STATE ELECTION COMMISSION, HARYANA NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17 PANCHKULA NOTIFICATION

Dated: 29.01.2016

NO. SEC/2ME/2016/54

Whereas, the ward-wise and booth-wise photo based electoral rolls of all wards of the Municipal Councils and the Municipal Committees on the basis of Assembly Electoral rolls w.r.t. 1st January, 2015 as the qualifying date were prepared and finalized.

- 2. Whereas, the Election Commission of India have made summary revision of Assembly Electoral rolls w.r.t. 1st January, 2016 as the qualifying date and finalized the electoral rolls on 11.01.2016.
- 3. And whereas, in order to hold General and bye elections of the Municipal Councils and Municipal Committees, it is necessary that the existing ward-wise and boothwise photo based electoral rolls of these municipalities be revised.
- 4. In accordance with the provisions contained in Section 3A of the Haryana Municipal Act,1973 read with rule 12 of the rules made there under and the powers conferred under clause(1) of article 243ZA of the Constitution of India, the State Election Commission, Haryana hereby prescribe the following programme for revision/updating of existing ward-wise and booth-wise photo based electoral rolls in respect of all wards of the Municipal Councils and Municipal Committees mentioned in Annexure "B" on the format given in Annexure "A" **summarily** on the basis of Assembly electoral rolls finally published on 11.01.2016 with reference to 1st, January, 2016 as the qualifying date (with all supplements).
- 5. The draft electoral rolls of all these Municipalities shall be prepared with the help of National Informatics Center in accordance with the procedure and schedule given hereunder:-

i	Start of preparation of draft electoral roll:	01.02.2016
	Draft electoral roll for updating the existing electoral rolls of	(Monday)
	all wards of the Municipal Councils and Municipal	to
	Committees, shall be prepared in the format Annexure 'A'	15.02.2016
	on the basis of database of Assembly electoral rolls	(Monday)
	published on 11.01.2016 with reference to 1 st , January,	
	2016 as the qualifying date(with all supplements) and	
	deleting the names of persons, who had died and also of	
	those who are found to be no longer ordinarily resident in	
	the territorial limits of the Municipality. The name of such	
	voters, who are existed in the Assembly electoral rolls, but	
	their names are not appeared in the municipal electoral	
	rolls shall also be included in the draft municipal electoral	
	rolls. Only the supplementary list shall be prepared for	
	inclusion and deletion.	40.00.0040
ii	Publication of Draft Electoral Rolls of all the wards of the	16.02.2016
	Municipal Councils and Municipal Committees as referred	(Tuesday)
	in sub para (i) above for inviting claims and	
	objections.(Rule-7)	00 00 0040
iii	Last date by which claims and objections shall be	29.02.2016
	presented to the Revising Authority. (Rule-9)	(Monday)
iv	Last date by which the claims and objections shall be	05.03.2016
	disposed of by the Revising Authority. (Rule-10(1)(i)(ii))	(Saturday)
		12.03.2016
V	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-10(2))	
	against the orders of Nevising Authority. (Nuie-10(2))	(Saturday)

vi	Last date for disposal of appeals by the Deputy Commissioner.(Rule 10(3))	2203.2016 (Tuesday)
vii	Final publication of Electoral Rolls.(Rule-11)	28.03.2016 (Monday)

- 6. It is further directed that database with photo image of the electors of the Assembly Electoral Rolls finally published on 11.01.2016 supplied through NIC shall be used for the purpose. A copy of the Assembly rolls shall also be obtained free of cost from the Tehsildar/Naib Tehsildar(Elections) immediately.
- 7. It is further directed that while preparing the draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinary residents within the limits of the Municipal Councils and Municipal Committees, but their names are still existing in the Assembly electoral rolls finally published on 11.01.2016 should not be included in the draft electoral rolls of the Municipalities.
- 8. It is further directed that:-
 - (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
 - (ii) The Deputy Commissioner shall publish, on the date prescribed in sub-para(ii) of para 1 above, the draft voter list along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
 - (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:
 - a Office of Deputy Commissioner,
 - b Office of Executive Officer/Secretary of the Municipalities,
 - c. Office of Sub-Divisional Officer (Civil)'s concerned,
 - d. Tehsil Office concerned,
 - e. Office of Revising Authority/Authorities and
 - f. Voter Information and Collection Centers
 - (iv) After the draft publication of the ward-wise and booth-wise electoral rolls, the same should also be hosted on the website of the District Administration and State Election Commission for information of the public.
 - (v) A copy of the draft and final rolls shall be duly signed by the officers/officials not below the gazetted officer and shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls respectively.
 - (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the Deputy

