



**STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17
PANCHKULA – 134109**

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NOTIFICATION

the 21ST March, 2023

No.SEC/3E-II/2023/814 In accordance with the provisions contained in Section 163 of Haryana Panchayati Raj Act, 1994 with rule 8 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under sub-section(1) of section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission, Haryana hereby directs for updating the existing photo based voters list of all wards of Gram Panchayat, Sambhalkha, Block Ladwa, District Kurukshetra published on 22.07.2022 by taking data base of the relevant part of the Legislative Assembly Constituency finally published on 05.01.2023 with qualifying date as 01.01.2023 with all supplements.

2. The existing photo based voters list of Gram Panchayat Sambhalkha, Block Ladwa, District Kurukshetra shall be amended and brought up to data with the help of National Informatics Center (NIC) by converting the relevant parts of the voters list of Legislative Assembly constituency finally published on 05.01.2023 into the wards of Gram Panchayat Sambhalkha with all supplements. The voters list shall be updated on the format attached at Annexure-'A' and in accordance with the procedure to be followed and schedule given here as under:-

1.	Existing voter list of Gram Panchayat, Sambhalkha published on 22.07.2022 shall be updated by taking into consideration the electoral rolls of Legislative Assembly published by the Chief Electoral Officer, Haryana with reference to 1st January, 2023 as qualifying date with all supplements finally published on 05.01.2023. List of new electors included/deleted in the relevant part of the electoral rolls of Legislative Assembly Constituency shall be prepared and will be published with existing voters list of the Gram Panchayat Sambhalkha as draft voter list.	24.03.2023 to 31.03.2023
2.	Publication of ward wise and booth wise draft voters list of all wards of the Gram Panchayat for inviting claims and objections.{rule 8(3)}.	03.04.2023
3.	Last date by which claims and objections shall be presented to the District Electoral Officer in the prescribed forms 1A & 1B {rule 8 (4) (i to vi)}.	10.04.2023 Upto 4.00 pm (excluding 04.04.2023 and 09.04.2023 being holidays)
4.	Last date by which claims and objections shall be disposed of by the District Electoral Officer {rule 8(4) (vii)}.	17.04.2023
5.	Last date for filing an appeal before Deputy Commissioner-cum-District Election Officer (P) against the decision of the District Electoral Officer {rule 8 (viii)}.	20.04.2023
6.	Last date by which the appeals shall be disposed of by the Appellate Authority {rule 8(4) (ix)}.	25.04.2023
7.	Final publication of the voters list (rule 8 (4)(ix)).	28.04.2023

3. It is further directed that one set of electoral rolls of the Legislative Assembly constituency prepared and published on 05.01.2023 alongwith supplements if any, by the Chief Electoral Officer, Haryana be obtained free of cost from the Tehsildar/ Naib Tehsildar (Elections) concerned. The data base of the Legislative Assembly electoral rolls uploaded on the server of NIC, Haryana shall be downloaded by District Informatics Officer concerned for this purpose.

5. It is further directed that:-

- (i) The Deputy Commissioner-cum- District Election Officer (Panchayat) concerned shall give wide possible publicity to the above programme by making Munadi in village, issue a press note and other handouts and also by inserting paid advertisements in two local newspapers. He shall also make publicity through electronic media.
- (ii) The Deputy Commissioner-cum-District Election Officer (Panchayat) concerned shall publish booth wise and ward wise voter list, so prepared of the Gram Panchayat Sambhalkha as draft together with a notice including the dates by and the place where the claims and objections with reference to the draft voter list may be presented to the District Electoral Authority/ Authoritie(s).
- (iii) The relevant portion of the draft voter list so published shall be made available to the following:-
 - a. Two copies to Gram Sachiv concerned. One for affixing on notice board of the Gram Panchayat Office and another shall be retained by Gram Sachiv for inspection of general public free of cost for inviting claims and objections.
 - b. One copy to Block Development and Panchayat Officer for inspection of general public.
 - c. Two copies to District Election Officer (P) concerned. One for affixing on the notice board and another for inspection by the general public in his office.
- (iv) After publication of booth wise and ward wise draft voter list, the same shall also be hosted on website of the District Administration.
- (v) A copy of the draft and the final voter list duly signed by the District Electoral Officer along with database in compact disc shall be kept in sealed cover in the Treasury within 24 hours from the date of their publications.
- (vi) In order to facilitate the voters and the public to obtain information regarding voter list and to file claims and objections, the Deputy Commissioner-cum-District Election Officer (Panchayat) concerned shall set up sufficient number of Voters Information and Collection Centres (VICCs) within territorial limits of these Institutions. These Centres shall be fully equipped with computers and broadband internet connection. The Centres will be set up with the help of National Informatics Centre.
- (vii) Every claims and objections regarding distribution of voter list ward wise shall be addressed and presented to the District Electoral Officer in the prescribed Form 1A and 1B or may be sent by registered post to him.
- (viii) Claims in Form 1A shall be filed by those applicants, who intend to include their name, make correction in their entry or transposing of their name in another ward in the list of voter.
- (ix) Objections in Form 1B may be filed by that applicant who intends to object inclusion of name or seek deletion of a name from the voter list.
- (x) Only those persons may file claims for inclusion of their name in the voter list of the Gram Panchayat, whose name appeared in the respective area of the electoral roll of Legislative Assembly, but do not appeared in the draft voter list published under rule 8(4) of the Haryana Panchayati Raj (Amendment), Rules, 2019.
- (xi) The VICCs shall make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for consideration and decision by the District Electoral Officer. These forms shall also be hosted on

