

**BRICK KLIN**

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES	Service available through which portal/medium
1	Constitute a team for measurement for distance.	4 days	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	Application Fee ₹ 50/-	<p>-Firm Name.                      -Name of Proprietor/Owner with full address.                      -Location of the Proposed Brick Kiln.                      -(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record).                      -Where can the Brick Kiln be opened.                      -(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns).                      -Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines &amp; Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p><b>-Applicant can apply for New Brick Kiln license online through <a href="http://investharyana.in">http://investharyana.in</a></b></p>
2	Measurement report of distance parameters.	15 days	District Food, Civil Supplies & Consumer Affairs	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer	Nil	<p>-Firm Name.                      -Name of Proprietor/Owner with full address.                      -Location of the Proposed Brick Kiln.                      -(Full Address of the site with Killa No., Khavt</p>

			Controller of the concerned District		Affairs Controller of the Concerned District		<p>No., Khashara No. according to the revenue record).</p> <p>-Where can the Brick Kiln be opened.</p> <p>-(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns).</p> <p>-Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines &amp; Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p> <p>➤ <b>Applicant can apply for New Brick Kiln license online through <a href="http://investharyana.in">http://investharyana.in</a></b></p>
3	Approval for construction of brick klin.	<b>7 days</b>	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	<b>Nil</b>	<p>-Firm Name.</p> <p>-Name of Proprietor/Owner with full address.</p> <p>-Location of the Proposed Brick Kiln.</p> <p>-(Full Address of the site with Killa No., Khavt No., Khashara No. according to the revenue record).</p> <p>-Where can the Brick Kiln be opened.</p> <p>-(Accept Controlled Area and Urbanizable Zones declared by the Govt. and also within 2 K.M. belt around the Urbanizable Zones in Class I cities and 1 K.M. in other Towns).</p> <p>-Pattanama, Map (Naksha), Girdawari, Jamabandi, Blue Map, Affidavit, Mines &amp; Geology permit, Distt. Town Country Planner License (License-Inside Control Area, NOC-Outside Control Area). NOC of Forest Deptt.</p>

							<b>Applicant can apply for New Brick Kiln license online through (<a href="http://investharyana.in">http://investharyana.in</a>)</b>
4	Selling Bricks.	<b>7 days</b>	District Food, Civil Supplies & Consumer Affairs Controller of the concerned District	District Magistrate of the Concerned District	Director General/Director Food, Civil Supplies & Consumer Affairs Controller of the Concerned District	<b>Security Fee ₹ 5000/- License/Renewal Fee ₹ 2000/-</b>  Per Year (Security fee and License Fee 5000+2000 will be deposited after approval of license).	-Haryana Pollution Control Board Consent and GST Registration Certificate.  <b>Applicant can apply for New Brick Kiln license online through (<a href="http://investharyana.in">http://investharyana.in</a>)</b>

**LEGAL METROLOGY**

<b>Sr. No.</b>	<b>Name of Service</b>	<b>Time Limited (Working Days)</b>	<b>Designated Officer</b>	<b>First Grievances Redressal Authority</b>	<b>Second Redressal Authority</b>	<b>FEES</b>	<b>Service available through which portal/medium</b>
1	Issuance Licence of Dealer (128 B)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>
2	Renewal of Licence of Dealer (128 C)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	1000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>
3	Issuance Licence of Repairer (128 D)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>
4	Renewal of Licence of Repairer (128 E)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	2000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>

5	Issuance of Licence of Manufacturer (128 F)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>
6	Renewal of Licence Manufacturer (128 G)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	5000	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>
7	Registration of Packer/ Manufacturer/ Importer (128 H)	30 days	Deputy Controller Legal Metrology	Controller Legal Metrology	Administrative Secretary of the Department.	500 per service	<a href="https://lm.haryanafood.gov.in/lm/default.aspx">https://lm.haryanafood.gov.in/lm/default.aspx</a>

**PDS**

Sr. No.	Name of Service	Time Limited (Working Days)	Designated Officer	First Grievances Redressal Authority	Second Redressal Authority	FEES				Service available through which portal/medium
						Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	
1	Issue of new ration card on receipt of D-I form i.e. Application Form for all Categories	22 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	1.	APL	Green	₹ 20/-	<p><b>- ID Proof</b></p> <p><b>- Proof of Identity</b></p> <p>- Aadhaar card is compulsory.</p> <p><b>- Proof of residence (any one):</b></p> <p>- Electricity bill, Self undertaking application duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license.</p> <p>-New ration cards for all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>).</p>
2.	OPH	Khaki	₹ 15/-							
3.	BPL-PH	Yellow	₹ 10/-							
4.	AAY	Pink	₹ 05/-							

							or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> ( <a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a> ) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b> .			
2	Issuance of new ration card on receipt of surrender certificate	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner					<p><b>-ID Proof:</b></p> <p><b>-Proof of Identity</b></p> <p>- Aadhaar card is compulsory.</p> <p><b>-Proof of residence (any one):</b></p> <p>Electricity bill, Self undertaking duly signed with Photograph, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, Water bill. Voter ID/ Passport/ Drawing license</p> <p><b>In addition to this:-</b></p> <p>-Surrender Certificate.</p> <p>or</p> <p>-Self attested undertaking of the applicant.</p> <p>-New ration cards for all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>)</p> <p>or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> (<a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a>) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b></p>
3	Issuance of duplicate ration card	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	<p><b>Supporting Documents:</b></p> <p>A copy of lost ration card</p> <p>Copy of DDR/FIR (In case of BPL &amp; AAY)</p> <p>And;</p> <p><b>Ration card number,</b></p>
						1.	APL	Green	₹ 20/-	

