

Right to Information Act (RTI) About Right to Information Act 2005

Bringing Information to the Citizens

Right to Information Act 2005 mandates timely response to citizen requests for government information. It is an initiative taken by Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions to provide an RTI Portal Gateway to the citizens for quick search of information on the details of first Appellate Authorities, PIOs etc. amongst others, besides access to RTI related information / disclosures published on the web by various Public Authorities under the government of India as well as the State Governments

Objective of the Right to Information Act

The basic objective of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government, contain corruption, and make our democracy work for the people in real sense. It goes without saying that an informed citizen is better equipped to keep necessary vigil on the instruments of governance and make the government more accountable to the governed. The Act is a big step towards making the citizens informed about the activities of the Government.

Proactive Disclosure under Section 4 (1) (b) for the Legal Metrology Organisation, Haryana.

The Organisation of Legal Metrology (erstwhile Weights & Measures Department) came into inception in the erstwhile State in the year 1966 to adopt metric system in trade and commerce as per the metric policy adopted at the national level. The nomenclature of the department had been changed from Weights & Measures to Legal Metrology in 2005. Earlier it was under the administrative control of Industries department. In the year 1991, the organisation was brought under the control of Food & Supplies Department which is renamed as Food, Civil Supplies & Consumer Affairs Department.

Organisation Structure

The Commissioner/Secretary, Department of FCS & CA is the Administrative Head of this Department. The Controller is head of the Department with Deputy Controller, Assistant Controllers, Inspectors Legal Metrology and Manual Assistants are support staff. The Officers/Officials discharge the duties under the Supervision of the Controller, Legal Metrology.

Objective and Working

The Legal Metrology Organisation is working for the cause of consumer. It is a frontline consumer organization in regulating market by conducting extensive market-checking to prevent unfair trade practices relating to weights and measures/Packaged commodities/Liquefied Petroleum Gas etc.

The organisation is regulating the use of correct weighing and measuring instruments in production, trade and commerce to ensure that exact weight, measure and number of any commodity is delivered to any customer as contracted for or paid for by him.

We also safeguard consumer's interest by ensuring mandatory declarations on packaged commodities. Packaged commodities are regularly inspected to see whether the mandatory declarations such as complete name and address of the Manufacturer/Packer/ Importer, month and year of packing/import, common or generic name of the commodity, net contents and the sale price of the package (Maximum Retail Price, incl. of all taxes), Customer Care Number with name, address, Telephone No. of the person/office which can be contacted in case of consumer complaints and size, if applicable are printed on the such packages and declaration printed on them confirm to the contents of the package and also confirms the manner as may prescribed.

The organisation also undertakes verification of Auto-Rickshaws/Taxi Fare Meters; Tank Lorries, and Petrol Dispensing Units.

The organisation carries out regular/surprise inspections in markets, Fair Price Shops, Kerosene oil depots, Petrol Pumps, Gas Agencies etc. to check whether weighing and measuring units bear valid verification stamp and deliver correct weight, measure or volume of commodities to consumers. Inspections are also conducted on receipt of complaint from any source either in writing or telephonically. We duly maintain the privacy and secrecy of the complainant. Action for short measurement, use of defective and non-standard weights and measures is taken as per provision of relevant Act and Rules.

The following services are being offered to the citizens of Haryana State by the Legal Metrology Organisation:-

1. Stamping and Verification of Weights, Measures, Weighing and Measuring instruments used by the commercial establishments.