website of the District Administration for downloading the same for filing claims and objections.

- (xii) As and when any person files claim or objection, the official concerned shall give a receipt in the prescribed format given in the form. An entry shall also be made in the register accordingly.
- (xiii) The Deputy Commissioner-cum-District Election Officer (Panchayat) shall appoint one authorized officer not below Group-B for maximum up to three wards and sufficient number of supporting staff to assist the District Electoral Officer to discharge his duty.
- (xiv) The District Electoral Officer shall, after holding such enquiry into the claims or objections as he think(s), fit record his decision in writing and shall make available forthwith a copy of such decision to the objector or the claimant free of charge. The decision of the District Electoral Officer shall also be hosted on website for the information of public. The number of claims/objections accepted or rejected along with decision of the Appellate Authority shall also be hosted on website of the District Administration under intimation to the Commission in Annexure-B.
- (xv) The District Electoral Officer after disposal of all claims and objections shall forward a list of such claims and objections along with his orders passed thereon to the Deputy Commissioner-cum-District Election Officer (Panchayat) aggrieved by such order of the District Electoral Officer may, within the prescribed period to the Deputy Commissioner-cum-District Electoral Officer (Panchayat) who shall within the specified period decide the appeal. The decision of the Appellate Authority on appeal shall be final. The voter list so amended shall be final and two copies thereof duly signed by the Deputy Commissioner-cum-District Election Officer (Panchayat) and the District Electoral Officer shall be kept in their offices together with list of additions and correction prepared in accordance with the said orders.
- (xvi) The Deputy Commissioner-cum-District Election Officer (Panchayat) shall publish the final voter list on 28.04.2023 which shall come into force from the date of its publication.
- (xvii) After completion of every stage of the preparation of the voter list process as stated above, Deputy Commissioner-cum-District Election Officer (Panchayat) shall send information to the Commission in the format in Annexure "C"

6. It is further directed that a copy of booth wise and ward wise updated voter list of Gram Panchayat, finally published on 28.04.2023 shall be supplied to the State Election Commission on the same day. In addition, a copy of the finally published voter list alongwith a CD (compact disc) containing the database of the same in PDF format shall be sent to all the political parties in the Haryana State .

7. It is further directed that the final voter list of Gram Panchayat shall be hosted on the website of the District Administration.

Dhanpat Singh
State Election Commissioner, Haryana

A copy is forwarded to the following for information and immediate compliance of above orders: -

1. Principal Secretary to Government of Haryana, Development & Panchayat Department, Chandigarh.
2. Director General, Development & Panchayat Department, Haryana, Chandigarh.
3. Director General, Public Relation, Haryana, Chandigarh.
4. Chief Electoral Officer, Haryana with the request to issue necessary directions to make available two copies of the relevant part of Assembly Electoral Rolls published on 5.01.2023 and the supplements if any to Deputy Commissioner-cum-District Election Officer (Panchayat), Kurukshetra.
5. Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Govt. Gazette.

By E.mail

6. The Deputy Commissioner-cum-District Election Officer (Panchayats) Kurukshetra. He is also requested to endorse this copy of notification to the District Electoral Officer, Kurukshetra.
7. The District Development and Panchayat Officer, Kurukshetra.
8. State Information Officer, NIC-Computer Centre, Chandigarh. He is requested to issue necessary directions to the District Informatics Officer concerned to provide necessary software and extend every possible help to the Deputy Commissioner-cum-District Election Officer (P), Kurukshetra for the preparation of voters list and setting up the Voter Registration Information and Collection Centers.
9. I.T Cell, State Election Commission, Haryana, with the directions to upload the notification, prescribed forms, booklets and necessary instructions/directions w.r.t. the preparation of voter list on the official website of this Commission.

