

BRICK KLIN

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium
1	Constitute a team for measurement for distance.	4 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Application Fee ₹ 50/-	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record). -Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p>-Applicant can apply for New Brick Kiln license online through (http://investharyana.in)</p>
2	Measurement report of distance parameters.	15 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Nil	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record). -Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p>➤ Applicant can apply for New Brick Kiln license online through (http://investharyana.in)</p>
3	Approval for construction of brick klin.	7 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned	Director General/Director Food, Civil Supplies &	Nil	<p>-Firm Name. -Name of Proprietor/Owner with full address. -Location of the Proposed Brick Kiln. -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record).</p>

				District	Consumer Affairs Controller of the Concerned District		-Where can the Brick Kiln be opened. -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns). -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines & Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt. Applicant can apply for New Brick Kiln license online through http://investharyana.in
4	Selling Bricks.	7 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Security Fee ₹ 5000/- License/Renewal Fee ₹ 2000/- Per Year (Security fee and License Fee 5000+2000 will be deposited after approval of license).	-Haryana Pollution Control Board Consent and GST Registration Certificate. Applicant can apply for New Brick Kiln license online through http://investharyana.in

LEGAL METROLOGY

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium
1	Issuance Licence of Dealer (128 B)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	lm.haryanafood.gov.in/lm/default.aspx
2	Renewal of Licence of Dealer (128 C)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	lm.haryanafood.gov.in/lm/default.aspx
3	Issuance Licence of Repairer (128 D)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	lm.haryanafood.gov.in/lm/default.aspx
4	Renewal of Licence of Repairer (128 E)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	lm.haryanafood.gov.in/lm/default.aspx

5	Issuance of Licence of Manufacturer (128 F)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	lm.haryanafood.gov.in/lm/default.aspx
6	Renewal of Licence Manufacturer (128 G)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	lm.haryanafood.gov.in/lm/default.aspx
7	Registration of Packer/ Manufacturer/ Importer (128 H)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	500 per service	lm.haryanafood.gov.in/lm/default.aspx

PDS

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium																				
1	Issue of new ration card on receipt of D-I form i.e. Application Form for all Categories	22 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 10/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 05/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	3.	BPL-PH	Yellow	₹ 10/-	4.	AAY	Pink	₹ 05/-	<p>- ID Proof - Proof of Identity - Aadhaar card is compulsory. - Proof of residence (any one): - Electricity bill, Self undertaking application duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license.</p> <p>-New ration cards for all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralhar yana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra.</p>
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2	Issuance of new ration card on receipt of surrender certificate	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 10/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 05/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	3.	BPL-PH	Yellow	₹ 10/-	4.	AAY	Pink	₹ 05/-	<p>-ID Proof: -Proof of Identity - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Self undertaking duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license</p> <p>In addition to this:- -Surrender Certificate. or -Self attested undertaking of the applicant.</p> <p>-New ration cards for all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HRY/epds/#). or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralhar yana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra</p>
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3	Issuance of duplicate ration card	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 20/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 20/-	2.	OPH	Khaki	₹ 15/-	<p>Supporting Documents: A copy of lost ration card Copy of DDR/FIR (In case of BPL & AAY) And; Ration card number, (Computer generated numbers) Self under taking application duly signed. And; Proof of residence(any one)</p>								
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3.	BPL-PH	Yellow	₹ 10/-												
4.	AAY	Pink	₹ 05/-												
4	Inclusion/ Deletion of family member	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p>1. Member Addition.</p> <ul style="list-style-type: none"> - Proof of Identity - Aadhaar card is compulsory. - Proof of residence (any one): Birth certificate, School Certificate duly signed with Photograph, (in case of ages less than 5 to 7 years); Surrender certificate, Self undertaking duly signed with Photograph. <p>2. Member Deletion.</p> <ul style="list-style-type: none"> -Self undertaking application form from Head of the family. -Death certificate /Marriage certificate. -For Inclusion/ Deletion in ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS (http://164.100.58.64/HR/epds/#). -or the beneficiaries can apply online from anywhere through SARAL Portal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra. 								
5	Change of address within same jurisdiction	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p>Proof of Identity</p> <ul style="list-style-type: none"> - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Self undertaking, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, water bill. Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license. -Change of address in ration cards of all the categories are to be issued through online Ration Cards Management System i.e. ePDS(http://164.100.58.64/HR/epds/#). -or the beneficiaries can apply online from anywhere through SARALPortal (http://saralharyana.gov.in/) or at CSC, e-Disha and Atal Seva Kendra. 								
6	Change of address including change of FPS	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<ul style="list-style-type: none"> -Proof of Identity - Aadhaar card is compulsory. -Proof of residence (any one): Electricity bill, Govt. telephone bill, NOC from landlord with ID proof, Rent Agreement, Water bill, Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license 								