2. Verification & Stamping of Autos / taxi fare meters.
3. Verification & Stamping of Weigh bridges.
4. Calibration / verification of Tank Lorries / flow meters used in transportation of petroleum products.
5. Stamping / sealing of dispensing units of Petrol pumps.
6. Checking of net contents of LPG at bottling plant or retail outlets.
7. Issue of licences for Manufacturing, Repairing and dealing with Weights, Measures, Weighing and Measuring instruments being used in commercial establishments.
8. Registration of Packers, Manufacturers and Importers of packaged commodities.
9. Checking, inspections and prosecutions of the commercial establishments found violating the provisions of Weights & Measures Laws.
10. Checking of packaged commodities being offered for sale by the commercial establishments regarding their net contents in r/o weights, measures, volume or number and regarding the mandatory declarations to be made on the packaged commodities like :
 - a. Name and complete address of the Manufacturer, Packer and / or importer of the packaged commodities.
 - b. Net contents in terms of weight, volume or number.
 - c. Date of manufacture/packing/import of the commodity (month and year).
 - d. Maximum Retail Price (inclusive of all taxes).
 - e. Generic name of the commodity.
 - f. Customer Care Number with name, address, Telephone No. of the person/office which can be contacted in case of consumer complaints.
 - g. Size, if applicable
11. Checking of commercial establishments regarding the overcharging above the MRP in respect of the sale of packaged commodities

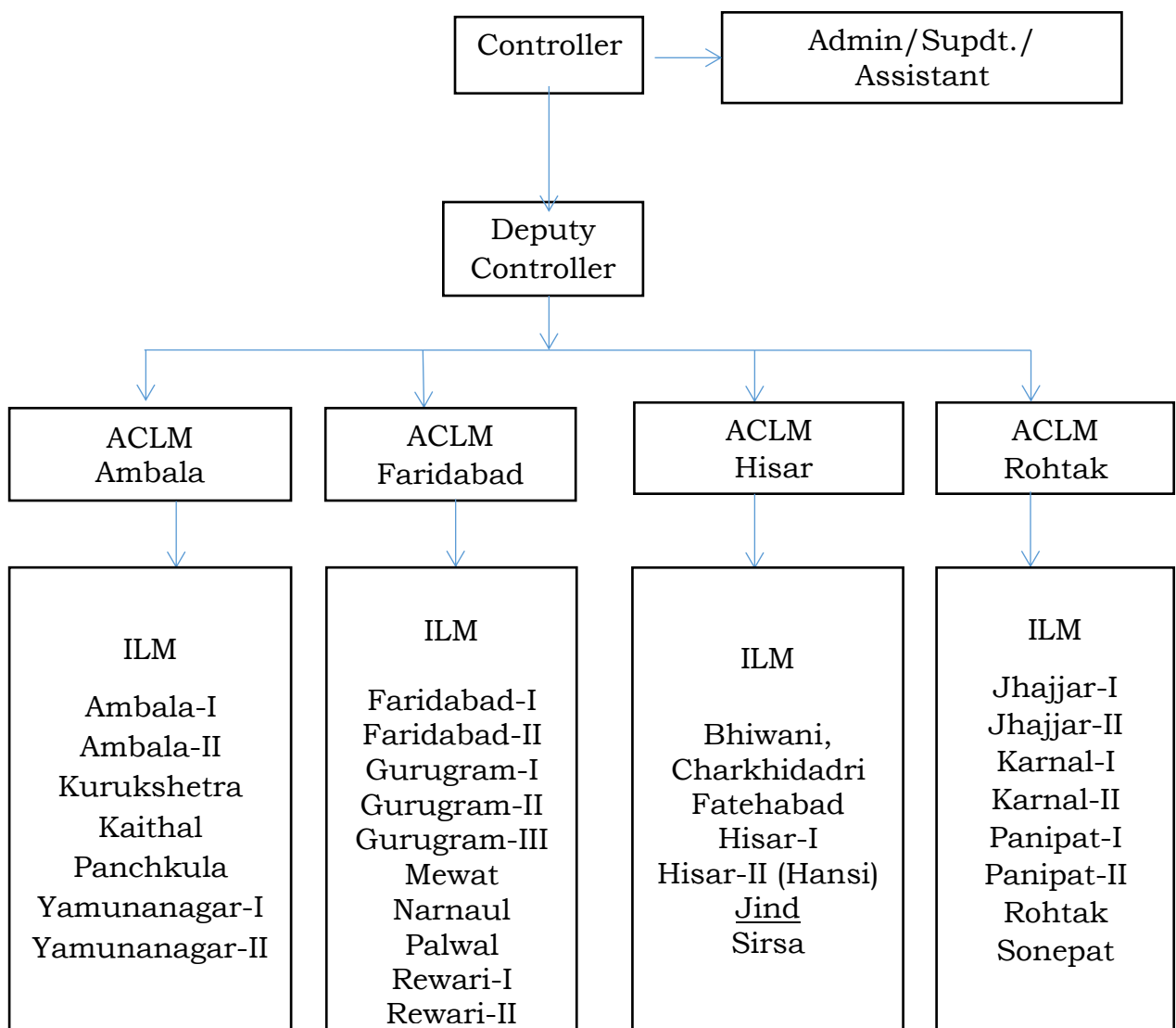
Legal Metrology Organisation Haryana, Disclosure under Section 4(1)(b)

