

**Haryana Government**  
**Directorate of Food, Civil Supplies and Consumer**  
**Affairs Department**  
**ORDER**

**Dated: 7<sup>th</sup> February, 2017**

**No.13/3SB (1)/2017/2178** In pursuance of the provisions of the Provincial Reserve Manual and in supersession of instructions issued vide Memo No. SB-5-85/26179 dated 11.08.1985, SH-General-85/37290 dated 09.12.1985, SH-Gen-89/2266 dated 19.01.1989 and SH-Gen-2008/17767 dated 15.07.2008, the Governor of Haryana is pleased to notify the fixation of norms for Recovery of loss due to shortage in stock & stock articles, damage of stocks, less storage gain and shortage in Custom Milled Rice, as given below from the date of publication of this Order:-

1. In case of shortage in stock & stock articles:-

i.	District Food, Civil Supplies and Consumer Affairs Controller or District Food, Civil Supplies and Consumer Affairs Officer working in the capacity of District Food, Civil Supplies and Consumer Affairs Controller	20%
ii.	District Food, Civil Supplies and Consumer Affairs Officer	10%
iii.	Assistant Food, Civil Supplies and Consumer Affairs Officer	20%
iv.	Inspector Food, Civil Supplies and Consumer Affairs (Custodian)	30%
v.	Sub-Inspector (Custodian)	20%

Provided that;

i.	Before initiating action for shortage the officer/official may be given 10 days time to complete the shortage.
ii.	In case he fails to complete the shortage, disciplinary/criminal action may be initiated for recovery by adopting due procedure.
iii.	In case of vacant post the share of vacant post will not be imposed/transferred to any post and will be written off after due procedure.
iv.	In case of the posting of official by Head Quarter at a particular centre is done but if DFCS&CAC changed the posting of any official at his own level and post remained vacant, the amount of share of such vacant post will be imposed upon the DFCS&CAC.

2. In case of less storage gain if applicable:-

i.	District Food, Civil Supplies and Consumer Affairs Controller or District Food, Civil Supplies and Consumer Affairs Officer working in the capacity of District Food, Civil Supplies and Consumer Affairs Controller	20%
ii.	District Food, Civil Supplies and Consumer Affairs Officer	10%
iii.	Assistant Food, Civil Supplies and Consumer Affairs Officer	20%
iv.	Inspector Food, Civil Supplies and Consumer Affairs (Custodian)	30%
v.	Sub-Inspector (Custodian)	20%

Provided that;

i.	In case of vacant post the share of vacant post will not be imposed/transferred to any post and will be written off after due procedure.
ii.	In case the posting of official by Head Quarter at particular centre is done but if DFCS&CAC changed the posting of any official at his own level and post remained vacant, the amount of share of such vacant post will be imposed upon the DFCS&CAC.

3. In case of Damage of Stock:-

i.	District Food, Civil Supplies and Consumer Affairs Controller or District Food, Civil Supplies and Consumer Affairs Officer working in the capacity of District Food, Civil Supplies and Consumer Affairs Controller	20%
ii.	District Food, Civil Supplies and Consumer Affairs Officer	10%
iii.	Assistant Food, Civil Supplies and Consumer Affairs Officer	20%
iv.	Inspector Food, Civil Supplies and Consumer Affairs (Custodian)	30%
v.	Sub-Inspector (Custodian)	20%