

**STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17
PANCHKULA**

NOTIFICATION

NO. SEC/2ME/2018/4389

Dated: 20 .07. 2018

In accordance with the provisions contained in Section 9 of the Haryana Municipal Corporation Act, 1994 read with Rule 4 of the rules made there under and the powers conferred under clause (1) of article 243ZA of the Constitution of India, the State Election Commission, Haryana hereby directs to distribute the electors of the respective areas of Legislative Assembly or part thereof (existing in the electoral rolls of prepared by the Election Commission of India with reference to 1st January, 2018 as the qualifying date finally published on 10.01.2018), into the wards and booths of the Municipal Corporation, Panipat.

2. The draft electoral rolls of the Municipal Corporation, Panipat shall be prepared with the help of National Informatics Center by converting the relevant parts of the Assembly electoral rolls, finally published on 10.01.2018 into the wards of the Corporation. The electoral rolls shall be prepared on the format attached at Annexure- "A" and in accordance with the procedure and schedule given hereunder:-

(i)	The ward wise and booth wise photo based draft electoral rolls of all wards of the Corporation referred to above shall be prepared as per delimitation Notification No. No. 18/60/2018-3C1, dated 16.07.2018 by distributing the electors of the respective areas of Legislative Assembly or part thereof, into the wards of the Corporation (mentioned at para 2) on the basis of latest Assembly electoral rolls published on 10 th January, 2018 with reference to 1 st January, 2018 as qualifying date with supplements. [Rule-4 (1)].	26.07.2018 to 09.08.2018
(ii)	Publication of draft electoral rolls of all the wards of the Corporation as referred in sub para (i) above for inviting claims and objections. [Rule- 4(3) }	10.08.2018
(iii)	Last date by which claims and objections shall be presented to the Revising Authority. [Rule-4(4)(i)]	17.08.2018 (Except 12 & 15.08.2018)
(iv)	Last date by which the claims and objections shall be disposed of by the Revising Authority. [Rule-4 (4) (v)& (vii)]	31.08.2018
(v)	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-4 (4) (viii))	05.09.2018 (Except 02 & 03.09.2018)
(vi)	Last date for disposal of appeals by the Deputy Commissioner.[Rule 4(4) (viii)]	08.09.2018

(vii)	Final publication of ward wise Electoral Rolls.(Rule-4 (4) (ix)	14.09.2018
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3. It is also brought to the notice that earlier the electoral rolls of the Corporations were being prepared on the basis of the electoral rolls of the respective Legislative Assembly Constituencies prepared by the Election Commission of India. The State Election Commission, while preparing the electoral rolls of the Municipal Corporation, used to include new voters or delete voters in the electoral rolls prepared by the Election Commission of India. But, as per the amendment made by the Government in the Haryana Municipal Corporation Election Rules, 1994 vide Notifications No. 4/4/2017-R-II dated 14th March, 2017, such practice has been discontinued. As per new amendment, only the electors existing in the respective area of the Legislative Assembly Constituency shall be distributed in the wards of the Municipal Corporation. It is also clarified that if any person intends to get his name included in the electoral roll of Municipal Corporation, he shall have to first get his name included in the electoral rolls of respective Legislative Assembly Constituency; otherwise his name shall not be included in the electoral rolls of Municipal Corporation.

4. It is further directed that two copies of latest Assembly Electoral Rolls prepared and published on January 10, 2018 along with supplements by the Chief Electoral Officer, Haryana shall be obtained free of cost from the Election Tehsildar/Election Naib Tehsildar concerned. This database of the electoral rolls has already supplied to the DIO through NIC, Haryana.

5. It is further directed that:-

- (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
- (ii) The Deputy Commissioner shall publish, on the date prescribed in sub-para (ii) of para 2 above, the draft electoral rolls along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
 1. Office of the Municipal Corporation, Panipat.
 2. Office of Revising Authority/Authorities and
 3. Voter Information and Collection Centers (VICCs)

- (iv) After the draft publication of the ward-wise electoral rolls, the same should also be hosted on the website of the District Administration, with search facility on the date of its publication.
- (v) A copy of the draft and final rolls alongwith database in compact disc duly signed by the Revising Authority/Authorities shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the concerned Deputy Commissioner shall set-up sufficient number of Voters Information and Collection Centers (VICC) within the territorial limits of the Municipal Corporation. These Centers shall be fully equipped with computers and broadband internet connection. The Centers will be set up with the help of the National Informatics Center.
- (vii) Every claim and objection regarding distribution of electors ward wise shall be addressed and presented to the Revising Authority in the prescribed Form A and B or may be sent by registered post to him.
- (viii) Claim in Form-A shall be filed by those applicants, who intend to include their name, make correction in their entry or transposing of their name in another ward in the electoral roll.
- (ix) Objections in Form-B shall be filed by those applicants who intend to object inclusion of name or seek deletion of a name from the electoral roll.
- (x) Only those persons shall file their claim for inclusion of their name in the electoral roll of Municipal Corporation, whose name appear in the respective electoral roll of legislative assembly, but do not appear in the draft electoral rolls published under rule 4 (3) of the Haryana Municipal Corporation Election Rules, 1994.
- (xi) The VICC will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the District Administration for downloading and filing claims and objections.

- (xii) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and manual registers.
- (xiii) The Deputy Commissioner shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of supporting staff and other officials of Municipal Corporation, to assist the Revising Authority/Authorities to discharge his/their duty.
- (xiv) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or the claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration.
- (xv) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Rule 4 (4) (vii) of the Haryana Municipal Corporation Election Rules, 1994 shall forward a list of such claims and objections along with his/their orders thereon to the concerned Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final. The rolls so amended shall be final and two copies thereof duly signed by the Deputy Commissioner and Revising Authority shall be kept in their offices together with list of additions and corrections.
- (xvi) The concerned Deputy Commissioner shall publish the final electoral rolls on 14.09.2018, which shall come into force from the date of its publication.
- (xvii) After completion of every stage of the preparation of electoral rolls process as stated above, Deputy Commissioner shall send information in the format given in Annexure "B " and "C" to the Commission.

6. It is further directed that copy of ward wise and booth wise electoral rolls of the Municipal Corporation, Yamuna Nagar finally published on 14.09.2018 shall be supplied to the Commission on the same day. In addition, a copy of the electoral rolls along with a CD (compact disc) containing the database of the same in PDF format shall be sent to all the political parties in the State of Haryana on the same day under intimation to the Commission.

7. It is further directed that the final electoral rolls of Municipal Corporation, Panipat shall be hosted on the website of the District Administration on the day of its publication.

Dr. DALIP SINGH

State Election Commissioner, Haryana

Endst. No. SEC/2ME/2018/4390-4405

Dated:- 20.07.2018

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh.
2. Divisional Commissioner, Karnal .
3. Director Urban Local Bodies Department, Haryana, Chandigarh.
4. Deputy Commissioner, Panipat. He is requested to appoint Revising Authority/ies for this purpose as per provision in Rule 3 of the Haryana Municipal Corporation Election Rules, 1994.
5. Chief Electoral Officer, Haryana. He is requested to direct the Tehsildar/Naib-Tehsildar (E) concerned to provide two copies of Assembly Electoral rolls finally published on 10.01.2018 alongwith supplements to the Deputy Commissioner, Panipat immediately.
6. State Informatics Officer, NIC, Haryana. He is requested to issue necessary direction to the District Informatics Officer, Panipat to provide necessary software and extend every possible help to the Deputy Commissioner for preparing the electoral rolls and setting up the Voters Information and Collection Centers (VICCs).
7. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. ordinary Gazette dated 20.07.2018.
8. All Political Parties in the State of Haryana.
9. I.T. Cell, State Election Commission, Haryana, with the directions to upload the notification, prescribed forms, booklets and necessary instructions/directions w.r.t. the preparation of electoral rolls on the official website of this Commission.


(Parmal Singh)

Asstt.State Election Commissioner, Haryana 

Internal distribution:-

1. PS/SEC
2. Accounts Section
3. Store Keeper
4. Librarian (Two copies for future record)

अनुबन्ध -A
मुख्य पृष्ठ

नगरनिगम मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-				
जिले का नाम :		भाग संख्या : क्रमांक नं० _____ से _____ तक		
1. (क) नगरनिगम का नाम :				
(ख) नगरनिगम का वार्ड संख्या :				
(ग) (गली/मोहल्ला/बस्ती का नाम) :				
(घ) नगरनिगम का बूथ क्रमांक एवं नाम :				
2. पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष :		नामावली पहचान :		
पुनरीक्षण की तिथि :		नये परिसीमित निर्वाचन क्षेत्रों के		
पुनरीक्षण का स्वरूप :		विस्तारानुसार सभी अनुपूरकों सहित एंकीकृत		
प्रकाशन की तिथि :		व वर्ष _____ की पुनरीक्षित मूल निर्वाचक		
नामावली				
मतदाताओं की संख्या				
आरंभिक क्रम संख्या	अंतिम क्रम संख्या	पुरुष	महिला	कुल

कुल पृष्ठों का पृष्ठ: 1

(नाम) नगरनिगम निर्वाचन नामावली, 2017

वार्ड संख्या -----
भाग संख्या -----

1	पहचान पत्र का क्रमांक SX1030964 नाम : लक्ष्मी देवी पति : सत्यावन मकान नं : 1 आयु : 24 लिंग : महिला	*1/044	2	पहचान पत्र का क्रमांक FX1808252 नाम : माई राम पिता : माम चन्द मकान नं : 4 आयु : 60 लिंग पुरुष	*2/044	3	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : लक्ष्मी पति : माई राम मकान नं : 4 आयु : 55 लिंग: महिला	*03/044
4	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : वीरभान पिता : ज्ञासु राम मकान नं : 4 आयु : 36 लिंग : पुरुष	*04/044	5	पहचान पत्र का क्रमांक HR/03/14/0153004 नाम : देवी पति : वीरभान मकान नं : 4 आयु : 34 लिंग : महिला	*05/044	6	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : मिहा सिंह पिता : ज्ञासु राम मकान नं : 4 आयु : 34 लिंग : पुरुष	*06/044
7	पहचान पत्र का क्रमांक HR/03/14/0153008 नाम : कर्मवीर पिता/पति : माई राम मकान नं : 4 आयु : 33 लिंग : पुरुष	*7/044	8	पहचान पत्र का क्रमांक FSX1808401 नाम : शीला पति : मिहा सिंह मकान नं : 4 आयु : 32 लिंग : महिला	*08/044	9	पहचान पत्र का क्रमांक FSX1644640 नाम : कमलेश पति : कर्मवीर मकान नं : 4 आयु : 24 लिंग : महिला	*09/044
10	पहचान पत्र का क्रमांक FSX1644582 नाम : सोनू पिता : वीरभान मकान नं : 4 आयु : 23 लिंग : पुरुष	*10/044	11	पहचान पत्र का क्रमांक FSX1644624 नाम : धर्मवीर पिता : माई राम मकान नं : 4 आयु : 23 लिंग : पुरुष	*11/044	12	पहचान पत्र का क्रमांक FSX1644640 नाम : राम पाल पिता : माई राम मकान नं : 4 आयु : 24 लिंग : पुरुष	*12/044
13	पहचान पत्र का क्रमांक FSx1807940 नाम : अंगूरी पिता : रति राम मकान नं : 5 आयु : 68 लिंग : महिला	*13/044	14	पहचान पत्र का क्रमांक HR/03/14/0153011 नाम : मांगे राम पिता : रति राम मकान नं : 5 आयु : 39 लिंग : पुरुष	*14/044	15	पहचान पत्र का क्रमांक HR/03/14/01153991 नाम : सुख देवी पति : मांगे राम मकान नं : 5 आयु : 33 लिंग : महिला	*15/044
16	पहचान पत्र का क्रमांक FSx1833052 नाम : जय कमार पिता : आशा राम मकान नं : 5 आयु : 65 लिंग : पुरुष	*16/044	17	पहचान पत्र का क्रमांक HR/03/14/0154135 नाम : कृष्णपाल पिता : जय कुमार मकान नं : 5 आयु : 29 लिंग : पुरुष	*17/044	18	पहचान पत्र का क्रमांक नाम : कृष्ण पाल पति : जै कुमार मकान नं : 5 आयु : 25 लिंग : पुरुष	*18/044
19	पहचान पत्र का क्रमांक नाम : सुख चैन पिता : जय कुमार मकान नं : 5 आयु : 24 लिंग : पुरुष	*19/044	20	पहचान पत्र का क्रमांक FSX1602085 नाम : सुमन देवी पिता : शुक्रामपाल मकान नं : 5 आयु : 25 लिंग : महिला	*20/044	21	पहचान पत्र का क्रमांक HR/03/14/0153012 नाम : साधु राम पति : राम चन्द मकान नं : 7 आयु : 51 लिंग : पुरुष	*21/044
22	पहचान पत्र का क्रमांक HR/03/14/0153013 नाम : शक्ति पिता : साधु राम मकान नं : 7 आयु : 45 लिंग : महिला	*22/044	23	पहचान पत्र का क्रमांक HR/03/14/0153014 नाम : राम जुवाहरी पिता : साधुराम मकान नं : 7 आयु : 35 लिंग : पुरुष	*23/044	24	पहचान पत्र का क्रमांक HR/03/14/01153992 नाम : कृष्ण कुमारी पति : राम जुवाहरी मकान नं : 8 आयु : 31 लिंग : महिला	*124/044
25	पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग : महिला	*25/044	26	पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : सुरती देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग : महिला	*26/044	27	पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग : पुरुष	*27/044

को अंतिम प्रकाशित विधान सभा मतदाता सूची का क0/भाग नं0
आयु 01/01/2017 के अनुसार

ANNEXURE 'B'

INFORMATION REGARDING CLAIM AND OBJECTIONS/APEALS ETC.

NAME OF MUNICIPAL CORPORATION _____

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER	
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected

SIGNATURE OF OFFICER

ANNEXURE "C"

INFORMATION REGARDING WARDWISE VOTERS

NAME OF MUNICIPAL CORPORATION : _____

Name and No. of the relevant parts of Legislative Assembly, which falls within the jurisdiction of Municipal Corporation.		
Total No. of voters in the relevant parts of Legislative Assembly falls within the jurisdiction of Municipal Corporation		
Male	Female	Total

WARDWISE DETAIL OF THE VOTERS ENTERED IN THE ELECTORAL ROLLS OF MUNICIPAL CORPORATION

Ward No.	Male	Female	Total	Difference between the no. of voters of Legislative Assembly and M. Corporation , if any	In case of difference, remarks thereof
Total					

SIGNATURE OF AUTHORISED OFFICER