



STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17
PANCHKULA, HARYANA – 134109

Website: www.secharyana.gov.in
Email id: sec@hry.nic.in

Phone: +91172 258 4810
Fax: +91 172 258 5904

Most Immediate/Date Bound
Panchayat Raj Institution Election

No.SEC/4E-II/2022/4547-4568

Dated: 30th October, 2022

To

**All the Deputy Commissioners-cum-
District Election Officers (Panchayat)
in the State.**

**Subject: Panchayati Raj Institutions general elections, 2022 – Voting by an
elector who has been put on election duty.**

Sir/Madam,

I have been directed to refer to the above subject and to invite your kind attention towards rule 53-A of the Haryana Panchayati Raj Election Rules, 1994, which provides that :

53-A. Application of rule 69N of the Haryana Municipal

Elections Rules, 1978.– The provisions of rule 69N of the Haryana Municipal Election Rules, 1978, for voting by officers on election duty shall mutatis mutandis apply to the provisions of these rules:

Provided that Form No. 24, 25, 26, 27, 28, 29 and 30 shall be equivalent to Form No. 10, 11, 13, 14, 15, 16 and 17 respectively as mentioned in rule 69 of the Haryana Municipal Elections Rules, 1978, used for the purpose of voting by officers on election duty.

2. The provisions of rule 69N of the Haryana Municipal Election Rules, 1978, provides that :

69N. Voting by officers on election duty.- (1) An elector who has been put on election duty as a Presiding Officer, a Polling Officer or in any other capacity in a polling station of a ward other than the one in which he is entitled to vote, and wishes to vote in

the polling station in which he is on election duty, he shall send an application in Form 25 to the Returning Officer to allow him to vote at the polling station at which he is on duty, atleast seven days before the days fixed for poll, and if the Returning Officer is satisfied that the applicant is a public servant and voter on election duty, he shall-

- (a) issue to the applicant an Election Duty Certificate in Form-26;
- (b) mark Election Duty Certificate against his name in the marked copy of the electoral roll to indicate that an Election Duty Certificate has been issued to him; and
- (c) ensure that he is not allowed to vote at the polling station where he shall otherwise have been entitled to vote.

(2) On production of such certificate, the Presiding Officer shall-

- (a) obtain thereon, the signature of the person producing it;
- (b) have the person's name and electoral roll number and part number, alongwith name of polling station as mentioned in the certificate, entered at the end of the marked copy of the electoral roll; and
- (c) permit him to cast his vote in the same manner as for a voter entitled to vote at that polling station.

(3) After recording the vote under sub-rule (2), the certificate referred to in sub-rule (1) shall be placed in an envelope and sealed by the Presiding Officer.

(4) An elector who has been put on election duty as a Presiding Officer, a Polling Officer or in any other capacity in a ward other than the one of which he is voter, who wishes to vote by post at an election, shall send an application in Form 24 to the Returning Officer of the Constituency (Ward) in which he is enrolled for supply of postal ballot paper at least seven days before the days fixed for poll, and if the Returning Officer is satisfied that the applicant is on election duty in a ward other than of which he is a

voter, he shall issue a postal ballot paper of such ward to him by post, under postal certificate, together with-

- (a) a declaration in Form 27;
- (b) a cover in Form 28;
- (c) a larger cover in Form 29; and
- (d) instructions for the voter in Form 30.

Provided that the Returning Officer shall at the same time-

- (a) record on the counterfoil of the postal ballot paper the electoral roll number of the voter entered in the marked copy of the electoral roll;
- (b) mark the name of voter in the marked copy of electoral roll to indicate that a postal ballot paper has been issued to him, without however recording therein the serial number of postal ballot paper issued to that voter; and
- (c) ensure that voter is not allowed to vote at a polling station.

Provided further that every postal ballot paper shall have a counterfoil attached thereto, and the postal ballot paper and the counterfoil shall be of such design as the State Election Commission may direct: Provided further that the Returning Officer may, in the case of an elector on election duty who is entitled to vote by post, deliver the ballot papers and forms or cause them to be delivered to such elector personally.

(5) The Returning Officer shall seal up in a separate packet the counterfoils of the postal ballot papers issued to voters.

(6) (a) The voter referred to in sub-rule (4) shall record his vote on the postal ballot paper in accordance with the directions contained in Form 30 and then enclose it in the cover in Form 28.

(b) The voter shall sign the declaration in Form 27 in the presence of, and have the signature attested by any Gazetted Officer or by the Presiding Officer of the polling station at which he is on election duty.

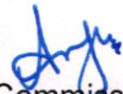
(c) After the voter has recorded his vote and made a declaration in Form 27, he shall return the postal ballot paper and declaration to the Returning Officer in accordance with the directions contained in Form 30 so as to reach the Returning Officer before the time fixed for the commencement of counting of votes.

(7) In relation of voting by postal ballot paper referred to in sub-rule (4) such procedure, subject to provisions of this rule, shall be adopted as may be specified by the State Election Commission.

2. It is also made clear that the form and language of the postal ballot paper shall be same as that of ordinary ballot paper.

3. You are, therefore, requested to bring these provisions into the notice of Returning Officers, Assistant Returning Officers, Presiding Officers, Polling Officers and other officials deputed on election duty with the directions to comply with the provisions meticulously.


Yours faithfully,


Assistant State Election Commissioner
for State Election Commissioner, Haryana
Panchkula.

Endst.No.SEC/4E-II/2022/4569-4590

Dated : 30th October, 2022

A copy is forwarded to all the District Development and Panchayat Officers for information and immediate compliance during elections.


Assistant State Election Commissioner
for State Election Commissioner, Haryana
Panchkula.