

**Check list for routine inspection of any licensee of W&M-**

1	Whether the W&M Licence exhibited at some conspicuous place	Y/N
2	Whether the W&M licence timely renewed.	Y/N
3	Whether the standard W&M timely verified.	Y/N
4	Whether the register is maintained as per Schedule XV/XIV/XVI	Y/N
5	Whether the periodical returns filed.	Y/N
6	Whether the item wise stock matching with record after physical verification	Y/N
7	Whether the W&M being manufactured/sold are as per Model approval.	Y/N
8	Whether the licensee present the weights or measured duly repaired/manufactured/to be sold, to the LMO for verification, before delivery to the user.	Y/N
9	Whether the triplicate copy of the receipt of repairing/cash memo of sale of weight or measure is submitted by the licensee to the LMO.	Y/N
10	Whether the skilled/unskilled labour found as per record.	Y/N
11	Whether the tools, machines and other accessories are as per record	Y/N
12	Whether any challan/complaint/verification fee pending against the licensee	Y/N
13	Whether the licensee complying with all the relevant provisions of the Act and rules for the time being in force and complying with all the general or special directions given by CLM.	Y/N

*Buoy*  
*29/06/17*