preparation of electoral rolls/voter lists for, and the conduct of, all elections to the Panchayati Raj Institutions (PRIs) and municipalities under article 243K of the Constitution of India and section 161 (3) of Haryana Panchayati Raj Act, 1994, section 9 of the Haryana Municipal Corporation Act, 1994 and section 3A of the Haryana Municipal Act, 1973.
<b>FAQs in respect of preparation &amp; updation of Voter Lists</b>	
<b>Q.No.1</b>	What is qualification for inclusion of name in the Voter List?
Ans	As per provision made in <b>Rule 8</b> of the Haryana Panchayati Raj Election Rules, <b>1994</b> , any person, whose name is there in the relevant part of the electoral roll of the State Legislative Assembly constituency till the first day of filing nomination of the Panchayati Raj Institutions is eligible for inclusion of his/her name in the voter list of these elections.
<b>Q.No.2</b>	Who is eligible to include his/her name in the Voter List of the PRIs?
Ans	Any person, whose name exist in the relevant part of the electoral roll of the State Legislative Assembly constituency or part thereof till the first day of filing nomination of the Panchayati Raj Institutions elections.
<b>Q.No.3</b>	Manner of making and lodging claims and objections to the District Electoral Officer?
Ans	<b>Form A</b> shall be filed by those applicants who intend to include their name, make correction in their entry or transposing of their name in another ward in the Voter List. <b>Form B</b> shall be filed by those applicants who intend to object inclusion of name or seek deletion of a name from the Voter List. <b>Normally</b> , the applications presented in person shall be accepted. If any member of the family submits the form of another family member, it may also be accepted. If any person or representative of a political party submits claim or objection forms in bulk,

	these should not be accepted and he/she should be advised that applicants concerned are required to be present in person to file the same as they may be required for the verification of the contents mentioned in the forms.
<b>Q.No.4</b>	Can objector/claimant file appeal against the order of District Electoral Officer?
Ans	Yes, objector/claimant can file appeal before the Deputy Commissioner-cum-District Election Officer (Panchayat) against the orders of District Electoral Officer within three days.
<b>Q.No.5</b>	Disposal of appeals by the Deputy Commissioner-cum-District Election Officer (Panchayat).
Ans	The Deputy Commissioner-cum-District Election Officer (Panchayat) shall within three days either confirm such order, or set it aside or pass such other order with respect to the claim or objection as he/she may deem fit.
<b>Q.No.6</b>	What is the procedure for the inclusion/deletion or correction of names during election period in the voter list finally published? <b>(Rule 12-B)</b>
Ans	Any person whose name is not included in the ward wise list of voters finally published may apply to the Deputy Commissioner-cum-District Election Officer (Panchayat) for addition/deletion/correction of his/her name in the ward wise list of voters:  Provided that the addition/deletion or correction of any name in the ward wise list of voters of Gram Panchayat, Panchayat Samiti and Zila Parishad can be only made, if the name of claimant/applicant exists in the relevant part of the State Legislative assembly till the first day of filing nomination papers for the elections of Gram Panchayat, Panchayat Samiti and Zila Parishad.
<b>Q.No.7</b>	Whether any person can inspect the voter list?
Ans.	Yes.
<b>Q.No.8</b>	Sale of Voter List?
Ans.	For the purpose of sale of voter list, voter list of a ward shall not be sold in units and small parts. The sale of voter list shall be made @ Rupees 2/- per page.
<b>FAQs ON POLLING STATION</b>	
<b>Q.No.1</b>	What are the guidelines for setting of polling stations?
Ans.	The polling station should be set up for 1000 voters, in a suitable building so that there is no inconvenience to the electors' specially senior citizens, women, physically challenged persons etc. Detailed instructions had been issued regarding setting-up polling stations for PRIs elections. (Letter No.SEC/4E-II.2022/874-895, dated 22.07.2022. Annexure-1)
<b>Q.No.2</b>	How many polling booth to be videographed and what is the rate?
Ans.	Videography may be done up to 5% polling booths on the date of poll and rates should not be more than Rs.2000/- per day per camera. (Instructions issued all the Deputy Commissioner-District Election Officer (Panchayat) vide letter No.SEC/4E-II/2022/2874-2895, dated 22.09.2022. Annexure-2)
<b>FAQs ON NOMINATION</b>	
<b>Q.No.1</b>	Who is eligible to contest election in the PRIs elections?
Ans.	Any person who has attained the age of twenty-one years and whose name is

	registered as an elector in the voter list of Gram Panchayat, Panchayat Samiti & Zila Parishad, unless disqualified under the Haryana Panchayati Raj Act, 1994 or under any other law for the time being in force, be qualified to be elected from any electoral division of the concerned Panchayati Raj Institutions, shall be eligible to contest the election.																											
<b>Q.No.2</b>	What is the relevant date to determine the age (21 years) for the candidate to contest the election of Panchayati Raj Institutions?																											
Ans.	The date for scrutiny of nominations is relevant date to determine the age of 21 years of a candidate to file nomination for contesting the election of Panchayati Raj Institutions.																											
<b>Q.No.3</b>	What are qualifications and disqualifications required to contest elections of Panchayati Raj Institutions?																											
Ans.	The qualifications and disqualifications for contesting elections of Panchayati Raj Institutions are given under Section 173 and Section 175 of the Haryana Panchayati Raj Act, 1994.																											
<b>Q.No.4</b>	What is educational qualification prescribed for contesting the election of Panchayati Raj Institutions?																											
Ans.	The following education qualification is prescribed in the Panchayati Raj Act, 1994 to contest the election of Panchayati Raj Institution:-																											
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<b>Q.No.5</b>	What is security amount to contest the election of Panchayati Raj Institutions?																											
Ans	Under Rule 28 of the Haryana Panchayati Raj Election Rules, 1994, the following amounts have been prescribed for the candidates to be deposited with the nomination paper of the Panchayati Raj Institutions:																											
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<b>Q.No.6</b>	What is expenditure limit prescribed for contesting the election of PRIs?																											
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	Member Panchayat Samiti	3,60,000/-
	Member Zila Parishad	6,00,000/-
<b>Q.No.7</b>	Whether a voter of Panchayati Raj Institution (Gram Panchayat/Panchayat Samiti/Zila Parishad) can contest from any ward of that Panchayati Raj Institution?	
Ans.	Yes	
<b>Q.No.8</b>	Whether a person can contest more than one ward at a time?	
Ans.	Yes.	
<b>Q.No.9</b>	Whether an adopted son has different father's name in educational qualification and voters list, can he contest the election?	
Ans	Yes, the Commission has issued clarification vide letter No.SEC/4E-II/2021/431-432, dated 09.06.2021.	
<b>Q.No.10</b>	Whether the nomination paper filed by a candidate not signed at the time of submission or filing of nomination papers can be signed thereafter before scrutiny of nomination papers or not?	
Ans.	Nomination paper cannot be signed after the submission of nomination paper.	
<b>Q.No.11</b>	What action should be taken if name of a candidate is absent from a particular Sr.No. (where it was earlier mentioned) of a Ward of a Gram Panchayat/Panchayat Samiti/Zila Parishad in latest voter list as mentioned by him in nomination?	
Ans.	During the filing of nomination, if name of the person is not at Sr.No.as mentioned of a Ward of Gram Panchayat/Panchayat Samiti/Zila Parishad, search the voter list of entire Gram Panchayat/Panchayat Samiti/Zila Parishad, as the case may be. It may appear at another serial number of the concerned Gram Panchayat/Panchayat Samiti/Zila Parishad. However, if name is not there in the voter list of the entire Gram Panchayat/Panchayat Samiti/Zila Parishad, then as per provisions of Section 173 of Haryana Panchayati Raj Act, 1994, he cannot contest election from that Gram Panchayat/Panchayat Samiti/Zila Parishad (Letter No.SEC/4E-II/2022/3924, dated 20.10.2022. Annexure-3)	
<b>Q.No.12</b>	Whether antecedents/character verification from local police and also domicile certificate is required to be submitted along with nomination form?	
Ans.	Antecedents/character verification is not required from local police for filing nominations for any posts of Panch, Sarpanch, Member of Panchayat Samiti or Zila Parishad. Only self attested details of pending criminal cases or such criminal cases where conviction has taken place are required to be submitted by the candidate with the nomination form (Instructions No.SEC/4E-II/2026/523-524, dated 03 <sup>rd</sup> April, 2026. Annexure-4). There is no requirement of submission of domicile certificate with nomination form, only the name of candidate is required to be there in the voter list of the concerned Gram Panchayat, Panchayat Samiti or Zila Parishad for which he/she is contesting the election. (Letter No.SEC/4E-II/2022/3611, dated 16.10.2022. Annexure—5)	
<b>Q.No.13</b>	Whether the NDC is required in favour of the contesting candidates or in favour of all family members of the candidates, for the arrears of electricity bill etc and from the Primary Agriculture Co-operative Society, District Central Co-operative Bank	

