Pilot Implementation of e-Panchayat Sabha Web Application in State of Odisha

The e-Panchayat Sabha Web Application designed and developed by NIC, Odisha State Centre, Bhubaneswar for Panchayati Raj & Drinking Water Department, Government of Odisha will facilitate strengthening of the Process of Conduct of Meetings at Gram Panchayat level through better intimation mechanism, record keeping, data extraction with intra & inter-departmental convergence of different schemes as per the agenda of the meeting, system generated MoM, attendance mechanism, information sharing, transparency, accountability and responsiveness in various schemes and activities of the Gram Panchayat. By providing a digital interface for conducting/executing meetings at GP level, the Web Application will ensure better governance through effective monitoring and implementation of development schemes and social welfare measures.

The functionalities of the system include,

- Meeting Scheduling
- Initiation of the meeting schedule with agenda
- Managing data details in the context of the Agenda
- Approval of meeting with agenda
- Generation of notice/letter of meeting with agenda
- Sending of meeting notice/letter with agenda to the participants of the meeting
- Managing attendance
- Preparation of MoM using template
- Approval of MoM
- Sending of MoM to the participants of the meeting
- User Management
- MIS Report generation
- Pushing of Special Agenda from higher level to GP Level Meeting
- Pushing of Special Meeting with Agenda from higher level to GP Level Meeting

For smooth implementation of the application, the Panchayati Raj & Drinking Water Department, Government of Odisha has identified 04 Gram Panchayats namely Kunheipada & Jashapada of Cuttack district and Itipur & Satyabhamapur of Khordha district for pilot implementation of the application. 03 rounds of training for Sarapanchs, Panchayat Executive Officers and Gram Rojgar Sahayaks of these four Gram

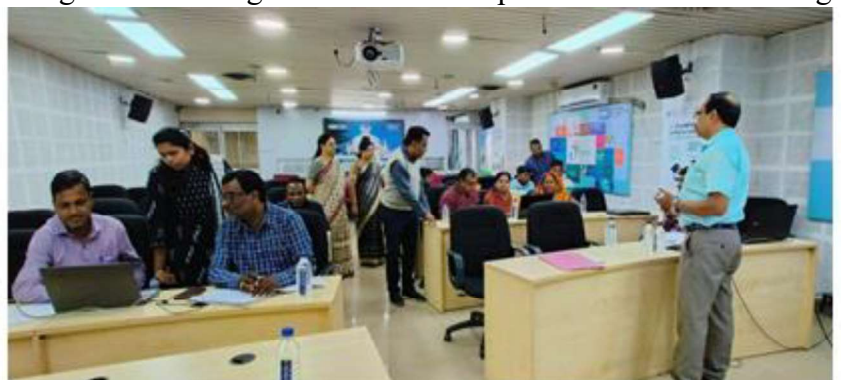Officer from PR & DW Dept. briefing the objective on 23.11.2022

Panchayats and officials of Panchayati Raj & Drinking Water Department, Government of Odisha have been conducted at NIC, Odisha State Centre, Bhubaneswar on 23.11.2022, 29.11.2022 and 14.12.2022.

Training on 29.11.2022

On 23.11.2022, a one-day training programme was conducted with detailed discussion and presentation on process flow of the system followed by a demonstration of the application. On 29.11.2022, a day-long training programme was conducted with hands-on training on total flow of meeting execution process starting from meeting initiation to receipt of Minutes of Meeting by the participants of the meeting through Sandes Mobile App. Besides, on 14.12.2022, a training programme was also held with the live data for the month of November, 2022 for monthly meetings to

DDG & SIO supervising the Training on 29.11.2022

be conducted during the month of December, 2022 in these 04 pilot Gram Panchayats. As per their requirements meeting schedule (date, time and venue), monthly desired agendas with data and selection of participants have been done with proper process flow to generate notice of the meeting with agendas. Subsequently the notice with agenda was sent through the application which was received by the participants through Sandes mobile application.

Training on 14.12.2022 with Live Data

Meetings were also held at Kunheipada GP, Jashapada GP, Itipur GP and Satyabhamapur GP offices on 26.12.2022, 27.12.2022, 28.12.2022 and 29.12.2022 respectively. On these days, technical and hand holding supports was rendered by NIC, OSC, Bhubaneswar for preparation of Minutes of Meeting through process flow, MoM sent through e-Panchayat Sabha web application and received by the participants through Sandes mobile application.

DDG & SIO and Group Head with the Development Team & Participants on 14.12.2022

The pilot testing of e-Panchayat Sabha web application has been completed successfully in the 04 Gram Panchayats of the state of Odisha with the desired satisfaction of the users and officials of Panchayati Raj & Drinking Water Department, Government of Odisha.

Photo Gallery

during field visits for Pilot Implementation of e-Panchayat Sabha

<u>Web Application in 04 Pilot Gram Panchayats</u>

Kunheipada GP, Cuttack District

Sarapanch is briefing the members of the Meeting regarding aim, objectives and benefits of e-Panchayat Sabha in presence of Development Team from NIC, OSC, Bhubaneswar and Officials of PR & DW Dept, Govt. of Odisha on 26.12.2022

Sarapanch, Panchayat Executive officer and GRS with Development Team from NIC, OSC, Bhubaneswar on 26.12.2022

Jashapada GP, Cuttack District

Sarapanch is briefing the members of the Meeting regarding aim, objectives and benefits of e-Panchayat Sabha in presence of Development Team from NIC, OSC, Bhubaneswar and Officials of PR & DW Dept, Govt. of Odisha on 27.12.2022

Sarapanch, Naib-Sarapanch, District Panchayat Officer, Panchayat Executive officer and GRS with Development Team from NIC, OSC, Bhubaneswar on 27.12.2022

Itipur GP, Khordha District

Sarapanch is briefing the members of the Meeting regarding aim, objectives and benefits of e-Panchayat Sabha in presence of Development Team from NIC, OSC, Bhubaneswar and Officials of PR & DW Dept, Govt. of Odisha on 28.12.2022

Director, PR and Other Officials of PR & DW Dept, Govt. of Odisha , Sarapanch, Panchayat Executive officer and GRS with Development Team from NIC, OSC, Bhubaneswar on 28.12.2022

Satyabhamapur GP, Khordha District

Panchayat Executive Officer is briefing the members of the Meeting regarding aim, objectives and benefits of e-Panchayat Sabha in presence of Development Team from NIC, OSC, Bhubaneswar and Officials of PR & DW Dept, Govt. of Odisha on 29.12.2022

Sarapanch, Panchayat Executive officer and GRS with Development Team from NIC, OSC, Bhubaneswar on 29.12.2022