1) Organization, Functions & Duties

The Legal Metrology Organisation enforces the Legal Metrology Act, 2009, regulating weights and measures across Haryana State. Its duties include inspection, licensing of dealers and manufacturers, verification of instruments, stamping, market surveillance, and consumer protection.

The Controller is head of this organization with Deputy Controllers, Assistant Controllers, Inspectors of Legal Metrology and Manual Assistants under his administrative control as well as supervision. All the powers under the W&M laws rest in Controller. The legal metrology officers discharge or operate delegated powers of Controller of Legal Metrology. The following diagram shows the hierarchal order of the organization in the state.

ORGANIZATION CHART



2) Powers & Duties of Officers & Employees

Officers are empowered under the Legal Metrology Act, 2009, and Haryana Legal Metrology (Enforcement) Rules, 2011 to inspect, seize defective instruments, compound offences, adjudicate penalties, and issue licenses.

<https://haryanafood.gov.in/lm-act-and-rules/>

3) Decision-Making Procedures

Headed by the Controller-Administrative Major Head under Section 14 of LM Act 2009, decision-making follows a hierarchical flow: Deputy Controller, Assistant Controllers and Inspectors report up to the Controller.

4) Norms for Discharging Functions

Actions such as inspection frequency, procedures for verification, licensing standards, and enforcement protocols are governed by the Act, Rules and departmental circulars.

In pursuance of Section 14(4) of the Legal Metrology Act, 2009 and in supersession to all previous notifications /orders /circulars /directions etc., if any, issued on the subject, the following procedure is hereby adopted for Registration/ compounding of offences under provisions of the Legal Metrology Act, 2009.

1. Submission of Challan case:

The challan registering authority shall forward challan case to the compounding authority immediately after its registration. Each case along with the following documents, shall be properly dispatched:-

- i) Copy of the Challan
- ii) Inspection Report
- iii) Evidence of the offence, if any (photos/ videography/cash memo/in-voice etc)
- iv) Previous Seizure Memo in case of second or subsequent offence (Seizure Memo and Offence Report should be properly dispatched along with the covering letter carrying dispatch No & date.)

2. Ascertaining of the offence/ offender by the compounding authority:

Compounding Authority shall scrutinize all the documents pertaining to the case and shall also ascertain as to:-

- i) Whether the offence is compoundable or not.
- ii) Whether the offence is first or not. The first offence is compoundable and second or subsequent offences (same or similar) if repeated within a period of three years are not compoundable, hence, shall be lodged in the competent court of law.
- iii) Compounding authority shall, issue a notice to the accused seeking the documents required for compounding of the offence/disposal of the case/ file complaint case and also providing an opportunity of being heard or opportunity of applying for compounding of the offence.
- iv) Compounding authority shall ascertain whether the evidence is adequate for compounding the offence. If required, the authority may further investigate the offence by issuing notices or hearing in person, if required.
- v) It shall also be ascertained whether the offence is inter-state or intra-state committed by individual, firm or company. For companies, Section 49 shall be invoked read with Rule 32A of Legal Metrology (Packaged Commodities) Rules, 2011 (as applicable) for inter-state trade & commerce. Likewise, for intra-state trade, Section 49 shall also be applied for the compounding if applicable.