	and District Primary Co-operative Agriculture Rural Development Bank?
Ans.	In view of the legal advice of Legal Remembrance, Haryana, NDC is required from Primary Agriculture Co-operative Society, District Central Co-operative Bank and District Primary Co-operative Agriculture Rural Development Bank and arrears of electricity bill etc. only in favour of the contesting candidates. (Letter No.SEC/4E-II/2022/3590, dated 14.10.2022. Annexure-6)
<b>Q.No.14</b>	Whether nomination can be filed from any ward if the name exist in another ward or not?
Ans.	A person can file his nomination from any ward of the Gram Panchayat if his name exists in the voter list of the concerned Gram Panchayat. (Letter No.SEC/4E-II/2022/4408, dated 28.10.2022. Annexure-7)
<b>Q.No.15</b>	Can a candidate go to the office of Returning Officer for filling a nomination with a procession?
Ans.	Yes. Provided he/she will give prior information regarding this to the concerned Police authority.
<b>Q.No.16</b>	How many persons can accompany the contesting candidate during filing of nomination paper?
Ans.	There is no limit of persons accompanying with the candidate who come to file nomination paper. However, keeping in view maintenance of law & order, concerned Returning Officer/authorized officer may decide that how many persons are to be allowed to accompany a candidate while filing nomination (Letter No.SEC/4E-II/2022/3605, dated 15.10.2022. Annexure-8)
<b>Q.No.17</b>	Whether videography can be done during filling of nomination for Panchayat Samiti and Zila Parishad or not?
Ans.	Videography can be done on the last day of nomination for filing of nominations for Zila Parishad and Panchayat Samiti.
<b>Q.No.18</b>	Whether a person belonging to reserved category (SC/BC category) can contest election against unreserved seat?
Ans.	Yes
<b>Q.No.19</b>	Whether a person belonging to unreserved category can contest election against reserved seat (reserved for SC/BC)?
Ans.	No
<b>Q.No.20</b>	Can a person belonging to Scheduled Caste from another State claim benefit of reservation in Panchayati Raj Institutions elections in the State of Haryana or not?
Ans.	No, on the basis of opinion/advice given by Law and Legislative Department, dated 21.07.2023 a person belonging to Scheduled Caste from another State cannot claim benefit of reservation in Panchayati Raj Institutions elections in the State of Haryana. (Letter No.SEC/4E-II/2024/109, dated 11.03.2024. Annexure-9)
<b>Q.No.21</b>	If a man from unreserved category or any other category except Scheduled Castes marries a women from another State belonging to Scheduled Castes and which caste has also been included in the list of Scheduled Castes in Haryana, then can that women claim benefit of reservation meant for Scheduled Castes for contesting

	elections in PRIs in the State of Haryana?
Ans.	No.
<b>Q.No.22</b>	Whether a women belonging to Backward Class 'A' born in a state outside Haryana can avail benefire of reservation for the purpose of contesting election in any of the PRIS in the State of Haryana when the same caste is included as Backward Class 'A' in Haryana State?
Ans.	No.
<b>Q.No.23</b>	Whether a women belonging to Backward Class 'B' born in a state outside Haryana can avail benefire of reservation for the purpose of contesting election in any of the Panchayati Raj Institutions in the State of Haryana when the same caste is included as Backward Class 'B' in Haryana State?
Ans.	No.
<b>Q.No.24</b>	Whether a women belonging to reserved category (SC/BC category) can contest election against a seat reserved for women?
Ans.	There is no bar in rules in this respect.
<b>Q.No.25</b>	Whether a candidate is allowed to appoint persons as polling agents from any where?
Ans.	No. Such person who is appointed by the candidate as a polling agent must be ordinarily be a resident and voter of the concerned polling station area only and not from outside the concerned polling area.
<b>Q.No.26</b>	What is qualification and security deposit by the candidates of reserved category if they contest from unreserved seat?
Ans.	The educational qualification and amount of Security deposit for the candidates belonging to General and reserved category are provided in Section 175 of the Haryana Panchayati Raj Act, 1994 and Rule 28 of the Haryana Panchayati Raj Election Rules, 1994. There is no restriction in the Haryana Panchayati Raj Act, 1994 and Rules there under to contest the election by the candidates of reserved categories from the un-reserved seats on the basis of relaxed education qualification and security deposits as the qualification and Security deposits are meant for the candidates of reserved candidates and not for the seats. (Letter issued to all DC-cum-DEO(P) vide No.SEC/4E-II/2022/3591, dated 14.10.2022. Annexure-10)
<b>Q.No.27</b>	Whether Chowkidar/Sweeper/HKRN employee can contest the elections?
Ans.	In this regard as per provisions in clause(j) of sub-section (1) of section 175 of the Haryana Panchayati Raj Act, 1994 "No person shall be Sarpanch or a Panch of a Gram Panchayat or a member of Panchayat Samiti or a Zila Parishad or continue as such who is servant of Government or a servant of any Local Authority" and meaning of Local Authority has been defined under section 2 of the Haryana Panchayati Raj Act, 1994. (Letter No.SEC/4E-II/2022/3605, dated 15.10.2022. Annexure-8)

<b>Q.No.28</b>	Whether a candidate subsisting contract/contractual obligation with Panchayati Raj Institutions can contest election from that Panchayati Raj Institutions?			
Ans.	No.			
<b>Q.No.29</b>	Whether a person can contest the election of Sarpanch while holding the post of Nambardar and hold both the posts or not?			
Ans.	<p><b>Section 175. Disqualifications</b> – No person shall be a Sarpanch or a Panch of a Gram Panchayat or a member of a Panchayat Samiti or Zila Parishad or continue as such who –</p> <p>(f) – holds any salaried office or office of profit in any Gram Panchayat, Panchayat Samiti or Zila Parishad;</p> <p>However, notification dated 16.12.1974 issued by the Legislative Department, Haryana i.e. "The Haryana State Legislature (Prevention of Disqualification) Act, 1974" vide which Lambardar does not hold an office of profit under the Government of India or Government of State of Haryana.</p>			
<b>Q.No.30</b>	What action can be taken if a person has unauthorized possession of land or other immovable property belonging to Gram Panchayat, Panchayat Samiti or Zila Parishad?			
Ans.	In this regard attention is invited towards clause (n) of sub-section (1) of section 175 of the Haryana Panchayati Raj Act, 1994, wherein if the competent authority/Court has passed an order of unauthorized possession of land or other immovable property belonging to the Gram Panchayat, Panchayat Samiti or Zila Parishad against such person, the cases of disqualification may be decided accordingly. (Letter No.SEC/4E-II/2022/3923, dated 20.10.2022. Annexure-11)			
<b>Q.No.31</b>	Whether publication of criminal antecedents is required to be made by the contesting candidate?			
Ans.	<p>Yes</p> <p>(Detailed procedure in this respect is available in a circular issued vide No.SEC/4E-II/2026/523-524, dated 03.04.2026. Annexure-4)</p>			
<b>FAQs ON ELECTION</b>				
<b>Q.No.1</b>	What are the numbers of Panchayati Raj Institutions in the State?			
Ans.	<b>Name of Institute</b>	<b>No.</b>	<b>Name of office</b>	<b>No.</b>
	Gram Panchayats	6230	Sarpanch	6230
			Panch	62123
	Panchayat Samits	143	Members	3087
	Zila Parishads	22	Members	411
<b>Q.No.2</b>	Who is eligible to vote in elections to the Panchayati Raj Institutions?			
Ans.	All persons who are enrolled as voters in the voter list of the concerned ward of the PRIs are eligible to vote in the election of Panchayati Raj Institutions.			
<b>Q.No.3</b>	Can election be countermanded due to death of candidate?			
Ans.	Attention is invited towards rule 36 of the Haryana Panchayati Raj Election Rules, 1994 according to which if two candidates are in fray and one candidate dies during			

	the election process, then there will be no election and the election process would be repeated, but if there are more than two candidates then the election process would be continued. (Letter No.SEC/4E-II/2022/5878, dated 16.11.2022. Annexure-12)
<b>Q.No.4</b>	Whether the elections to Panchayati Raj Institutions in the State are held on party lines?
Ans	Elections to Panchayat Samiti and Zila Parishad can be held on Party lines, if political parties wish to contest it on the party symbol. However election of Gram Panchayat cannot be held on party line.
<b>Q.No.5</b>	Whether the political parties are registered separately by the SEC for the purpose of contesting elections to the PRIs?
Ans	<p>"No"</p> <p>The political parties registered with the Election Commission of India under section 29A of the Representation of the People Act, 1951 are treated as registered with the SEC without any formal registration. Similarly, the National Parties and State Parties recognized by the Election Commission of India are recognized by the State Election Commission. However, the State Election Commission issues its own notification w.r.t. the political parties recognized and registered by the Election Commission of India from time to time.</p>
<b>Q.No.6</b>	Whether NOTA are applicable in the election of Panchayati Raj Institutions?
Ans.	Yes. In the election of Sarpanch, Member Panchayat Samiti and Zila Parishad.
<b>Q.No.7</b>	Which alternative documents have to be produce for establishing Voter's identity if Elector's Photo Identity Card (EPIC) is not available with the Voter?
Ans	<ul style="list-style-type: none"> <li>(i) The Aadhar Card issued by UIDAI,</li> <li>(ii) Parivar Pehchan Patar (PPP)</li> <li>(iii) Passport,</li> <li>(iv) Driving License,</li> <li>(v) Income Tax Identity (PAN) Card,</li> <li>(vi) Service Identity Card issued to employees by Central/State Government Offices, Public Sector Undertakings, Local Bodies or other public Limited Company,</li> <li>(vii) Pass Book of an accounts, having photograph, opened in a scheduled Bank or Post Office,</li> <li>(viii) Freedom Fighter Identity Card having photograph,</li> <li>(ix) SC/ST/OBC certificate having photograph, issued by competent authority,</li> <li>(x) Certificate of Physical Handicap having photograph issued by the Competent Authority,</li> <li>(xi) Arms License having photograph,</li> <li>(xii) Job Cards with photograph issued under the National Rural Employment Guarantee Scheme, MGNREGA etc.</li> <li>(xiii) Property documents with photographs such as Pattas, Registered Deeds etc,</li> <li>(xiv) Pension Documents such as Ex-Servicemen Pension Book/Pension Payment Order, Ex-Servicemen's Widow/Dependent Certificate, Old Age</li> </ul>

