

Subj:

Guidelines for inspection of B.T. Jute Bags



Government of Haryana/हरियाणा सरकार

Directorate of Food and Supplies

खाद्य एवं पूर्ति निदेशालय

Copy of letter No. KOL/BTB/Policy Matter/Vol.IV, dated 01.04.2014 received from Sh. K.C. Jha, Deputy Director General (Q.A.), Govt. of India, Ministry of Commerce and Industry Directorate General of Supplies & Disposals, Directorate of Quality Assurance, Nizam Palace, 234/4, A.J.C. Bose Road, Kolkatta address to this department and other States.

Subject :- Forwarding of guidelines of consignees of B.T. will Jute Bags for guidance to the consignee.

1. Please find below the guidelines for consignees of B.T. will Jute Bags for onwards transmission to their respective consignees and for future reference.
2. It may be seen from para no. 3 of consignee guidelines that no J.I. is needed in case bags are found without stamp of DGS&D Q.A. Wing. Probably this issues was raised by the representative of Govt. of Punjab in the meeting on 27.03.2014 in the Ministry of Food.

Guidelines for Consignees of B-Twill bags

1. The mills shall send the following set of "Dispatch Documents" to the consignee by speed post on the same day when the lot is booked :-
 - a) Copy of Railway Receipt (RR) / Container Way Bill.
 - b) Warranty Certificate.
 - c) DGS&D Quality Assurance Certificate giving bale numbers, BIS license CM/L No. and details of QA acceptance Stencil and Lead Seal.
 - d) Bale list indicating bale weights duly certified by the Mill and the inspecting officer (with office seal).

The consignee must have in his possession the above documents and also copy of supply order issued by DGS&D, Kolkata while taking possession of goods from carrier.

2. The bales are provided with "Markings" as under:
 - a) Name of procurement agency/ State Government.
 - b) Consignee name and DGS&D supply order no. and amendment no. where applicable.
 - c) Mill's name.
 - d) BIS marking and license CM/L No
 - e) Description of bags, dimensions and contract mass.
 - f) Bale No., gross bale weight and No. of bags per bale,
 - g) DGS&D QA stencil at one place and two lead seals on joints of bale pack sheet.

Consignee shall verify if all bales carry the above markings with special attention to details underlined and compare these details with those given in the "Dispatch Documents" received by him through the mills.

3. If the Markings are not complete or if they do not match with the "Dispatch Documents" on any bale(s), such bales shall be rejected straightway without opening Rejection Memo for these bales shall be issued in prescribed form addressed to the mill with copy to the others (copy enclosed).

The Rejection advice in such cases may state that "No tests carried out" against SI.No.8 and "Markings not as per Dispatch Documents" against SI.No.10 of the form. No joint inspection will be necessary in such cases.

4. If any of the bales are found damaged at the time of receipt, the same shall be rejected in the same way as SI.No.3 above and reason of rejection shall be shown as "Bales received damaged" In these cases also, no joint inspection will be necessary.

5. Out of the bales which are found properly marked, consignee shall carry out following checks to determine if lot is prima facie acceptable,

- a) Weigh 10 to 12 bales, compare weight (within plus/minus 5 kg) with the bale list received to determine if lot is prima facie acceptable.
- b) Open 5 bales and check on 16 bags drawn at random from each bale, the following:
 - i) No. of bags in a bale (500)
 - ii) Visual defects
 - iii) Dimensions 94 x 57 cm (plus 4/minus 1 cm),
 - iv) Individual mass of bags (585 to 718g) and average mass minimum 665g with 20 % moisture regain.

Markings including mills name, branding, ISI certification CM/L no

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- vi) Identification of blue strip in centre and two warp threads of specified colour 1.5cm from one edge
6. The lot may be rejected in case or any of the following discrepancies:
- Bale weights not as per bale list within the variation indicated above,
 - No. of bags in any bale less than 500.
 - More than five major visual defects
 - Dimensions of more than five bags not meeting requirements
 - Individual mass of bags outside the limits 585 and 718g with 20 % moisture regain.
 - Average mass of bags less than 665 g with 20 % moisture regain.
 - Markings or identification not as required in any bag.

The rejection has to be carried out by the consignee within 60 days of receipt of the stores at the consignee's end. The Rejection of the stores can be carried out on the basis of one or more of the above discrepancies in the prescribed form. No complaint regarding the quality will be considered by the DGS&D on the basis of fax or mail or letter by consignees if it is not accompanied with a formal rejection memo in the prescribed form.

7. If the rejections are made on the basis of checks as at sl. No.5 above, detailed b inspection and testing may be necessary taking in to account the Moisture Regain etc before a final decision is taken regarding rejection of the lot.

8. The consignees should follow the following procedure/drill in case of shortage/damage/defects is summarized below:-

Shortage/damage/Fungus infected/ Rain affected <u>during Transit</u>	Open delivery to be taken by consignee from carrier Thereafter, claim to be lodged with carrier immediately on arrival of the stores at destination and copy of claim letter to be sent by consignee to the mill for follow up and settlement. Please note that no recovery can be authorized by DGS&D unless it is accompanied with claim letter on carrier
Fungus infected/ Rain affected during <u>Storage at Consignee's end.</u>	Joint verification to be arranged by consignee with mill to assess the extent of damage due to fungus/rain and cause thereof. There is no need to associate DQA during joint verification in such cases.
Technical defects (as per Clause 6)	Rejection Memo in the prescribed form to be issued by the consignee within 60 days. The joint inspection to be arranged only where considered expedient by the DQA, Kolkata in terms of clause 4(2) of DGS&D-68 (Revised).


Government of Haryana
Food & Supplies Department

Endst. No. SB-5-2014/16692

Dated : 14/6/2014

A copy of the forwarded to

- The Managing Director, Hafed, Sector-5, Panchkula.
 - The Managing Director, Confed, Sector-2, Panchkula.
 - The Managing Director, Haryana Agro Industries Corporation, Sector-4, Panchkula.
 - The Managing Director, Haryana State Warehousing Corporation, Sector-5, Panchkula.
 - All the District Food & Supplies Controllers in the State of Haryana.
- for necessary strict compliance.


Deputy Director (Storage)
for Director General Food & Supplies, Haryana,

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