3. Compounding of offence:

- i) The compounding authority may compound the offence after examining the case (if compoundable) in case he/ she receives the request /consent from the accused.
- ii) The compounding authority shall determine the compounding fee strictly as prescribed under Haryana Legal Metrology (Enforcement) rules, 2011.
- iii) compounding authority shall send the case to the challan registering authority, for filing the case in the court of law (Chief Judicial Magistrate of the District) with proper sanction from the compounding authority in case the accused is not interested to compound the offence or has not filed an Appeal before the competent authority within the prescribed time period.
- iv) Compounding authority shall provide a reasonable opportunity of being heard to the accused before sanctioning the case for prosecution, however, each case shall be disposed of.
- v) No case shall be sanctioned for prosecution within the time period prescribed under Section 50 for Appeal.
- vi) In case an Appeal is filed under Section 50 against the decisions taken under relevant Sections of the Act, objections may be filed in writing by the official respondents.

- vii) For cases filed in the Court, the challan registering authority shall be the officer-in-charge of the litigation.

4. Depositing of Compounding Fee:

The compounding fee may be deposited cash or in the form of Demand Draft or the concerned party may remit the compounding fee into the Government Treasury under relevant head and after remitting the same, the treasury voucher (in original) may be submitted with the concerned Compounding Authority. The compounding fee receipt shall be issued immediately after it is realized.

5. Rules, Regulations, Manuals & Records

Operational reference materials include:

Legal Metrology Act,

<https://cdnbbsr.s3waas.gov.in/s3194cf6c2de8e00c05fcf16c498adc7bf/uploads/2021/11/2021111513.pdf>

Haryana Legal Metrology (Enforcement) Rules, 2011(Hindi)

<https://cdnbbsr.s3waas.gov.in/s3194cf6c2de8e00c05fcf16c498adc7bf/uploads/2021/12/2021122195.pdf>

Legal Metrology (Packaged Commodities) Rules, 2011

http://consumeraffairs.gov.in/public/upload/files/GSR226_1732707673.pdf

Others

<https://haryanafood.gov.in/lm-act-and-rules/>

6. Categories of Documents Held

The Department maintains:-

- Licensing applications and Licences
- Registration applications and Registration Certificates
- Inspection and verification reports
- Challan and compounding records
- Consumer complaint registers
- Statistical enforcement data

https://www.google.com/goto?url=CAESYQHrOzAVgE1hPrg1laKJ26OImggz79bHA3FL6liwjJPwsmoXnmEMNUbDHpO5klZSdZLbnt_Klw2ZsGCOvWPu7P8o5jo6NbcD0U1vD5n83HirwXCWCTkLRdFRFXisi6G74

7. Directory of Officers & Employees

Contact details of the Controller, Deputy Controller, Assistant Controllers and Inspectors (ILMs) are published and accessible.

<https://haryanafood.gov.in/list-of-legal-metrology-inspectors/>

8. Sanctioned Strength & Pay Scales

Sr. No.	Name of the officer/official	Designation	Pay Scalce	Basic Pay
1	JITENDER PAL SINGH	Deputy Controller (Gazetted)	9300-34800 (FPL 6)	82600/-
2	VIPIN KUMAR	Assistant Controller (Gazetted)	9300-34800 (FPL 6)	82600/-
3	OMKESH SHARMA	Assistant Controller (Gazetted)	9300-34800 (FPL 6)	76500/-
4	MAHENDER	Assistant Controller (Gazetted)	9300-34800 (FPL 6)	62200/-
5	DALIP SINGH	Assistant Controller (Gazetted)	9300-34800 (FPL 6)	60200/-
6	SURESH KUMAR	Asstt.-cum-Accountant	9300-34800 (FPL 6)	60400/-
7	SURESH KUMAR	Equipment Repairer	9300-34800 (FPL 6)	37600/-
8	SURENDER PAL SINGH	Inspector	9300-34800 (FPL 6)	62200/-
9	MUKESH KUMAR	Inspector	9300-34800 (FPL 6)	56200/-
10	DEEPAK	Inspector	9300-34800 (FPL 6)	60200/-
11	NARESH KUMAR	Inspector	9300-34800 (FPL 6)	60200/-
12	PARVINDER KUMAR	Inspector	9300-34800 (FPL 6)	55200/-
13	KULDEEP SINGH	Inspector	9300-34800 (FPL 6)	62200/-
14	JAIPAL SINGH	Inspector	9300-34800 (FPL 6)	56900/-
15	SATBIR SINGH	Inspector	9300-34800 (FPL 6)	52000/-
16	NITIN SURA	Inspector	9300-34800 (FPL 6)	44900/-
17	SILAK RAJ	Inspector	9300-34800 (FPL 6)	41100/-
18	MOHAN SHARMA	Inspector	9300-34800 (FPL 6)	39900/-
19	AJAY SHARMA	Inspector	9300-34800 (FPL 6)	37600/-
20	ANKUSH KUMAR	Inspector	9300-34800 (FPL 6)	37600/-