	<p>Pension Order, Widow Pension Order, with photograph,</p> <p>(xv) Health Insurance Scheme Smart Cards with Photograph,</p> <p>(xvi) Ration Cards</p> <p>(xvii) or any other similar documents establishing the identity of the electors to the satisfaction of the Presiding Officer, having photograph..</p>
<b>Q.No.8</b>	Whether a candidate is allowed to appoint persons as polling agents from anywhere?
Ans.	No. Such person who is appointed by the candidate as a polling agent must be an ordinarily resident and elector of the concerned polling station area only and not from outside the concerned polling area
<b>FAQs ON COUNTING AND RESULT</b>	
<b>Q.No.1</b>	Under which provision counting of votes and declaration of result of the Panchayati Raj Institutions existed?
Ans	Rule 62 of the Haryana Panchayati Raj Election Rules, 1994.
<b>Q.No.2</b>	Whether videography is to be done for movement of EVMs from strong room to the counting centers and whether it is necessary to associate political parties at the time of allotment of EVMs?
Ans.	There is no mandatory requirement for videography for the movement of EVMs or associating political parties at the time of issuance of polling material (including EVMs). (Letter No.SEC/4E-II/2022/2899, dated 22.09.2022. Annexure-13)
<b>Q.No.3</b>	What are instructions about security of EVMs while carrying from Polling Booth to Strong Room?
Ans.	The polling parties having responsibility of carrying the EVMs from polling booth to the strong room and not to visit any other place(s) on the way for any reason, whatsoever, so that any untoward incident could be avoided and EVMs are safely transported to the strong room. (Letter No.SEC/4E-II/2022/3695-3716, dated 19.10.2022. Annexure-14)
<b>Q.No.4</b>	What are security measures for Polled Electronic Voting Machines Stored in Strong Rooms for Counting votes?
Ans.	Instructions have been issued by the State Election Commission regarding security and safety of strong rooms, where the polled EVMs are kept for counting of votes. (Letter No.SEC/4E-II/2022/3717-3738, dated 19.10.2022. Annexure-15)
<b>Q.No.5</b>	What is the procedure and period for retention of EVMs?
Ans.	As per para 3 of the order No.SEC/4E-II/2010/7995, dated 02.10.2010 (regarding retention of EVMs) the EVMs can be retained for three months from the date of declaration of the result of the election. (Letter to all DCs No.SEC/4E-II/2022/5852-5873, dated 15.11.2022. Annexure-16)
<b>Q.No.6</b>	Under which provision election expenditure required to be filed by the contesting candidates?
Ans	As per provisions contained in the Haryana Panchayati Raj Election Expenditure (Maintenance and Submission of Accounts) Order, 1996.
<b>Q.No.7</b>	What is the method of filing accounts of elections expenses and is there any time limit for filing such accounts of election expenses.
Ans.	Haryana Panchayati Raj Election Expenditure (Maintenance and Submission of

	Accounts) Order, 1996 provides that every contesting candidate or his election agent shall, lodge account of election expenditure within thirty days from the date of declaration of election result with the Deputy Commissioner-cum-District Election Officer (Panchayat) or an officer authorized by the State Election Commission.
<b>Q.No.8</b>	What is the term of office of Member of Panchayati Raj Institutions, if elected against casual vacancy?
Ans	Un expired portion of the term of the seat against which he is elected.
<b>Q.No.9</b>	How many votes are required by the contesting candidate so that his security deposits are not forfeited?
Ans.	In the case of Panch, Member Panchayat Samiti and Zila Parishad the number of votes should exceeds $1/3^{rd}$ of the votes polled in favour of the elected candidate and in the case of Sarpanch votes polled in favour of the candidate should exceeds $1/10^{th}$ of the total number of votes polled for the office.
<b>FAQs ON DISQUALIFICATION</b>	
<b>Q.No.1</b>	Under which section of the Act, the provision of disqualifications for being chosen as and for being a Member of PRIs is prescribed?
Ans	Under section 175 of the Haryana Panchayati Raj Act, 1994.
<b>Q.No.2</b>	What action can be taken against the candidate/ elected person if he does not file the accounts of election expenses within the prescribed limit and make expenditure beyond the prescribed limit?
Ans	He/She can be disqualified for a period of three years from the date of issuance of such order by the State Election Commission.
<b>Q.No.3</b>	Before which authority the election petitions are filed?
Ans.	Election Tribunal (Civil Court) of the district concerned.
<b>Q.No.4</b>	Whether any period of filing the election petition has been prescribed?
Ans.	Yes, within 30 days after the declaration of election result.
<b>Model Code of Conduct</b>	
<b>Q.No.1</b>	From which date the Model Code of Conduct is enforced and operational upto which date?
Ans.	The Model Code of conduct is enforced from the date of announcement of election schedule and is operational till the process of election is completed.
<b>Q.No.2</b>	Whether there is separate Code of Conduct for Panchayati Raj Institutions elections?
Ans.	Yes, a separate Code of Conduct has been prescribed by the SEC, in respect of PRIs, small booklets have been printed for this purpose. At the time of general elections and bye-elections, the Code of Conduct comes into force from the date of announcement of election programme by the SEC to conduct the general/bye-elections of the PRIs.
<b>Q.No.3</b>	What is applicability of code during general elections and bye-elections?
Ans.	During General elections of Panchayati Raj Institutions in the State of Haryana, the code is applicable in the entire State or the Zila Parishad area or Panchayat Samiti area or Gram Panchayat area where general elections are to be held. During bye-election, the code is applicable in the ward where elections are to be held.

<b>Q.No.4</b>	What are the salient features of the Model Code of Conduct?
Ans.	The salient features of the Model Code of Conduct lay down how political parties, contesting candidates and party(s) in power should conduct themselves during the process of elections i.e. on their general conduct during electioneering, holding meetings and processions, poll day activities and functioning of the party in power etc.
<b>Q.No.5</b>	Whether Govt. transport can be used for electioneering work?
Ans.	No.
<b>Q.No.6</b>	Are there any restrictions in using religious places for election propaganda?
Ans.	Yes. Any place of worship like Temple, Mosque, Church etc. should not be used for election campaign.
<b>Q.No.7</b>	Can a candidate go to the office of Returning Officer for filing a nomination with a procession?
Ans.	Yes, provided that he/she will give prior information the police authority concerned.
<b>Q.No.8</b>	Is there any restriction or use of rest houses, dak bungalows or other Govt. accommodation for campaign office or for holding any public meeting for the purpose of election propaganda?
Ans.	Yes. No Government property can be used as campaign office or for holding any public meeting for the election propaganda.
<b>Q.No.9</b>	Whether there is any ban on use of plastic sheets for making use of posters/banners during the election campaign?
Ans.	The political parties and candidates should try to avoid the use of plastic/polythene for preparation of posters, banners etc. in the interest of environmental protection.
<b>Q.No.10</b>	Whether there is any restriction for holding public meeting or taking out processions?
Ans.	Yes, Prior written permission should be obtained from the concerned police authorities for holding of a meeting at any public or private place and for taking out processions.
<b>Q.No.11</b>	Whether there is any time limit for using loudspeakers?
Ans.	Yes. Loudspeaker cannot be used between 10.00 P.M. and 6.00 A.M.
<b>Q.No.12</b>	What is the deadline after which no public meetings and processions can be taken out?
Ans.	Candidate cannot hold public meetings and processions during the period of 48 hours ending with the hour fixed for the conclusion of poll.
<b>Q.No.13</b>	Whether there are any guidelines for political parties/candidates for issue of unofficial identity slips to voters?
Ans.	Yes. The unofficial identity slip, on white paper, shall contain only the particulars of the voter i.e. name, Serial number of voter, part No. in the electoral roll, sr.no. and name of Polling Station and date of Poll. It should not contain the name of candidate, his photograph and symbol of candidate or any party.
<b>Q.No.14</b>	Whether the use of mobile phone is allowed in the polling station?
Ans.	Mobile phone use in the polling booth is strictly prohibited.
<b>Q.No.15</b>	Is there any restriction of going armed to or near polling station?
Ans.	Carrying of arms near the polling booth is strictly prohibited.
<b>Q.No.16</b>	How many vehicles a candidate is entitled for on the day of poll?
Ans.	Not more than 2 vehicles.