Geeta Kapur

Superintendent/Panchayat
for State Election Commissioner, Haryana
Panchkula

Internal distribution:-

1. PS/SEC
2. CAO
3. Store Keeper

Annexure-A

ग्राम पंचायत पूरक निर्वाचक नामावली, 20_____

परिशिष्ट विवरण	परिशिष्ट संख्या : 1
पुनरीक्षण पहचान	पात्रता की तिथि : 01.01.20_____
मूल नामावली	: वर्ष 20 तक के सभी अनूपुरकों सहित एकीकृत फोटोयुक्त निर्वाचक नामावली
परिशिष्ट प्रक्रिया व वर्ष	: विशेष संक्षिप्त पुनरीक्षण 20---
परिशिष्ट का प्रकार	: परिवर्धन, विलोपन व संशोधन सूचि
अन्तिम प्रकाशन की तिथि	: _____

घटक-1 : परिवर्धन सूचि

ग्राम पंचायत _____ वार्ड न. _____

मतदान केन्द्र का विवरण _____ जिला _____

1479	1ZC1133149	1480	1ZC1133115	1481	1ZC1133131
नाम: आंचल रानी पिता: विरेन्द्र पाल शर्मा मकान न0 12 आयु: 38 लिंग: महिला		नाम: अजय भटनागर पिता: विजय भटनागर मकान न0 55 आयु: 48 लिंग : पुरुष		नाम: अमृत कौर पिता: मनमोहन सिंह मकान न0 531 आयु: 30 लिंग : महिला	
फोटो उपलब्ध है।		फोटो उपलब्ध है।		फोटो उपलब्ध है।	
1482	1ZC1133123				
नाम: सावित्री पिता: ओम प्रकाश मकान न0 555 आयु: 38 लिंग महिला		फोटो उपलब्ध है।			

परिवर्धनों की संख्या	पुरुष	महिला	अन्य	कुल

घटक -2: विलोपन सूचि

ग्राम पंचायत _____ वार्ड न. _____

मतदान केन्द्र का विवरण _____ जिला _____

क्रमांक	मूल नामावली में क्रमांक संख्या	निर्वाचक/मतदाता का नाम

घटक-3 : संशोधन सूचि

ग्राम पंचायत _____ वार्ड न. _____

मतदान केन्द्र का विवरण _____ जिला _____

649	MZH2101509	1296	IZC0967406
नाम: टीना रानी मिता: मजिन्द्रा विंदा	फोटो उपलब्ध है।	नाम: किरण बाला पिता: वजिन्दर कुमार मकान न0 397 आयु: 29 लिंग महिला	फोटो उपलब्ध है।

संशोधनो की संख्या	पुरुष	महिला	अन्य	कुल

आयु 1.1.20__ के अनुसार नर्वाचक पुनरीक्षण प्राधिकारी द्वारा जारी कुल __ पृष्ठों का पृष्ठ __

संकेत E-मृत्यु, S-स्थान परिवर्तन, M-लापता, Q-निरहर्ता, R-डुप्लीकेट, # - संशोधित किया गया है

ग्राम पंचायत पूरक निर्वाचक नामावली, 20_____

निर्वाचकों का सार							
ग्राम पंचायत _____				वार्ड न. _____			
मतदान केन्द्र का विवरण _____				जिला _____			
नाम व आरक्षण स्थिति :							
(क) निर्वाचकों की संख्या							
		नामावली पररूप	नामावली पहचान	निर्वाचको की संख्या			
				पुरुष	महिला	अन्य	कुल
I	मूल प्रति	मूल नामावली	वर्ष 20____ तक के सभी अनूपुरकों सहित एकीकृत फोटोयुक्त निर्वाचक नामावली				
II	जोडे गये नामो की सूचि	परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण				
III	विलोपन सूचि	परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण				
संक्षिप्त पुनरीक्षण 20____ के पश्चात नामावली में वास्तविक निर्वाचक							
(ख) सुधारों की संख्या							
		नामावली प्ररूप	नामावली पहचान	सुधारो की संख्या			
		परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण				
		कुल					

निर्वाचक पुनरीक्षण प्राधिकारी
ग्राम पंचायत _____ वार्ड न. _____

निर्वाचक पुनरीक्षण प्राधिकारी कुल _____ पृष्ठों का पृष्ठ _____

ANNEXURE 'B'

INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.

NAME OF GRAM PANCHAYAT _____

WARD No.	Total No. of Voters	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER	
		Accepted	Rejected	Accepted	Rejected	Accepted	Rejected

SIGNATURE OF OFFICER

ANNEXURE "C"

INFORMATION REGARDING WARDWISE VOTERS

NAME OF GRAM PANCHAYAT _____

W. No.	Male	Female	Others	Total Voters

SIGNATURE OF OFFICER