FAX/E-mail

STATE ELECTION COMMISSION, HARYANA NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17 PANCHKULA NOTIFICATION

Dated: 29.01.2016

NO. SEC/2ME/2016/34

Whereas, in pursuance of Government notification dated 19.05.2015 and the State Election Commission, Haryana's notification No.SEC/2ME/2015/641 dated 05.06.2015, the ward-wise and booth-wise photo based electoral rolls in respect of all wards of Municipal Council, Sirsa were prepared on the basis of Assembly electoral rolls w.r.t. 1st January, 2015 as qualifying date.

- 2. Whereas, the Government vide its notification dated 30.10.2015 while superseding all its notifications/orders issued earlier in this regard have re-notify the wardbandi in respect of all wards of Municipal Council, Sirsa.
- 3. Whereas, the Deputy Commissioner, Sirsa vide letter no. 3-9-II/4355/LFA dated 15.12.2015 informed that due to re-notification of the Government, ward no.25 and 26 have been affected. Hence, electoral rolls of all wards of the Municipal Council, Sirsa be prepared on the basis of Assembly electoral rolls w.r.t. 1st January, 2016 as qualifying date.
- 4. In accordance with provisions contained in section 3A of the Haryana Municipal Act, 1973 read with rule 12 of the Haryana Municipal Rules, 1978, the State Election Commission, Haryana hereby prescribe the programme for revision/updating of existing wardwise and booth-wise photo based electoral rolls of all wards of the Municipal Council, Sirsa in the format given in Annexure 'A' on the basis of Assembly electoral rolls finally published on 11.01.2016 (with all supplements) with reference to 1st January, 2016 as the qualifying date as under:

i	Start of preparation of draft electoral roll: Draft electoral roll for updating the existing electoral rolls of all wards of the Municipal Council, Sirsa shall be prepared in the format Annexure 'A' on the basis of database of Assembly electoral rolls published on 11.01.2016 with reference to 1st, January, 2016 as the qualifying date (with all supplements) and deleting the names of persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipality. The name of such voters, who are existed in the Assembly electoral rolls, but their names are not appeared in the municipal electoral rolls shall also be included	01.02.2016 (Monday) to 15.02.2016 (Monday)
	in the draft municipal electoral rolls. The draft roll of all wards (except 25&26) shall be published by attaching the supplementary list of the names for inclusion and deletion with the existing rolls. In the case of ward No.25 and 26 fresh draft roll shall be printed from the data base of the Vidhan Sabha rolls.	
ii	Publication of Draft Electoral Rolls of all the wards of the Municipal Council as referred in sub para (i) above for inviting claims and objections.(Rule-7)	16.02.2016 (Tuesday)
iii	Last date by which claims and objections shall be presented to the Revising Authority. (Rule-9)	29.02.2016 (Monday)
iv	Last date by which the claims and objections shall be disposed of by the Revising Authority. (Rule-10(1)(i)(ii))	05.03.2016 (Saturday)
V	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-10(2))	12.03.2016 (Saturday)
Vi	Last date for disposal of appeals by the Deputy Commissioner.(Rule 10(3))	2203.2016 (Tuesday)
Vii	Final publication of Electoral Rolls.(Rule-11)	28.03.2016 (Monday)

- 5. It is further directed that the database with photo images of the Assembly Electoral Rolls finally published on 11.01.2016 supplied through the NIC shall be used for this purpose. A copy of the Assembly rolls shall also be obtained free of cost from the Tehsildar/Naib Tehsildar(Elections), immediately.
- 6. It is further directed that the draft roll of all wards (except 25&26) shall be published by attaching the supplementary list of the names for inclusion and deletion with the existing rolls. In the case of ward No.25 and 26 fresh draft roll shall be printed from the data base of the Vidhan Sabha rolls.
- 7. It is further directed that while preparing the draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinary residents within the limits of the Municipal Council, Sirsa but their names are still existing in the Assembly electoral rolls finally published on 11.01.2016 should not be included in the draft electoral rolls of the municipal council.
- 8. It is further directed that:-
 - (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
 - (ii) The Deputy Commissioner shall publish the draft voter list along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
 - (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:
 - a Office of Deputy Commissioner,
 - b Office of the Executive officer/ Secretary of the Municipality,
 - c. Office of Sub-Divisional Officer (Civil)'s concerned,
 - d. Tehsil Office concerned,
 - e. Office of Revising Authority/Authorities and
 - f. Voter Information and Collection Centers
 - (iv) After the draft publication of the ward-wise and booth-wise electoral rolls, the same should also be hosted on the website of the District Administration and State Election Commission for information of the public.
 - (v) A copy of the draft and final rolls shall be duly signed by the officers/officials not below the gazetted officer and shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls respectively.
 - (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the Deputy Commissioner shall set-up at least two Voters Information and Collection Centers (VICC) within the