<b>Q.No.17</b>	Whether Political Party/Candidate can make arrangements for transporting voter to and from Polling Station?
Ans.	No.
<b>Q.No.18</b>	Whether there are restrictions on plying of Govt./private vehicles on the poll day?
Ans.	Vehicles not carrying voters to polling booth are allowed to ply.
<b>Q.No.19</b>	Is canvassing allowed near the polling booth on the day of polling?
Ans.	No canvassing shall be allowed within a distance of one hundred meters of the polling booth on the day of polling.



STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
PANCHKULA - 134109

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No.SEC/4E-II/2022/874-895

Dated: 22<sup>nd</sup> July, 2022

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
in the state of Haryana

**Subject: - Setting-up of polling stations during Sixth general elections  
of Panchayati Raj Institutions-2022 in the State –regarding.**

\*\*\*\*

Sir/Madam,

I have been directed to refer to the above subject and to inform you that before setting up polling stations during Sixth general elections of Panchayati Raj Institutions-2022 in the State, survey of the buildings in which polling stations have to be set up is required to be made immediately. The polling station should be set up in a suitable building so that there is no inconvenience to the electors specially senior citizens, women, physically challenged persons etc.

2. Provisions for setting up polling stations are given in rule 20 of the Haryana Panchayati Raj Election Rules, 1994. Extract of the same is reproduced as under:-

**“20. Polling Station—**The District Election Officer (Panchayat) shall provide sufficient number of polling stations for every election under these rules and shall, not later than twenty days before the date of poll, publish a list, and affix a copy of such list on the notice board of the office of the Deputy Commissioner, Additional Deputy Commissioner, Zila Parishad, Sub-Divisional Officer (Civil), Block Development and Panchayat Officer, Panchayat Samiti and the Gram Panchayat concerned and at conspicuous place within the sabha area concerned, showing the polling station, the areas for which they will be set up and the description of the office(s) for which votes shall be cast in the polling station”.

3. **Guidelines for setting up of polling stations :** In view of the above, the following guidelines must be followed in letter and spirit while setting up polling station:-

- (i) In order to facilitate the setting up of polling stations the District Election Officer (Panchayat) shall obtain the list of the polling stations set up for the elections of Lok Sabha and Legislative Assembly from the Election Tehsildar and if practically possible, adopt the same.

- (ii) In each Gram Panchayat there should be at least one or two polling stations. However in certain Gram Panchayats, the number of polling stations may be up to three or more.
- (iii) It shall be ensured that whole part of the ward comes under the one polling station and not under two or more polling stations.
- (iv) As far as practicable, the polling stations should be established for 1000 voters. However, in exceptional cases such number may exceed to avoid the break-up of any ward.
- (v) As far as practicable, a separate polling station may be set up in colonies predominantly inhabited by the Scheduled Castes (SC) and weaker sections of the society even though the number of voters is less than 1000.
- (vi) It may be ensured that distance of polling station should not be more than 2 K.M. so that no voter is required to travel more than 2 K.M.
- (vii) The actual site of each polling station should be selected in advance in order to make the polling station to satisfy the legal requirements and practical convenience.
- (viii) The polling stations should generally be in Government Schools, Government Aided Schools, Government Institutions, Government Aided Institutions, buildings of Government offices/semi Government offices, Chaupals (Community Centers), Gram Panchayat offices/Municipal offices (where applicable) etc:

Provided that in case, the aforesaid offices or buildings are not available, the polling stations may be established in private buildings or dharmshalas after obtaining the written consent from the owner or management of that building. However, it should be ensured that there is no connection of contesting candidate or his relatives or the member of management of the said building.

Provided further that the member of management of the said building does not have any affiliation with a political party.

Provided further that no polling station should be established in the religious buildings, hospitals, maternity homes and such like buildings and near liquor vend.

- (ix) While establishing the polling stations, it shall be ensured that, -
  - (a) the rooms in the polling station are with proper windows, ventilation and space;
  - (b) there is enough space for the voters to wait outside;
  - (c) there is separate waiting space for men and women as far as practicable;
  - (d) the polling stations preferably should have separate entrance and exit for voters;
  - (e) there shall be easy flow of voters from the time they enter the polling station to the time they leave it and there is no crisscross movement within the polling station;
  - (f) the polling station should be set up at the ground floor of the building;

- (g) proper arrangement of ramps should be made at the polling stations to enable physically handicapped persons to use their wheel chairs to go into the polling station;
- (h) there should be adequate arrangement of drinking water and toilet facility at each Polling Station; and
- (i) there should be sufficient light inside of the voting compartment. If voting compartments are not properly lighted, adequate arrangement should be made for the same.

4. **Shelter for Electors**

If necessary, shelter should be provided to the voters at the polling station in case of inclement weather. Extra rooms available in that building should be opened for the electors to take rest, however, it must be ensured that this does not cause any law and order situation or disturbance in the polling process.

5. **First -aid Facility**

First-aid facility should be made available to the voters in case of any emergency.

6. **In case of Elections during Summer Months**

- (i) Every polling party should be supplied with oral dehydration salts for their own use as well as for any voter needing the same due to heat-stroke. A hand-chart of 'Dos and Don'ts' may be prepared and supplied to each of the polling parties.
- (ii) The voters should also be appealed to carry wet towels to protect themselves against dehydration and also advise women voters to avoid bringing children along with them to the polling stations due to extreme weather conditions.

7. **Survey of Polling Stations**

Survey of buildings for setting up polling stations shall be done by a Committee of officers consisting of Sub-Divisional Officer (Civil)/IAS officer/HCS officer working in the district, Block Development and Panchayat Officer and the Station House Officer (SHO). The Committee shall submit its survey report to the District Election Officer (P). This exercise shall be completed by **29<sup>th</sup> July, 2022**, positively.

8. **Action Taken Report**

The District Election Officer (P) after receipt of survey report from the Committee should initiate remedial measures, if required, and thereafter, shall submit an action taken report to the State Election Commission by **8<sup>th</sup> August, 2022**.

9. **Hosting of Polling Stations on Website**

The District Election Officer (Panchayat) shall host the list of polling stations on the official website of the district administration and these must be linked with the Geographic Information System and Global Positioning System with the help of National Informatics Centre (NIC).

10. **Providing a list of Polling Stations to the Political Parties**

A copy of the polling stations shall be provided to all the political parties at district level immediately after their establishment.

11. You are, therefore, requested to issue instructions to the Deputy District Election Officer, Sub Divisional Officers(Civil), City Magistrate, Chief Medical Officer, District Development and Panchayat Officer, Block Development and Panchayat Officers, Tehsildars, Naib Tehsildars, Returning Officers, Assistant Returning Officers and SHOs of the Police Stations under which the Polling Stations fall for compliance of the above said instructions while making selection of buildings for setting up polling stations for Sixth general elections of Panchayati Raj Institutions in your district.

12. Instructions already issued by the State Election Commission, Haryana vide letter No.SEC/1ME/ 2021/1238-1281, dated 11.06.2021 shall also be kept in view while setting up polling stations.

Yours faithfully,



Assistant State Election Commissioner  
for State Election Commissioner, Haryana

Endst. No. SEC/4E-II/2022/896-1070

Dated: 22<sup>nd</sup> July, 2022

A copy of above is forwarded to the following for information and further necessary action:-

1. Director, Development and Panchayat, Haryana, Chandigarh.
2. All the District Development and Panchayat Officers in the State of Haryana, Chandigarh.
3. All Block Development and Panchayat Officers in the State of Haryana.
4. All recognized National and State Political Parties in the State of Haryana.



Assistant State Election Commissioner  
for State Election Commissioner, Haryana



## STATE ELECTION COMMISSION, HARYANA

NIRVACHAN SADAN, SECTOR- 17  
PANCHKULA, HARYANA – 134109Website : [www.secharyana.gov.in](http://www.secharyana.gov.in)  
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NO. SEC/4E-II/2022/2874-2895

Dated: 22<sup>nd</sup> September, 2022

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
in the State of Haryana.**Subject :- Sixth General elections of Panchayati Raj Institutions – Videography regarding.**

Sir,

I have been directed to refer to the above subject and to say that the State Election Commission, Haryana vide DO letter No.SEC/4E-II/2022/2198, dated 07.09.2022 had issued instructions for videography of sensitive and hyper Sensitive polling stations during sixth general elections of Panchayati Raj Institutions. Further at Sr.No.4 of page No.19 of the Yellow Book (issued by the State Election Commission, Haryana) for making expenditure on videography which provides that videography may be done upto 5% polling booths on the day of poll. In this regard requests have been received in the State Election Commission for fixation of rates for the videography.

2. I have been further directed to say that the State Election Commission, Haryana has no objection in getting videography done at the same rates which would have been fixed by the District Election Cell on the directions of the Chief Electoral Officer, Haryana during the general elections to the Parliament/Legislative Assembly. I have been further directed to inform you that if rates have not been fixed by the District Election Cell then Deputy Commissioner-cum-District Election Officer (Panchayat) may take rates by tender/quotations by observing transparency and accordance to Financial Rules, but the rates should not more than Rs.2000/- per day per camera. However, if any videographer is available in the market at comparative low rate, then he may be engaged.