- Commissioner shall set-up at least two Voters Information and Collection Centers (VICC) within the territorial limits of the Municipality concerned. These centers shall be fully equipped with computers and broadband internet connection. The center will be set up with the help of the National Informatics Center.
- (vii) Any person who desires to file his claim/ objection through online can submit his application on Harsamadhan by date specified in this notification. Such persons would have to appear before the Revising Authority/ Authorities or at the VICC along with filled up the prescribed form.
- (viii) The VICC centers will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the State Election Commission and the District Administration. The forms can be downloaded and used by any person for filing claim and objection.
- (ix) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and registers.
- (x) The Deputy Commissioner shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of required supporting staff and other officials of Municipality concerned, to assist the Revising Authority/Authorities to discharge his/their duty.
- (xi) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration in the internet based monitoring system. The software to be used for this purpose shall be provided by National Informatics Center, Haryana.
- (xii) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Sub-rule(1) of Rule 10 of the Haryana Municipal Election Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner

- shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final.
- (xiii) The Deputy Commissioner shall publish the ward-wise and booth-wise photo based final electoral rolls on 28.03.2016, which shall come into force immediately after the publication.
- (xiv) After completion of every stage of the preparation of electoral rolls process as stated above, the Deputy Commissioner shall send information of the statistical data in format Annexure "C" to the State Election Commission, Haryana.
- 9. It is further directed that copy of ward-wise and booth-wise photo based electoral rolls of the Municipal Councils and Municipal Committees finally published on 28.03.2016 shall be submitted to the State Election Commission, Haryana on the same day. In addition, one copy of the electoral rolls along with a CD(compact disc) containing the database of the same in PDF format shall be sent to all the recognised political parties in the State of Haryana on the same day under intimation to the Commission.
- 10. It is further directed that the draft electoral rolls and the final electoral rolls of Municipal Councils and Municipal Committees shall be hosted on the website of the District Administration on the day they are published.

Panchkula the 29th January, 2016 RAJEEV SHARMA State Election Commissioner, Haryana

Endst. No. SEC/2ME/2016/55-63

Dated:- 29.01.2016

A copy is forwarded to the following for information and immediate compliance of above orders:-

- 1. The Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh.
- 2. The Principal Secretary, Information Technology, Government of Haryana.
- 3. The Divisional Commissioners concerned.
- 4. The Director, Urban Local Bodies Department, Haryana, Chandigarh.
- 5. The Deputy Commissioners concerned. They are requested to appoint Revising Authority/ies as per provision in Rule 8 of the Haryana Municipal Election Rules, 1978.
- 6. The Chief Electoral Officer, Haryana. He is requested to issue directions to the officers concerned to provide a copy of Assembly electoral rolls finally published on 11.01.2016 w.r.t. 1st January, 2016 with supplements, if any to the representative of the Deputy Commissioner concerned.
- 7. Sh.G.S.Bansal, State Information Officer, NIC, Haryana. He is requested to host the notification on the website of the State Election Commission. He is also requested to issue necessary directions to the District Informatics Officers concerned to extend every possible help to the Deputy Commissioner for setting up Voters Information and Collection Centers and provide necessary software to them.
- 8. All recognized political parties in the Haryana State.
- 9. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. Gazette (Extra-ordinary) dated 29.01.2016.

(Parmal Singh)

Asstt.State Election Commissioner, Haryana.