21	ASHOK KUMAR	Inspector	9300-34800 (FPL 6)	37600/-
22	ABHIMANUE YADAV	Inspector	9300-34800 (FPL 6)	37600/-
23	KULDEEP SINGH	Inspector	9300-34800 (FPL 6)	37600/-
24	KULJEET	Inspector	9300-34800 (FPL 6)	37600/-
25	MANOJ KUMAR ILM	Inspector	9300-34800 (FPL 6)	37600/-
26	DEVENDER YADAV	Inspector	9300-34800 (FPL 6)	37600/-
27	DEVENDER SINGH	Inspector	9300-34800 (FPL 6)	37600/-
28	IQBAL	Inspector	9300-34800 (FPL 6)	37600/-
29	PARSHANT	Inspector	9300-34800 (FPL 6)	37600/-
30	RAKESH KUMAR	Inspector	9300-34800 (FPL 6)	37600/-
31	SAURAV	Inspector	9300-34800 (FPL 6)	37600/-
32	SHALLU MALHAN	Inspector	9300-34800 (FPL 6)	35400/-
33	SHIV KUMAR SAROYA	Inspector	9300-34800 (FPL 6)	37600/-
34	VIKASH SINGH	Inspector	9300-34800 (FPL 6)	37600/-
35	KULTAJ SINGH	Inspector	9300-34800 (FPL 6)	37600/-
36	JOGENDER KUMAR	Inspector	9300-34800 (FPL 6)	37600/-
37	DEEPIKA	Steno	5200-20200 (FPL 3)	56700/-
38	SUDESH KUMARI	Clerk	5200-20200 (FPL 3)	56700/-
39	MANISH KUMAR	Clerk	5200-20200 (FPL 3)	26000/-
40	SURENDER KUMAR	Clerk	5200-20200 (FPL 3)	26000/-
41	KIRAN BALA	Manual Asstt.	5200-20200 (FPL2)	38300/-
42	HANS RAJ	Manual Asstt.	5200-20200 (FPL2)	38300/-
43	PARDEEP KUMAR	Manual Asstt.	5200-20200 (FPL2)	38300/-
44	NAVNEET DHULL	Manual Asstt.	5200-20200 (FPL2)	37400/-
45	MANOJ KUMAR	Manual Asstt.	5200-20200 (FPL2)	32000/-
46	MONU DHILLON	Manual Asstt.	5200-20200 (FPL2)	31100/-

47	ASHWANI KUMAR	Manual Asstt.	5200-20200 (FPL2)	29300/-
48	JAI BHAGWAN	Manual Asstt.	5200-20200 (FPL2)	29300/-
49	KULDEEP SINGH	Manual Asstt.	5200-20200 (FPL2)	29300/-
50	PARVEEN KUMAR	Manual Asstt.	5200-20200 (FPL2)	29300/-
51	PUSHPA DEVI	Manual Asstt.	5200-20200 (FPL2)	29300/-
52	VINOD	Manual Asstt.	5200-20200 (FPL2)	29300/-
53	SUNIL KUMAR	Manual Asstt.	5200-20200 (FPL2)	24500/-
54	DEEPAK KUMAR	Peon	4400-7440 (DL**)	20800/-
55	KAMAL	Peon	4400-7440 (DL**)	20800/-
56	SONU SHARMA	Peon	4400-7440 (DL**)	20800/-
57	RAHUL KUMAR	Peon	4400-7440 (DL**)	18400/-

SANCTIONED STRENGTH

Sr. No.	Designation	Total No. of sanctioned post
1	Controller	1
2	Deputy Controller	1
3	Asstt. Controller	4
4	Dy. Suptt.	1
5	Inspector	32
6	Asstt.-Cum-Accountant	1
7	Equipment Repairer	1
8	Clerks	6
9	Steno	1
10	Manual Asstt.	33
11	Driver Heavy Vehicle (LM)	1
12	Driver Light Vehicle(LM)	1
13	Helper	1
14	Daftari	1
15	Chowkidar	1
16	Peons	5
Total		91

9. Budget Allocation (FY 2026-27)

Head of Account	Object Code Description		Amount Allocated
3475-00-106-98-51-11-P-01-R-V	01	Salaries	38000000
3475-00-106-98-51-11-P-01-R-V	02	Wages	600000
3475-00-106-98-51-11-P-01-R-V	03	Dearness Allowances	20000000
3475-00-106-98-51-11-P-01-R-V	04	Travel Expenses	900000
3475-00-106-98-51-11-P-01-R-V	05	Office Expenses	6000000
3475-00-106-98-51-11-P-01-R-V	06	Rent, Rates and Taxes	1500000
3475-00-106-98-51-11-P-01-R-V	12	Scholarships and Stipends	500000
3475-00-106-98-51-11-P-01-R-V	21	Motor Vehicle	1200000
3475-00-106-98-51-11-P-01-R-V	33	Professional and Special Services	0
3475-00-106-98-51-11-P-01-R-V	45	P.O.L	700000
3475-00-106-98-51-11-P-01-R-V	67	Medical Reimbursement	1250000
3475-00-106-98-51-11-P-01-R-V	69	Contractual Service	2500000
3475-00-106-98-51-11-P-01-R-V	70	Leave Travel Concession	2000000
3475-00-106-98-51-11-P-01-R-V	79	Ex-Gratia	500000
3475-00-106-98-51-11-P-01-R-V	92	Energy Charges	200000
Scheme Total:			75850000

10. Subsidy Programmes

No subsidy or grant schemes are managed by the department at present.

11. Concessions, Permits & Authorizations

Licenses are issued to manufacturers, dealers, and repairers of weights and measures. Application and renewal forms are available online.

https://www.google.com/goto?url=CAESYQHrOzAVgE1hPrg1laKJ26OImggz79bHA3FL6liwjJPwsmoXnmEMNUbDHP05klZSdZLbnt_Klw2ZsGCOvWPu7P8o5jo6NbcD0U1vD5n83HirwXCWCTkLRdFRFXisi6G74

12. Electronic Information (E-Data)

Acts, rules, forms, statistical reports, and consumer publications are published in digital formats and available for download.

<https://haryanafood.gov.in/budget-challan/#>

13. Facilities for Citizens to Access Information

Citizens can access information via downloadable forms, helpline numbers, official email contacts, or by filing an RTI with the Public Information Officer. No dedicated reading room/library is listed.

14. Public Information Officers

Deputy Controller Legal Metrology (DCLM) Haryana has been designated as State Public Information Officer (SPIO) in respect of Legal Metrology Organisation and respective Assistant Controller Legal Metrology (ACLMs) have been designated as Assistant Public Information Officers (ASPIO). The First Appellate Authority of the O/o Director General Food Civil Supplies & Consumer Affairs is also the First Appellate Authority in respect of Legal Metrology Organisation.

The details of the officers is available at the below link:

<https://haryanafood.gov.in/list-of-legal-metrology-inspectors/>

15. Other Prescribed Information

Includes links to regulatory bodies like BIS, Ministry of Consumer Affairs, and International Organization of Legal Metrology.

<http://consumeraffairs.nic.in/home.aspx>

<http://nationalconsumerhelpline.in/>

<http://www.bis.org.in/>

<http://www.oiml.org/>