3. It is also directed that record of videography shall be kept safe and if more than one polling booth has been made in the same building, work should be done with only one videographer.

Yours faithfully,

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.

CC:

CAO/SEC



**STATE ELECTION COMMISSION, HARYANA**

NIRVACHAN SADAN, SECTOR- 17  
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NO. SEC/4E-II/2022/3924

Dated: 20<sup>th</sup> October, 2022

To

The Returning Officer,  
Panchayat Samiti, Jind-cum-  
Sub-Divisional Officer (Civil),  
Jind.

**Subject :- Clarification regarding absence of Name of Candidate in Latest Voter List - regarding.**

Sir,

I have been directed to refer to your memo No.3880, dated 19.10.2022 on the above subject and to invite your attention towards section 173 of the Haryana Panchayati Raj Act, 1994, which provides as under :-

"173. Persons qualified to vote and be elected:- (1) Every person whose name is in the list of voter shall, unless disqualified under this Act or any other law for the time being in force, be qualified to vote at the election of member for the electoral division to which such list pertains.

(2) Every person who has attained the age of twenty one years and whose name is in the list of voters shall, unless disqualified under this Act or under any other law for the time being in force, be qualified to be elected from any electoral division,

(3) No person whose name is not entered in the list of voters for the villages, shall be qualified to be elected from any electoral division thereof,

(4) Subject to any disqualification of a person the list of voters shall be conclusive proof for the purpose of determining under this section whether any person is or is not qualified to vote, or to be elected at any elections, as the case may be."

2. In view of the above, if the name of the person is not at Sr.No.19 of Ward No.12, you may search the voter list of the entire Panchayat Samiti, it may be appearing at another serial number. However, if her name is not there in the electoral roll of the entire Panchayat Samiti, Jind, then as per the above provisions of the Act, she cannot contest election of the Panchayat Samiti, Jind.

Yours faithfully,

Sd/-  
Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



**STATE ELECTION COMMISSION, HARYANA**

NIRVACHAN SADAN, SECTOR- 17  
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No. SEC/4E-II/2026/523-524

Dated: 03<sup>rd</sup> April, 2026

To

1. All the Deputy Commissioners-cum-District Election Officers (Panchayat) in the State of Haryana
2. The President/General Secretary of the recognized National/State Political Parties

**Sub:- (i) Judgment of the Hon'ble Supreme Court of India on the petition regarding people with criminal antecedents contesting elections; and**  
**(ii) Amendment in Form-4A (Format of affidavit by candidates.).**

Sir/Madam,

I have been directed to refer to the above subject and to say that candidates contesting elections of Panchayati Raj Institutions are required to file an affidavit in Form-4A, along with the nomination paper, declaring therein information about their criminal cases, assets, liabilities, educational qualifications etc. Form-4A, which pertains to the elections of Panchayati Raj Institutions has been amended by the State Government vide Notification Nos.S.O.75/H.A. 11/1994/S.209/2022 dated 20<sup>th</sup> September, 2022. The amendments made in Form-4A are in pursuance of the directions issued by the Hon'ble Supreme Court of India in Writ Petition (C) No. 784 of 2015 (Lok Prahari Versus Union of India & Others), Writ Petition (Civil) No. 536 of 2011 (Public Interest Foundation & Others Versus Union of India & Another) and Form No. 26 of the Election Commission of India.

2. In the judgment in Writ Petition (Civil) No. 536 of 2011, the Hon'ble Supreme Court of India has, inter alia, given the following directions:-

- (i) Each contesting candidate shall fill up the form as provided by the Election Commission and the form must contain all the particulars as required therein.
- (ii) It shall state, in bold letters, with regard to the criminal cases pending against the candidates.
- (iii) If a candidate is contesting an election on the ticket of a particular party, he/she is required to inform the party about the criminal cases pending against him/her.
- (iv) The concerned political party shall be obligated to put up on its website the aforesaid information pertaining to candidates having criminal antecedents.

- (v) The candidates as well as the concerned political party shall issue a declaration in the widely circulated newspapers in the locality about the antecedents of the candidate and also give wide publicity in the electronic media. When we say wide publicity, we mean that the same shall be done at least thrice after filling of the nomination papers."

3. In pursuance of the above mentioned judgement, the State Election Commission, Haryana after due consideration, hereby issues the following directions to be followed by the candidates intending to contest election of Panchayati Raj Institutions who have criminal cases registered/pending against them or cases in which they have been convicted in the past, and to the political parties that set up such candidates:-

- (a) Candidates for elections of Panchayati Raj Institutions who have criminal cases against them- either pending or in which the candidate has been convicted, shall publish a declaration about such cases, for wide publicity, in two newspapers (at least one Hindi and one English) having wide circulation in the concerned area. This declaration is to be published in **Format A-1** attached hereto, at least on three different dates from the day following the last date for withdrawal of candidatures and upto two days before the date of poll. The matter should be published in font size of at least 12 and should be placed suitably in the newspapers so that the directions for wide publicity are complied with in letter and spirit.

**(Illustration):** If the last date for withdrawal is 10<sup>th</sup> of the Month and the date of poll is 20<sup>th</sup> of the Month, the declaration shall be published on three different dates from 11 to 18<sup>th</sup> of the month.

- (b) All such candidates with criminal cases are also required to publish the above declaration on local TV channels or cable networks (if locally available) on three different dates during the abovementioned period. But, in the case of the declaration in local TV channels or cable networks, the same should be completed before the period of 48 hours ending with the hour fixed for conclusion of poll.
- (c) The Returning Officer shall give a written reminder about the directions given herein for publishing declaration about the criminal cases in newspapers and local TV channels or cable networks (if locally available) for wide publicity to all candidates who have criminal cases as per the declaration in items (5) and (6) of Form 4A. A standard format for such reminder to the candidates is annexed as **Format A-2**. The candidates shall submit copies of the newspapers in which their declaration in this regard was published to the Deputy Commissioner-cum-District Election Officer (Panchayat) or an officer authorized by the State Election Commission, along with their account of election expenses.
- (d) In the case of candidates with criminal cases set up by political parties, whether recognized parties or registered un-recognized parties, such candidates are required to declare before the Returning Officer concerned that they have informed their political party about the criminal cases against them. Provision for such declaration has been made in Form-4A in item (7).

4. **The Political parties** – Recognized Political parties and registered un-recognized parties, which set up candidates with criminal cases, either pending or of past conviction, are required to publish declaration giving details in this regard on their website as well as in local TV channels or cable networks (if locally available) and at least two newspapers (one Hindi and one English) having wide circulation in the Panchayat Samiti/Zila Parishad area concerned. This declaration by political parties is to be published in **Format A-3**, annexed hereto. Publishing of the declaration in newspapers and in local TV channels or cable networks (if locally available) is required to be done at least on three different dates during the period mentioned in Para-3 (a) above. In the case of local TV channels or cable networks (if locally available), it shall be ensured that the publishing should be completed before the period of 48 hours ending with the hour fixed for conclusion of poll for the election. All such political parties shall submit a report to the Deputy Commissioner concerned stating that they have fulfilled the requirements of these directions, and enclosing therewith the paper cutting containing declaration published by the party in this respect. This shall be done within 30 days of completion of election. Thereafter, within the next 15 days, the Deputy Commissioner-cum-District Election Officer (Panchayat) concerned should submit a report to the Commission confirming compliance by the parties concerned, and pointing out cases of defaulters, if any.

5. It may also be noted that the provisions for the additional affidavit in respect of dues against Govt. accommodation, if any, that may have been allotted to the candidates, have now been incorporated in Form-4A itself under item (9) relating to liabilities to Public Financial Institutions and Govt. Therefore, the candidates shall have to give the requisite declaration/particulars in this regard in item (9) of Form-4A.


6. This letter may also be circulated to all the Returning Officers / Assistant Returning Officers and concerned officers/officials in your district with the instructions to take note of the above directions and the amendments in Form-4A and strictly comply with the same during Panchayati Raj Institutions elections to be conducted in near future.

Yours faithfully,

  
Assistant State Election Commissioner,  
For State Election Commissioner, Haryana  
Panchkula.

Endst. No. SEC/4E-II/2026/525-526

Dated: 03<sup>rd</sup> April, 2026

  
03/04/2026

A copy of above is forwarded to the following with the directions to familiarize themselves and all other concerned with these guidelines and strictly comply during municipal elections to be conducted in near future.:-

1. All the District Development and Panchayat Officers in the State.
2. All the Block Development and Panchayat Officers in the State.


  
Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.

  
03/04/2026

Endst. No. SEC/4E-II/2026/527

Dated: 03<sup>rd</sup> April, 2026

A copy of above is forwarded to the Director General, Information, Public Relations and Languages Department, Haryana, Chandigarh for publication in the leading news papers having wide circulation in the State of Haryana.

  
Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.