territorial limits of the Municipal Council. These centers shall be fully equipped with computers and broadband internet connection. The center will be set up with the help of the National Informatics Center.

- (vii) Any person who desires to file his claim/ objection through online can submit his application on Harsamadhan by date specified in this notification. Such persons would have to appear before the Revising Authority/ Authorities or at the VICC along with filled up the prescribed form.
- (viii) The VICC centers will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the State Election Commission and the District Administration. The forms can be downloaded and used by any person for filing claim and objection.
- (ix) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and registers.
- (x) The Deputy Commissioner shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of required supporting staff and other officials of Municipal Council, to assist the Revising Authority/Authorities to discharge his/their duty.
- (xi) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration in the internet based monitoring system. The software to be used for this purpose shall be provided by National Informatics Center, Haryana.
- (xii) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Sub-rule(1) of Rule 10 of the Haryana Municipal Election Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final.
- (xiii) The Deputy Commissioner shall publish the ward-wise and booth-wise photo based final electoral rolls on 28.03.2016 which shall come into force immediately after the publication.
- (xiv) After completion of every stage of the preparation of electoral rolls process as stated above, the Deputy Commissioner shall send information of the statistical data in format Annexure "B" to the State Election Commission, Haryana.

- 9. It is further directed that copy of ward-wise and booth-wise photo based electoral rolls of the Municipal Council; Sirsa finally published on 28.03.2016 shall be submitted to the State Election Commission, Haryana on the same day. In addition one copy of electoral rolls along with a CD (compact disc) containing the database of the same in PDF format shall be sent to all the recognized political parties in the State of Haryana on the same day under intimation to the Commission.
- 10. It is further directed that the draft electoral rolls and final electoral rolls of Municipal Council, Sirsa shall be hosted on the website of the District Administration on the day they are published.

Panchkula, the 29th January, 2016 RAJEEV SHARMA State Election Commissioner, Panchkula

Dated: 29.01.2016

Endst. No. SEC/2ME/2016/35-43

A copy is forwarded to the following for information and immediate compliance of above orders:-

- 1. The Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh.
- 2. The Principal Secretary, Information Technology, Government of Haryana.
- 3. The Divisional Commissioner, Hisar.
- 4. The Director, Urban Local Bodies Department, Haryana, Chandigarh.
- 5. The Deputy Commissioner, Sirsa. He is requested to appoint Revising Authority/ies as per provisions in Rule 8 of the Haryana Municipal Election Rules, 1978.
- 6. The Chief Electoral Officer, Haryana. He is requested to issue directions to the officers concerned to provide a copy of Assembly electoral rolls finally published on 11.01.2016 with supplements, if any, to the representative of the Deputy Commissioner, concerned.
- 7. Sh.G.S.Bansal, State Informatics Officer, NIC, Haryana. He is requested to host the notification on the website of the State Election Commission. He is also requested to issue necessary directions to the District Informatics Officer concerned to extend every possible help to the Deputy Commissioner for setting up Voters Information and Collection Centers and provide necessary software to him.
- 8. All recognized political parties in the Haryana State.
- 9. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. Gazette (Extra ordinary) dated 29.01.2016.

(Parmal Singh)

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Asstt. State Election Commissioner, Haryana.

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अनुबन्ध -A

मुख्य पृष्ठ

नगरपरिषद/नगरपालिका मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-										
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भाग संख्या ----



(नाम) नगरपरिषद/नगरपालिका निर्वाचन नामावली, 2016 ' – 2016 को अंतिम प्रकाशित विधान सभा मतदाता सूची का कृ०/भाग नं०

ANNEXURE 'B"

INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.

NAME OF MUNICIPAL COUNCIL

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER		Signature by the Authorised officer
	Accepted	Rejected	Accepted	Rejecte d	Accepted	Rejected	