

## **Check list VWM (Verification)**

1. Whether person/ firm/Company/ PSU/Govt. / Semi Govt. department **Y/N**
2. Whether registrated with HEPC **Y/N**
3. Whether copy of Aadhar attached. **Y/N**
4. Whether copy of purchase invoice from registered Manufacturer /Dealer attached. **Y/N**
- 5 Whether Weights or Measures purchased has approval of Model from Govt. of India. **Y/N**
6. Whether all required NOC s obtained from concerned department  
If yes attach copy there of **Y/N**
7. Whether Verification fees deposited online is in accordance with details of Weights or Measures. **Y/N**
8. Whether fees deposited for Verification confirmed **Y/N**
9. Whether you have applied earlier for Verification if yes please submit details with result
- 10 Whether you have been prosecuted by Legal Metrology Department at any time **Y/N**
11. Whether report of correctness from registrated repairer attached **Y/N**

## Check list for Re-Verification RVWM

1. Whether person Firm/Company/PSU/Govt./Semi Govt. department **Y/N**
2. Whether registrated with HEPC **Y/N**
3. Whether copy of Aadhar attached **Y/N**
4. Whether copy of last Certificate of verification attached **Y /N**
5. Whether application for Reverification submitted one  
month before the due date **Y/N**
6. Whether application for Reverification is delayed,  
If yes specify time in days **Y/N**
- 7 Whether fees deposited online for Reverification is  
In accordance with details of Weights or Measures **Y/N**
8. Whether fees deposited online is confirmed before submission of application **Y/N**
9. Whether you have been prosecuted by Legal Metrology department at any time **Y/N**
10. Whether report of correctness from registrated repairer attached **Y/N**

## **Procedure for Online Verification/Re-Verification of Weight and Measures**

1. Every person using any weight or Measure in any transaction requires Verification/Reverification of Weight or Measure under Haryana Legal Metrology Enforcement Rule 2011 being or intending to be used by him.
2. For online Verification/Reverification the user of Weights or Measures will register himself with HEPC.
3. The User of Weights or Measures will login with his/her registered id and fill details in application form as per check list.
4. The user of Weights and Measures will deposit on line verification/Reverification fees as per fee schedule and details of Weights or Measures in his possession.
5. After receiving the application Legal Metrology Officer (Inspector Legal Metrology) will inform the user of Weights or Measures to present his weights or measures for verification/Reverification in his office or any place specified by him along with date and time.
6. The weights or Measures presented by the user or Weights or Measures will be checked/cleaned/adjusted by the registered Repairer of weights and Measures and on prescribed charges he will make the Weight or Measure to confirm as per standards of Legal Metrology Act/ Rules and submit a report of correctness of Weights or Measures to the legal Metrology officer (Inspector Legal Metrology) which will be recorded on certificate of verification.
7. The Legal Metrology (officer Inspector Legal Metrology) will issue a Verification/Reverification Certificate of Weights and Measures online if he is satisfied that the weights or measures is/ are confirming to Standards of Legal Metrology Act/ Rules on contrary will be rejected by him.
8. On successful completion of process the Certificate of Verification/Reverification will be issued online and forwarded to the User of Weights or Measure.