Endst. No. SEC/4E-II/2026/528

Dated: 03<sup>rd</sup> April, 2026

  
03/04/2026

A copy of above alongwith enclosure is forwarded to Programmer, I.T.Cell of this Commission with the directions to host in the official website of this Commission.

  
Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.

- CC: 1. Store-Keeper (two copies for record & necessary action)  
2. Librarian (two copies for record)

  
03/04/2026

(for candidates to publish in Newspapers, local TV channels or cable networks)

**DECLARATION ABOUT CRIMINAL CASES**

( As per the judgment dated 25<sup>th</sup> September, 2018, of Hon'ble Supreme Court in WP (Civil) No. 536 of 2011 (Public Interest Foundation & Ors. Vs. Union of India & Anr.)

Name and address of candidate: \_\_\_\_\_

Name of political party: \_\_\_\_\_

(Independent candidates should write "Independent" here)

\*Name of Election: \_\_\_\_\_

I \_\_\_\_\_ (name of candidate), a candidate for the abovementioned election, declare for public information the following details about my criminal antecedents:

Sr. No.	Pending criminal cases			Details about cases of conviction for criminal offences	
	Name of Court	Case No. and status of case	Section(s) of Acts concerned and brief description of offence(s)	Name of Court & date(s) of order(s)	Description of offence(s) & punishment imposed

\*If a person is contesting the election of the seat of Sarpanch, he should write Sarpanch and those who are contesting the election of Panch or member should write Panch or Member from Ward No. \_\_ Gram Panchayat/Panchayat Samiti/Zila Parishad (which is applicable).

**Note:** Details should be given separately for each case in separate rows.

**OFFICE OF RETURNING OFFICER**

Name of Gram Panchayat/Panchayat Samiti/Zila Parishad \_\_\_\_\_

Post and Ward No. (in case of Panch or member) \_\_\_\_\_

Name of District: \_\_\_\_\_

Name of Election: \_\_\_\_\_

(Sarpanch, Panch, Member Panchayat Samiti, Member Zila Parishad which is applicable)

It is informed that as per the judgment dated 25<sup>th</sup> September, 2018, of Hon'ble Supreme Court, in WP (Civil) No. 536 of 2011 (Public interest Foundation & Ors. Vs. Union of India & Anr. and the directions in the State Election Commission, Haryana's letter No. SEC/4E-II/2022/\_\_\_\_\_, dated \_\_\_\_\_, all candidates with criminal cases- either pending cases or cases of conviction in the past, are required to publish declaration regarding such criminal cases in newspapers and local TV channels or cable networks (if locally available) on three occasions during the period from the day following the last date for withdrawal of candidature and two days before the date of poll. Publishing declaration in of local TV channels or cable networks (if locally available) should be completed before the period of 48 hours ending with the hour fixed for conclusion of poll.

Since you, Sh./Smt./Ms. \_\_\_\_\_ (mention the name of the candidate), a candidate nominated for the abovementioned election, have declared information about criminal cases in Items (5)/(6) of Form-4A, you are required to publish information in newspapers having wide circulation in the municipal area and on local TV channels or cable networks (if locally available) on at least three occasions each as mentioned above. It is also informed that copies of the newspapers publishing the information about criminal cases should be submitted to the Deputy Commissioner-District Election Officer (Panchayat) concerned or an officer authorized by the State Election Commission, Haryana along with the account of election expenses.

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Name of the RO/ARO \_\_\_\_\_

Signature of Candidate \_\_\_\_\_

**Note :** One copy of this should be given to candidate and one copy retained with RO.

(For political party to publish in website, newspapers, local TV channels or cable networks)

**DECLARATION ABOUT CRIMINAL ANTECEDENTS OF CANDIDATES SET UP BY THE PARTY**

(As per the judgment dated 25<sup>th</sup> September, 2018 of Hon'ble Supreme in WP (Civil) No. 536 of 2011 (Public interest Foundation & Ors. Vs. Union of India & Anr.)

Name of Political Party: \_\_\_\_\_

\*Name of Election: \_\_\_\_\_

Name of District : \_\_\_\_\_

1	2	3	4		5	
Sr. No.	Name of candidates	Name of Post or Ward No. ___ and Gram Panchayat/ Panchayat Samiti/Zila Parishad	Pending criminal cases		Details about cases of conviction for criminal offences	
			Name of Court, case No. & status of the case(s)	Sections of the Acts concerned & brief description of offence(s)	Name of Court & date(s) of order(s)	Description of offence(s) & punishment imposed

\*If a person is contesting the election of the seat of Sarpanch, he should write Sarpanch and those who are contesting the election of Panch or member should write Panch or Member from Ward No. \_\_\_ Gram Panchayat/Panchayat Samiti/Zila Parishad (which is applicable).

**Note:** (i) The above information shall be published Panchayati Raj Institutions wise (Gram Panchayat/Panchayat Samiti/Zila Parishad) for each district.

(ii) The matter in newspapers should be published in font size of at least 12.



STATE ELECTION COMMISSION HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
PANCHKULA – 134109

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**(Substituted bearing same number & date)**

No.SEC/ 4E-II/2022/3611

Dated: 16<sup>th</sup> October, 2022

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
In the State of Haryana.

**Subject: - Requirement of Domicile Certificate, Antecedents/Character Verification and No Dues Certificate by the Candidates of General Election of Panchayati Raj Institutions 2022-clarification.**

Sir/Madam,

I have been directed to refer to the above subject and to inform you that it has come to the notice of the State Election Commission, Haryana that the Returning Officers in some districts are asking the candidates to submit antecedents/character verification from the local police and also domicile certificate along with the nomination form, resulting into unnecessary inconvenience to them.

2. In this regard it is informed that no antecedents/character verification is required from the local police for filing nominations for any of posts of Panch, Sarpanch, Member of Panchayat Samiti or Zila Parishad.

3. It is further informed that every contesting candidate is required to submit 'No Dues Certificate' only in favour of the candidate issued by UHBVN/DHBVN, Primary Agriculture Co-operative Society, District Central Co-operative Bank and District Primary Co-operative Agriculture Rural Development Bank.

4. It is further informed that there is also no requirement of submission of domicile certificate with the nomination form by the contesting candidates. Only name of the candidate is required to be there in the voters list of the concerned Gram Panchayat, Panchayat Samiti or Zila Parishad for which he/she is contesting the election.

5. The above instructions must be brought to the notice of the Commissioner of Police, Superintendent of Police and all the Returning Officers/Assistant Returning Officers immediately for strict compliance. These instructions must also be given wide publicity through print and electronic media. A copy of these instructions must also be displayed on the Notice Boards in the offices of DC, ADC, SDO (Civil), CEO, Zila Parishad, Tehsildars, BDPOs and DIPROs in the district.

Yours faithfully,

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
PANCHKULA - 134109

11

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No.SEC/ 4E-II/2022/3590

Dated: 14<sup>th</sup> October, 2022

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
In the State of Haryana.

Subject: - Submission of 'NDC' from Primary Agriculture Cooperative Society, District Central Cooperative Bank and District Primary Cooperative Agriculture Rural Development Bank and Electricity Department by the contesting candidates with Nomination Papers.

Sir/Madam,

I have been directed to refer to the above subject and to say that queries are being made by the field officials whether the 'NDC' is required from the Primary Agriculture Cooperative Society, District Central Cooperative Bank and District Primary Cooperative Agriculture Rural Development Bank and arrears of electricity bills etc. in favour of the contesting candidates or also required in favour of all family members of the candidate.

2. I have been further directed to inform you that the State Election Commission, Haryana has sought legal advice from the Legal Remembrancer, Haryana who has opined as under:-

"Relevant section 175 of the Haryana Panchayatir Raj Act, 1994, dealing with the qualifications of a Sarpanch or a Panch of the Gram Panchayat or a member of the Panchayat Samiti or Zila Parishad provides as under:-

'No person shall be a Sarpanch or a Panch or a Gram Panchayat or a member of a Panchayat Samiti or Zila Parishad or continue as such who-

- (t) fails to pay any arrears of any kind due to him to any Primary agriculture Cooperative Society, District Central Cooperative Bank and District Primary Cooperative Agriculture Rural Development Bank; or
- (u) fails to pay arrears of electricity bills; or

The aforesaid provisions of section 175 of the Act, 1994 are very lucid and clear and require no further interpretation. As per rules or interpretation, when the words of the statute are clear, plain or unambiguous, i.e. they are reasonably susceptible to only one meaning, no further interpretation is required.

In the present matter, the opening words of aforesaid statutory provision i.e. 'No person' read with remaining body of the provision show that the same are to be limited only to the personal liability of the candidate. Any further interpretation is not warranted by the language of the provisions, therefore the letter in question needs to conform to the above rule of interpretation. As such, necessary decision in the matter is required to be

taken by the competent authority strictly in compliance with the aforesaid statutory provisions".

3. In view of the above 'NDC' is required from the Primary Agriculture Cooperative Society, District Central Cooperative Bank and District Primary Cooperative Agriculture Rural Development Bank and arrears of electricity bills etc. only in favour of the contesting candidates. All the Returning Officers/Assistant Returning Officers may be informed accordingly.

Yours faithfully,



Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.

