

BRICK KLIN

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium
1	Constitute a team for measurement for distance.	4 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Application Fee ₹ 50/-	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record). -Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p>-Applicant can apply for New Brick Kiln license online through (http://investharyana.in)</p>
2	Measurement report of distance parameters.	15 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Nil	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record). -Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p>➤ Applicant can apply for New Brick Kiln license online through (http://investharyana.in)</p>
3	Approval for construction of brick klin.	7 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned	Director General/Director Food, Civil Supplies &	Nil	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record).</p>

				District	Consumer Affairs Controller of the Concerned District		-Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt. Applicant can apply for New Brick Kiln license online through http://investharyana.in
4	Selling Bricks.	7 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Security Fee ₹ 5000/- License/Renewal Fee ₹ 2000/- Per Year (Security fee and License Fee 5000+2000 will be deposited after approval of license).	-Haryana Pollution Control Board Consent and GST Registration Certificate. Applicant can apply for New Brick Kiln license online through http://investharyana.in

LEGAL METROLOGY

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium
1	Issuance Licence of Dealer (128 B)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	Applicant can apply for new license online through http://investharyana.in Track Application on SARAL Portal http://saralharyana.gov.in/) or (http://investharyana.in)
2	Renewal of Licence of Dealer (128 C)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	Applicant can apply for renewal license online through http://investharyana.in Track Application on SARAL Portal http://saralharyana.gov.in/) or (http://investharyana.in)
3	Issuance Licence of Repairer (128 D)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	Applicant can apply for new license online through http://investharyana.in Track Application on SARAL Portal http://saralharyana.gov.in/) or (http://investharyana.in)
4	Renewal of Licence of Repairer (128 E)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	Applicant can apply for renewal license online through http://investharyana.in Track Application on SARAL Portal http://saralharyana.gov.in/) or (http://investharyana.in)

5	Issuance of Licence of Manufacturer (128 F)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	Applicant can apply for new license online through (http://investharyana.in) Track Application on SARAL Portal (http://saralharyana.gov.in/) or (http://investharyana.in)
6	Renewal of Licence Manufacturer (128 G)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	Applicant can apply for renewal license online through (http://investharyana.in) Track Application on SARAL Portal (http://saralharyana.gov.in/) or (http://investharyana.in)
7	Registration of Packer/ Manufacturer/ Importer (128 H)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	500 per service	Applicant can apply for Registration of Packer/ Manufacturer/Importer online through (http://investharyana.in) Track Application on SARAL Portal (http://saralharyana.gov.in/) or (http://investharyana.in)
8	Certificate of Verification of Weight and Measures	30 days	Inspector Legal Metrology	Assistant Controller Legal Metrology	Deputy Controller Legal Metrology	https://cdnbbsr.s3waas.gov.in/s3194cf6c2de8e00c05fcf16c498adc7bf/uploads/2022/12/2022121561.pdf	Applicant can apply for Certificate of Verification of Weight and Measures online through (http://investharyana.in) Track Application on SARAL Portal (http://saralharyana.gov.in/) or (http://investharyana.in)

PDS

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium																				
1	Issue of new ration card on receipt of D-I form i.e. Application Form for all Categories	22 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 10/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 05/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	3.	BPL-PH	Yellow	₹ 10/-	4.	AAY	Pink	₹ 05/-	<p>- ID Proof - Proof of Identity - Aadhaar card is compulsory. - Proof of residence (any one): - Electricity bill, Self undertaking application duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license.</p> <p>-New ration cards for all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#) or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralhar yana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra.</p>
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2	Issuance of new ration card on receipt of surrender certificate	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 10/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 05/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	3.	BPL-PH	Yellow	₹ 10/-	4.	AAY	Pink	₹ 05/-	<p>-ID Proof: -Proof of Identity - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Self undertaking duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license</p> <p>In addition to this:- -Surrender Certificate. or -Self attested undertaking of the applicant.</p> <p>-New ration cards for all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#) or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralhar yana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra</p>
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3	Issuance of duplicate ration card	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	<p>Supporting Documents: A copy of lost ration card Copy of DDR/FIR (In case of BPL & AAY) And; Ration card number, (Computer generated numbers) Self under taking application duly signed. And; Proof of residence(any one)</p>								
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3.	BPL-PH	Yellow	₹ 10/-												
4.	AAY	Pink	₹ 05/-												
						<p>Duplicate ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#).</p> <p>or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra.</p>									
4	Inclusion/ Deletion of family member	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p>1. Member Addition.</p> <ul style="list-style-type: none"> - Proof of Identity - Aadhaar card is compulsory. - Proof of residence (any one): Birth certificate, School Certificate duly signed with Photograph, (in case of ages less than 5 to 7 years); Surrender certificate, Self undertaking duly signed with Photograph. <p>2. Member Deletion.</p> <ul style="list-style-type: none"> -Self undertaking application form from Head of the family. -Death certificate /Marriage certificate. -For Inclusion/ Deletion in ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). -or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra. 								
5	Change of address within same jurisdiction	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p>Proof of Identity</p> <ul style="list-style-type: none"> - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Self undertaking, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, water bill. Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license. -Change of address in ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS(http://164.100.58.64/HRY/epds/#). -or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra. 								
6	Change of address including change of FPS	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<ul style="list-style-type: none"> -Proof of Identity - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Govt. telephone bill, NOC from landlord with ID proof, Rent Agreement, Water bill, Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license 								

										-Change of address in ration card for all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra .
7	Issuance of surrender certificate/Ration Card Member migration/Ration Card Transfer Application/surrender of Ration Card Application Form	07 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner					- Supporting Documents Self under taking, Application duly signed.Ration card number, (Computer generated numbers). --Issuance of surrender certificate for ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra .
						Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	
						1.	APL	Green	₹ 5/-	
						2.	OPH	Khaki	₹ 5/-	
						3.	BPL-PH	Yellow	₹ 5/-	
						4.	AAY	Pink	₹ 5/-	
8	Ration Card Data Correction and Household Head modification	07 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.				- Proof of Identity -Aadhaar card of applicant is compulsory. -Supporting documents regarding the data of the ration cards to be corrected -Death certificate (in case of death). -Ration Card Data Correction for all ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra .