

WORK DISTRIBUTION AT HEAD QUARTER
(FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS)

07.02.2022

Sr. No.	Name with Designation S/Sh./Smt.	Allotment of work	Remarks
1.	Dinesh Singh Yadav, HCS, Additional Director (Admn.)	<ul style="list-style-type: none"> • Establishment-I & III Branch • Chief Vigilance Officer • Consumer Affairs Branch • HRMS • SARAL Portal • Right to Service 	All this work has been allotted to Dr. Anita Kharub, Joint Director during the leave period of Dinesh Singh Yadav, HCS, Additional Director (Admn.).
2.	M.L. Kamboj, JCFA	<ul style="list-style-type: none"> • Accounts Organisation • Audit • Expenditure • Compilation of Accounts • Financials Arrangements 	All work relating to Accounts Organization & Budget.
3.	Dr. Anita Kharub, Joint Director	<ul style="list-style-type: none"> • Establishment-I and III Branch • Storage 	The work of Establishment-I & III branch will be routed through Sh. Dinesh Singh Yadav, HCS, Additional Director (Admn.)
4.	Dr. Meghna Kanwar, Deputy Director	<ul style="list-style-type: none"> • Kharif & Rabi Procurement • Brick Kiln • Mandi Proforma • Lab 	All the work of procurement branch will be routed through Smt. Rajbeer Kaur, DFSO to Dr. Meghna Kanwar, Deputy Director (Procurement)
5.	Seema Sharma, DFSC	<ul style="list-style-type: none"> • PDS, Supply and End-to-End Computerization, • Essential Commodities • CM Windows • SMGT & CPGRAMS • First Appellate Authority (RTI) 	
6.	Surender Singh, DDA Shallu Chaudhary, ADA	<ul style="list-style-type: none"> • Legal Matter/ Court Cases 	
7.	Yogender Singh, DFSC	<ul style="list-style-type: none"> • Shortage • Recovery • Pension 	
8.	Rohtash Kularia, DCFA	<ul style="list-style-type: none"> • Accounts Organisation 	The work will be routed through Sh. M.L. Kamboj, JCFA.
9.	Rajbeer Kaur, DFSO	<ul style="list-style-type: none"> • SPIO • Legal Metrology • Procurement Branch 	All the work of procurement branch will be routed through Dr. Meghna Kanwar, Deputy Director (Procurement)
10.	Kaptan Singh, DFSO	<ul style="list-style-type: none"> • DDO 	
11.	Rajesh Bansal, DFSO	<ul style="list-style-type: none"> • Fumigation 	