**STATE ELECTION COMMISSION, HARYANA**

NIRVACHAN SADAN, SECTOR- 17  
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NO. SEC/4E-II/2022/4408

Dated: 28<sup>th</sup> October, 2022

To

Sushil Kumar  
Village Jhansa  
District Kurukshetra.

**Subject :- Information regarding Nomination of Panch in Gram Panchayat Election 2022 – regarding.**

This is with reference to your email dated 26<sup>th</sup> October, 2022 on the above subject.

2. Your attention is invited towards sub-section (3) of section 173 of the Haryana Panchayati Raj Act, 1994 which provides as under:-

“(3) No person whose name is not entered in the list of voters for the villages, shall be qualified to be elected from any electoral division thereof.”

2. In view of the above, a person can file his nomination from any ward of the Gram Panchayat if his name exists in the voter list of the concerned Gram Panchayat.

Sd/-  
Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
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No. SEC/4E-II/2022/3605  
To

Dated : 15<sup>th</sup> October, 2022

The Deputy Commissioner-cum-  
District Election Officer (Panchayat),  
Panchkula.

Subject: - Guidance for the Election of Panchayati Raj Institutions.

Sir,

I have been directed to refer to your letter No. 883/Panchayat dated 14.10.2022 to the above subject and to send point wise information to your queries as under:-

1. Your attention is invited towards clause (j) of sub section (1) of section 175 of the Haryana Panchayati Raj Act, 1994 which provides as under:-

"175. Disqualifications: - (1) No person shall be a Sarpanch or a Panch of a Gram Panchayat or a member of a Panchayat Samiti or a Zila Parishad or continue as such who-

- (j) is servant of Government or a servant of any Local Authority;"  
Meaning of Local Authority has been defined under section 2 of the Haryana Panchayati Raj Act, 1994 which is reproduced as under:-  
(xxxiii) "Local Authority means a Municipal Corporation, Municipal Council, Municipal Committee, Cooperative Society, Market Society Improvement Trust, Cantonment Board, Urban Development Authority, Gram Panchayat, Panchayat Samiti, Zila Parishad, a Board or Company or Corporation financed or aided by Central or State Government."

2. There is no limit of persons accompanying with the candidates who come to file his nomination paper. However, keeping in view maintenance of law & order, you may decide at your own level as how many persons are to be allowed to accompany a candidate while filing nomination?

You are advised to act in the matter accordingly.

Yours faithfully,  
Sd/-

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
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No.SEC/ 4E-II/2024/109

Dated: 11<sup>th</sup> March, 2024

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
In the State of Haryana.

**Subject: - Can a person belonging to Scheduled Caste from another State claim benefit of reservation in Panchayati Raj Institutions elections in the State of Haryana or not? – Clarification regarding.**

Sir/Madam,

I have been directed to refer to the above subject and to inform you that in pursuance of a query raised(as cited in the subject) by the State Election Commission, Haryana, the Development and Panchayat Department, Haryana had sought clarification on the following points from the Law and Legislative Department, Haryana:-

- i) Whether a person belonging to Scheduled Castes having certificate of Scheduled Castes issued by another State and having migrated to Haryana State can claim benefit of Scheduled Caste and reservation in Panchayati Raj Institutions election in the State of Haryana or not?
- ii) Further, if a man from unreserved category or any other category except Scheduled Castes marries a women from another State belonging to Scheduled Castes and which caste has also been included in the list of Scheduled Castes in Haryana, then can that women claim benefit of reservation meant for Scheduled Castes for contesting elections in Panchayati Raj Institutions in the State of Haryana?

2. The Law and Legislative Department in this respect has answered in "Negative" vide its opinion/advice dated 21.07.2023 given to the Urban Local Bodies Department, Haryana in a similar case.

3. A copy of letter dated 08.02.2024 of the Development and Panchayat Department, Haryana alongwith the advice dated 21.07.2023 of the Law and Legislative Department, Haryana given to the Urban Local Bodies Department, Haryana is enclosed herewith. You are advised to familiarize yourself with the above said opinion/advice of the Law and Legislative Department and also bring the same into the notice of all concerned.

Yours faithfully,

Encl:- As above.

Sd/-

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.

Endst.No.SEC/4E-II/2024/110

Dated: 11<sup>th</sup> March, 2024

A copy of above along with enclosures is forwarded to all the District Development and Panchayat Officer in the State of Haryana for information and necessary action.

Sd/-

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION HARYANA  
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No.SEC/ 4E-II/2022/3591

Dated: 14<sup>th</sup> October, 2022

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
In the State of Haryana.

Subject: - Clarification on educational qualification and security deposit by the candidates of reserved category if they contest from unreserved seat-regarding.

Sir/Madam,

I have been directed to refer to the above subject and to say that queries are being made by the field officials; if the candidate belongs to reserved category contest election from un-reserved seat should have educational qualification and security deposits prescribed for un-reserved category or they can contest on the basis of relaxed education qualification and security deposits.

2. In this regard your attention is invited towards section 175 of the Haryana Panchayati Raj Act, 1994 and rule 28 of Haryana Panchayati Raj Elections Rules, 1994 which provides the provisions of educational qualification and security deposits for contesting candidates for the post of Panches and Sarpanches of Gram Panchayats and members of Panchayat Samitis and Zila Parishads. It is further informed that relaxation in educational qualification to the candidates belongs to women, scheduled caste and schedule caste women and relaxation in security deposits to the candidate belongs to scheduled caste, backward classes and women has been given. It is also informed that there is no restriction in the Haryana Panchayati Raj Act, 1994 and the rules there under to contest the election by the candidates of reserved categories from the un-reserved seats on the basis of relaxed education qualification and security deposits.

3. You are requested to issue necessary instructions to all concerned accordingly.

Yours faithfully,

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



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No. SEC/4E-II/2022/3923

Dated: 20<sup>th</sup> October, 2022

To

The Deputy Commissioner-cum-  
District Election Officer (Panchayat),  
Yamuna Nagar.

Subject: - Guidance for the Election of Panchayati Raj Institutions.

Sir,

I have been directed to refer to your letter No.7648/Panchayat, dated 12.10.2022 to the above subject.

2. In this regard, your attention is invited towards clause (n) of sub-section (1) of section 175 of the Haryana Panchayati Raj Act, 1994 which [provides as under:-

"Section 175- No person shall be a Sarpanch or Panch of a Gram Panchayat or a member of a Panchayat Samiti or Zila Parishad or continue as such who-

(n) – is or has been during the period of one year preceding the date of election, in unauthorized possession of land or other immovable property belonging to the Gram Panchayat, Panchayat Samiti or Zila Parishad;"

3. I have been further directed to inform you that the State Election Commission, Haryana has sought legal advice from the Legal Remembrancer, Haryana who has opined as under:-

"The aforesaid provisions of section 175 of the Act, 1994 are very lucid and clear and require no further interpretation. As per rules or interpretation, when the words of the statute are clear, plain or unambiguous, i.e. they are reasonably susceptible to only one meaning, no further interpretation is required.

In the present matter, the opening words of aforesaid statutory provision i.e. 'No person' read with remaining body of the provision show that the same are to be limited only to the personal liability of the candidate. Any further interpretation is not warranted by the language of the provisions, therefore the letter in question needs to conform to the above rule of interpretation. As such, necessary decision in the matter is required to be taken by the competent authority strictly in compliance with the aforesaid statutory provisions"

4. In view of the above, if the competent authority/Court has passed an order of unauthorized possession of land or other immovable property belonging to the Gram Panchayat, Panchayat Samiti or Zila Parishad against such person, the cases of disqualification may be decided accordingly.

Yours faithfully,

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



## STATE ELECTION COMMISSION, HARYANA

NIRVACHAN SADAN, SECTOR- 17

PANCHKULA – 134109

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NO. SEC/4E-II/2022/5878

Dated: 16<sup>th</sup> November, 2022

To

The Deputy Commissioner-cum-  
District Election Officer (Panchayat),  
Narnaul.

**Subject :- Death of candidate for Ward No.7, Gram Panchayat Bhourhi, Block Ateli Nangal, District Narnaul - regarding.**

Sir,

I have been directed to refer to your memo No.3844/Panchayat, dated 01.11.2022 to the above subject and to invite your attention towards rule 36 of the Haryana Panchayati Raj Election Rules, 1994 which provides death of candidates before poll reproduced as under:-

**"36 Death of candidates before poll—**Poll shall not be countermanded due to death of contesting candidate before the commencement of poll. But if as a result of death of contesting candidate for any seat there remains only one contesting candidate, the Returning Officer (Panchayat) shall upon being satisfied of the fact of the death of the candidate countermand the poll and report the fact to the State Election Commissioner through the District Election Officer (Panchayat) and all proceedings with reference to the election shall be commenced afresh in all respects as if for a new election in accordance with the rules hereinbefore:

Provided that – (ii) no further nomination shall be necessary in case of a person who was a contesting candidate at the time of countermanding of the poll: and

(iii) no person who has given a notice of withdrawal of his candidature under sub-rule (1) of rule 31 before the countermanding of the poll, shall be ineligible for being nominated as a candidate for the election after such countermanding. "

2. In view of the above, I have been directed to inform you that post of Panch, Ward No.7, Gram Bhourhi, Block Ateli Nangal, District Narnaul shall be filled up during the bye-election for Panchayati Raj Institutions to be held in near future.

