



**STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17
PANCHKULA- 134109**

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Election Matter

NO. SEC/3E-II2022/4162-4183

Dated: 22nd October, 2022

To

All the Deputy Commissioners-cum-
District Election Officers (P)
in the State of Haryana

Subject:- Panchayati Raj Institutions, 2022-Regarding providing of necessary facilities to the Observers.

Sir/Madam,

I have been directed to refer to the above subject and to say that the State Election Commission, Haryana has appointed IAS, IPS officers and DETCs as Election Observers(General), Election Observers(Police) and Election Observers(Expenditure), respectively in all districts to supervise and oversee conduct of general elections of Gram Panchayats, Panchayat Samitis and Zila Parishads in a free, fair, transparent and peaceful manner. These officers will observe conduct of elections independently and will report to the State Election Commission, Haryana about the arrangements made by you for the conduct of elections in a free, fair, transparent and peaceful manner. A copy of appointment letters of the Observers is being sent to you separately.

2. As soon as appointment letters of Observers are received in your office you are advised to contact the officer concerned immediately. The following facilities are required to be provided to the Observers during their election duty in the district :-

- (i) Free Boarding/lodging and food etc. during their stay in the District. Accommodation has to be arranged in Govt Rest houses only. No arrangements should be made for their stay in private guesthouses or hotels. Expenditure on food usually should not be more than Rs.1000/- (Rupees one thousand only). No liquor is to be served under any circumstances.
- (ii) One armed Security guard/gunman/Personal Security Officer from Haryana Police and an Officer of the district administration (Group B) who is well conversant with the area as Liaison Officer. However, if the Observer already has a PSO/gunman/security personnel then there is no need to provide another PSO/gunman.
- (iii) Telephone facility at the District Headquarters so that they can contact the State Election Commission or officers of the District Administration whenever necessary.
- (iv) Services of a steno typist/Data Entry Operation/Computer Operator should also be provided to the Election Observer as and when required.

3. You are also requested that the information regarding arrival of the Election Observers alongwith their place of stay and telephone/mobile numbers should be given to

all the candidates and recognized political parties. It should be given wide publicity through local print as well as electronic media.

4. It is also requested that if the concerned Election Observer forwards any complaints, suggestions or representations to you the same should be examined on merit and action must be taken on the same expeditiously. Action taken in this regard must also be intimated to him/her.

5. All expenditure for this purpose shall be made from the Election Head and budget allotted by the State Election Commission, Haryana.

Yours faithfully,



Assistant State Election Commissioner,
for State Election Commissioner, Haryana.
Panchkula

Copy to :-

1. Chief Accounts Officer, State Election Commission, Haryana