

(Consolidated list of services notified under section 3 of Haryana Right to Service Act, 2014)
Updated upto 14.9.2017.

HARYANA GOVERNMENT
ADMINISTRATIVE REFORMS DEPARTMENT
NOTIFICATION

Dated:

No. 7/31/2014-3AR In supersession of Government notification of even No. dated 07.05.2015 and in exercise of the power conferred under section 3 of the Haryana Right to Service Act, 2014, (4 of 2014) the Governor of Haryana, on the recommendation made by the Commission and after receiving the comments of concerned Departments hereby notifies the following Services, the time frame within which these are to be provided to citizens, Designated Officer, First Grievances Redressal Authority, Second Redressal Authority as per the schedule given below:-

SCHEDULE

Sr. No.	Name of the Department	Name of Service	Given Time Limit (working days)	Designated Officer	First Grievances Redressal Authority	Second Grievances Redressal Authority
1	2	3,	4	5	6	7
1.	Revenue	(i) Certified copies of all documents at Fard Centre level i.e. Record of Rights (Jamabandi), Girdawri, Mutation, etc.	1 day	Duty Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division.
		(ii) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is less than 5)	2 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division
		(iii) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is more than 5 but less than 15)	3 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division.
		(iv) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is more than 15)	7 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division
2	Revenue	Demarcation of Land	45 days (if standing)	Circle Revenue Officer	SDM of the concerned Sub-Division	Deputy Commissioner of the

		under clause 3A of Form 'A' of the Haryana Control of Bricks Supplies Order, 1972 according to the guidelines of the Haryana Pollution Control Board. If the conditions of the distance parameters will be found as per provisions of the Control Order (clause 4(iii). The applicant will be informed whether the distance parameters will not found as per the Haryana Control of Bricks Supplies Order, 1972.					
		iv) Issuance of Brick Kiln Licence for manufacturing and selling Bricks To issue Brick Kiln licence for manufacturing and selling Bricks. Applicant/ Brick Kiln owner will operate his Brick Kiln only after getting Permit of Mines & Geology Deptt. Consent of Haryana Pollution Control Board and Licence of Controlled Area from District Town Planer if the Site of the Brick Kiln falls in controlled area. Otherwise NOC of District Town Planner/ Municipal Corporation	7 days	Concerned District Food & Supplies Controller	District Magistrate	Director General/ Director Food & Supplies Department".	
128 B.	Food Supplies and Consumer Affairs Department (Legal Metrology Organisation)	Civil and	Issuance of Licence of Dealer	30 days	Deputy Director/ Joint Director/ Additional Director (as the case may be)	Controller Metrology Legal	Administrative Secretary of the Department
128 C.	Food Supplies and Consumer Affairs Department (Legal Metrology Organisation)	Civil and	Renewal of Licence of Dealer	30 days	Deputy Director/ Joint Director/ Additional Director (as the case may be)	Controller Metrology Legal	Administrative Secretary of the Department
128 D.	Food Supplies and Consumer Affairs Department (Legal Metrology Organisation)	Civil and	Issuance of Licence of Repairer	30 days	Deputy Director/ Joint Director/ Additional Director (as the case may be)	Controller Metrology Legal	Administrative Secretary of the Department
128 E.	Food Supplies and	Civil and	Renewal of Licence of Repairer	30 days	Deputy Director/ Joint	Controller Metrology Legal	Administrative Secretary of the