Yours faithfully,

Sd/-

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



**STATE ELECTION COMMISSION, HARYANA**

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NO. SEC/4E-II/2022/2899

Dated: 22<sup>nd</sup> September, 2022

To

The Deputy Commissioner-cum-  
District Election Officer (Panchayat),  
Yamuna Nagar.

**Subject :- Sixth General elections of Panchayati Raj Institutions – Videography of movement of EVMs from store to the counting centres regarding.**

Sir,

I have been directed to refer to your memo No.6571/Panchayat, dated 16.09.2022 on the above subject and to inform you that there is no need for videography or associating political parties at the time of issuance of polling material (including EVMs) as this will unnecessarily hamper the work. It is further informed that all contesting candidates may depute their election agents to remain present on the day of preparation of EVMs.

Yours faithfully,

Assistant State Election Commissioner,  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION, HARYANA  
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Most Immediate/Date Bound  
Panchayati Raj Institutions Election

No.SEC/4E-II/2022/3695-3716

Dated: 19<sup>th</sup> October, 2022

To

All the Deputy Commissioners-cum-  
District Election Officers (Panchayat)  
in the State.

**Sub: Security of EVMs while Carrying from Polling Booths to Strong Room.**

Sir/Madam,

I have been directed to refer to the above subject and to say that after the completion of poll and sealing of electronic voting machines (EVMs), these are carried by the polling parties for safe storage in the strong room designated by the district administration till the time counting of votes., It has been observed that sometimes while carrying the EVMs to the strong room, the polling parties also visit other places on the way, which may cause major incidents/suspicion in the minds of candidates, political parties and general public.

2. In view of the above, you are requested to make it clear to the polling parties having responsibility of carrying the EVMs from polling booths to the strong room not to visit any other place(s) on the way for any reason, whatsoever, so that any untoward incident could be avoided and EVMs are safely transported to the strong room.

3. These instructions must be strictly complied with.

Yours faithfully,

Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.



**STATE ELECTION COMMISSION, HARYANA**  
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Most Immediate/Date Bound  
Panchayati Raj Institutions Election

No. SEC/4E-II/2022/3717-3738

Dated: 19<sup>th</sup> October, 2022

To

All the Deputy Commissioners-cum-District Election Officers (Panchayat) in the State.

**Sub: Security Measures for Polled Electronic Voting Machines Stored in Strong Rooms for Counting of Votes - regarding.**

Sir/Madam,

I have been directed to refer to the above subject and state that the following instructions shall be strictly followed for the security and safety of strong rooms where the polled EVMs are kept for counting of votes –

1. The strong rooms should have double lock system. One key should be kept with the Deputy Commissioner-cum-District Election Officer (Panchayat) and the other with the Returning Officer of Panchayat Samiti, concerned.
2. Two cordoned security arrangements should be made round the clock for the security of strong room having polled EVMs kept for counting of votes. The police personnel of IRB should man the innermost perimeter security immediately outside the strong room and the police personnel of HAP should man the outermost perimeter security. If IRB personnel manages outermost perimeter, then HAP personnel shall manage innermost perimeter and vice versa.
3. All contesting candidates should be intimated in writing to depute their representatives to keep a close watch on security arrangement of strong room. They should be allowed to stay outside the inner perimeter at a location, which enables them to view the entry points of the strong room. As far as possible, facilities such as proper shade, drinking water, etc. may be provided to them. If there is no direct view to the strong room, CCTV may be arranged at the location, so that they can see the strong room door on CCTV. In such a case, they may be taken periodically to the inner perimeter in batches to see for themselves and verify the strong room security.

4. A control room adjacent to the strong room should be operative round the clock.
5. A Gazetted Officer along with a police officer should be put on duty round the clock for monitoring the security arrangements of strong room.
6. There should be sufficient arrangement of fire extinguishers near and inside the strong room.
7. There should be an arrangement round the clock for the security of unused EVMs also.
8. No one should be allowed to enter the inner perimeter without following the protocol, as under:-
  - a) The log book shall be maintained by the Police in charge of Security of which entry should be made about date, time, duration and name(s) of any one crossing the second security ring i.e. the middle perimeter. This includes visits by the Election Observers (General or Police) or Deputy Commissioner or Senior Superintendent of Police/Deputy Commissioner of Police or candidates or their agents or any other person.
9. It should be ensured that there is uninterrupted power supply at the strong room locations during the entire period wherein EVMs are stored. Local Electricity Board officials should be asked to ensure the same. Contingency arrangement of standby power generators/inverters should be made to ensure uninterrupted power supply.
10. The phone nos. of Deputy Commissioner-cum-District Election Officer (Panchayat), Returning Officer Panchayat Samiti concerned should be given to the candidates, who may provide the same to their people keeping vigil at the strong room location. They may be advised by the candidate to contact the officials in case of any need.
11. All the entry points (doors etc.) of strong rooms should be under constant videography using the web-cams and laptops available. If there are other doors of the strong room, they should also be covered by the web-cams/videography. Persons coming to take back-up from the laptops should have identity cards given to them and their names should be recorded in advance with the Police contingent stationed there. Their visits should be video graphed by the Police contingent with the video camera provided for the entire duration.
12. Returning Officers should visit the storage campus (up to the inner perimeter only) every day in the morning and evening and check the log book and videography and send a report to the Deputy Commissioner on the status every day. In case of strong rooms located in the district headquarters, the Deputy Commissioner-cum-District Election Officer (Panchayat) should do the same.

13. No vehicle, including that of any official or any other political functionary should be allowed inside the secured campus where the EVMs are stored. Alighting point for the vehicles should be marked clearly ahead of the outer security perimeter itself; beyond it should be a pedestrian zone only.
14. Deputy Commissioner-cum-District Election Officer (Panchayat) or Commissioner of Police/Senior Superintendent of Police/Deputy Commissioner of Police shall be personally responsible for security of strong room within the district and meticulous implementation of the protocol. The copy of this letter should be made available to all candidates, Returning Officers and Superintendent of Police/Deputy Commissioner of Police.

Yours faithfully,




Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.

Endst No. No.SEC/4E-II/2022/3739-3740

Dated: 19<sup>th</sup> October, 2022

A copy is forwarded to the following with the request to direct the authorities concerned to provide adequate police force to the district concerned as per their requirement :-

1. Additional Chief Secretary to Government, Haryana, Home Department, Chandigarh.
2. Director General of Police, Haryana, Chandigarh.



Assistant State Election Commissioner  
for State Election Commissioner, Haryana  
Panchkula.



STATE ELECTION COMMISSION, HARYANA  
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NO. SEC/4E-II/2022/5852-5873

Dated: 15<sup>th</sup> November, 2022

To

All the Deputy Commissioners-cum-District Election Officers (Panchayat) in the State.

**Subject: - Regarding retention of Electronic Voting Machines (EVMs) - regarding.**

Sir,

I have been directed to refer to the above subject and to invite your attention towards para 3 of the order issued by the State Election Commission, Haryana vide No.SEC/4E-II/2010/7995, dated 02.10.2010, which provides as under:-

**"22-A. Retention of EVMs :- (1) Every voting machine (EVM) used in an elections and kept in the custody of the Deputy Commissioner-cum-District Election Officer (Panchayat) shall normally continue to be kept in such custody for a period of three months from the date of declaration of the result of the election.**

(2) In the case of an election, where no election petition has been filed and no other court case is pending, after the expiry of the said period of three months, the data in the EVM should be washed out, the machines may returned to State Election Commission/Chief Electoral Officer concerned from where EVMs have been taken on.

(3) In the case of an election, where an election petition has been filed, the voting machine used at all polling stations in the ward concerned shall continue to be kept in the safe custody of the Deputy Commissioner-cum-District Election Officer (Panchayat), till such time the election petition is finally disposed of by the courts.

(4) If any other court case is pending, like booth capturing, etc., in which any EVM is involved, the EVM concerned or the EVM(s)

used at such polling station(s) concerned may also be kept till the final disposal of the said case.

(5) After the final disposal of the election petitions or, as the case may be, other court case referred to clauses (3) and (4) above, the voting machines can be returned to State Election Commission/Chief Electoral Officer concerned.

(6) Notwithstanding anything contained in sub-paragraph (1) and (2) above, if the machines used at an election in respect of which no election petition has been filed, are needed to be returned to State Election Commission/Chief Electoral Officer concerned for use in any subsequent election before the expiry of the period of three months referred to therein, the State Election Commission, Haryana may by special directions permit to return the same.

(7) The batteries, which have been used in the voting machines in an election, shall not, repeat shall not, be used in any subsequent elections. The used batteries can, however, be used for the purpose of giving training on the functioning of voting machine. A proper account of all such batteries shall be maintained by Deputy Commissioner-cum-District Election Officer (Panchayat)."

2. You are requested to bring these instructions to the notice of all concerned for strict compliance.

Yours faithfully,



Assistant State Election Commissioner,  
for State Election Commissioner, Haryana