Internal distribution:-

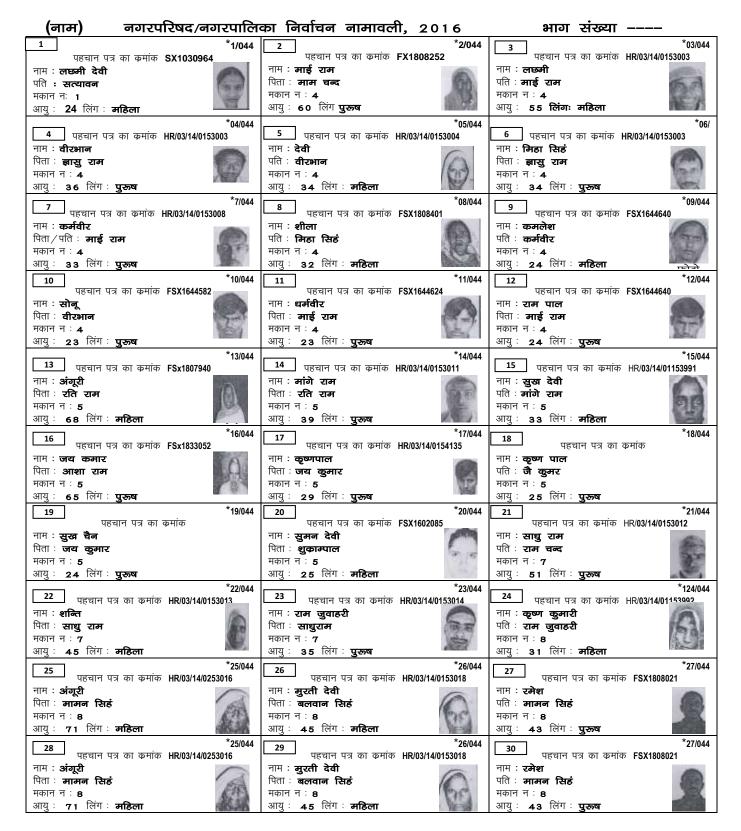
- 1. PS/SEC
- 2. Computer Section
- 3. Store Keeper

Annexure-A

अनुबन्ध **-**A मुख्य पृष्ठ

नगरपरिषद/नगरपालिका मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-						
जिले का नाम :			भाग संख्या : क्रमांक नं0से तक			
(ख) ਰਹਾ (ਹਾ) (ਹਾਟ						
2. पुनरीक्षण का विवरण पुनरीक्षण का वर्ष : पुनरीक्षण को वर्ष : पुनरीक्षण की तिथि : पुनरीक्षण का स्वरूप : पुनरीक्षण का स्वरूप : पुनरीक्षण का स्वरूप : पुकाशन की तिथि :						
मतदाताओं की संख्या						
आरंभिक कम संख्या	अंतिम क्रम संख्या	पुरुष	ঘ	महिला	कुल	

कुल पृष्ठों का पृष्ठः १



^{* - 2016} को अंतिम प्रकाशित विधान सभा मतदाता सूची का क०/भाग नं० आयु ०१/०१/२०१६ के अनुसार

ANNEXURE-C

INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.

NAME OF MUNICIPAL COUNCIL/COMMITTEE_____

WARD No & Total No. of electors/voters.	CLAIMS R	ECEIVED	OBJECTIONS RECEIVED		APPEAL E THE DEPU COMMISS	JTY	Signature by the Authorised officer
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected	

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Sr. No.	Name of District	Name of Municipal Council	Name of Municipal Committee
1.	Ambala		1. Naraingarh
2.	Bhiwani	1. Charkhi Dadri	
3.	Kaithal		2. Cheeka
			3. Rajound
4.	Hisar	2. Hansi	4. Barwala
5.	Mahendergarh	3. Narnaul	5. Mahendergarh
			6. Nangal Chaudhary
6.	Panipat		7. Samalkha
7.	Fatehabad	4. Tohana	8. Bhuna
		5. Fatehabad	9. Ratia
8.	Gurgaon	6. Sohna	
9.	Jhajjar	7. Bahadurgarh	10.Jhajjar
10.	Jind	8. Narwana	11.Safidon
		9. Jind	12.Uchana
11.	Karnal	-	13.Tarori
			14.Nissing
			15.Gharunda
			16.Assandh
12.	Kurukshetra	10. Thanesar	17.Ladwa
			18. Pehowa
			19.Shahabad
13.	Mewat	-	20. Ferozepur Zhirka
			21. Nuh
			22. Punhana
14.	Palwal	11. Hodal	-
		12. Palwal	
15.	Rewari	13. Rewari	23. Bawal
16.	Rohtak		24. Meham
			25. Kalanaur
17.	Sirsa	14. Mandi Dabwali	26. Kalanwali
			27. Ellenabad
			28. Rania
18.	Sonipat	15. Gohana	29. Ganaur