						<table border="1"> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 15/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 10/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 05/-</td> </tr> </table>	2.	OPH	Khaki	₹ 15/-	3.	BPL-PH	Yellow	₹ 10/-	4.	AAY	Pink	₹ 05/-	<p>(Computer generated numbers) Self under taking application duly signed. And;</p> <p><b>Proof of residence(any one)</b> Electricity bill, Telephone bill, NOC from landlord with ID proof, Rent Agreement, Water bill, Aadhaar card, Voter ID/ Passport/ Drawing license .</p> <p>Duplicate ration cards of all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>) or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> (<a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a>) or at <b>CSC, e-Disha and Atal Seva Kendra.</b></p>
2.	OPH	Khaki	₹ 15/-																
3.	BPL-PH	Yellow	₹ 10/-																
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4	Inclusion/ Deletion of family member	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p><b><u>1. Member Addition.</u></b></p> <ul style="list-style-type: none"> <li>- <b>Proof of Identity</b></li> <li>- Aadhaar card is compulsory.</li> <li>- <b>Proof of residence (any one):</b> Birth certificate, School Certificate duly signed with Photograph, (in case of ages less than 5 to 7 years); Surrender certificate, Self undertaking duly signed with Photograph.</li> </ul> <p><b><u>2. Member Deletion.</u></b></p> <ul style="list-style-type: none"> <li>-Self undertaking application form from Head of the family.</li> <li>-Death certificate /Marriage certificate.</li> <li>-For Inclusion/ Deletion in ration cards of all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://164.100.58.64/HRY/epds/#">http://164.100.58.64/HRY/epds/#</a>).</li> </ul>												

							-or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> ( <a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a> ) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b> .
5	Change of address within same jurisdiction	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p><b>Proof of Identity</b></p> <p>- Aadhaar card is compulsory.</p> <p><b>-Proof of residence (any one):</b> Electricity bill, Self undertaking, Telephone Bill, NOC from landlord with ID proof, Rent Agreement, water bill. Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license.</p> <p>-Change of address in ration cards of all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>).</p> <p>-or the beneficiaries can apply online from anywhere through <b>SARALPortal</b> (<a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a>) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b>.</p>
6	Change of address including change of FPS	15 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.	<p><b>-Proof of Identity</b></p> <p>- Aadhaar card is compulsory.</p> <p><b>-Proof of residence (any one):</b> Electricity bill, Govt. telephone bill, NOC from landlord with ID proof, Rent Agreement, Water bill, Self undertaking duly signed with Photograph Aadhaar card, Voter ID/ Passport/ Drawing license</p> <p>-Change of address in ration card for all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>).</p>

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7	Issuance of surrender certificate/Ration Card Member migration/Ration Card Transfer Application/surrender of Ration Card Application Form	07 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Ration card category</th> <th>Ration Card Colour</th> <th>Departmental Fee</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>APL</td> <td>Green</td> <td>₹ 5/-</td> </tr> <tr> <td>2.</td> <td>OPH</td> <td>Khaki</td> <td>₹ 5/-</td> </tr> <tr> <td>3.</td> <td>BPL-PH</td> <td>Yellow</td> <td>₹ 5/-</td> </tr> <tr> <td>4.</td> <td>AAY</td> <td>Pink</td> <td>₹ 5/-</td> </tr> </tbody> </table>	Sr. No.	Ration card category	Ration Card Colour	Departmental Fee	1.	APL	Green	₹ 5/-	2.	OPH	Khaki	₹ 5/-	3.	BPL-PH	Yellow	₹ 5/-	4.	AAY	Pink	₹ 5/-		<p><b>-Supporting Documents</b> Self under taking, Application duly signed. Ration card number, (Computer generated numbers). --Issuance of surrender certificate for ration cards of all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>). or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> (<a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a>) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b>.</p>
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8	Ration Card Data Correction and Household Head modification	07 days	Inspector concerned / Assistant Food & Supplies Officer	District Food Civil Supplies & Consumer Affairs Controller	Worthy Deputy Commissioner	No departmental fee.			<p><b>-Proof of Identity</b> -Aadhaar card of applicant is compulsory. -Supporting documents regarding the data of the ration cards to be corrected -Death certificate (in case of death). -Ration Card Data Correction for all ration cards of all the categories are to be issued through <b>online Ration Cards Management System</b> i.e. ePDS (<a href="http://hr.epds.nic.in/HRY/epds">http://hr.epds.nic.in/HRY/epds</a>). or the beneficiaries can apply online from anywhere through <b>SARAL Portal</b> (<a href="http://saralharyana.gov.in/">http://saralharyana.gov.in/</a>) or at <b>CSC, e-Disha</b> and <b>Atal Seva Kendra</b>.</p>																			



